

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, August 26, 2024, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

David Everson, Ron Phillips, Adam Starks, Martin Durst, Joanne McConnell, Members, and Eddie Vincent, Secretary, were present. Also in attendance were: Mary B. Hovatter, Chris Derico, Mindy Hicks, Andrea Schoonover, Lisa Hamilton, Lisa Green, Gabrielle Rhodes, Julie Scott, Nick Casey, Glen Auvil, John Hanna, Elizabeth Rebrook, Tonya Ferguson, Angela Everson, and Terry Suder.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Starks led the pledge to the flag.

Invocation by Mr. Starks

A motion was made by Mr. Everson to approve the minutes of the August 12, 2024 board meeting. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

The following delegations addressed the board:

Julie Scott and Glen Auvil – regarding concerns at Philippi Middle School

Reports:

July 2024 Financial Report

Superintendents Recommendations –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for the school year 2024/2025 contingent upon compliance with pupil-teacher ratio.
2. Recommendation: Approve regular payroll in the amount of \$_____.
3. Recommendation: Approve payment of bills in the amount of \$267,567.33.
4. Recommendation: Approve payment of bills in the amount of \$29,494.05.
5. Recommendation: Approve payment of bills in the amount of \$10,378.92.
6. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$3,317.43.
7. Recommendation: Approve payment of utility/copier bills in the amount of \$32,479.80.
8. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)
 - A. Kasson Elementary/Middle School
 1. (Schoolwide) - \$550.00
 2. (Schoolwide) - \$1,300.00
 3. (Schoolwide) - \$1,000.00
 4. (PTO) - \$500.00
 5. (PTO) - \$250.00
 6. (PTO) - \$150.00
 7. (PTO) - \$100.00
 8. (Volleyball) - \$200.00
 9. (8th Grade) - \$1,000.00
 10. (8th Grade) - \$1,000.00
 - B. Philip Barbour High School
 1. (Band) - \$2,000.00
 2. (Band) - \$2,000.00
 3. (Band) - \$1,500.00
 4. (Band) - \$1,000.00
 5. (Boys Basketball) - \$1,000.00
 6. (FFA) - \$1,000.00
 7. (Girls Soccer) - \$500.00
 8. (Schoolwide) - \$1,000.00
 9. (Schoolwide) - \$1,000.00
 10. (Volleyball) - \$300.00
 - C. Philippi Middle School
 1. (Athletics) - \$1,500.00

9. Recommendation: Approve/Confirm curricular trips.

A. Belington Elementary School

1. (3rd Grade) – to Barbour County Fairgrounds on August 28, 2024

B. Junior Elementary School

1. (3rd Grade) – to Barbour County Fairgrounds on August 28, 2024

C. Kasson Elementary/Middle School

1. (3rd Grade) – to Barbour County Fairgrounds on August 28, 2024

D. Philip Barbour High School

1. (Volleyball) – to Virginia Beach/Colonial Williamsburg on September 12-14, 2024

E. Philippi Elementary School

1. (3rd Grade) – to Barbour County Fairgrounds on August 28, 2024
10. Recommendation: Approve the contract conveying the BC Bank Park to the Barbour County Board of Education from the Promise Foundation.
11. Recommendation: Approve contract with Sutter Roofing and Metal Company for the construction work on the Philippi Elementary School Roof Project.
12. Recommendation: Approve contract with Scott Preston to be the Clerk of the Works for the Philippi Elementary School Roof Project.
13. Recommendation: Approve/Confirm the use of buildings and/or grounds.

A. Philippi Middle School

1. On August 18, 2024 – requested by Carla Boylen for a Birthday Party

2. On September 9, 2024 – requested by Carla Boylen for a Wedding Shower
14. Recommendation: Approve building/ground modifications.

A. Kasson Elementary/Middle School

1. (Playground) – install 2 gaga pits
15. Recommendation: Approve/Confirm requests for professional leave.
16. Recommendation: Accept the resignation of Christina Sterck as a Science Instructor at Belington Elementary School effective August 9, 2024.
17. Recommendation: Accept the resignation of Justin Carter as a Long Term Substitute Science Instructor at Philippi Middle School effective August 11, 2024.
18. Recommendation: Accept the resignation of Shaylen Chenoweth as a Long Term Substitute Music Instructor at Junior Elementary School effective at the end of the day on August 21, 2024.
19. Recommendation: Accept the resignation of Trina Alt as Head Cheerleading Coach at Kasson Elementary/Middle School effective August 12, 2024.
20. Recommendation: Accept the resignation of Tonia Wolfe as an LPN/Special Needs Aide at Kasson Elementary School effective August 14, 2024.
21. Recommendation: Accept the resignation of Courtney Murphy as a Counselor at Philippi Middle School effective August 12, 2024.
22. Recommendation: Approve medical leave of absence for a professional employee assigned to Philip Barbour High School through approximately October 15, 2024.
23. Recommendation: Approve medical leave of absence for a service employee assigned to the Bus Garage beginning August 15, 2024, through approximately October 1, 2024.
24. Recommendation: Approve medical leave of absence for a service employee assigned to Philippi Elementary School beginning August 12, 2024, through approximately August 30, 2024.
25. Recommendation: Approve the following list of new positions to be created for the 2024-2025 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations.

Position	Location	Funding Source	FTE
Communities in Schools Coordinator	½ at Belington Elementary School & ½ at Belington Middle School	Community in Schools Grant	1

26. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philippi Middle School	JobID: 28372 Elementary Education Instructor (5 th Grade)
	Philippi Elementary School	JobID: 28373 Itinerant Multi-Categorical w/Autism Instructor
Sheila Zickefoose	Barbour Board Office	JobID: 29547 Bus Operator Route 31
	Kasson Elementary/Middle School	JobID: 29551 Itinerant LPN/Special Needs Aide/Supervisory Aide/Transportation Aide
	Belington Middle School	JobID: 29580 Science Instructor
	Belington Elementary School	JobID: 29581 PreK/PreK Special Needs Instructor
Samantha Fultineer	Belington Elementary School	JobID: 29583 ECCAT/PreK-PreK Special Needs Aide/Supervisory Aide/Transportation Aide

Substitute Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 24651 Substitute Custodian(s)
	Barbour Board Office	JobID: 24652 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 24653 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 24655 Substitute Cook(s)
	Barbour Board Office	JobID: 24657 Restricted Short-Term Substitute Teacher(s)
	Barbour Board Office	JobID: 24658 Substitute Bus Operator(s)
Randa Lawson	Barbour Board Office	JobID: 27288 Substitute Teacher(s)
	Barbour Board Office	JobID: 26787 Substitute Custodian(s)
	Barbour Board Office	JobID: 26789 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 26790 Substitute School Nurse RN(s)
Kasey Hinkle	Barbour Board Office	JobID: 26791 Substitute Cook(s)
	Barbour Board Office	JobID: 26792 Restricted Short-Term Substitute Teacher(s)
	Barbour Board Office	JobID: 26793 Substitute Bus Operator(s)
	Barbour Board Office	JobID: 26795 Substitute Teacher(s)
	Barbour Board Office	JobID: 27289 Substitute Secretary(s)
	Junior Elementary School	JobID: 28371 Long Term Substitute Elementary Education Instructor (4 th Grade)
	Philippi Middle School	JobID: 29550 Long Term Substitute Science Instructor

Extra-Curricular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Kasson Elementary/ Middle School	JobID: 29555 Head Cheerleading Coach
Cindy Sigley, Felicia Fordyce	Barbour Board Office	JobID: 29556 (1-2) Mentor Principal(s)
	Philip Barbour High School	JobID: 29603 Assistant Boys Soccer Coach
Thomas Lott	Philippi Middle School	JobID: 29632 Head Cross Country Coach
	Philippi Middle School	JobID: 29673 Volunteer Assistant Football Coach

27. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

The Superintendent pulled agenda item 2 off the agenda.

A motion was made by Mr. Phillips to approve agenda item 1, items 3-9, and items 11-15 as recommended and to table agenda item 10 until further information is provided. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

Mrs. McConnell made a motion to adjourn into executive session at 7:29 p.m. to discuss personnel. The motion was seconded by Mr. Everson and passed five (5) to zero (0).

The board returned to open session at 7:58 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Everson to approve agenda items 16-27 as recommended. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

Next board meetings:

September 9, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session)

The meeting adjourned at 8:03 p.m.

President

Secretary