

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, September 12, 2022, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

David Everson, Jared Nestor (via telephone), Ron Phillips, Adam Starks, Joanne McConnell, Members, and Jeffrey Woofter, Secretary, were present. Also in attendance were: Connie Mundy, Bonnie DeRouchie, Julie Bibey, Brian Moats, Terry Suder, Sharon Wamsley, Lela Miller, and Michelle Fleming.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Phillips led the pledge to the flag.

Invocation by Mr. Phillips

A motion was made by Mr. Everson to approve the minutes of the August 22, 2022 meeting. The motion was seconded by Starks. After discussion, the motion passed five (5) to zero (0).

The board recognized the following:

Craig Phillips donating shelving for new maintenance facility
September 23, 2022 as West Virginia School Service Personnel Day
Band

The following delegations addressed the board:

Bonnie DeRouchie – regarding Title IX and Achievement Scores
Brian Moats – regarding HVAC system at Philip Barbour High School

Reports –

July 2022 Financial Report

Work Session – Board Goals

Superintendents Recommendations –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for the school year 2022/2023 contingent upon compliance with pupil-teacher ratio.
2. Recommendation: Approve payment of bills for the period of August 17, 2022, through September 6, 2022, at a total expenditure of \$353,274.49.
3. Recommendation: Authorize September 15, 2022, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$60,000.00.
5. Recommendation: Approve the final total of August 26, 2022, payroll check, and federal withholdings in the amount of \$175,286.58.
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$15,514.37.
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)

Belington Middle School – (School wide/Office) – projected revenue - \$1,000.00, \$3,000.00; (5th Grade) - \$1,000.00; (8th Grade) - \$1,000.00; (Volleyball) - \$500.00; (7th Grade) - \$5,000.00; (Boys Basketball) - \$500.00; (Whole School) - \$2,000.00

Kasson Elementary/Middle School (Front Office) – projected revenue - \$500.00; (8th Grade parents) - \$1,000.00; (PTO) - \$500.00, \$50.00, \$8,000.00, \$100.00, \$100.00, \$800.00, \$600.00, \$700.00, \$0.00, \$500.00, \$500.00, \$500.00, \$900.00

Philip Barbour High School (Girls Basketball) - projected revenue - \$1,000.00; (Boys Basketball) - \$500.00, \$1,000.00; (Junior Class of 2024) - \$500.00; (Athletics) - \$1,000.00, \$1,000.00, \$500.00, \$1000.00; (Band) - \$3,000.00, \$2,000.00; (Student Council) - \$500.00, \$500.00, \$1,000.00; (HOSA) - \$1,500.00; (Cheerleading) - \$1,000.00, \$1,000.00, \$1,000.00; (Boys Soccer) - \$1,000.00; (Volleyball) - \$500.00; (Class of 2025) - \$500.00; (Class of 2023) - \$500.00; (Class of 2025/Class of 2024) - \$3,000.00

Philippi Middle School (Cheerleading) – projected revenue - \$500.00; (PTO) - \$500.00; (8th Grade) -

\$2,000.00

8. Recommendation: Approve educational leave request for a student at Belington Middle School.
9. Recommendation: Approve/Confirm curricular trips.
 - Belington Middle School (Cross Country) – to Snowbird Park, Doddridge Co., China Buffet restaurant on October 11, 2022; (Band) – to Buckwheat Festival on September 29, 2022
 - Junior Elementary School (3rd/4th Grades) – to River in front of the school on September 15, 2022
 - Philip Barbour High School (Juniors/Seniors) – to West Virginia Wesleyan College on September 13, 2022; (FFA) – to Cedar Lakes, Ripley, WV on September 28-29, 2022; (Band) – to Moundsville on September 10, 2022
10. Recommendation: Approve/Confirm the use of buildings and/or grounds.
 - Belington Middle School beginning September 19, 2022 through May 12, 2023- requested by Carol Malcolm-Parsons for REACH.U Afterschool program
 - Kasson Elementary/Middle School beginning September 19, 2022 through May 12, 2023- requested by Carol Malcolm-Parsons for KidREACH Afterschool program
 - Philip Barbour High School on September 25, 2022 – requested by Thairon Holler for Emergency Vehicle Driver Training; on November 5-6, 2022 – requested by Heather Halfin and Christina Holbrook for Craft Show
 - Philippi Middle School beginning September 15, 2022 through May 12, 2023 – requested by Carol Malcolm-Parsons for REACH.U Afterschool Program
11. Recommendation: Approve/Confirm requests for professional leave.
12. Recommendation: Accept the resignation of John Boskovic as a substitute teacher effective August 17, 2022.
13. Recommendation: Accept the resignation of Janis Sweet as a substitute teacher effective August 23, 2022.
14. Recommendation: Accept the resignation of George Nace as a Kindergarten Instructor at Belington Elementary School, effective August 18, 2022.
15. Recommendation: Approve the revised schedule of supplemental pay for service personnel by adding Payroll Supervisor in the amount of \$4,000.00. **(changes will become retroactive to July 1, 2022.)**
16. Recommendation: Approve student teachers from Alderson Broaddus University for the 2022/2023 School year.
17. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

| Regular Employee Assignments 2022-23 (FY23) | | |
|---|----------------|---|
| Name of Person | Location | Job ID: Position |
| | PMS | Job 3968: Language Arts Instructor |
| Everett Propst | County | Job 3972: Bus Operator, Rt. 31 |
| | KEMS | Job 3977: Mathematics/Social Studies Instructor |
| | KEMS | Job 3982: Science Instructor |
| Lisa Young | PMS, Itinerant | Job 3946: Multi-Categorical w/Autism Instructor |
| | BES | Job 3987: Elementary Education Instructor |
| | County | Job 3988: Mechanic/Bus Operator |
| Myranda McDaniel | PMS, Itinerant | Job 3989: Special Needs Aide/Supervisory Aide/Transportation Aide |
| | PES | Job 3990: Title I Reading/Math Instructor |
| | PES | Job 4024: Elementary Education Instructor |

| Substitute Employee Assignments 2022-23 | | |
|---|----------|--|
| Name of Person | Location | Job ID: Position |
| Gregory Kepner | PES | Job 3984: Long Term Substitute Title I Reading/Math Instructor |
| | KEMS | Job 3985: Long Term Substitute Mathematics/Social Studies |

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|----------------------------|-----------------|---|
| | | Instructor |
| | PES, Itinerant | Job 3993: Long Term Substitute Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism |
| Raquel Freeman | PBHS, Itinerant | Job 3995: Long Term Substitute Multi-Categorical w/Autism Instructor |
| Ashley Morrell | PBHS, Itinerant | Job 3998: Long Term Substitute Hearing Impaired/Visually Impaired/Multi-Categorical Instructor |
| | County | Job 4010: Substitute Bus Operator(s) |
| Dyanna Auvil, Megan Wetzel | County | Job 4011: Substitute Teacher(s) |
| Stan Fitzwater | KEMS | Job 4026: Long Term Substitute Science Instructor |
| | County | Job 4031: Restricted Short-Term Substitute Teacher(s) |

| Extra-Curricular Employee Assignments 2022-23 | | |
|---|----------|--|
| Name of Person | Location | Job ID: Position |
| | PBHS | Job 3970: Athletic Trainer (Winter Sports) |
| | PBHS | Job 3971: Athletic Trainer (Fall Sports) |
| | PBHS | Job 4016: Assistant Cheerleading Coach |
| | JES | Job 4017: Cook (Extra-Curricular) |
| Sheila Wilson | KEMS | Job 4018: Cook (Extra-Curricular) |
| | BES | Job 4019: (2)Cooks (Extra-Curricular) |
| | PMS | Job 4020: Volunteer Assistant Cheerleading Coach |
| Jared Nestor | PMS | Job 4021: Volunteer Assistant Football Coach |
| Donna Anglin | PBHS | Job 4022: Bus Operator for Tri-County (Extra-Curricular) (as needed) |
| | BMS | Job 4023: Assistant Girls Basketball Coach |
| Christopher Bennett | PMS | Job 4030: Volunteer Assistant Football Coach |

18. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

19. Recommendation: Approve/Confirm the use of buildings and/or grounds.

Junior Elementary School beginning September 19, 2022 through May 12, 2023- requested by Carol Malcolm-Parsons for REACH.U Afterschool program

A motion was made by Mr. Everson to approve agenda items 1-11 and item 19 as recommended. The motion was seconded by Mr. Phillips. After discussion, the motion passed five (5) to zero (0).

Mr. Starks made a motion to adjourn into executive session at 6:44 p.m. to discuss personnel issues. The motion was seconded by Mr. Phillips and passed five (5) to zero (0).

The board returned to open session at 7:37 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Phillips to approve agenda items 12-14 and items 16 and 18 as recommended. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

A motion was made by Mr. Everson to approve agenda item 15 as recommended. The motion was seconded by Mr. Starks. After discussion, the motion passed four (4) to one (1) with Mr. Nestor voting nay.

A motion was made by Mr. Phillips to approve agenda item 17 as recommended. The motion was seconded by Mr. Starks. After discussion, the motion passed four (4) to zero (0) with Mr. Nestor abstaining.

The board acted upon or discussed the following items:

1. Other

Next board meetings:

September 26, 2022, at 6:00 p.m. at the Board of Education Office (Regular Session)

October 10, 2022, at 6:00 p.m. at the Board of Education Office (Regular Session)

October 24, 2022, at 6:00 p.m. at the Board of Education Office (Regular Session)

The meeting adjourned at 8:25 p.m.

President

Secretary