Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, November 18, 2019, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

David Everson, Joanne McConnell, Adam Starks, and Ron Phillips, Members, and Jeff Kittle, acting as Secretary, were present. Eric Ruf, Member, was absent. Also in attendance were: David Neff, James Poling, Michael Ferguson, Ruston Seaman, Annette Hughart, and Marija Ilic.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Starks led the pledge to the flag.

Invocation by Mr. Starks

The following delegations address the board:

Ruston Seaman - regarding Bright Futures and want's the survey on the agenda

Reports -

October 2019 Financial Report

Superintendents Recommendations –

1. Recommendation: Approve budget adjustments.

DATE - 11/04/19 BARBOUR COUNTY SCHOOLS TIME - 13:26:41 JOURNAL ENTRY LISTING PROG - GNL.520 BUDGET JOURNAL ENTRY

	BUDGET JOURNAL ENTRY		
LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
0001	MONTH - OCTOBER NUMBER - 10100 61.15010 - TRUANCY DIVERSION 61.15010.03211.009.000.0000.0000.00	ENTRY DATE 67,223.00	10/17/19
0002 0003	61.15010.12110.111.000.0000.0000.00 61.15010.12110.211.000.0000.0000.00	,	58,280.00 14.00
0004 0005	61.15010.12110.221.000.0000.0000.00 61.15010.12110.232.000.0000.0000.00		4,453.00 4,371.00
0006 0007	61.15010.12110.262.000.0000.0000.00 61.15010.03211.009.000.0000.0000.00		105.00 68,182.45
0008 0009	61.15010.12110.111.000.0000.0000.00 61.15010.12110.211.000.0000.0000.00	58,913.88 14.40	
0010 0011	61.15010.12110.221.000.0000.0000.00 61.15010.12110.232.000.0000.0000.00	4,615.45 4,530.00	
0012 0013 0014	61.15010.12110.262.000.0000.0000.00 BUDGET SUPPLEMENT FY20 TRUANCY DIVERSION GRANT; SEE ATTACHMENTS TO JOURNAL ENTRY	108.72	
0015	FOR DOCUMENTATION. * J/E TOTALS MONTH - OCTOBER NUMBER - 10101	135,405.45 ENTRY DATE	
0001	11.00802 - BAND ADDITIONAL FUNDING 11.00802.01989.009.000.0000.0000.00		31,315.60
0002 0003	11.00802.11111.611.501.0000.0000.00 NEW 11.00802.11111.611.302.0000.0000.00 NEW	20,000.00 4,500.00	
0004 0005 0006	11.00802.11111.611.303.0000.0000.00 NEW 11.00802.11111.611.101.0000.0000.00 NEW BUDGET SUPPLEMENT RESA FUNDING; SEE	4,500.00 2,315.60	
0006	ATTACHMENTS TO JOURNAL ENTRY FOR DOCUMENTATION.		
0000	* J/E TOTALS MONTH - OCTOBER NUMBER - 10102	31,315.60 ENTRY DATE	
0001	61.72010 - TECHNICAL ASSISTANCE 61.72010.03211.009.000.0000.0000.00 NEW	575 00	575.00
0002 0003 0004	61.72010.31311.535.000.0000.0000.00 NEW BUDGET SUPPLEMENT FOR FY20 TECHNICAL ASSISTANCE GRANT; SEE ATTACHMENTS TO	575.00	
0005	JOURNAL ENTRY FOR DOCUMENTATION. * J/E TOTALS	575.00	575.00
	MONTH - OCTOBER NUMBER - 10103 61.70010 - CURRICULUM DEVELOPMENT	ENTRY DATE	
0001 0002	61.70010.03211.009.000.0000.0000.00 NEW 61.70010.31345.535.000.0000.0000.00 NEW	3,000.00	3,000.00
0003 0004	BUDGET SUPPLEMENT FY20 CURRICULUM DEVELOPMENT GRANT; SEE ATTACHMENTS TO		
0005	JOURNAL ENTRY FOR DOCUMENTATION. * J/E TOTALS	3,000.00	3,000.00
0001	MONTH - OCTOBER NUMBER - 10104 61.43030 - IDEA DISCRETIONARY 61.43030.04511.009.000.0000.0000.00 NEW	ENTRY DATE	294.88
0002	61.43030.76191.911.000.0000.0000.00 NEW 61.43030.21210.582.000.0000.0000.00 NEW	17.55 277.33	294.00
0004 0005	BUDGET SUPPLEMENT FOR FY20 IDEA DISCRETIONARY GRANT; SEE ATTACHMENTS TO		
0006	JOURNAL ENTRY FOR DOCUMENTATION. \star J/E TOTALS	294.88	294.88
2227	MONTH - OCTOBER NUMBER - 10105 11.00000 - MISCELLANEOUS REVENUE	ENTRY DATE	
0001 0002 0003	11.00000.01914.009.000.0000.0000.00 11.00000.01989.009.000.0000.000 11.00000.01989.009.000.0000.000		54.57 29.19 1,000.00
0004	11.00000.01989.009.000.0000.000		3,407.35 100.00
0006 0007	11.00000.76321.842.000.0000.0000.00	4,591.11	
0008 0009	11.00027.01989.009.000.0000.0000.00 11.00027.01989.009.000.0000.0000.00		25.00 25.00
0010 0011 0012	11.00027.01989.009.000.0000.0000.00 11.00027.01989.009.000.0000.0000.00 11.00027.01989.009.000.0000.0000.00		25.00 25.00 50.00
0012 0013 0014	11.00027.01989.009.000.0000.0000.00 11.00027.01989.009.000.0000.0000.00		25.00 25.00
0015 0016	11.00027.11111.652.000.0000.0000.00	200.00	23.00
0017 0018	11.00101.01989.009.000.0000.0000.00 11.00101.12711.122.000.0000.0000.00	60.69	70.98
0019 0020 0021	11.00101.12711.221.000.0000.0000.00 11.00101.12711.233.000.0000.0000.00 11.00101.12711.263.000.0000.0000.00	4.64 4.55 1.10	
0021 0022 0023	11.00201.01989.009.000.0000.0000.00	1.10	48.96
0024 0025	11.00201.12711.122.000.0000.0000.00 11.00201.12711.221.000.0000.0000.00	41.86 3.21	.0.30
0026 0027	11.00201.12711.233.000.0000.0000.00 11.00201.12711.263.000.0000.0000.00	3.14 .75	
0028 0029 0030	11.00202.01984.009.000.0000.0000.00 11.00202.01989.009.000.0000.000		276.65 52.31
0031 0032	11.00202.11111.141.000.0000.0000.00 NEW 11.00202.11111.146.000.0000.0000.00 NEW	5.50 142.20	52.51
0033 0034	11.00202.11111.221.000.0000.0000.00 11.00202.11111.262.000.0000.0000.00 NEW	11.30 .27	
0035 0036	11.00202.11121.146.000.0000.0000.00 NEW 11.00202.11121.221.000.0000.0000.00 NEW	108.85 8.33	
0037 0038	11.00202.11121.262.000.0000.0000.00 NEW 11.00202.12711.122.000.0000.0000.00	.20 44.73	
0039 0040 0041	11.00202.12711.221.000.0000.0000.00 NEW 11.00202.12711.233.000.0000.0000.00 NEW 11.00202.12711.263.000.0000.0000.00 NEW	3.42 3.35 .81	
0041 0042 0043	11.00204.01984.009.000.0000.0000.00	• 0 1	113.28
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0046 0047	11.00204.12711.122.000.0000.0000.00 11.00204.12711.221.000.0000.0000.00	135.01 10.32	
0048 0049	11.00204.12711.233.000.0000.0000.00 11.00204.12711.263.000.0000.0000.00	10.12	
0050	11.00204.13121.142.000.0000.0000.00	103.05	

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61.43910.22150.644.000.0000.0000.00
61.43910.22161.619.000.0000.000.00
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61.43910.22211.221.000.0000.000.00
61.43910.22211.233.000.0000.000.00
61.43910.22211.262.000.0000.000.00
61.43910.22211.262.000.0000.000.00
61.43910.22211.262.000.0000.000.00
61.43910.2211.262.000.0000.000.00
61.43910.2211.262.000.0000.000.00

BUDGET TRANSFER WITHIN FY19 IDEA PART B
TO REDISTRIBUTE BUDGET; SEE ATTACHMENTS
TO JOURNAL ENTRY FOR DOCUMENTATION.

* J/E TOTALS

MONTH - OCTOBER
 NUMBER - 10204
61.88010.01611.009.000.0000.0000.00
61.88010.01621.009.000.0000.0000.00
61.88010.01621.009.000.0000.0000.00

BUDGET TRANSFER WITHIN FY20 CHILD
NUTRITION TO REDISTRIBUTE REVENUE BUDGET
SEE ATTACHMENTS TO JOURNAL ENTRY FOR
DOCUMENTATION.
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14,471.16
2,792.60
4.08
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1,320.25
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ENTRY DATE 10/31/19
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                                     NUTRITION TO RELL.

SEE ATTACHMENTS TO JOURNAL ENTRY 10...
DOCUMENTATION.

* J/E TOTALS 103.60

MONTH - OCTOBER NUMBER - 10206 ENTRY DATE
61.08910 - PROFESSIONAL STAFF DEVELOPMENT
61.08910.12570.136.000.0000.0000.00
61.08910.12570.221.000.0000.0000.00
61.08910.12570.262.000.0000.0000.00
61.08910.12570.583.000.0000.0000.00
61.08910.22570.331.000.0000.0000.00
BUDGET TRANSFER WITHIN FY19 PROFESSIONAL STAFF DEVELOPMENT TO REDISTRIBUTE BUDGET
SEE ATTACHMENTS TO JOURNAL ENTRY FOR DOCUMENTATION.

* J/E TOTALS 85.80

MONTH - OCTOBER NUMBER - 10207 ENTRY DATE

**TOTALS STAFF DEVELOPMENT TO STAFF DEVELOPMENT STAFF DEVELOPMENT
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* J/E TOTALS

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* J/E TOTALS

MONTH - OCTOBER NUMBER - 10209
61.41612 - TITLE I SIG
61.41612.11111.651.000.0000.0000.00
61.41612.12170.611.000.0000.0000.00
61.41612.11111.611.000.0000.0000.00
BUDGET TRANSFER WITHIN FY16 TITLE I SIG
TO REDISTRIBUTE BUDGET; SEE ATTACHMENTS
TO JOURNAL ENTRY FOR DOCUMENTATION.

* J/E TOTALS

MONTH - OCTOBER NUMBER - 10210
61.41910.12211.211.001.0000.0000.00
61.41910.12211.211.001.0000.0000.00
61.41910.12211.211.001.0000.0000.00
61.41910.12211.211.001.0000.0000.00
61.41910.12211.221.001.0000.0000.00
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61.41910.12211.221.001.0000.0000.00
61.41910.12211.221.001.0000.0000.00
61.41910.12211.233.001.0000.0000.00
61.41910.12211.262.001.0000.0000.00
61.41910.12213.582.001.0000.0000.00
61.41910.12211.111.001.0000.0000.00

BUDGET TRANSFER WITHIN FY19 TITLE I TO REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO JOURNAL ENTRY FOR DOCUMENTATION.

* J/E TOTALS

MONTH - OCTOBER NUMBER - 10211
61.41940.11119.112.000.0000.0000.00
61.41940.11119.212.000.0000.0000.00
61.41940.11119.233.000.0000.0000.00
61.41940.11119.233.000.0000.0000.00
61.41940.12213.112.000.0000.0000.00
61.41940.12213.114.000.0000.0000.00
61.41940.12213.114.000.0000.0000.00
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61.41940.12213.136.000.0000.0000.00
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- 2. Recommendation: Approve payment of bills for the period of November 5, 2019, through November 12, 2019, at a total expenditure of \$186,688.23.
- 3. Recommendation: Authorize the November 27, 2019, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
- 4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$60,000.00.
- Recommendation: Approve the final total of November 15, 2019, payroll check and federal 5. withholdings in the amount of \$399,602.27.

- 6. Recommendation: Approve the final total of utility/copier bills in the amount of \$7,494.45.
- 7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)

Belington Middle School (8th Grade Youth & Government) – projected revenue - \$300.00, \$500.00

Kasson Elementary/Middle School (8^{th} Grade Parents) – projected revenue - \$100.00 Philip Barbour High School (Skills USA) – projected revenue - \$200.00

Philippi Middle School (PTO) – projected revenue - \$1,000.00; (Community Service) - \$0.00

8. Recommendation: Approve/Confirm curricular trips.

Belington Elementary School (School) – to Elkins on December 5, 2019 Belington Middle School (Band) – to Kennywood on May 13, 2020 Junior Elementary School (School) – to Elkins on December 2, 2019

9. Recommendation: Approve/Confirm the use of buildings and/or grounds.

Philip Barbour High School on December 19, 2019 – requested by Megan Ruppert for Choir Concert; on various dates – requested by Rochelle Carpenter for Club Volleyball Practice

10. Recommendation: Approve building/ground modifications.

Belington Elementary School (Mrs. Golden's Classroom) – mount projector Junior Elementary School (Kindergarten Classroom) – Hang smart tv

Philippi Elementary School (Mrs. Carpenter's Prek Classroom) – remove bulletin board and install smartboard; (Mrs. Warner's Classroom) – remove bulletin board and install smartboard; (Mrs. Carpenter's Classroom) - install smartboard; (Mrs. Reed's Classroom) - install smartboard

- 11. Recommendation: Adopt revised policy 8200, School Attendance Zones and Transfers, on third reading.
- 1.0 Each school in the county has been zoned by the Board of Education for attendance purposes.
- 2.0 For school enrollment purposes, residency refers to domicile, or the parent's or legal guardian's and student's true, fixed, permanent home and place of habitation.
 - 2.1 Owning property does not constitute residency. Student residency will be determined by where they sleep, the greatest percentage of school nights, Sunday thru Thursday, over the period of a month.
 - 2.1.1 If the identified percentage is equal.
 - 2.1.1.1 The parents will mutually agree to the school to attend for the full year, or
 - 2.1.1.2 If mutual agreement cannot be reached, the student will attend the school that they attended in the county the previous year, or
 - 2.1.1.3 If the student did not attend Barbour County Schools the previous year, a drawing will be held to determine the school that the student will attend for the full year.
 - 2.2 The board shall reserve the right to require written documents, affidavits, verifications, or other evidence deemed necessary to establish domicile of a student and family.
 - 2.3 The burden of establishing domicile to gain feeder area status is upon the student's parent or legal guardian.
 - 2.4 Property tax receipts, utility bills, current driver's license, a legitimate lease, passport, etc., may be used to establish domicile.
 - 2.5 Any family providing false or misleading information regarding domicile shall be denied enrollment as an out-of-attendance area (zone) student.
- $3.0\,\,\,\,\,$ The approved attendance areas for Barbour County schools are as follows:
 - 3.1 <u>Belington Elementary School</u> South to and including Rock Run Road (904) and includes city limits of Belington. North to entrance of Midway Road (9), includes Midway Road, Point Pleasant Road (250/10) and Marysville Road (10) areas. North on Route 92 to Meadowville. East on 4-H Road (9) to N 39°06.90' W 79°55.066'. East to Laurel Mt. area (15)then Northeast to include Stringtown(48) & (48/2),, Mud-Run (92/14) and Hunters Fork (40) & (40/8). west to Middle Fork River on the Audra Road including Chestnut Flats (54) and Dogtown Road (11/16) & (11/13). West on the Talbott Road (17) to the Randolph and Upshur County lines including county routes (19) and (17/2) as well as Trinity.
 - 3.2 <u>Belington Middle School</u> The attendance areas defined for Belington and Junior Elementary Schools.
 - 3.3 <u>Junior Elementary School</u> South of Rock Run Road (904), to the Randolph County line; including the Westside of Junior (52), both directions along the river, the towns of Junior, Weaver, Dartmoor and Tyview Area. From West Junior to the top of the hill near Trinity Church.

- 3.4 <u>Kasson School</u> South to Meadowville on Route 92, including White Oak (92/13). East of Meadowville along Route 9 to Randolph County line including the Teter Lake (26) and Pleasure Valley areas (9). West off 92 to the Eastside of Stalnaker Road (92/12), (5/8), & (40/1). North off of the Stalnaker Road along Sunshine Ridge Road (5/7) and the Bootjack area (24) to the Northeast side of Chestnut Ridge on the Laurel Creek (Route 24) Road, including. Route 38 east of Tacy. East on 38 to Tucker County line including the communities of Kasson, Valley Furnace, and Nestorville. County Route 10 west of Tygart Valley River including Moatsville area. North from Moatsville to Mt. Morris Community (2/4) then West to Taylor County line (1) & (1/1). North 92 to Preston County line then SE to the Colebank Community at County Route 4.
- 3.5 **Philip Barbour High School** Philip Barbour High School includes all of Barbour County.
- 3.6 **Philippi Elementary School** North on Route 250-119 to Taylor County line. East to Pleasant Creek Recreation Park (10); West off Route 250, Upper Pleasant Creek area (10), South to Philippi including Norris Ridge (119/5) and Alderson-Broaddus College along the road back of the campus (119/20). All of the City of Philippi and Mansfield Addition. Shooks Run (7/7) and Cherry Hill (7) area West of the school. From the Harrison County line on Route 57 which includes the Indian Fork area (32), Shooks Run (57/12), Brushy Fork (7), and Stuarts Run (18), North of Route 57 to Harrison County line. On Route 119 west to Mt. Vernon Church. ON Route 250 from Midway Road (9) North to Philippi including 4-H Road (250/5), (40/5), & (40/4) to N 39°06.90' W 79°55.066', Old Route 250 (23), Sand Run Road (40/3) & (40/4), Silent Grove (250/3) and Hanging Run (12/6), Olive Hill (5), Meriden (24), and Morrell (24/2) into Philippi. West on Route 38 from, but not including, Boot Jack Road (24) and Sunshine Ridge Road (5/7). The Railroad Grade (12/4), (12/7), (12), & (12/8) through Arden to the Moatsville Bridge, West to intersection with 250-119. From city limits at Chestnut Street Southwest and East to include Grabanickel (30), Independence (30), Union (30/3), (30/6), & (30/7) and Mt. Liberty (30) & (21) areas to Route 250. Arden Road (6) & (12), Clemtown to Moatsville Road (10) to the Moatsville Bridge including Center Hill(6), Prichard-Mt. Beulah(6/6), (6/3), & (10/7) areas. From the intersection of Route 76 into Route 119 and 250 at Corders Crossing then West on Route 76 to junction of Route 16 into Brownton, Bear Mountain, and Greer Gas area (16). On 76 North to Taylor County line then West on (77/8) to Barbour Corner and Camp Run (77/1) area off 76 and Galloway. Beginning with the Mt. Vernon Church and including the areas along 119 west. East of 119 on the Carrolton-Mt. Hebron Road (34) & (36) to the intersection with the Audra-Volga Road (11/6) & (11). To the Middle Fork River (36) at Audra State Park, southwest to the Upshur County line. West off the Audra-Volga Road (11) to Hall (46). Off 119 west to Century No. 1(119/16) including the Peel Tree {20} and Century No. 2 (34) & (119/15) areas.
- 3.7 **Philippi Middle School** The attendance area defined for Philippi Elementary School.
- 4.0 All students are required to attend school in the attendance area of their residence, with five exceptions, as follows:
 - 4.1 Administrative Transfer
 - 4.1.1 This is a transfer that is initiated by Barbour County Schools.
 - 4.1.2 This transfer is necessitated when there are students in excess of the guidance of WV Code §18-5-18a.
 - 4.1.3 Barbour County Schools will provide appropriate bus transportation for students transferred within this section.
 - 4.2 A student who changes residence to a new attendance area (in county) during the second semester may be allowed to complete the school term at the school he/she attended before moving if the principals and attendance director agree;
 - 4.3 A student may, because of justifiable circumstances, be transferred to another school in consultation with the principals and on the superintendent's recommendation/ Board approval provided:
 - 4.3.1 Parents who request a transfer from the student's home attendance area to another attendance area must complete the request of transfer procedure as outlined in **In-County Out-of-Zone Request for Transfer Procedures 8210.P.**
 - 4.3.2 Room is available in accordance with the homeroom size listed below or by a similar method:

 $\begin{array}{ccc} \text{Pre-Kindergarten} & 10 \text{ students per homeroom w/o aide} \\ 20 \text{ students per homeroom w/ aide} \\ \text{Kindergarten} & 10 \text{ students per homeroom w/o aide} \\ 20 \text{ students per homeroom w/ aide} \\ \text{Grades 1 through 6} & 25 \text{ students per homeroom} \\ \end{array}$

Grades 1 through 6 25 students per homeroom
Grades 7 through 12 28 students per homeroom
Parents or legal guardians provide transportation for the student unle

- 4.3.3 Parents or legal guardians provide transportation for the student unless the student can board the bus at regularly scheduled stops, which would cause no deviation from the regular bus run and provided the bus has not already reached seating capacity. No bus transfers of students below 7th grade will be approved.
- 4.3.4 Parental transfer requests must meet the approval of the receiving school's principal, as well as have the superintendent's recommendation and board approval.
- 4.3.5 Parental Transfer Requests must be made in writing per Procedure 8210P
- 4.4 The Attendance Director has determined a student to be "Homeless" per WVDE Policy 4110 and Subtitle B, Title VII McKinney-Vento Homeless Assistance Act;
- 4.5 For reasons affecting the best interests of a school (i.e., school safety, fiscal concerns, pupil/teacher ratio, etc.) the superintendent may recommend student transfers to the board for approval.
- 5.0 The following guidelines apply to all transfer students:

- 5.1 When class size exceeds;
 - 5.1.1 the guidance provided in WV Code §18-5-18a, the last student to enroll in a class will be the first student to be administratively transferred, etc.
 - 5.1.2 the guidance in 4.3.2 above, the last transfer received will be the first transfer to be revoked, etc.
- 5.2 Transfers will be processed by the date received. When there is limited space available for all enrollment/transfers received on the same date, a drawing will be held to establish the prioritization of each student. All involved parties will be invited to attend the drawing. The drawing will be held at the county board office and will be witnesses by two central office employees designated by the superintendent.
- 5.3 Students who attend school out of their attendance area must comply with the terms of the agreement of the transfer (i.e., discipline, attendance, enrollment figures, and academics).
- 5.4 A student who changes residence to a new attendance area during the second semester may complete the school term at the school term he/she attended before moving provided he/she complies with the contents of this policy, and the request is made by the parent or legal guardian, in writing, to the principal as soon as possible after the change in residence occurs. Students who have transferred will be required to enroll in their home school if the teacher-pupil ratio is exceeded or causes an additional financial burden upon the school system.
- 5.5 All students who reside in a particular school attendance area and desire to attend school in that attendance area but do not live with their parents or legal guardian must request and receive board permission to attend the school in that attendance area in compliance with the contents of this policy. Principals shall require notarized Acknowledgement of Responsibility signed by the parent/legal guardian and the head of household in which the student resides. This does not apply for students 18 and older.
- 5.6 During the 9th 12th grades, a student shall be entitled to one transfer into the public high school regardless of from where in the state the student is transferring. A student shall be entitled to transfer back to a non-public high school if said student had been enrolled in said non-public high school 365 day prior to enrollment in the 9th grade. Any student transferring under the provisions of this rule will not become eligible for extra-curricular activities as defined by the WVSSAC until completion of the school year in which said transfer occurs. Eligibility will begin with the succeeding fall sports season. Transfer must be completed prior to the first instructional day of the new school year. (WVSSAC Provision 127-2-7.2.9 governs athletic eligibility.)
- 5.7 All current, applicable rules and regulations of the WVSSAC concerning transfer and athletic eligibility will be followed.
- 5.8 Beginning with the FY21 school year, parents will not have to seek transfer approval from the county of residence for students to attend school in another county in WV. Only the receiving county will require a transfer request.
 - 5.8.1 The school district in which the pupil is a bona fide resident shall pay to the board of the school district in which the student is transferred a tuition that is agreed upon by both boards.
 - 5.8.2 If said boards cannot agree on a tuition fee, such tuition shall be equal to the difference between the state aid per pupil received by the county to which the pupil is transferred and the county cost per pupil in the county to which said student is transferred.
- 5.9 Eligibility for sports shall follow WVSSAC guidelines. Nothing in this policy shall supersede policies and rules for eligibility for participation in secondary sports.
- 5.10 All transfer requests must be renewed annually.
- 5.11 Any aggrieved person may appeal the decision of the superintendent through the Citizen's Appeal process.
- 12. Recommendation: Approve/Confirm requests for professional leave.
- 13. Recommendation: Accept the resignation/retirement of Debra Daugherty as a Teacher at Philip Barbour High School effective December 31, 2019.
- 14. Recommendation: Employ the following personnel for the 2019/2020 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	Kasson, Itinerant	Job 2535: Hearing Impaired
		/Multi-Categorical Instructor
	PBHS	Job 2536: Language Arts/Library-
		Media Instructor
Larry Kittle	County	Job 2563: Mechanic/Bus Operator

Substitute Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	County	Job 2541: Substitute LPN/Aide(s)

	County	Job 2542: Substitute Cook(s)
	County	Job 2543: Substitute Custodian(s)
Sable Hall	County	Job 2545: Substitute School Nurse
		RN(s)
Brittany McNemar	PES	Job 2569: Long Term Substitute
		1st Grade Teacher
Debra Johnson	JES	Job 2570: Long Term Substitute
		Elementary Education Teacher
	County	Job 2544: Substitute Bus
		Operator(s)
	PES, Itinerant	Job 2562: Long Term Substitute
		Multi-Categorical/Severely
		Profoundly
		Impaired Instructor w/Autism
	PES, Itinerant	Job 2565: Long Term Substitute
		Multi-Categorical w/Autism
		Instructor

Extra-Curricular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
Casey Mayle	Kasson	Job 2547: Head Cheerleading
		Coach
	PBHS	Job 2564: Head Girls Track
		Coach

County Schools.
A motion was made by Mr. Everson to approve agenda items 1-12 as recommended. The motion w

Recommendation: Approve listed persons to enter the bus operator training program for Barbour

seconded by Mr. Starks. After discussion, the motion passed four (4) to zero (0).

Mr. Phillips made a motion to adjourn into executive session at 6:11 p.m. to discuss personnel issues.

The board returned to open session at 6:24 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Everson to approve agenda items 13-15 as recommended. The motion was seconded by Mr. Phillips. After discussion, the motion passed four (4) to zero (0).

The board acted upon or discussed the following items:

The motion was seconded by Mr. Starks and passed four (4) to zero (0).

- 1. Other
 - Possibility of joining the opioid lawsuit

Next board meetings:

15.

December 9, 2019, at 6:00 p.m. at Board of Education Office (Regular Session)

December 16, 2019, at 6:00 p.m. at Kasson Elementary/Middle School (Regular Session)

The meeting adjourned at 6:28 p.m.

President	Secretary