

Barbour County Schools
EXAM POLICY

- 1.0 Purpose: Barbour County Board of Education believes that exams are an integral part of the learning experience and preparatory process for higher education, as well as providing information regarding mastery of the content standards. Administrators, teachers and parents should stress the importance of taking examinations and encourage students to prepare appropriately for examinations.
- 2.0 Definitions: Mid-term/ final examinations – a written assessment, comprehensive or otherwise, composed of a collection of those questions that appropriately measure the content standards and objectives, which were taught in a specific course, which will enable the teacher of the course to determine individual student mastery of the curriculum.
- 3.0 The superintendent shall enact procedures that support mid-term and final examinations.
- 4.0 This policy, along with the **EXAM PROCEDURES 7210P** shall be published annually in all middle school and high school student handbooks.

Source: Board of Education Minutes

Revised: 08/12/13

Adopted: 1/28/08

Barbour County Schools
EXAM PROCEDURES

1. All students in grades 9 – 12 shall take midterm examinations.
 - 1.1 All midterm exams shall count 10% of the student's grade in which the exam occurs.
2. All students enrolled in CTE courses must take the end-of-concentration assessment if they are a program completer.
3. The school principal shall develop a schedule for testing dates/times. Said schedule will be provided to all students.
4. After the six week progress report occurring before the end of a course, students wishing to take a final exam will notify the office by completing the appropriate form. All exams will count and be 20% of the final grade. The teacher and student will schedule a time to take the final exam. Please note it is the responsibility of the student to review and prepare for the exam.

Revised: 08/12/2013; 11/22/2010