

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, October 10, 2022, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

David Everson, Jared Nestor, Adam Starks, Joanne McConnell, Members, and Jeffrey Woofert, Secretary, were present. Ron Phillips, Member, was absent. Also in attendance were: Connie Mundy, Annette Hughart, Michelle Fleming, Julie Bibey, David Neff, Linda Adams, Lela Miller, Terry Suder, Sharon Wamsley, Gregganna Phillips, T.J. Phillips, and Kristy Freeman.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Everson led the pledge to the flag.

Invocation by Mr. Everson

A motion was made by Mr. Everson to approve the minutes of the September 26, 2022 meeting. The motion was seconded by Mr. Nestor. After discussion, the motion passed four (4) to zero (0).

The board discussed the following:

Adoption of Board Goals for the 2022/2023 school year at the October 24, 2022 Board Meeting;  
Communities in Schools Grant

The following delegations addressed the board:

Gregganna Phillips – regarding student transfers  
Kristy Freeman – regarding Kasson Elementary/Middle School Virtual Classes update

The board recessed from 7:25 p.m. to 7:27 p.m.

**Superintendents Recommendations –**

1. Recommendation: Approve payment of bills for the period of September 21, 2022, through October 10, 2022, at a total expenditure of \$548,215.50.
2. Recommendation: Authorize October 14, 2022, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$60,000.00.
4. Recommendation: Approve the final total of September 28, 2022, payroll check, and federal withholdings in the amount of \$465,927.75.
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$18,760.05.
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)

Belington Elementary School (PTA) – projected revenue - \$1,000.00; (Office) - \$200.00  
Kasson Elementary/Middle School (PTO) – projected revenue - \$1,000.00  
Philip Barbour High School (Class of 2024) – projected revenue - \$500.00; (Band) - \$500.00,  
\$1,000.00, \$3,000.00; (Junior Class) - \$500.00; (Athletics) - \$2,000.00; (Cheer) - \$1,000.00,  
\$1,000.00; (FFA) - \$250.00, \$500.00, \$500.00, \$3,500.00; (HOSA) - \$1,000.00  
Philippi Elementary School (Preschool) – projected revenue - \$1,000.00; (Preschool/Kindergarten) -  
\$500.00; (PreK-5) - \$5,000.00  
Philippi Middle School (Responsible Students) – projected revenue - \$6,000.00; \$300.00

7. Recommendation: Approve the FY2022 financial statements.
8. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School.
9. Recommendation: Approve/Confirm curricular trips.

Belington Elementary School (PreK-2<sup>nd</sup> Grade) – to Rich's Farms Smithfield, PA on October 20,  
2022; (3<sup>rd</sup>-4<sup>th</sup> Grade) to Rich's Farms Smithfield, PA on October 12, 2022  
Junior Elementary School (Whole School) – W. Junior Road/Hayride on October 19, 2022;  
(Preschool/Kindergarten) – to Hovatters Zoo on October 13, 2022  
Kasson Elementary/Middle School (8<sup>th</sup> Grade) – to Washington D.C. on May 12-13, 2023

Philip Barbour High School (10<sup>th</sup> Grade Students) – to Fred Eberle Technical Center on October 18, 2022; (FFA) – to Morgantown on October 15, 2022

10. Recommendation: Approve/Confirm the use of buildings and/or grounds.

Junior Elementary School on June 26-30, 2023 – requested by Mathew 25 Ministries for Summer Academic Camp  
 Kasson Elementary/Middle School on December 3, 2022 – requested by Twila Matlick for Family Dinner & Gathering  
 Philip Barbour High School on October 12, 2022 – requested by Carol Malcolm-Parsons for World Vision Afterschool Program Staff Meeting; on October 20, 2022 – requested by Barbour County Commission for a presentation regarding Constitutional Amendments No. 2 & No. 4 on the General Election Ballot  
 Philippi Middle School on October 15, 2022 - requested by Holly McDermott for a coronation of the Fall Carnival Court

11. Recommendation: Approve building/ground modifications.

Philip Barbour High School (wall beside band room) – hang banner

12. Recommendation: Approve/Confirm requests for professional leave.

13. Recommendation: Accept the resignation of Lora McElroy as a Cook at Philippi Elementary School effective September 21, 2022.

14. Recommendation: Accept the resignation of Lora McElroy as a substitute Cook effective September 21, 2022.

15. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2022-23 (FY23)		
Name of Person	Location	Job ID: Position
	KEMS	Job 4025: Science Instructor
	PMS	Job 4029: Language Arts Instructor
	KEMS	Job 4038: Mathematics/Social Studies Instructor
	PES	Job 4042: Elementary Education Instructor
Cynthia Lawson	PES	Job 4101: Cook (half-time)

Substitute Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	County	Job 4043: Restricted Short-Term Substitute Teacher(s)
Rachel Blackburn	PBHS, Itinerant	Job 4060: Long Term Substitute Interpreter Aide/Special Needs Aide/Supervisory Aide/Transportation Aide
	BES	Job 4084: Long Term Substitute Kindergarten Instructor

Extra-Curricular Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	PBHS	Job 4027: Athletic Trainer (Winter Sports)
	PBHS	Job 4028: Athletic Trainer (Fall Sports)
Sarah Harris	BMS	Job 4041: Assistant Girls Basketball Coach
Ashley Poling	BMS	Job 4088: (1) After School 6-8 <sup>th</sup> Grades English/Language Arts Tutor
	PMS	Job 4089: (1) After School 6-8 <sup>th</sup> Grades English/Language Arts Tutor
	PMS	Job 4090: (1) After School 6-8 <sup>th</sup> Grades Math Tutor
	PBHS	Job 4091: (1) After School Science Tutor
Amanda Sweet	JES	Job 4094: (1) After School Title I Tutor

Kimberly Swick	BES	Job 4095: Cook – Snacks
	BMS	Job 4096: Cook – Snacks
Deloris Phillips	JES	Job 4097: Cook – Snacks
Sheila Wilson	KEMS	Job 4098: Cook – Snacks
Lora Phillips	PES	Job 4099: Cook – Snacks
Suetta Durst	PMS	Job 4100: Cook – Snacks
Stephanie Moss	BES	Job 4102: (1) After School Title I Tutor

16. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

17. Recommendation: Approve the revised schedule of supplemental pay for service personnel by adding Chief Mechanic in the amount of \$4,000.00 (**changes will become retroactive to July 1, 2022**) and remove the Diesel Mechanic Certification supplement.

A motion was made by Mr. Starks to approve agenda items 1-10 and items 12-16 as recommended. The motion was seconded by Mr. Everson. After discussion, the motion passed four (4) to zero (0).

A motion was made by Mr. Everson to approve agenda item 11 as recommended. The motion was seconded by Mr. Everson. After discussion, the motion passed four (4) to zero (0).

Mr. Everson made a motion to adjourn into executive session at 7:47 p.m. to discuss personnel issues. The motion was seconded by Mr. Starks and passed four (4) to zero (0).

The board returned to open session at 8:07 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Starks to approve agenda item 17 as recommended. The motion was seconded by Mr. Nestor. After discussion, the motion passed four (4) to zero (0).

The board acted upon or discussed the following items:

1. Other

Next board meetings:

October 24, 2022, at 6:00 p.m. at the Board of Education Office (Regular Session)  
November 14, 2022, at 6:00 p.m. at the Board of Education Office (Regular Session)

The meeting adjourned at 8:08 p.m.

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**President**

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**Secretary**