

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, October 12, 2020, at the Board of Education Office, 45 School Street, Philippi, WV 26416, and via Zoom.

David Everson, Adam Starks, Joanne McConnell, Jared Nestor, and Ron Phillips, Members, and Jeffrey Woofter, Secretary, were present. Also in attendance and via Zoom were: Brian Moats and Michelle Den.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Phillips led the pledge to the flag.

Invocation by Mr. Phillips

A motion was made by Mr. Everson to approve the minutes of the September 28, 2020, meeting. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of September 23, 2020, through October 6, 2020, at a total expenditure of \$167,448.02.
2. Recommendation: Authorize October 15, 2020, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00.
4. Recommendation: Approve the final total of September 28, 2020, payroll check, and federal withholdings in the amount of \$484,016.02.
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$20,504.70.
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)

Kasson Elementary/Middle School (Athletics) – projected revenue - \$100.00
Philip Barbour High School (Athletics) – projected revenue - \$1,000.00; (Ag/FFA) - \$500.00,
\$500.00, \$500.00, \$500.00, \$300.00

7. Recommendation: Review policy 1100, Mission and Core Beliefs.

1.0 Purpose.

The Barbour County Board of Education recognizes the need to proactively plan and prepare for the future educational needs of the children of Barbour County. In order to proactively facilitate this process, it is appropriate for the Board to determine its educational mission and illuminate its core beliefs that provide the framework of its educational mission. In that spirit of being proactive, Barbour County Schools will implement and comply with the responsibilities and guidelines promulgated in Chapter 3, Planning for Policy Implementation, of *Expected Behavior In Safe and Supportive Schools (Policy 4373)* as related to: Conceptual Framework, Responsibilities of the WVBE and WVDE, Responsibilities of the RESAs, Responsibilities of County Boards of Education, and Responsibilities of Schools.

Barbour County Schools will provide leadership for continuous school climate/culture improvement planning and implementation. The county responsibilities for school climate/culture improvement include:

1. By July 1, 2012. Barbour County Schools Board policies will address and adhere to all applicable federal and state laws cited within policy 4373. County board policies and procedures include guidelines for school level implementation and safeguards to protect the safe and supportive environment of the school. These safeguards shall include but not be limited to:
 - education, communication and enforcement provisions;
 - identification, intervention and referral of students with behavioral and substance abuse issues;
 - no advertisement of tobacco or alcohol products
 - minimal marketing of other foods and beverages
 - school facility use agreements; and
 - public announcements regarding the policy for events during non-instructional time.

2. Partnership Development: form informal and formal partnerships with community agencies/organizations that can support safe and supportive school efforts within the county. Procedures will be developed to approve formal partnership agreements when partners will interact directly with students.
3. Policy Dissemination and Training: develop and implement an ongoing awareness campaign for all students, staff and parents/guardians.
 - ensure that all schools provide appropriate policy training.
 - review the policy at least bi-annually for compliance with federal and state law and WVBE policy.
 - Make the county policy readily available to the public (written or electronic).
4. Implementation Plan: address school climate/culture within the Student Support Goal of the county strategic plan with objectives for policy implementation that ensures each school incorporates the following:
 - use of pro-active strategies to develop and support positive behavior;
 - application of data-driven continuous school climate/culture improvement activities; and
 - application of appropriate/consistent interventions for inappropriate behaviors.
5. Evaluation of Effectiveness: annually review data related to this policy including:
 - summary data for incidents of inappropriate behavior and intervention responses to incidents;
 - required LSIC reports;
 - trend analysis from school climate/culture survey tools (as available);
 - impact data related to school climate/culture improvement strategies within county and school strategic plans; and
 - impact data from training and staff development offered by the county, RESA and/or WVDE.

West Virginia Code Requirements for County Boards of Educations:

- §18-2C-1 et seq. Establish policy prohibiting harassment, intimidation or bullying §18-5A-2 Review and file Local School Improvement Councils (LSIC) discipline reports
- §18-9F-1 et seq. Submit School Access Safety Plans to the School Building Authority
- §18-9F-9 Collect all school crises response plans by August 1, 2013
- §18A-5-1 Responsibility for the administration of proper discipline in the public schools
- §18A-5-1a Disciplinary action requirements and due process procedures for Safe Schools Act violations (possessing deadly weapons, possessing a controlled substance, assaults and batteries upon teachers or other school personnel; sale of narcotic)
- §61-7-11 a Authorization for the possession of deadly weapons on school property and reporting requirements for unauthorized possession of deadly weapons

2.0 Administrative Procedures.

- 2.1 During presidential election years, the Superintendent will present this policy to the BOE for its review. At that time, the BOE may determine the following:
 - 2.1.1 The policy is appropriate as written; maintain as is;
 - 2.1.2 The policy needs to be revised; request the Superintendent to get input from all appropriate community and educational system stakeholders; submit said input in writing to the BOE for their consideration; revise the policy as appropriate, following all set protocols for policy revision/adoption.

3.0 Mission Statement.

The mission of Barbour County Schools is to provide educational excellence with **commitment to learning for all** in preparation for the challenges of the 21st century.

4.0 Core Beliefs.

- 4.1 We believe . . .
 - 4.1.1 our highest priority should be to provide an accessible, clean, safe environment in which students can maximize their learning potential.
 - 4.1.2 our schools should embrace a positive school culture and should promote academic, professional and personal integrity.
 - 4.1.3 the education of our students is a partnership among community, schools, parents and students.
 - 4.1.4 clear communication is vital to the success of the system.

8. Recommendation: Approve/Confirm requests for professional leave.

9. Recommendation: Accept the resignation of Ashley Morrell as an Itinerant Visually Impaired/Multi-Categorical Instructor effective at the end of the day on September 30, 2020.
10. Recommendation: Accept the resignation of Brian Moats as a homebound instructor effective March 14, 2020.
11. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	BES	Job 2901: Elementary Education Instructor
	PBHS	Job 2895: Custodian
Vanessa Heavner	PMS, Itinerant	Job: 2903: LPN/Special Needs Aide/Supervisory Aide/Transportation Aide
Kathryn Rinehart	KEMS	Job 2929: Elementary Education Instructor
	BES	Job 2930: Elementary Education Instructor

Substitute Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
Ashley Morrell	County	Job 2924: Substitute Teacher(s)

Extra-Curricular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
Heather Halfin	BMS	Job 2910: Head Girls Basketball Coach

12. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

A motion was made by Mr. Phillips to approve agenda items 1-12 as recommended. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

Mr. Starks made a motion to adjourn into executive session at 6:29 p.m. to discuss personnel/legal issues. The motion was seconded by Mr. Phillips and passed five (5) to zero (0).

The board returned to open session at 7:39 p.m. (No votes or decisions were made in executive session).

The board acted upon or discussed the following items:

1. Other

Next board meetings:

October 26, 2020, at 6:00 p.m. at the Board of Education Office (Regular Session)

The meeting adjourned at 7:39 p.m.

President

Secretary