

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, October 8, 2018 at the Belington Elementary School, 471 Morgantown Pike, Belington, WV 26250.

Joanne McConnell, Adam Starks, Eric Ruf, Ron Phillips, David Everson, Members, and Jeff Kittle, Acting as Secretary, were present. Also in attendance were: Cindy Sigley, Laura Hart, David Neff, Michael Ferguson and James Poling.

Mr. Ruf called the meeting to order at 6:00 p.m.

Mr. Everson, led the pledge to flag.

Invocation by Mr. Everson

Belington Elementary School LSIC presentation

A motion was made by Mr. Phillips to approve the minutes of the September 24, 2018 meeting. The motion was seconded by Mr. Everson. After discussion the motion passed five (5) to zero (0).

Reports –

Monthly Attendance/Enrollment Report

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of September 19, 2018 through October 2, 2018 at a total expenditure of \$100,193.36.
2. Recommendation: Authorize the October 15, 2018 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00.
4. Recommendation: Approve the final total of the September 28, 2018 payroll check and federal withholdings in the amount of \$464,724.78.
5. Recommendation: Approve final total of utility/copier bills in the amount of \$563.11.
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)

Belington Elementary School (Preschool) – projected revenue - \$100.00
Kasson Elem/Middle School (8th Grade) – projected revenue - \$475.00; (School) – Products, Items
Philip Barbour High School (Athletics) – projected revenue - \$5,000.00, \$500.00, \$200.00; (Class of 2022) - \$2,500.00
Philippi Elementary School (3rd Grade) – projected revenue \$200.00; (Library) - \$700.00
Philippi Middle School (School) – projected revenue – Books; (Band) - \$500.00, \$400.00, \$1,000.00, \$1,000.00

7. Recommendation: Approve the following school support organizations for 2018-2019 school year.

Belington Elementary
PTA
Belington Middle
Band Boosters
Junior Elementary
None
Kasson Elem/Middle
PTO
Philip Barbour High
Band Boosters
Athletic Boosters
Philippi Elementary
PTO
Faculty Senate
Philippi Middle

Athletic Boosters
PTO
Band Boosters

8. Recommendation: Approve/Confirm curricular trips.

Belington Elementary School (Preschool) – to Rich’s Farm on October 24, 2018
Junior Elementary School (3rd & 4th Grades) – to the Junior area on October 23-24, 2018;
(1st-4th Grades) – to Junior Fire Hall on October 11, 2018
Philip Barbour High School (European Travelers) – to Europe on June 18-July 4, 2019; (FFA)
– to Indianapolis, Indiana on October 23-27, 2018; (11th & 12 Grades) – to WV
Wesleyan College on October 23, 2018; (FFA) – to Fairmont on October 20, 2018;
(FBLA) – to Flatwoods on October 29-30, 2018; (FFA) – to Morgantown on
October 20, 2018; (HSTA/CNA Students) – to Elkins on November 9, 2018
Philippi Middle School (6-8th ELA) – to Fairmont State and Valley Falls State Park on
November 2, 2018

9. Recommendation: Approve Libby Nestor as a chaperone for Philip Barbour High Schools FFA trip to Indianapolis, Indiana on October 23-27, 2018.

10. Recommendation: Approve chaperones for Kasson Elementary/Middle Schools 5th Grade band for the 2018/2019 school year.

Rodney Grimes	Chad Frey
Elizabeth Grimes	Shana Frey
Karen Leach	Ralph Frey
Larry Leach	Linda Frey
Josh Morrison	Kevin Edge
Laura Morrison	John Edge
Anna Lou Stemple	Carol Edge
Russell Talkington	Amanda Castra
Holly Talkington	Dorsey Nicola
Matt Price	Laura Nicola
Donna Price	Jason Daugherty
Jeff McCauley	Amanda Daugherty
Julie McCauley	Daniel Baker
Ron Channell	Lorrie Baker
Vivian Channell	

11. Recommendation: Approve chaperones for Philippi Middle School Band for the 2018/2019 school year.

Adam Starks	Sara Poling
Amanda Barker	Kelli Miller
Amanda Dalton	Kathy Mace
Amanda Price	Rich Mace
Amanda Sisson	Linda Croston
Amelia Amy Bennett	Stephanie Jones
Angela McDaniel	Tanya Barker
Angie Thomas	Tracy Poling
Anna Davis	Paul Jones
Ashley Norris	Kira Randolph
Betina Montgomery	Lilah Phillips
Bobbie Glendening	Jeremy Bennett
Brandy Bennett	Kim Williamson
Brandy Kennedy	Rachel Boise
Chastity Watson	Merly Martin
Chastity McBee-Musgrove	Jess Thompkins
Christine Davies	Trish Schroeder
Donetta McVicker	Heather Bowen
Duretha Strushensky	Miranda Sullivan
Emily Starks	Shannon Skinner
Erica Gain	

12. Recommendation: Approve educational leave request for a student at Philippi Middle School.

13. Recommendation: Approve/Confirm use of buildings and/or grounds.

Kasson Elem/Middle School on November 3, 2018 – requested by Teresa Marsh for School Carnival
Philip Barbour High School on November 14-15, 2018 and April 29-May 2, 2019, -requested by Briana Pudsell for Choir rehearsals; on November 16, 2018 and May 3, 2019 – requested by Briana Pudsell for Choir Concert; on November 11-27, 2018 and May

6-8, 2019 – requested by Briana Pudsell for Theatre rehearsals; on November 28-30, 2018 and May 9-11, 2019 – requested by Briana Pudsell for Theatre Shows; on December 8-9, 2018 – requested by Holly Talkington for Youth Wrestling Tournament; on various dates from October 2018 to October 2019 – requested by Holly Talkington for Youth Wrestling; on November 24, 2018 – requested by Paige Zacavish for Birthday Party; on November 18, 2018 – requested by Tammy Martin Zimmerman for Class of 2022 Primitive Bingo

Philippi Middle School on October 12, 2018 – requested by Carla Taylor for Family Movie Night

14. Recommendation: Adopt revised policy 6710: Employment of Retired Teachers as substitute teachers in areas of critical need and shortage on second reading.

1.0 Purpose.

The purpose of this policy is to provide for the employment of retired teachers as substitutes in areas of critical need and shortage beyond the post-retirement employment limitations established by the Consolidated Public Retirement Board.

2.0 Definitions.

2.1 “Area of critical need and shortage for substitute teachers” means an area of certification and training in which the number of available substitute teachers in the county who hold certification and training in that area and are not retired is insufficient to meet the projected need for substitute teachers. Guidance counselors cannot be designated as areas of critical need and shortage.

3.0 The Barbour County Board of Education hereby finds and determines that:

3.1 there presently exists within Barbour County, West Virginia, a critical need for substitute teachers in the areas of Nursing, Speech Language Pathologist, English Language Arts, Speech, Journalism, Reading, Social Studies, Driver’s Education, Physical Education, Health, Librarian, Art, French, Spanish, Latin, German, Science (Chemistry, General Physics and Biology), Mathematics, Home Economics, Industrial Arts, Elementary Education, Business, Vocational and Technical, Special Education (all areas) and Music;

3.2 there is also a shortage of available certified substitutes teachers who are not retired available to cover these areas of critical need; and

3.3 the Superintendent has recommended the Board adopt a policy permitting retired teachers to substitute for an unlimited numbers of days in order to help alleviate these critical needs shortages.

4.0 Policy.

The Barbour County Board of Education hereby adopts a policy to permit retired teachers to substitute for an unlimited number of days during the 2018-2019 school year, without affecting such retiree’s monthly retirement benefit, in order to alleviate the critical needs and shortages identified above, all in accordance with the provisions of W. Va. Code §18A-2-3. The retired teacher may be employed as a substitute teacher in areas of critical need and shortage on an expanded basis only when no other teacher who holds a certification and training in the area and who is not retired is available and accepts the substitute assignment.

5.0 Limitations.

5.1 Any person who retires and begins work as a substitute teacher within the same employment term shall lose those retirement benefits attributed to the annuity reserve, effective from the first day of employment a retiree substitute in that employment term and ending with the month following the date the retiree ceases to perform service as a substitute.

5.2 Retired teachers employed to perform expanded substitute service pursuant to this policy are considered day-to-day, temporary, part-time employees. The substitute is not eligible for additional pension or other benefits paid to regularly employed employees and shall not accrue seniority.

5.3 A retired teacher is eligible to be employed as a critical needs substitute to fill a vacant position only if the retired teacher’s retirement became effective at least 20 days before the beginning of the employment term during which he or she is employed as a substitute.

5.4 When a retired teacher is employed as a critical needs substitute to fill a vacant position, the position shall be posted electronically and easily accessible to prospective employees.

5.5 When a retired teacher is employed as a critical needs substitute to fill a vacant position, the Barbour County Board of Education shall continue to post the vacant position until it is filled with a regularly employed teacher who is fully certified or permitted for the position.

6.0 Effective Dates.

This policy shall be effective for school year 2018-2019.

7.0 State Board Approval.

The county Superintendent shall forward a copy of this policy to the West Virginia Board of Education for its approval prior to employment of a retired teacher on an expanded basis as a substitute in an area of critical need and shortage.

8.0 Affidavit.

Prior to the employment of any retired teacher as a substitute beyond the post-retirement employment limitations established by the Consolidated Public Retirement Board, the Superintendent shall submit to the Consolidated Public Retirement Board and the West Virginia Board of Education an affidavit, on an approved form, stating the name of the county, the fact that the county board has adopted a policy to employ retired teachers as substitutes to address areas of critical need and shortage and the name(s) of the person(s) to be employed pursuant to this policy, the critical need and shortage area position filled by each person, the date the person gave notice to the county board of the person's intent to retire, and the effective date of the person's retirement. Upon verification of compliance with W. Va. Code §18A-2-3 and the eligibility of the critical needs substitute teacher for employment beyond the post-retirement limit, the state board shall submit the affidavit to the Consolidated Public Retirement Board.

9.0 Severability

If any provision of this policy or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this policy.

15. Recommendation: Approve transportation travel requests.

<u>Date</u>	<u>Destination</u>	<u>No. Buses</u>
Philip Barbour High School (Band) 10/01/18	University High School	3
10/13/18	Oakland, MD	3
Philippi Middle School (5 th Grade) 10/02/18	Wheeling	2

16. Recommendation: Approve/Confirm requests for professional leave.

17. Recommendation: Approve the payment of timesheets for Ray Freeman for hours that were worked outside of their extra-curricular job postings.

18. Recommendation: Accept resignation of Lindsay Goudy as a volunteer assistant Swim coach at Philip Barbour High School effective September 30, 2018.

19. Recommendation: Accept resignation of Richard Mouser as an Assistant Boys Basketball Coach at Philip Barbour High School effective September 11, 2018.

20. Recommendation: Employ the following personnel for the 2018/2019 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	PBHS, Itinerant	Job 2023: School Nurse - RN (half-time)
	PES, Itinerant	Job 2025: Multi-Categorical w/Autism Instructor
	PBHS, Itinerant	Job 2026: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide

	PES, Itinerant	Job 2029: PreK/Prek Special Needs Instructor (half-time)
	PBHS	Job 2030: Option Pathway Instructor/Mathematics Instructor
	BMS, Itinerant	Job 2039: Hearing Impaired/Multi-Categorical Instructor
	PBHS	Job 2040: Counselor
	PBHS	Job 2047: Mathematics Instructor
	PBHS	Job 2057: Mathematics Instructor
	County	Job 2085: Homebound Instructor/Virtual School Facilitator
Travis Delauder	PMS	Job 2087: Custodian

Substitute Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
Mary Porter	County	Job 2035: Substitute School Nurse RN(s)
	County	Job 2037: Substitute LPN/Aide(s)
	County	Job 2058: Substitute Custodian(s)
	PES, Itinerant	Job 2060: Long Term Substitute PreK/Prek Special Needs Instructor (halftime)
	PES, Itinerant	Job 2061: Long Term Substitute Multi-Categorical w/Autism Instructor
	PBHS	Job 2062: Long Term Substitute Counselor
	PBHS	Job 2063: Long Term Substitute Mathematics Instructor
Barbara Anderson, Brandy Bennett	County	Job 2064: Substitute Secretary(s)
Rochelle Mitchell, Lauren Corder	County	Job 2072: Substitute Aide(s)
	County	Job 2080: Substitute Bus Operator(s)
	County	Job 2083: Substitute Teacher(s)
Tracey Lantz	County	Job 2059: Substitute Cook(s)
	PBHS	Job 2086: Long Term Substitute Physical Education/Health Instructor

Extra-Curricular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	PBHS	Job 2038: Athletic Trainer (Winter Sports)
Justin Carder	BMS	Job 2081: Assistant Girls Basketball Coach
Trevor Mouser	BMS	Job 2084: Assistant Boys Basketball Coach
James Carpenter	PBHS	Job 2088: Assistant Boys Basketball Coach
	PBHS	Job 2089: Volunteer Assistant Swim Coach

21. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

Amanda Castro

A motion was made by Mr. Everson to approve agenda items 1-21 as recommended. The motion was seconded by Mrs. McConnell. After discussion the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. School Newsletters
2. Other
 - Possible sale of old school buses
 - Playground equipment at the two closed schools

Next board meetings:

October 22, 2018 at 6:00 p.m. at Philip Barbour High School LSIC Presentation (Regular Session)

November 13, 2018 at 6:00 p.m. at Junior Elementary School LSIC Presentation (Regular Session)

The meeting adjourned at 6:38 p.m.

President

Secretary