

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, September 25, 2023, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

David Everson, Ron Phillips, Joanne McConnell, Adam Starks, Members, and Eddie Vincent, Secretary, were present. Jared Nestor, Member, was absent. Also in attendance were: Annett Hughart, Tonya Ferguson, Kathy Ammons, Gabrielle Rhodes, David Neff, Mary Beth Hovatter, Julie Bibey, Terry Suder, Chris Derico, Sharon Wamsley, Jeff Walters, and Lela Miller.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Starks led the pledge to the flag.

Invocation by Mr. Starks

A motion was made by Mr. Everson to approve the minutes of September 11, 2023 meetings. The motion was seconded by Mr. Phillips. After discussion, the motion passed three (3) to zero (0) with Mr. Starks abstaining.

The board recognized the following:

Athletics

The board discussed the following items:

School performance, student outcomes, academics:

Jeff Walters – PRO Officer Update

The following delegations address the board:

Kathryn Ammons – regarding One Walk Two Degrees

Reports –

August 2023 Financial Report

Superintendents Recommendations –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for the school year 2023/2024 contingent upon compliance with pupil-teacher ratio.
2. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)
 - A. Belington Elementary School
 1. (Preschool) - \$1,000.00
 2. (PTA) - \$500.00
 3. (PTA) - \$500.00
 4. (PTA) - \$300.00
 5. (PTA) - \$200.00
 6. (PTA) - \$500.00
 7. (PTA) - \$1,000.00
 8. (2nd Grade) - \$500.00
 - B. Belington Middle School
 1. (Science) - \$500.00
 2. (Office/Incentive Fund) - \$200.00
 - C. Kasson Elementary/Middle School
 1. (School) - \$0.00
 - D. Philip Barbour High School
 1. (Band) - \$1,500.00
 2. (Class of 2026) - \$1,000.00
 3. (FBLA) - \$300.00
 4. (FBLA) - \$500.00
 5. (FBLA) - \$500.00
 6. (Football) - \$200.00
 7. (Football) - \$200.00
 - E. Philippi Elementary School
 1. (1st Grade) - \$1,000.00
 2. (Media) - \$2,000.00

3. Recommendation: Approve regular payroll in the amount of \$425,732.21.
4. Recommendation: Approve payment of bills in the amount of \$15,694.55.
5. Recommendation: Approve payment of bills in the amount of \$70,209.10.
6. Recommendation: Approve payment of bills in the amount of \$176,889.65.
7. Recommendation: Approve the final total of utility/copier bills in the amount of \$21,625.35.
8. Recommendation: Approve the final total of utility/copier bills in the amount of \$9,451.71.
9. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$1,727.27.
10. Recommendation: Approve the FY2023 financial statements.
11. Recommendation: Approve managed services agreement with Softdocs in the amount of \$21,900.00.
12. Recommendation: Award County-wide student photo bid to LifeTouch Photography for the 2023/2024 School year.
13. Recommendation: Approve/Confirm curricular trips.
 - A. Belington Middle School
 1. (Band) – to Kingwood on September 28, 2023
 - B. Junior Elementary School
 1. (4th Grade) – to Stuart Park on September 28, 2023
14. Recommendation: Complete the installation of the Athletic Storage Building at Philip Barbour High School by using _____.
15. Recommendation: Approve/Confirm the use of buildings and/or grounds.
 - A. Belington Elementary School
 1. on December 9, 2023 – requested by Stephanie Moss for Christmas Craft Show
 - B. Belington Middle School
 1. on September 25, 2023, through May 20, 2024 – requested by Carol Malcolm-Parsons for World Vision KidREACH
 2. on October 1, 2023 – requested by Tina Shriver for Birthday Party
 - C. Kasson Elementary/Middle School
 1. on October 21, 2023 – requested by Francesa Hinchman for Birthday Party
 - D. Philip Barbour High School
 1. On January 13, 2024 – requested by Heather Bowen for FBLA LocKin
16. Recommendation: Approve a Memorandum of Agreement with Marshall University Research Corporation for the Mental Health Service Professional Demonstration Grant Program.
17. Recommendation: Approve/Confirm requests for professional leave.
18. Recommendation: Accept the resignation of Christina McGee as a substitute cook effective September 11, 2023.
19. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2023-24 (FY24)		
Name of Person	Location	Job ID: Position
	Belington Elementary School	JobID: 8206 Elementary Education Instructor
	Junior Elementary School	JobID: 8105 Music Instructor (half-time)
	Philip Barbour High School	JobID: 8106 Itinerant Hearing Impaired/Visually Impaired/Multi-Categorical Instructor
	Philippi Middle School	JobID: 8113 Language Arts Instructor
	Kasson Elementary & Middle School	JobID: 8115 Itinerant Multi-Categorical w/Autism Instructor
	Barbour Board Office	JobID: 8116 School Psychologist
	Philippi Middle School	JobID: 8117 Mathematics Instructor
	Philippi Middle	JobID: 8118 Language Arts Instructor

	School	
	Philippi Middle School	JobID: 8119 Mathematics Instructor
	Kasson Elementary & Middle School	JobID: 8121 Mathematics/Social Studies Instructor
	Kasson Elementary & Middle School	JobID: 8121 Preschool/Preschool Special Needs Instructor
	Philippi Elementary School	JobID: 8126 Elementary Education Instructor
	Philip Barbour High School	JobID: 8127 Mathematics Instructor
	Philip Barbour High School	JobID: 8128 Mathematics Instructor
	Belington Middle School	JobID: 8129 Mathematics/Social Studies Instructor
	Philippi Middle School	JobID: 8130 Elementary Education Instructor
	Belington Elementary School	JobID: 8131 Elementary Education Instructor
	Philippi Middle School	JobID: 8132 Itinerant Multi-Categorical w/Autism Instructor
	Philip Barbour High School	JobID: 8134 Mathematics Instructor
	Philippi Middle School	JobID: 8136 Elementary Education Instructor
	Philip Barbour High School	JobID: 8142 Counselor
	Philip Barbour High School	JobID: 8143 Counselor
	Philip Barbour High School	JobID: 8417 Itinerant Multi-Categorical w/Autism Instructor
	Philip Barbour High School	JobID: 10124 Itinerant Physical Education/Health/Parenting Instructor
Kelsey Linn (Will stay in place until replaced)	Kasson Elementary & Middle School	JobID: 10126 Early Childhood Classroom Assistant Teacher/PreK-PreK Special Needs Aide/Supervisory Aide/Transportation Aide
	Barbour Board Office	JobID: 10128 Bus Operator, Route 24
Alyssa Hackney	Belington Middle School	JobID: 10131 Itinerant Special Needs Aide/Supervisory Aide/Transportation Aide
McKenzie Moss	Belington Elementary School	JobID: 10132 Early Childhood Classroom Assistant Teacher/PreK-PreK Special Needs Aide/Special Needs Aide/Supervisory Aide/Transportation Aide
	Kasson Elementary & Middle School	JobID: 10134 Itinerant Multi-Categorical w/Autism Instructor
	Philip Barbour High School	JobID: 10140 Itinerant School Nurse - RN

Substitute Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 8415 Substitute Teacher(s)
	Barbour Board Office	JobID: 8416 Restricted Short-Term Substitute Teacher(s)
Lynn Barcus	Barbour Board Office	JobID: 9269 Substitute Cook(s)
Terri Riffle	Belington Middle School	JobID: 9265 Long Term Substitute Itinerant Multi-Categorical w/Autism Instructor
	Kasson Elementary & Middle School	JobID: 10148 Long Term Substitute Preschool/Preschool SpecialNeeds Instructor
	Philippi Middle School	JobID: 10164 Long Term Substitute Mathematics Instructor
Brodon Carpenter	Philippi Middle School	JobID: 10165 Long Term Substitute Mathematics Instructor
Genia Delauder, Joseph	Barbour Board	JobID: 10168 Substitute Custodian(s)

Maxson, Joy Poe	Office	
	Barbour Board Office	JobID: 10169 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 10171 Substitute School Nurse RN(s)
Genia Delauder	Barbour Board Office	JobID: 10172 Substitute Cook(s)
	Barbour Board Office	JobID: 10174 Substitute Bus Operator(s)
Anna Marsh	Barbour Board Office	JobID: 10175 Substitute Secretary(s)
Joy Poe, Debra Bolyard, Anna Marsh	Barbour Board Office	JobID: 10404 Substitute Aide(s)
	Barbour Board Office	JobID: 10432 Substitute Teacher(s)
	Barbour Board Office	JobID: 10433 Restricted Short-Term Substitute Teacher(s)
Casey Edmond	Philippi Middle School	JobID: 10145 Long Term Substitute Elementary Education Instructor

Extra-Curricular Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 8124 Athletic Trainer (Winter Sports)
	Philip Barbour High School	JobID: 8125 Athletic Trainer (Fall Sports)
Willis Freeman	Kasson Elementary & Middle School	JobID: 9280 Head Boys Basketball Coach
James Poling	Philip Barbour High School	JobID: 9302 (1)After School Targeted/Credit Recovery Tutor(Extra-Curricular)
	Philip Barbour High School	JobID: 10176 After School English Language Arts Tutor (Extra-Curricular)
	Philip Barbour High School	JobID: 10178 (1) After School Social Studies/English Language Arts Tutor (Extra-Curricular)
Krystal Cantrell	Philip Barbour High School	JobID: 10180 (1) After School Mathematics Tutor (Extra-Curricular)
	Philip Barbour High School	JobID: 10181 (1) After School Science/Mathematics Tutor (Extra-Curricular)
	Philippi Middle School	JobID: 10182 Volunteer Assistant Football Coach
Danielle Rush, Samantha Boggess, Erin Fincham, Odie Haddix	Belington Elementary School	JobID: 10188 (5) After School Tutor(s) (Extra-curricular)
Amanda Sweet	Junior Elementary School	JobID: 10195 (3) After School Tutor(s) (Extra-curricular)
Felicia Fordyce, Crystal Sanders, Wyatt Burton	Kasson Elementary & Middle School	JobID: 10198 (3) After School Tutor(s) (Extra-curricular)
Mahaley Demastes, Pam Smith, Carol Smiley	Philippi Elementary School	JobID: 10203 (4)Tutor(s) (Extra-curricular)
	Philippi Middle School	JobID:10405 (1)Supervisory Employee prior to/after School (Extra-Curricular)

20. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

A motion was made by Mr. Starks to approve agenda items 1-13 and items 15-20 as recommended. The motion was seconded by Mr. Phillips. After discussion, the motion passed four (4) to zero (0).

A motion was made by Mr. Everson to approve agenda item 14 as recommended. The motion was seconded by Mr. Starks. After discussion, the motion failed zero (0) to four (4).

The board acted upon or discussed the following items:

1. Other
 - October 25th USDA Visit

Next board meetings:

October 9, 2023, at 6:00 p.m. at the Board of Education Office (Regular Session)

The meeting adjourned at 7:33 p.m.

President

Secretary