

**Philippi WV 26416
August 26, 2019**

Minutes

The Barbour County Board of Education met in regular session at 5:00 p.m. on Monday, August 26, 2019 at the Board of Education Office, 45 School Street, Philippi, WV 26416.

David Everson, Adam Starks, Joanne McConnell, Eric Ruf, Ron, Phillips, Members, and Jeffrey Woofter, Secretary, were present. Also in attendance were: Randall Riley, Brian L. Moats, James Poling, Michael Ferguson, Jody Carpenter, Annette Hughart, Ron Keener and Marija Ilic.

Mr. Ruf called the meeting to order at 5:00 p.m.

Mr. Phillips led the pledge to the flag.

Invocation by Mr. Phillips

A motion was made by Mr. Everson to approve the minutes of the August 12, 2019 meeting. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

The following delegations addressed the board:

Randall Riley – regarding Philip Barbour’s New Attendance policy/Semester Exam
Jody Carpenter – regarding Philip Barbour’s New Attendance policy
Brian Moats & Ron Keener – regarding Philip Barbour’s New Attendance policy

Superintendents Recommendations –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2019/2020.
2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county to in-county attendance for school year 2019/2020.
3. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2019/2020 contingent upon compliance with pupil-teacher ratio.

4. Recommendation: Approve budget adjustments.

DATE - 8/05/19 BARBOUR COUNTY SCHOOLS PAGE 1
 TIME - 14:37:29 JOURNAL ENTRY LISTING
 PROG - GNL.520

BUDGET JOURNAL ENTRY

LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
	MONTH - JULY NUMBER - 07100 ENTRY DATE 7/02/19		
0001	61.28918.03211.009.000.0000.0000.00 NEW		500.00
0002	61.28918.12570.583.000.0000.0000.00 NEW	500.00	
0003	BUDGET SUPPLEMENT FOR FY20 USDE GREEN		
0004	RIBBON SCHOOL JES GRANT; SEE ATTACHMENTS		
0005	TO JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	500.00	500.00
	MONTH - JULY NUMBER - 07101 ENTRY DATE 7/15/19		
0001	61.88012.03211.009.000.0000.0000.00 NEW		7,650.00
0002	61.88012.13121.733.000.0000.0000.00 NEW	7,650.00	
0003	BUDGET SUPPLEMENT FY2020 CHILD NUTRITION		
0004	EQUIPMENT GRANT; SEE ATTACHMENTS TO		
0005	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	7,650.00	7,650.00
	MONTH - JULY NUMBER - 07200 ENTRY DATE 7/15/19		
0001	41.00000.76321.842.000.0000.0000.00		64,250.00
0002	41.00000.76271.911.000.0000.0000.00	64,250.00	
0003	41.25030.05281.009.000.0000.0000.00 NEW		64,250.00
0004	41.25030.14611.451.000.0000.0000.00 NEW	64,250.00	
0005	BUDGET TRANSFER FROM PERMANENT		
0006	IMPROVEMENT FUND - RESERVE FOR		
0007	CONTINGENCIES TO PERMANENT IMPROVEMENT		
0008	FUND PROJECT FOR PES PAVING; SEE		
0009	ATTACHMENTS TO JOURNAL ENTRY FOR		
0010	DOCUMENTATION.		
	* J/E TOTALS	128,500.00	128,500.00
	MONTH - JULY NUMBER - 07201 ENTRY DATE 7/15/19		
0001	41.00000.76321.842.000.0000.0000.00		4,600.00
DATE - 8/05/19	BARBOUR COUNTY SCHOOLS		PAGE 2
TIME - 14:37:29	JOURNAL ENTRY LISTING		
PROG - GNL.520			
0002	41.00000.76271.911.000.0000.0000.00	4,600.00	
0003	41.25031.05281.009.000.0000.0000.00 NEW		4,600.00
0004	41.25031.14611.451.000.0000.0000.00 NEW	4,600.00	
0005	BUDGET TRANSFER FROM PERMANENT		
0006	IMPROVEMENT FUND-RESERVE FOR		
0007	CONTINGENCIES TO PERMANENT IMPROVEMENT		
0008	FUND PROJECT FOR PES SIDEWALK REPAIR;		
0009	SEE ATTACHMENTS TO JOURNAL ENTRY FOR		
0010	DOCUMENTATION.		
	* J/E TOTALS	9,200.00	9,200.00
	** REPORT TOTALS	145,850.00	145,850.00

5. Recommendation: Approve payment of bills for the period of August 7, 2019 through August 20, 2019 at a total expenditure of \$332,102.82.

6. Recommendation: Authorize the August 28, 2019 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.

7. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$30,000.00.

8. Recommendation: Approve the final total of the August 15, 2019 payroll check and federal withholdings in the amount of \$48,564.21.

9. Recommendation: Approve the final total of utility/copier bills in the amount of \$14,607.12.

10. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)

- Belington Elementary School (Special Needs) – projected revenue - \$200.00; (4th Grade Teachers) - \$600.00; (Office) - \$500.00, \$500.00, \$500.00, \$400.00, \$200.00, \$200.00; (Library/Media) - \$1,100.00, \$4,000.00
- Belington Middle School (5th Grade) – projected revenue - \$1,000.00; (8th Grade) - \$1,000.00, \$300.00
- Junior Elementary School (Strawberry) – projected revenue - \$1,000.00; (First Grade) - \$750.00
- Kasson Elementary/Middle School (Science/Math) – projected revenue - \$500.00; (PTO) - \$13,000.00, \$700.00, \$500.00, \$100.00
- Philip Barbour High School (Boys Soccer) – projected revenue - \$400.00, \$400.00, \$300.00; (Softball) - \$500.00; (Athletics) - \$2,000.00; (Boys Basketball) - \$1,000.00, \$1,000.00, \$700.00; (Cheerleading) - \$400.00, \$375.00
- Philippi Middle School (8th Grade Trip) - projected revenue - \$500.00; (PTO) - \$500.00

11. Recommendation: Approve educational leave request for a student at Philippi Elementary School.

12. Recommendation: Approve educational leave request for a student at Philippi Elementary School.

13. Recommendation: Approve/Confirm curricular trips.

Belington Elementary School (3rd Grade) – to Barbour County Fair Grounds on August 28, 2019
 Junior Elementary School (3rd Grade) – to Barbour County Fair Grounds on August 28, 2019
 Kasson Elementary/Middle School (3rd Grade) – to Barbour County Fair Grounds on August 28, 2019
 Philippi Elementary School (3rd Grade) – to Barbour County Fair Grounds on August 28, 2019

14. Recommendation: Approve chaperones for Kasson Elementary/Middle Schools field trip to the Barbour County Fair on August 28, 2019.

Kristy Freeman	Chris Dorsey
Emily Meader	Anita Murlock
Jason Meader	Kayla Dorsey
Tiffany Helmick	Lora Freeman
Kevin Helmick	Barbara Wolfe
Alexandra Price	Mark Haller
Jennifer Duvall	Tessa Hulver
Patricia Marsh	Sue Tacy
Lorrie Baker	Casey Mayle
Daniel Baker	Justin Mayle
Nikki Carpenter	Casey Stemple
Jonathan Carpenter	Tonda Sullivan
Amy Cherokee	Danielle Sullivan
Jamie Curtis	

15. Recommendation: Approve/Confirm use of buildings and/or grounds.

Philippi Middle School on September 13, 2019 – requested by Jessica Moreno for Lock-In; on November 14, 2019 – requested by Jessica Moreno for Bingo Night; on October 25, 2019 – requested by Jessica Moreno for Halloween Dance; on August 23, 2019 – requested by Jessica Moreno for Movie Night

16. Recommendation: Approve contract with Best Life Therapy, LLC to provide Speech Therapy Services for the 2019/2020 school year.

17. Recommendation: Approve contract with Best Life Therapy, LLC to provide Occupational Therapy Services for the 2019/2020 school year.

18. Recommendation: Approve contract with Best Life Therapy, LLC to provide Physical Therapy Services for the 2019/2020 school year.

19. Recommendation: Approve transportation travel requests.

<u>Date</u>	<u>Destination</u>	<u>No. Buses</u>
Philip Barbour High School		
(Band)		
08/30/19	Grafton	3
(Boys Soccer)		
08/27/19	Weir	1
(Football)		
08/30/19	Grafton	1
09/20/19	Liberty	1
10/11/19	East Fairmont	1
10/25/19	North Marion	1
11/08/19	Bridgeport	1
Philippi Middle School		
(Band)		
08/26/19	Fairgrounds	1
(Volleyball)		
09/20/19	Belington Middle	1

20. Recommendation: Approve/Confirm requests for professional leave.

21. Recommendation: Approve leave of absence (maternity) for Stephanie Moss a professional employee at Belington Elementary School beginning approximately August 8, 2019 through approximately September 14, 2019.

22. Recommendation: Approve student teachers from Alderson Broaddus University for the 2019/2020 School year.

23. Recommendation: Approve agreement with Glenville State College for student teachers for the 2019/2020 school year.
24. Recommendation: Employ the following personnel for the 2019/2020 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	PBHS	Job 2430: Mathematics Instructor
	PBHS, Itinerant	Job 2432: School Nurse - RN (half-time)
	PBHS, Itinerant	Job 2450: Physical Education/Health/Parenting Instructor
Anita Friend	PMS	Job 2476: Language Arts Instructor
Samuel Wagner	PES, itinerant	Job 2477: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide

Substitute Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
Bernard McGuire, Erin Gallagher, Brittany McNemar	County	Job 2434: Substitute Teacher(s)
Jessica Sanetrik	PBHS, itinerant	Job 2459: Long Term Substitute Multi-Categorical Instructor w/Autism
	PES, itinerant	Job 2461: Long Term Substitute Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PES, itinerant	Job 2463: Long Term Substitute Multi-Categorical w/Autism Instructor
	PBHS	Job 2467: Long Term Substitute Option Pathway Instructor/Mathematics Instructor
	PBHS	Job 2469: Long Term Substitute Language Arts/Library-Media Instructor

Extra-Curricular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
Hillary Hulver	BMS	Job 2435: Assistant Girls Basketball Coach
	BMS	Job 2436: Head Cheerleading Coach
	PBHS	Job 2437: Head Boys Track Coach
	PBHS	Job 2453: Limited Football Trainer
	PBHS	Job 2454: Substitute Limited Football Trainer(s)
	PMS	Job 2455: Volunteer Assistant Cross Country Coach
Christopher Halterman	BMS	Job 2456: Assistant Boys Basketball Coach

25. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

Bruce Booth

Larry Kittle

Ngozi Iwunor

A motion was made by Mrs. McConnell to approve agenda items 1-25 as recommended. The motion was seconded by Mr. Phillips. After discussion, the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. Other

Next board meetings:

September 23, 2019 at 6:00 p.m. at Board of Education Office (Regular Session)

The meeting adjourned at 5:45 p.m.

President

Secretary