

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, October 9, 2023, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

David Everson, Ron Phillips, Joanne McConnell, Adam Starks, Members, and Eddie Vincent, Secretary, were present. Jared Nestor, Member, was absent. Also in attendance were: Annett Hughart, Chris Derico, David Neff, Gabrielle Rhodes, Julia Morris, Julie Bibey, Sharon Wamsley, Terry Suder, Kenslea Price, and Lela Miller.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Starks led the pledge to the flag.

Invocation by Mr. Starks

A motion was made by Mr. Everson to approve the minutes of September 25, 2023 meeting. The motion was seconded by Mr. Starks. After discussion, the motion passed four (4) to zero (0).

The board recognized the following:

Philip Barbour Band

The board discussed the following items:

School performance, student outcomes, academics:

Attendance/Enrollment report

Superintendents Recommendations –

1. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)
 - A. Belington Middle School
 1. (5th Grade Class) - \$500.00
 2. (Band) - \$2,000.00
 3. (Band) - \$2,000.00
 - B. Philip Barbour High School
 1. (Band) - \$2,000.00
 2. (Cheerleading) - \$1,000.00
 3. (Cheerleading) - \$1,000.00
 4. (HOSA) - \$500.00
 5. (HOSA) - \$500.00
 6. (HOSA) - \$500.00
 7. (Senior Class) - \$200.00
 - C. Philippi Middle School
 1. (PTO) - \$500.00
 2. (PTO) - \$1,000.00
 3. (PTO) - \$1,500.00
 4. (Volleyball) - \$200.00
 5. (Volleyball) - \$300.00
2. Recommendation: Approve regular payroll in the amount of \$522,085.26.
3. Recommendation: Approve payment of bills in the amount of \$11,560.81.
4. Recommendation: Approve payment of bills in the amount of \$158,854.46.
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$2,679.98.
6. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$3,700.30.
7. Recommendation: Authorize Philip Barbour High School to host their prom off-site at 4T Arena in Bridgeport.
8. Recommendation: Approve/Confirm curricular trips.
 - A. Belington Elementary School
 1. (School) – to Rich’s Farm on October 19, 2023
 - B. Philip Barbour High School

1. (Band) – to Nashville, TN on April 18-21, 2024
2. (Colt Chords – select choir) – to Clarksburg, WV on November 13, 2023
3. (FBLA) – to Charleston, WV November 1-3, 2023
4. (HOSA) – to Charleston, WV on November 2-3, 2023
5. (Theater Class/Colt Chords select choir) – to Elkins, WV on October 18, 2023
6. (Therapeutic Services and all interested) – to Bridgeport, WV on October 12, 2023

9. Recommendation: Approve/Confirm the use of buildings and/or grounds.
 - A. Kasson Elementary Middle School
 1. December 9, 2023 – requested by Twila Matlick for Family Holiday Dinner
 - B. Philip Barbour High School
 1. During the 2023/2024 School year - requested by Kristi Grassi for School age students basketball practice
 2. On December 5, 2023 – requested by Tonya Baker for Philippi Elementary School’s Annual Christmas Program
 - C. Philippi Middle School
 1. On October 28, 2023 – requested by Kathy Ammons for Halloween Dance
10. Recommendation: Approve a contract with Best Life Therapy to provide speech therapy services for the 2023-2024 school year and the 2024 Extended School Year as needed.
11. Recommendation: Approve a contract with Integrated Speech Solutions, LLC to provide speech therapy services for the 2023-2024 school year and the 2024 Extended School Year.
12. Recommendation: Approve/Confirm requests for professional leave.
13. Recommendation: Approve notice of assignment of Affiliation Agreement with The University of Phoenix, Inc.
14. Recommendation: Approve leave of absence for a service employee at Belington Elementary School through approximately December 20, 2023.
15. Recommendation: Accept the resignation of Marlana Pennington as a volunteer assistant cross-country coach at Belington Middle School effective September 26, 2023.
16. Recommendation: Accept the resignation of Justin Carter as head girls’ basketball coach at Philippi Middle School effective September 27, 2023.
17. Recommendation: Accept the resignation of Ray Freeman as assistant boys’ basketball coach at Kasson Elementary/Middle School effective September 28, 2023.
18. Recommendation: Accept the resignation of Kimberly Fetter as a long-term substitute 4th-grade teacher at Belington Elementary School effective December 31, 2023.
19. Recommendation: Accept the resignation of Sally Hammack as a long-term substitute 1st grade teacher at Philippi Elementary School effective at the end of the day on October 20, 2023.
20. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2023-24 (FY24)		
Name of Person	Location	Job ID: Position
	Belington Middle School	JobID: 9264 Itinerant Multi-Categorical w/Autism Instructor
	Junior Elementary School	JobID: 10406 Music Instructor (half-time)
	Philip Barbour High School	JobID: 10407 Itinerant Hearing Impaired/Visually Impaired/Multi-Categorical Instructor
	Philippi Middle School	JobID: 10410 Language Arts Instructor
	Kasson Elementary & Middle School	JobID: 10411 Itinerant Multi-Categorical w/Autism Instructor
	Barbour Board Office	JobID: 10412 School Psychologist
	Philippi Middle School	JobID: 10413 Mathematics Instructor
	Philippi Middle School	JobID: 10414 Language Arts Instructor

	Philippi Middle School	JobID: 10415 Mathematics Instructor
	Kasson Elementary & Middle School	JobID: 10416 Mathematics/Social Studies Instructor
	Kasson Elementary & Middle School	JobID: 10417 Preschool/Preschool Special Needs Instructor
	Philippi Elementary School	JobID: 10420 Elementary Education Instructor
	Philip Barbour High School	JobID: 10421 Mathematics Instructor
	Philip Barbour High School	JobID: 10422 Mathematics Instructor
	Belington Middle School	JobID: 10423 Mathematics/Social Studies Instructor
	Philippi Middle School	JobID: 10424 Elementary Education Instructor
Leah Moss	Belington Elementary School	JobID: 10425 Elementary Education Instructor
	Philippi Middle School	JobID: 10426 Itinerant Multi-Categorical w/Autism Instructor
	Philip Barbour High School	JobID: 10427 Mathematics Instructor
	Philippi Middle School	JobID: 10428 Elementary Education Instructor
	Philip Barbour High School	JobID: 10429 Counselor
	Philip Barbour High School	JobID: 10430 Counselor
	Belington Elementary School	JobID: 10431 Elementary Education Instructor
	Philippi Middle School	JobID: 10434 Counselor (Itinerant)

Substitute Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 10432 Substitute Teacher(s)
	Barbour Board Office	JobID: 10433 Restricted Short-Term Substitute Teacher(s)

Extra-Curricular Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 10418 Athletic Trainer (Winter Sports)
	Philip Barbour High School	JobID: 10419 Athletic Trainer (Fall Sports)
	Philippi Middle School	JobID: 10182 Volunteer Assistant Football Coach
Melissa Parsons	Belington Elementary School	JobID: 10188 (5) After School Tutor(s) (Extra-curricular)

21. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

22. Recommendation: Accept the resignation of Amanda Sweet as an after-school tutor at Junior Elementary School effective September 28, 2023.
23. Recommendation: Approve the following new positions to be created for the 2023-2024 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations.

Position	Location	Funding Source	FTE
Truancy Diversion Specialist	County	State Grant	1

24. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2023-24 (FY24)		
Name of Person	Location	Job ID: Position
Samantha Daugherty	Belington Elementary School	JobID: 11080 1st Grade Instructional Aide/Supervisory Aide
	Kasson Elementary & Middle School	JobID: 11082 Itinerant Special Needs Aide/Supervisory Aide/Transportation Aide
	Philip Barbour High School	JobID: 11112 Itinerant Multi-Categorical w/Autism Instructor
	Philip Barbour High School	JobID: 11116 Itinerant Physical Education/Health/Parenting Instructor

Substitute Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
Laura Shelton	Belington Middle School	JobID: 11085 Long Term Substitute Mathematics/Social Studies Instructor
	Philip Barbour High School	JobID: 11135 Long Term Substitute General Science/Biology Instructor
Eddie Malcolm	Belington Elementary School	JobID: 11136 Long Term Substitute Custodian
Christie Allen	Philippi Elementary School	JobID: 11156 Long Term Substitute Elementary Education Instructor

Extra-Curricular Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 11098 Assistant Wrestling Coach
Justice Arbogast	Philip Barbour High School	JobID: 11099 Volunteer Assistant Wrestling Coach
	Belington Middle School	JobID: 11100 Volunteer Assistant Cross Country Coach
	Philippi Middle School	JobID: 11103 Head Girls Basketball Coach
Trenton Schubert	Kasson Elementary & Middle School	JobID: 11107 Assistant Boys Basketball Coach
	Belington Middle School	JobID: 11109 Volunteer Assistant Baseball Coach
Lindsey Skinner, Kendyl Taylor	Junior Elementary School	JobID: 11114 (3) After School Tutor(s) (Extra-curricular)
	Philippi Elementary School	JobID: 11115 (1) Tutor (Extra-curricular)
	Philip Barbour High School	JobID: 11124 After School English Language Arts Tutor (Extra-Curricular)
	Philip Barbour High School	JobID: 11125 (1) After School Social Studies/English Language Arts Tutor (Extra-Curricular)
	Philip Barbour High School	JobID: 11126 (1) After School Science/Mathematics Tutor (Extra-Curricular)
	Philippi Middle School	JobID: 11127 (1) Supervisory Employee prior to/after School (Extra-Curricular)

A motion was made by Mr. Starks to approve agenda items 1-24 as recommended. The motion was seconded by Mr. Phillips. After discussion, the motion passed four (4) to zero (0).

The board acted upon or discussed the following items:

1. Other

- Plug-in air freshener use in the schools
- Windows at Philippi Elementary School
- Boarded up windows at Philip Barbour High School
- Concrete slabs at Philippi Middle School
- Horseshoe Classic at Philip Barbour High School on October 21st at Philip Barbour High School

2. Executive Session

Mrs. McConnell made a motion to adjourn into executive session at 6:43 p.m. to discuss personnel/legal issues. The motion was seconded by Mr. Phillips and passed four (4) to zero (0).

The board returned to open session at 7:34 p.m. (No votes or decisions were made in executive session).

Next board meetings:

October 23, 2023, at 6:00 p.m. at the Board of Education Office (Regular Session)(Philippi Elementary School Presentation)

The meeting adjourned at 7:34 p.m.

President

Secretary