

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, September 28, 2015 at the Kasson Elementary/Middle School, 19 Kasson Road, Moatsville, WV 26405.

Reginald Trefethen, Dana Stemple, Joanne McConnell, David Everson, Members, and Jeff Woofter, Secretary, were present. Eric Ruf, Member, was absent. Also in attendance were: Tammy Marsh, Mattie Marsh, Lanessa Murphy, Annette Hughart, Glenn Sweet, Sandy Taylor, Mary Shaver, David Taylor, Penny Canfield, Heather Payne, Amy Chero, Tammy White, Doward Matlick, Misty Bolton, Sheila Shaw, James Poling, Alicia Cutright, Tracy Knotts, Jaime Short, Jeff Kittle, Angela McDaniel, Julie Scott, Teresa Marsh and Jaime Marsh.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Stemple led the pledge to the flag.

Invocation by Mr. Stemple.

Kasson Elementary/Middle School LSIC made a presentation to the board.

A motion was made by Mr. Trefethen to approve the minutes of September 8, 2015, September 10, 2015 and September 14, 2015 meetings as presented. The motion was seconded by Mr. Stemple. After discussion the motion passed four (4) to zero (0).

Reports

FY15 Financial Report
August 2015 Financial Report
Facilities Report
Attendance/Enrollment Report

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of September 4, 2015 through September 22, 2015 at a total expenditure of \$332,658.02.
2. Recommendation: Authorize the September 28, 2015 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00.
4. Recommendation: Approve the final total of the September 15, 2015 payroll check and federal withholdings in the amount of \$370,165.26.
5. Recommendation: Approve FY15 Financial Report.
6. Recommendation: Approve renewal of the Underground Storage Tank Liability Insurance for the 2015/2016 school year.
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)

Kasson Elementary/Middle School (8th Grade) – projected revenue - \$300.00, \$500.00;
(Athletic Boosters) - \$800.00; (Builders Club-Student Council) - \$300.00; (Madison Sandridge Senior Project) - \$1,000.00

Mount Vernon Elementary School (School) – projected revenue - \$200.00

Philip Barbour High School (Baseball) – projected revenue - \$1,500.00; (FBLA/Business) - \$7,500.00; (Naomi Crickenberger Senior Project) - \$200.00

8. Recommendation: Approve consultant agreement with Leading Unleashed LLC for the 2015-2016 school year.
9. Recommendation: Approve consultant agreement with Educational Consulting, Inc. for the 2015-2016 school year.

10. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School.
11. Recommendation: Approve educational leave request for a student at Philip Barbour High School.
12. Recommendation: Approve/Confirm curricular trips.
 Junior Elementary School (PreK-4th) – to Junior VFD on October 9, 2015; (PreK-4th) – WV Wildlife Center on October 14, 2015
 Philip Barbour High School (Early Childhood) – to Pierpont on November 18, 2015; (Future Educators) – to Flatwoods on September 30, 2015; (Prom) – to Bridgeport Conference Center on May 7, 2015
13. Recommendation: Approve chaperones for Belington Middle School Band for the 2015-2016 School year.
 Amanda Peek, Charlie Wilson, Bobbie Poling, Amy Kittle, Amy Bolyard, Christina Skidmore, Crystal White, Dick White, Stuart Bender, Arla Bender, Gerald Furby, Traci Furby and Vickie Haller
14. Recommendation: Approve/Confirm use of buildings and/or grounds.
 Kasson Elem/Middle School on November 13, 2015 – requested by Teresa Marsh for School Cakewalk/Sock Hop
 Mount Vernon Elementary School on November 7, 2015 – requested by Christina Holbrook for Birthday Party; on September 20, 2015 – requested by Kylie McGee for Birthday Party
 Philip Barbour High School on October 23, 2015 – requested by Jaime Short for PBHS Baseball 5K; on January 9, 2016 – requested by John Stemple (Sentinel Mines) for Annual Retraining; on October 11, 2015 – requested by Wendy Phillips for Key Club Training
 Philippi Elementary School on October 24, 2015 – requested by Alyssa Carpenter for School Carnival
15. Recommendation: Approve submittal of the 2015 SBA needs grant.
16. Recommendation: Approve transportation travel requests.
- | <u>Date</u> | <u>Destination</u> | <u>No. Buses</u> |
|-----------------------------------|--------------------|------------------|
| Philip Barbour High School (Band) | | |
| 09/24/15 | Kingwood | 3 |
| 09/28/15 | Morgantown | 3 |
17. Recommendation: Approve/Confirm requests for professional leave.
18. Recommendation: Accept resignation of Amy Bolyard as a Long Term Substitute 5th Grade Teacher at Belington Middle School effective September 17, 2015.
19. Recommendation: Accept resignation of Clint Bennett as Head Boys Basketball Coach at Philippi Middle School effective September 16, 2015.
20. Recommendation: Accept resignation of Holly Boyles as Alternative Learning Center Teacher effective October 15, 2015.
21. Recommendation: Accept resignation of Michelle Depp as a substitute teacher effective August 22, 2015.
22. Recommendation: Approve leave of absence for Sherry Jones (medical) beginning September 18, 2015 through approximately November 15, 2015.
23. Recommendation: Approve leave of absence for Tina Anglin (medical) beginning September 10, 2015 through approximately October 1, 2015.

24. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Name	School/Location	Position
Brittany Brandon	Philippi Elementary School	782-Head Teacher/Interventionist
Amanda Eriksen	Junior Elementary School	784-Elementary Education Instructor
	Belington Middle School	796-Elementary Education Instructor
Melissa Zirkle	Philip Barbour High School	838-LPN/Aide
Thomas Kittle	Route 22	837-Bus Operator/Route 22/Mechanic Assistant
Tamela Hoyman	Philippi Middle/Philippi Elementary	834-Title 1 Instructor
	Philippi Middle School (home base)	831-Technology Systems Specialist
	Philippi Middle School	839-Math Instructor

25. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Name	School/Location	Position
	County	815-Substitute Secretary
	County	815-Substitute Secretary
	County	815-Substitute Secretary
	County	815-Substitute Secretary
	County	815-Substitute Secretary
Danielle McDowell	County	788-Substitute LPN/Aide
Laura Grose	County	788-Substitute LPN/Aide
Angela LeRoy	County	788-Substitute LPN/Aide
	County	832-Substitute Custodian
Julie Martin	County	843-Substitute Teacher
Gerald Auvil	County	843-Substitute Teacher
Steven Carpenter	County	843-Substitute Teacher
	County	843-Substitute Teacher
Shannon Goshert	Philippi Middle School	836-Elementary Educator/5 th Grade/Long-term Substitute

26. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Extra-Curricular Assignments:

Name	School/ Location	Position
Tammy Hill	Philip Barbour High School	781-Volunteer Assistant Cheer Coach
Richard Mouser	Philip Barbour High School	791-Assistant Baseball Coach
Stacie Triplett	Mount Vernon Elementary School	835-Cook/Fresh Fruit
Kent Phillips	Philippi Area	833-Bus Operator/Project Isaac
Larry Leach	Philippi Area	833-Bus Operator/Project Isaac
Stephanie Moss	Philippi Elementary School	840-Special Education Designee

27. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2015-2016 contingent upon compliance with pupil-teacher ratio.

28. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)

Belington Elementary School (PTA) - \$2,500.00, \$3,000.00, \$100.00, \$100.00, \$300.00, \$300.00

Kasson Elementary/Middle School (Band) – projected revenue - \$1,000.00, \$500.00

29. Recommendation: Approve/Confirm curricular trips.

Kasson Elem/Middle School (Band) – to Belington on September 23, 2015

Philip Barbour High School (FFA) – to Louisville, Kentucky on October 28-31, 2015

30. Recommendation: Approve chaperones for Philip Barbour High School FFA for the 2015-2016 school year.

Mary Beth Hovatter, Lisa Weaver, Tammy Shaw, Michelle Mouser, Trina Alt and Leana Weaver

31. Recommendation: Approve/Confirm use of buildings and/or grounds.

Belington Elementary School on November 7, 2015 – requested by Paula Townsend for Fall Carnival; on October 23, 2015 – requested by Paula Townsend for Halloween Dance; on February 12, 2016 – requested by Paula Townsend for Valentines Dance

32. Recommendation: Approve/Confirm requests for professional leave.

33. Recommendation: Recommendation: Ratify the suspension of Mark Lamb Principal at Philip Barbour High School for three (3) days without pay.

34. Recommendation: Approve Briana Emigh to dispense medicine at Mount Vernon Elementary School.

A motion was made by Mr. Everson to approve agenda item 1-17 and items 27-32 as recommended. The motion was seconded by Mr. Trefethen. After discussion the motion passed four (4) to zero (0).

Mr. Trefethen made a motion to adjourn into executive session at 7:08 p.m. to discuss personnel. The motion was seconded by Mr. Everson and passed four (4) to zero (0).

The board returned to open session at 7:72 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Stemple to approve agenda items 18-26 and items 33-34 as recommended. The motion was seconded by Mr. Trefethen. After discussion the motion passed four (4) to zero (0).

The board acted upon or discussed the following items:

1. School Newsletters
2. Superintendents Goals
 - Work with the principals at each school to insure that they are doing the things needed to help increase student achievement. (check Walk-Through data, monitor Lesson Plan reviews, ensure Observations and Evaluations completed in a timely and efficient manner). This will be done on an ongoing basis during the course of the school year.
 - Engage the Barbour County Community in discussions on the issues facing Barbour County Schools and turn those discussions into meaningful recommendations for how we will improve Barbour County Schools going forward. This will be done on an ongoing basis during the course of the school year.
 - Increase the academic achievement of the Barbour County School District by at least 5 positions in the State in regards to combined Math/RLA proficiency of all of our students. These figures will probably not be available until November or December of next school year.
3. Other

Next board meeting:

October 12, 2015 meeting at 6:00 p.m. at Mount Vernon Elementary School (Regular Session)

A motion was made by Mr. Stemple, seconded by Mr. Everson and passed four (4) to zero (0) to adjourn.

The meeting adjourned at 7:53 p.m.

President

Secretary