

**Minutes**

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, August 24, 2020, at the Board of Education Office, 45 School Street, Philippi, WV 26416, and via Zoom.

David Everson, Joanne McConnell, Jared Nestor, and Ron Phillips, Members, and Jeffrey Woofter, Secretary, were present. Adam Starks, Member, was absent. Also in attendance and via Zoom were: Michael Ferguson, Eric Ruf, Annette Hughart, Aaron Williams, Brian Moats, Connie Mundy, Jamie Wilson, Lisa H. Heinbaugh, Marija Ilic, Sheryl Bolton, and Stephanie Henthorn.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mrs. McConnell led the pledge to the flag.

Invocation by Mrs. McConnell

A motion was made by Mr. Everson to approve the minutes of the August 4, 2020, and August 10, 2020, meetings. The motion was seconded by Mr. Nestor. After discussion, the motion passed four (4) to zero (0).

**Reports –**

Attendance/Enrollment Report  
July 2020 Financial Report

**Superintendents Recommendations –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county to in-county attendance for school year 2020/2021.
2. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2020/2021 contingent upon compliance with pupil-teacher ratio.
3. Recommendation: Approve budget adjustments.

BUDGET JOURNAL ENTRY

LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
	MONTH - JULY NUMBER - 07100 ENTRY DATE 7/14/20		
	61.14110 - WV LEADERS OF LITERACY		
0001	61.14110.03211.009.000.0000.0000.00		30,717.00
0002	61.14110.11111.112.000.0000.0000.00 NEW	10,717.00	
0003	61.14110.12170.643.000.0000.0000.00	20,000.00	
0004	BUDGET SUPPLEMENT FY21 WV LEADERS OF		
0005	LITERACY; SEE ATTACHMENTS TO JOURNAL		
0006	ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	30,717.00	30,717.00
	MONTH - JULY NUMBER - 07101 ENTRY DATE 7/14/20		
	61.43170 - WV RESULTS/DRIVEN PRIORITIES		
0001	61.43170.04511.009.000.0000.0000.00	29,991.00	
0002	61.43170.21210.611.000.0000.0000.00		28,560.00
0003	61.43170.76191.911.000.0000.0000.00		1,431.00
0004	NEGATIVE BUDGET SUPPLEMENT TO REMOVE		
0005	FY21 WV RESULTS-DRIVEN PRIORITIES GRANT		
0006	ESTIMATE; WE HAVEN'T RECEIVED GRANT FOR		
0007	TWO YEARS; SEE ATTACHMENTS TO JOURNAL		
0008	ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	29,991.00	29,991.00
	MONTH - JULY NUMBER - 07102 ENTRY DATE 7/14/20		
	61.53110 - NITT AWARE		
0001	61.53110.04511.009.000.0000.0000.00	12,412.00	
0002	61.53110.21210.611.000.0000.0000.00		11,820.00
0003	61.53110.76191.911.000.0000.0000.00		592.00
0004	NEGATIVE BUDGET SUPPLEMENT TO REMOVE		
0005	FY21 NITT AWARE GRANT ESTIMATE; WE		
0006	HAVEN'T RECEIVED GRANT FOR TWO YEARS;		
0007	SEE ATTACHMENTS TO JOURNAL ENTRY FOR		
0008	DOCUMENTATION.		
	* J/E TOTALS	12,412.00	12,412.00
	MONTH - JULY NUMBER - 07103 ENTRY DATE 7/21/20		
	61.28110 - MATH 4 LIFE		
0001	61.28110.03211.009.000.0000.0000.00 NEW		10,000.00
0002	61.28110.12213.114.000.0000.0000.00 NEW	8,670.77	
0003	61.28110.12213.221.000.0000.0000.00 NEW	663.31	
0004	61.28110.12213.233.000.0000.0000.00 NEW	650.31	
0005	61.28110.12213.262.000.0000.0000.00 NEW	15.61	
0006	BUDGET SUPPLEMENT FY21 MATH 4 LIFE GRANT		
0007	SEE ATTACHMENTS TO JOURNAL ENTRY FOR		
0008	DOCUMENTATION.		
	* J/E TOTALS	10,000.00	10,000.00
	MONTH - JULY NUMBER - 07104 ENTRY DATE 7/23/20		
	11.00083 - MEDICAID		
0001	11.00083.04221.009.000.0000.0000.00		417.23
0002	11.00083.11111.111.000.0000.0000.00	417.23	
0003	BUDGET SUPPLEMENT MEDICAID REVENUE; SEE		
0004	ATTACHMENTS TO JOURNAL ENTRY FOR		
0005	DOCUMENTATION.		
	* J/E TOTALS	417.23	417.23
	MONTH - JULY NUMBER - 07200 ENTRY DATE 7/31/20		
	61.88110 - CHILD NUTRITION		
0001	61.88110.01621.009.000.0000.0000.00		104.00
0002	61.88110.01980.009.000.0000.0000.00		3,428.07
0003	61.88110.01624.009.000.0000.0000.00	3,532.07	
0004	BUDGET TRANSFER WITHIN FY21 CHILD		
0005	NUTRITION TO REDISTRIBUTE REVENUE BUDGET		
0006	SEE ATTACHMENTS TO JOURNAL ENTRY FOR		
0007	DOCUMENTATION.		
	* J/E TOTALS	3,532.07	3,532.07
	MONTH - JULY NUMBER - 07300 ENTRY DATE 7/01/20		
	11.00000 - PEIA ALLOCATIONS		
0001	11.00000.03915.009.000.0000.0000.00		65,280.00
0002	11.00000.03918.009.000.0000.0000.00	65,280.00	
0003	BUDGET TRANSFER TO ADJUST FY21 PEIA		
0004	BUDGET ALLOCATIONS; SEE ATTACHMENTS TO		
0005	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	65,280.00	65,280.00
	MONTH - JULY NUMBER - 07301 ENTRY DATE 7/01/20		
	11.00000 - PHONE SYSTEM WARRANTIES		
0001	11.00000.12611.431.000.0000.0000.00		7,700.00
0002	11.00000.12586.431.000.0000.0000.00	7,700.00	
0003	BUDGET TRANSFER TO MOVE BUDGET FOR PHONE		
0004	SYSTEM WARRANTIES; SEE ATTACHMENTS TO		
0005	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	7,700.00	7,700.00
	MONTH - JULY NUMBER - 07302 ENTRY DATE 7/31/20		
	11.00000 - TAX REVENUES		
0001	11.00000.01121.009.000.0000.0000.00		8,970.69
0002	11.00000.01141.009.000.0000.0000.00		4,308.23
0003	11.00000.01142.009.000.0000.0000.00		888.91
0004	11.00000.01113.009.000.0000.0000.00	14,167.83	
0005	BUDGET TRANSFER WITHIN TAX REVENUE		
0006	ACCOUNTS TO REDISTRIBUTE BUDGET; SEE		
0007	ATTACHMENTS TO JOURNAL ENTRY FOR		
0008	DOCUMENTATION.		
	* J/E TOTALS	14,167.83	14,167.83
	** REPORT TOTALS	174,217.13	174,217.13

4. Recommendation: Approve payment of bills for the period of August 5, 2020, through August 18, 2020, at a total expenditure of \$236,984.52.
5. Recommendation: Authorize August 28, 2020, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
6. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00.
7. Recommendation: Approve the final total of August 14, 2020, payroll check, and federal withholdings in the amount of \$56,244.76.

8. Recommendation: Approve the final total of utility/copier bills in the amount of \$12,105.24.
9. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)
 

Belington Elementary School (Office) – projected revenue - \$200.00, \$500.00  
 Belington Middle School (Office/Whole School) – projected revenue - \$500.00, \$500.00  
 Philip Barbour High School (Volleyball) – projected revenue - \$250.00; (Football) - \$1,500.00, \$10,000.00
10. Recommendation: Approve Memorandum of Understanding with North Central West Virginia Community Action Association, Inc. – Head Start Program.
11. Recommendation: Approve Memorandum of Understanding with Marion County Board of Education to provide Audiology services for the 2020/2021 school year.
12. Recommendation: Approve entering into a relationship with Brandon Wellness Center to expand School-Based Health to encompass mental health providers and psychological and psychiatric services.
13. Recommendation: Approve/Confirm requests for professional leave.
14. Recommendation: Accept the resignation of Danielle Hart as an Itinerant School Nurse effective August 7, 2020.
15. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
Tammy Phillips	KEMS, Itinerant	Job 2839: Hearing Impaired/Multi-Categorical Instructor
	PES, Itinerant	Job 2840: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 2841: Gifted/Multi-Categorical Instructor (half-time)
	PES, Itinerant	Job 2844: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PMS	Job 2854: Mathematics Instructor
	PES, Itinerant	Job 2849: Multi-Categorical w/Autism Instructor
	PBHS	Job 2850: Custodian
	KEMS	Job 2852: Elementary Education Instructor
	KEMS	Job 2864: Elementary Education Instructor
Courtney Phillips	BES, Itinerant	Job 2833: LPN/Special Needs Aide/Supervisory Aide/Transportation Aide
Megan Jenkins	PES, Itinerant	Job 2863: School Nurse – RN
	County	Job 2865: Bus Operator, Rt. 14
Stephanie Hickman	BES	Job 2867: Elementary Education Instructor
	BMS	Job 2866: Language Arts Instructor

Substitute Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	County	Job 2855: Substitute Aide(s)
	County	Job 2856: Substitute Bus Operator(s)
	County	Job 2857: Substitute Cook(s)

	County	Job 2858: Substitute Custodian(s)
	County	Job 2859: Substitute LPN/Aide(s)
	County	Job 2860: Substitute School Nurse RN(s)
	County	Job 2861: Substitute Secretary(s)
Sheryl Bolton	County	Job 2862: Substitute Teacher(s)
	County	Job 2815: Substitute Aide(s)

Extra-Curricular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
Walter Sparks	BMS	Job 2838: Volunteer Assistant Girls Soccer Coach
	PBHS	Job 2842: Volunteer Assistant Boys Track Coach
	PBHS	Job 2843: Volunteer Assistant Girls Track Coach

16. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

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A motion was made by Mr. Phillips to approve agenda items 1-13 as recommended. The motion was seconded by Mr. Everson. After discussion, the motion passed four (4) to zero (0).

Mr. Phillips made a motion to adjourn into executive session at 6:45 p.m. to discuss personnel issues. The motion was seconded by Mr. Nestor and passed four (4) to zero (0).

The board returned to open session at 7:10 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Everson to approve agenda items 14-16 as recommended. The motion was seconded by Mr. Phillips. After discussion, the motion passed four (4) to zero (0).

The board acted upon or discussed the following items:

1. Administrative Attendance Transfers
2. Other

Next board meetings:

September 14, 2020, at 6:00 p.m. at the Board of Education Office (Regular Session)

The meeting adjourned at 7:19 p.m.

Joanne McConnell

Jeffrey P. Woolfer

07/24/2020 05:10:59 pm

07/09/2015 08:29:18 am

**President**

**Secretary**