

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, December 14, 2015 at the Junior Elementary School, 415 West First Street, Junior, WV 26275.

Dana Stemple, Joanne McConnell, Ron Phillips, Eric Ruf, David Everson, Members, and Jeff Woofter, Secretary, were present. Also in attendance were: Sandy Wilmoth, Sabrina Ward, Charla Reger, Cynthia D. Wilmoth, Ashley Workman, Annette Hughart, Brian Moats, Glenn Sweet, Teresa Childers, Amanda Eriksen, Jeff Kittle, Allison Pugh, Delores Bonnell, Amanda Baker, Julie Scott, Chris Collins and Kayla Collins.

Mr. Ruf called the meeting to order at 6:00 p.m.

Students from Junior Elementary School led the pledge to the flag.

Invocation by Mr. Everson

Junior Elementary School LSIC made a presentation to the board.

The board recessed from 6:20 p.m. to 6:38 p.m.

A motion was made by Mrs. McConnell to approve the minutes of November 9, 2015 and November 16, 2015 meetings as presented. The motion was seconded by Mr. Phillips. After discussion the motion passed five (5) to zero (0).

The following delegations addressed the board:

Ashley Workman regarding child nutrition
Brian Moats (BCEA) regarding drafting letter to forward to PEIA

Reports

Monthly Attendance – Enrollment Report for month ending December 3, 2015
Facilities Report

The Superintendent pulled agenda Item 32 from the agenda.

Superintendents Recommendations –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2015-2016 contingent upon compliance with pupil-teacher ratio.
2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2015-2016.
3. Recommendation: Approve attendance administrative transfer.
4. Recommendation: Approve payment of bills for the period of November 3, 2015 through December 8, 2015 at a total expenditure of \$273,171.40.
5. Recommendation: Authorize the December 15, 2015 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
6. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00.
7. Recommendation: Approve the final total of the November 28, 2015 payroll check and federal withholdings in the amount of \$539,265.54.
8. Recommendation: Approve final total of utility/copier bills in the amount of \$26,234.30.
9. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)

Kasson Elementary/Middle School (8th Grade) – projected revenue - \$200.00, \$250.00, \$300.00, \$750.00; (Yearbook Club) – projected revenue - \$0.00
Philip Barbour High School (FFA) - projected revenue - \$100.00; (Swim) - \$200.00
Philippi Elementary School (Office) – projected revenue - \$250.00; (PTO) - \$300.00
Philippi Middle School (School) – projected revenue - \$700.00

Volga-Century Elementary School (PTO) – projected revenue - \$1,000.00

10. Recommendation: Approve New Tech School Agreement for Philippi Middle School.
11. Recommendation: Approve Memorandum of Understanding with World Vision, Inc. for the KidREACH project.
12. Recommendation: Approve educational leave request for a student at Philip Barbour High School.
13. Recommendation: Approve educational leave request for a student at Philip Barbour High School.
14. Recommendation: Approve educational leave request for a student at Philippi Elementary School.
15. Recommendation: Approve educational leave request for a student at Philippi Middle School.
16. Recommendation: Approve educational leave request for a student at Philippi Middle School.
17. Recommendation: Approve/Confirm curricular trips.

Philip Barbour High School (Hidden Promise) – to Glenville State on December 1, 2015;
 (Pro Start) – to Mount Vernon Elementary School on December 22, 2015
 Volga-Century Elementary School (School) – to Meadowbrook Mall on December 15, 2015

18. Recommendation: Approve/Confirm use of buildings and/or grounds.
 - Belington Middle School on January 2, 2016 – requested by Sarah Harris for Birthday Party
 - Kasson Elementary/Middle School on January 1, 2016 – requested by Dr. Teresa Marsh for Lock-in; on March 12, 2016 – requested by Dr. Teresa Marsh for 5K Run; on December 11, 2015 – requested by Dr. Teresa Marsh for Family Movie Night
 - Mount Vernon Elementary School on December 5, 2015 – requested by Brandy Burkhammer for Birthday Party; on November 28, 2015 – requested by Heather Scheuvrant for Birthday Party; on December 13, 2015 – requested by Jennifer Newman for Dinner; on December 6, 2015 – requested by Mark Montgomery for Birthday Party
 - Philip Barbour High School on Sundays beginning November 29, 2015 through April 29, 2016 – requested by Sissy Collins for AAU Club Volleyball Practice
19. Recommendation: Review revised policy 3390 (Also: 6620), Transportation Travel Allowance, for first reading.
20. Recommendation: Review revised policy 6710, Employment of Retired Teachers as Substitute Teachers in Areas of Critical Need and Shortage Policy, for first reading.
21. Recommendation: Approve transportation travel requests.

<u>Date</u>	<u>Destination</u>	<u>No. Buses</u>
Philip Barbour High School (Band)		
11/20/15	Wheeling	3
(Boys Basketball)		
12/23/15	Fairmont Sr.	1
01/08/16	North Marion	1
01/29/16	East Fairmont	1
02/12/16	Lewis Co.	1
Philippi Middle School (Basketball)		
12/14/15	Tygarts Valley	1
12/17/15	Elkins	1
12/18/15	Tucker Valley	1
12/22/15	Belington	1
01/05/16	Taylor Co.	1
01/12/16	South Harrison	1
01/15/16	Elkins	1
01/21/16	South Preston	1
01/25/16	Taylor Co.	1
02/01/16	Tucker Valley	1
02/04/16	Tygarts Valley	1

22. Recommendation: Approve/Confirm requests for professional leave.
23. Recommendation: Approve settlement agreement with a professional employee.(Derrick Helzer)

24. Recommendation: Accept resignation of Derrick Helzer as a teacher at Belington Elementary School effective June 8, 2015.
25. Recommendation: Accept resignation/retirement of Agnes Murphy as a Media Aide at Kasson Elementary/Middle School effective January 1, 2016.
26. Recommendation: Accept resignation of Kelly Benner as a substitute teacher effective December 1, 2015.
27. Recommendation: Accept resignation of Rachel Propst as an English/Language Arts Instructor at Philip Barbour High School effective December 4, 2015.
28. Recommendation: Accept resignation/retirement of Stephanie Short as a Literacy Coach effective at the end of the 2015-2016 school year.
29. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments:		
Name	School/Location	Position
	Philippi Middle School	914-Science/Social Studies Instructor (closes 11-19-15)
Ashley Workman	Mount Vernon Elementary School	925-Principal (.5)
Rachelle Wolfe	Mount Vernon Elementary School	926-Elementary Instructor (.5)
Michelle Webb	County	927-Bus Operator, Route 28
Aaron Grose	Kasson Elementary/Middle School	928-Early Childhood Classroom Assistant Teacher/PK Special Needs Aide/ Supervisory Aide/Transportation Aide (.5)
	Itinerant	930-Alternative Learning Center Instructor (closes 12-7-15)

30. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Substitute Assignments:		
Name	School/Location	Position
Repost	Philippi Elementary School	912-Long-term Substitute Multi-Categorical with Autism Instructor (closes 11-19-15)
Kammi Dalton-Mayle	Philippi Elementary School	916-Long-term Substitute Multi-Categorical with Autism Itinerant Instructor (closes 11-19-15)
	County	931-Substitute Bus Operator (closes 12-7-15)
Rachel Propst, Tobias Dowdell, Patricia Poling, Alice Skinner and Sarah Stevens	County	936-Substitute Teacher (closes 12-7-15)
	County	950-Substitute RN (closes 12-14-15)
	Philippi Elementary School	957-Instructor-3 rd grade (closes 12-14-15)

31. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Extra-Curricular Assignments:		
Name	School/Location	Position
Nicholas Wolfe	Belington Middle School	943-Assistant Boys Basketball Coach (closes 12-14-15)
	County	946-Multi-Categorical Homebound Instructor (closes 12-14-15)

32. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

A motion was made by Mr. Everson to approve agenda item 1-22 as recommended. The motion was seconded by Mr. Stemple. After discussion the motion passed five (5) to zero (0).

Mr. Everson made a motion to adjourn into executive session at 7:25 p.m. to discuss personnel. The motion was seconded by Mr. Stemple and passed five (5) to zero (0).

The board returned to open session at 8:05 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Phillips to approve agenda items 23-31 as recommended. The motion was seconded by Mr. Stemple. After discussion the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. School Newsletters
2. Other

Next board meeting:

December 21, 2015 meeting at 6:00 p.m. at Philip Barbour High School (Regular Session)

A motion was made by Mr. Everson, seconded by Mr. Stemple and passed five (5) to zero (0) to adjourn.

The meeting adjourned at 8:21 p.m.

President

Secretary