

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, November 13, 2023, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

David Everson, Ron Phillips, Jared Nestor, Joanne McConnell, Adam Starks, Members, and Eddie Vincent, Secretary, were present. Also in attendance were: Gabrielle Rhodes, Annette Hughart, Marija Ilic, Tonya Ferguson, Terry Suder, Sharon Wamsley, Mary Beth Hovatter, Julie Bibey and Michelle Fleming.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Nestor led the pledge to the flag.

Invocation by Mr. Nestor

A motion was made by Mr. Everson to approve the minutes of October 23, 2023 meeting. The motion was seconded by Mr. Starks. After discussion, the motion passed four (4) to zero (0) with Mr. Nestor abstaining.

A motion was made by Mr. Phillips to approve the minutes of November 6, 2023 meeting. The motion was seconded by Mr. Starks. After discussion, the motion passed three (3) to zero (0) with Mr. Nestor and Mrs. McConnell abstaining.

The board recognized the following:

Athletics

The board discussed the following items:

**School performance, student outcomes, academics:**

House Bill 3035

**Reports –**

SBA Presentation  
Clear.Gov

Mr. Starks left the meeting at 7:30 p.m.

The following delegations addressed the board:

Marija Ilic – regarding the performance audit performed by the WVDE in regards to how COVID money was spent.

**Superintendents Recommendations –**

1. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)
  - A. Belington Elementary School
    1. (Chorus) - \$0.00
  - B. Belington Middle School
    1. (7<sup>th</sup> Grade Team) - \$1,800.00
  - C. Philip Barbour High School
    1. (Class of 2026) - \$1,000.00
    2. (FBLA) - \$200.00
    3. (HOSA) - \$200.00
    4. (HOSA) - \$300.00
    5. (ProStart) - \$500.00
    6. (Senior Class) - \$200.00
    7. (Student Council) - \$300.00
    8. (Swimming) - \$100.00
    9. (Swimming) - \$300.00
  - D. Philippi Elementary School
    1. (PreK-4) - \$500.00
2. Recommendation: Approve regular payroll in the amount of \$520,648.76.
3. Recommendation: Approve payment of bills in the amount of \$132,870.37.

4. Recommendation: Approve payment of bills in the amount of \$130,873.78.
5. Recommendation: Approve payment of bills in the amount of \$47,699.58.
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$31,276.52.
7. Recommendation: Approve the final total of utility/copier bills in the amount of \$21,498.51.
8. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$3,556.49.
9. Recommendation: Approve agreement with ClearGov Budget Cycle Management Suite.
10. Recommendation: Approve/Confirm curricular trips.
  - A. Kasson Elementary/Middle School
    1. (8<sup>th</sup> Grade) – to Washington D.C. on May 10-12, 2024
  - B. Philip Barbour High School
    1. (Fundamentals of Ag. Mech. Students) – to Arch Coal on November 14, 2023
11. Recommendation: Waive the facility use fee for Arch Coal’s (previous and future) facilities use.
12. Recommendation: Approve/Confirm the use of buildings and/or grounds.
  - A. Belington Middle School
    1. On Sundays in November, December, January, February, March, and April – requested by Sarah Harris/Gabrielle Kyle for Mtn. State Volleyball Club Practice
  - B. Kasson Elementary/Middle School
    1. December 17, 2023 – requested by Dawn Carey for Birthday Party
  - C. Philip Barbour High School
    1. Various dates in November and December 2023 – requested by Lewis Hall for Community Christmas play
    2. On December 16, 2023 – requested by Christina Holbrook for Greet & Meet with Photos, (Santa, Mrs. Claus & Grinch)
13. Recommendation: Approve/Confirm requests for professional leave.
14. Recommendation: Accept the resignation of Brittany Freeman as Head Teacher/Interventionist and Special Education Designee at Philippi Elementary School effective at the end of the day on November 24, 2023.
15. Recommendation: Accept the resignation of Sandra Lantz as a substitute teacher effective November 7, 2023.
16. Recommendation: Accept the resignation of Jason Stutler as an after-school supervisory employee at Philippi Middle School effective October 19, 2023.
17. Recommendation: Accept the resignation of Odie Haddix as an after-school tutor at Belington Elementary School effective October 26, 2023.
18. Recommendation: Accept the resignation of Raymond Hicks as an Assistant Girls Basketball Coach effective November 6, 2023.
19. Recommendation: Accept the resignation of Krystal Cantrell-Duckworth as a long-term substitute Mathematics teacher at Philip Barbour High School effective at the end of the day on November 1, 2023.
20. Recommendation: Rescind the employment of Chase Byrne as a long-term substitute general Science/Biology Instructor at Philip Barbour High School that took place at the November 6, 2023 meeting.
21. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2023-24 (FY24)		
Name of Person	Location	Job ID: Position
	JES	Job 11749 Music Instructor ( Half time)
	PBHS	Job 11751 Itinerant Hearing Impaired/visually impaired/multi-categorical instructor
	Junior Elementary School	JobID: 11749 Music Instructor (half-time)
	Philip Barbour	JobID: 11751 Itinerant Hearing

	High School	Impaired/Visually Impaired/Multi-Categorical Instructor
	Philippi Middle School	JobID: 11752 Language Arts Instructor
	Kasson Elementary & Middle School	JobID: 11753 Itinerant Multi-Categorical w/Autism Instructor
	Barbour Board Office	JobID: 11754 School Psychologist
	Philippi Middle School	JobID: 11755 Language Arts Instructor
	Kasson Elementary & Middle School	JobID: 11756 Mathematics/Social Studies Instructor
Morgan Bowman	Kasson Elementary & Middle School	JobID: 11757 Preschool/Preschool Special Needs Instructor
	Philippi Elementary School	JobID: 11760 Elementary Education Instructor
	Belington Middle School	JobID: 11761 Mathematics/Social Studies Instructor
	Philippi Middle School	JobID: 11762 Elementary Education Instructor
	Philippi Middle School	JobID: 11763 Itinerant Multi-Categorical w/Autism Instructor
	Philippi Middle School	JobID: 11764 Elementary Education Instructor
	Philip Barbour High School	JobID: 11765 Counselor
	Philippi Middle School	JobID: 11768 Counselor (Itinerant)
Cassandra Pratt	Philip Barbour High School	JobID: 11770 Itinerant Multi-Categorical w/Autism Instructor
	Philip Barbour High School	JobID: 11775 Itinerant Physical Education/Health/Parenting Instructor
	Barbour Board Office	JobID: 11780 Bus Operator, Route 24
	Philip Barbour High School	JobID: 11781 Itinerant School Nurse – RN

#### Substitute Employee Assignments 2023-24

Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 11766 Substitute Teacher(s)
	Barbour Board Office	JobID: 11767 Restricted Short-Term Substitute Teacher(s)
	Barbour Board Office	JobID: 11783 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 11784 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 11785 Substitute Bus Operator(s)
	Barbour Board Office	JobID: 11133 Substitute Secretary(s)
	Barbour Board Office	JobID: 11134 Substitute Aide(s)

#### Extra-Curricular Employee Assignments 2023-24

Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 11758 Athletic Trainer (Winter Sports)
	Philip Barbour High School	JobID: 11759 Athletic Trainer (Fall Sports)
	Philippi Elementary School	JobID: 11773 (1)Tutor (Extra-curricular)
	Philippi Middle School	JobID: 11778 (1)Supervisory Employee prior to/after School(Extra-Curricular)
	Philip Barbour High School	JobID: 12646 (Up to 5) Special Needs After School Tutor(s) (Extracurricular)

22. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

---

23. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)

- A. Philip Barbour High School
  - 1. (Boys Basketball) - \$500.00

24. Recommendation: Approve/Confirm curricular trips.

- A. Junior Elementary School
  - 1. (Preschool/Kindergarten) – Skate zone on November 16, 2023
  - 2. (Whole School) – to Good Samaritan Center on December 18, 2023
- B. Philippi Elementary School
  - 1. (KidREACH) – to Morgantown on December 12, 2023

25. Recommendation: Approve an educational leave request for a student at Philippi Elementary School.

26. Recommendation: Approve an educational leave request for a student at Philippi Elementary School.

27. Recommendation: Approve the Content Standards and Objectives for the Deaf Culture & Deaf Studies (Dual Credit Course) College and Career Readiness Standards Elective at Philip Barbour High School.

A motion was made by Mrs. McConnell to table agenda item 9. The motion was seconded by Mr. Phillips. After discussion, the motion passed four (4) to zero (0) to table agenda item 9 and for it to be brought back in 2 weeks.

A motion was made by Mr. Phillips to approve agenda items 1-8 and items 10-27 as recommended. The motion was seconded by Mr. Nestor. After discussion, the motion passed four (4) to zero (0).

The board acted upon or discussed the following items:

- 1. Other
  - School Board Association Meeting in February
- 2. Executive Session

Mr. Nestor made a motion to adjourn into executive session at 7:50 p.m. to discuss personnel/legal issues. The motion was seconded by Mr. Everson and passed four (4) to zero (0).

The board returned to open session at 8:12 p.m. (No votes or decisions were made in executive session).

Next board meetings:

November 27, 2023, at 6:00 p.m. at the Board of Education Office (Regular Session)(Belington Elementary School Presentation)

The meeting adjourned at 8:12 p.m.

---

**President**

**Secretary**