

Philippi WV 26416
August 23, 2021

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, August 23, 2021, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

David Everson, Adam Starks, Jared Nestor, Joanne McConnell, and Ron Phillips, Members, and Jeffrey Woofter, Secretary, were present. Also in attendance were: James Poling and Marija Ilic.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Everson led the pledge to the flag.

Invocation by Mr. Everson

A motion was made by Mr. Everson to approve the minutes of the August 9, 2021, meeting. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

Reports –

July 2021 Financial Report

Superintendents Recommendations –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for the school year 2021/2022 contingent upon compliance with pupil-teacher ratio.
2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county to in-county attendance for the school year 2021/2022.
3. Recommendation: Approve budget adjustments.

BUDGET JOURNAL ENTRY

LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
	MONTH - JULY NUMBER - 07100 ENTRY DATE 7/01/21		
	71.52110 - ESSERF ROUND 2		
0001	71.52110.04511.009.000.0000.0000.00	1,077,685.00	
0002	71.52110.11111.111.000.0000.0000.00		252,483.00
0003	71.52110.11111.211.000.0000.0000.00		28,200.00
0004	71.52110.11111.218.000.0000.0000.00		6,960.00
0005	71.52110.11111.221.000.0000.0000.00		19,315.00
0006	71.52110.11111.233.000.0000.0000.00		18,936.00
0007	71.52110.11111.262.000.0000.0000.00		454.00
0008	71.52110.11131.111.000.0000.0000.00		79,517.00
0009	71.52110.11131.211.000.0000.0000.00		4,588.00
0010	71.52110.11131.218.000.0000.0000.00		2,066.00
0011	71.52110.11131.221.000.0000.0000.00		6,083.00
0012	71.52110.11131.233.000.0000.0000.00		5,964.00
0013	71.52110.11131.262.000.0000.0000.00		143.00
0014	71.52110.12110.121.000.0000.0000.00		11,804.00
0015	71.52110.12110.211.000.0000.0000.00		2,016.00
0016	71.52110.12110.218.000.0000.0000.00		487.00
0017	71.52110.12110.221.000.0000.0000.00		903.00
0018	71.52110.12110.233.000.0000.0000.00		885.00
0019	71.52110.12110.262.000.0000.0000.00		21.00
0020	71.52110.12211.121.000.0000.0000.00		21,922.00
0021	71.52110.12211.211.000.0000.0000.00		3,744.00
0022	71.52110.12211.218.000.0000.0000.00		905.00
0023	71.52110.12211.221.000.0000.0000.00		1,677.00
0024	71.52110.12211.233.000.0000.0000.00		1,644.00
0025	71.52110.12211.262.000.0000.0000.00		39.00
0026	71.52110.12220.111.000.0000.0000.00		18,701.00
0027	71.52110.12220.121.000.0000.0000.00		13,865.00
0028	71.52110.12220.211.000.0000.0000.00		2,172.00
0029	71.52110.12220.218.000.0000.0000.00		696.00
0030	71.52110.12220.221.000.0000.0000.00		2,491.00
0031	71.52110.12220.233.000.0000.0000.00		2,442.00
0032	71.52110.12220.262.000.0000.0000.00		59.00
0033	71.52110.12239.111.000.0000.0000.00		92,333.00
0034	71.52110.12239.211.000.0000.0000.00		14,100.00
0035	71.52110.12239.218.000.0000.0000.00		2,784.00
0036	71.52110.12239.221.000.0000.0000.00		7,063.00
0037	71.52110.12239.233.000.0000.0000.00		6,925.00
0038	71.52110.12239.262.000.0000.0000.00		166.00
0039	71.52110.12411.111.000.0000.0000.00		115,263.00
0040	71.52110.12411.121.000.0000.0000.00		25,987.00
0041	71.52110.12411.211.000.0000.0000.00		15,308.00
0042	71.52110.12411.218.000.0000.0000.00		2,645.00
0043	71.52110.12411.221.000.0000.0000.00		10,806.00
0044	71.52110.12411.233.000.0000.0000.00		10,594.00
0045	71.52110.12411.262.000.0000.0000.00		254.00
0046	71.52110.12510.121.000.0000.0000.00		2,887.00
0047	71.52110.12510.211.000.0000.0000.00		976.00
0048	71.52110.12510.218.000.0000.0000.00		139.00
0049	71.52110.12510.221.000.0000.0000.00		221.00
0050	71.52110.12510.233.000.0000.0000.00		217.00
0051	71.52110.12510.262.000.0000.0000.00		5.00
0052	71.52110.12572.121.000.0000.0000.00		5,268.00
0053	71.52110.12572.221.000.0000.0000.00		403.00
0054	71.52110.12572.233.000.0000.0000.00		395.00
0055	71.52110.12572.262.000.0000.0000.00		9.00
0056	71.52110.12611.121.000.0000.0000.00		22,320.00
0057	71.52110.12611.221.000.0000.0000.00		1,707.00
0058	71.52110.12611.233.000.0000.0000.00		1,674.00
0059	71.52110.12611.264.000.0000.0000.00		509.00
0060	71.52110.12711.121.000.0000.0000.00		22,090.00
0061	71.52110.12711.211.000.0000.0000.00		6,504.00
0062	71.52110.12711.218.000.0000.0000.00		1,392.00
0063	71.52110.12711.221.000.0000.0000.00		1,690.00
0064	71.52110.12711.233.000.0000.0000.00		1,657.00
0065	71.52110.12711.263.000.0000.0000.00		400.00
0066	71.52110.12911.111.000.0000.0000.00		61,556.00
0067	71.52110.12911.211.000.0000.0000.00		9,756.00
0068	71.52110.12911.218.000.0000.0000.00		1,392.00
0069	71.52110.12911.221.000.0000.0000.00		4,709.00
0070	71.52110.12911.233.000.0000.0000.00		4,617.00
0071	71.52110.12911.262.000.0000.0000.00		111.00
0072	71.52110.13121.121.000.0000.0000.00		47,525.00
0073	71.52110.13121.211.000.0000.0000.00		15,540.00
0074	71.52110.13121.218.000.0000.0000.00		2,784.00
0075	71.52110.13121.221.000.0000.0000.00		3,636.00
0076	71.52110.13121.233.000.0000.0000.00		3,564.00
0077	71.52110.13121.264.000.0000.0000.00		1,084.00
0078	71.52110.21210.121.000.0000.0000.00		25,840.00
0079	71.52110.21210.211.000.0000.0000.00		4,344.00
0080	71.52110.21210.218.000.0000.0000.00		1,392.00
0081	71.52110.21210.221.000.0000.0000.00		1,977.00
0082	71.52110.21210.233.000.0000.0000.00		1,938.00
0083	71.52110.21210.262.000.0000.0000.00		47.00

0084	NEGATIVE BUDGET SUPPLEMENT TO REMOVE		
0085	ESSERF ROUND 2 PAYROLL BUDGET LINES THAT		
0086	WERE NECESSARY TO BE KEYED INTO FY2022		
0087	COUNTY BEGINNING BUDGET; SEE ATTACHMENTS		
0088	TO JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	1,077,685.00	1,077,685.00
	MONTH - JULY	NUMBER - 07101	ENTRY DATE 7/07/21
	61.25210 - PES SEWER LINE REPAIRS		
0001	41.00000.76321.842.000.0000.0000.00		15,600.00
0002	41.00000.76271.911.000.0000.0000.00	15,600.00	
0003	41.25210.05281.009.000.0000.0000.00 NEW		15,600.00
0004	41.25210.14711.451.000.0000.0000.00 NEW	15,600.00	
0005	BUDGET TRANSFER WITHIN PERMANENT		
0006	IMPROVEMENT FUND FOR SEWER LINE REPAIRS		
0007	AT PES; SEE ATTACHMENTS TO JOURNAL		
0008	ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	31,200.00	31,200.00
	MONTH - JULY	NUMBER - 07102	ENTRY DATE 7/07/21
	41.25211 - SEWER LINE REPAIRS BES		
0001	41.00000.76321.842.000.0000.0000.00		77,041.78
0002	41.00000.76271.911.000.0000.0000.00	77,041.78	
0003	41.25211.05281.009.000.0000.0000.00 NEW		77,041.78
0004	41.25211.14711.451.000.0000.0000.00 NEW	77,041.78	
0005	BUDGET TRANSFER WITHIN PERMANENT		
0006	IMPROVEMENT FUND FOR SEWER LINE REPAIRS		
0007	AT BES; SEE ATTACHMENTS TO JOURNAL ENTRY		
0008	FOR DOCUMENTATION.		
	* J/E TOTALS	154,083.56	154,083.56
	MONTH - JULY	NUMBER - 07103	ENTRY DATE 7/19/21
	11.00026 - ENERGY CURTAILMENT		
0001	11.00026.01989.009.000.0000.0000.00		3,933.67
0002	11.00026.12621.613.000.0000.0000.00	3,933.67	
0003	BUDGET SUPPLEMENT ENERGY CURTAILMENT		
0004	QUARTERLY REVENUE; SEE ATTACHMENTS TO		
0005	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	3,933.67	3,933.67
	MONTH - JULY	NUMBER - 07104	ENTRY DATE 7/19/21
	61.14210 - EARLY LITERACY		
0001	61.14210.03211.009.000.0000.0000.00		27,383.00
0002	61.14210.11111.582.000.0000.0000.00 NEW	5,000.00	
0003	61.14210.12110.611.000.0000.0000.00 NEW	2,000.00	
0004	61.14210.12170.611.000.0000.0000.00	15,383.00	
0005	61.14210.12213.611.000.0000.0000.00	5,000.00	
0006	BUDGET SUPPLEMENT FY22 EARLY LITERACY		
0007	GRANT; SEE ATTACHMENTS TO JOURNAL ENTRY		
0008	FOR DOCUMENTATION.		
	* J/E TOTALS	27,383.00	27,383.00
	MONTH - JULY	NUMBER - 07105	ENTRY DATE 7/20/21
	61.05230 - STATE CTE TRAVEL		
0001	61.05230.03211.009.000.0000.0000.00	3,743.00	
0002	61.05230.31311.581.000.0000.0000.00		1,071.00
0003	61.05230.31311.582.000.0000.0000.00		534.00
0004	61.05230.31313.582.000.0000.0000.00		534.00
0005	61.05230.31344.582.000.0000.0000.00		267.00
0006	61.05230.31345.582.000.0000.0000.00		803.00
0007	61.05230.31361.582.000.0000.0000.00		267.00
0008	61.05230.31371.582.000.0000.0000.00		267.00
0009	NEGATIVE BUDGET SUPPLEMENT TO REMOVE		
0010	FY22 STATE CTE TRAVEL GRANT THAT HAS		
0011	BEEN DISCONTINUED; SEE ATTACHMENTS TO		
0012	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	3,743.00	3,743.00
	MONTH - JULY	NUMBER - 07106	ENTRY DATE 7/27/21
	41.25212 - DITCHWORK - BMS		
0001	41.00000.76321.842.000.0000.0000.00		7,840.00
0002	41.00000.76271.911.000.0000.0000.00	7,840.00	
0003	41.25212.05281.009.000.0000.0000.00		7,840.00
0004	41.25212.12631.451.000.0000.0000.00	7,840.00	
0005	BUDGET SUPPLEMENT TO SET-UP PROJECT FOR		
0006	BMS DITCH WORK; SEE ATTACHMENTS TO		
0007	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	15,680.00	15,680.00
	MONTH - JULY	NUMBER - 07107	ENTRY DATE 7/27/21
	41.2513 - DITCH WORK - PMS		
0001	41.00000.76321.842.000.0000.0000.00		3,920.00
0002	41.00000.76271.911.000.0000.0000.00	3,920.00	
0003	41.25213.05281.009.000.0000.0000.00 NEW		3,920.00
0004	41.25213.12631.451.000.0000.0000.00 NEW	3,920.00	
0005	BUDGET SUPPLEMENT TO SET-UP PROJECT		
0006	FOR PMS DITCH WORK; SEE ATTACHMENTS TO		
0007	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	7,840.00	7,840.00
	MONTH - JULY	NUMBER - 07108	ENTRY DATE 7/27/21
	41.25214 - BMS ASPHALT PREP AND REPAIR		
0001	41.00000.76321.842.000.0000.0000.00		9,025.00
0002	41.00000.76271.911.000.0000.0000.00	9,025.00	
0003	41.25214.05281.009.000.0000.0000.00 NEW		9,025.00
0004	41.25214.12631.451.000.0000.0000.00 NEW	9,025.00	
0005	BUDGET SUPPLEMENT TO SET-UP PROJECT FOR		
0006	BMS ASPHALT PREP AND REPAIR; SEE		
0007	ATTACHMENTS TO JOURNAL ENTRY FOR		
0008	DOCUMENTATION.		

	* J/E TOTALS	18,050.00	18,050.00
	MONTH - JULY	NUMBER - 07200	ENTRY DATE 7/31/21
	61.88210 - CHILD NUTRITION		
0001	61.88210.01621.009.000.0000.0000.00		154.00
0002	61.88210.01624.009.000.0000.0000.00	154.00	
0003	BUDGET TRANSFER WITHIN FY22 CHILD		
0004	NUTRITION REVENUE ACCOUNTS TO		
0005	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0006	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	154.00	154.00
	MONTH - JULY	NUMBER - 07300	ENTRY DATE 7/31/21
	11.00000 - TAX REVENUE ACCOUNTS		
0001	11.00000.01115.009.000.0000.0000.00		9,989.33
0002	11.00000.01121.009.000.0000.0000.00		11,561.97
0003	11.00000.01141.009.000.0000.0000.00		3,678.04
0004	11.00000.01142.009.000.0000.0000.00		8,696.42
0005	11.00000.01113.009.000.0000.0000.00	33,925.76	
0006	BUDGET TRANSFER TO REDISTRIBUTE TAX		
0007	REVENUE BUDGET; SEE ATTACHMENTS TO		
0008	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	33,925.76	33,925.76
	** REPORT TOTALS	1,373,677.99	1,373,677.99

4. Recommendation: Approve payment of bills for the period of August 4, 2021, through August 23, 2021, at a total expenditure of \$306,282.73.
5. Recommendation: Authorize August 27, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
6. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00.
7. Recommendation: Approve the final total of August 13, 2021, payroll check, and federal withholdings in the amount of \$50,530.59.
8. Recommendation: Approve the final total of utility/copier bills in the amount of \$23,690.98.
9. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)

Belington Middle School (Boys and Girls Soccer) – projected revenue - \$800.00
Philip Barbour High School (Boys Soccer) – projected revenue - \$350.00, (Cheerleading) - \$500.00

10. Recommendation: Approve chaperones for Philip Barbour High School Band for the 2021/2022 school year.

Leckta Poling	Kelsey Keene	Evelyn McBee
Shawn Miller	Frankie Stalnaker	Larry McGill
Jullian Mitcheltree	Kelli Harris	Chasity McBee (McBee)
Joyce Barbe	Mark Harris	Lois McBee
Tiffany Hinkle	Erica Weese	Christina Holbrook
Kim Nicholson	DJ Weese	Scott Farris
Juva Stemple	Allyson McNaboe	Michael Raschella
Merly Martin	Amy Bolyard	Betty Raschella
Dawn Horne	Kelly Dasher	Jason Ulderich
Deven McCord	Steven Dasher	Misty Ulderich
Chrystal Riley	Melissa Mitchell	David Hedrick
Randall Riley	Eric Mitchell	Mandy Hedrick
Tamara Burner	Leah Mitchell	Nicole Findley
Michael Burner	Deanna McElroy	Susan Frey
Kelley A. Wilson	Ken McElroy	Brandi Falls
Charles R. Wilson	Lori Rexroad	Charity Kittle
Amanda Osborn	Jeffery Hinchman	Joey Kittle
Amanda Daugherty-Hedrick	Paula Morgan	Gloria Pudder
Brandy Kennedy	Brad Morgan	Dawn Talbott
Angie Thompson	Christina Skidmore	Wayne Talbott
Dorsey Thompson	Bettina Montgomery	Jennifer Baylor-Nine
Joe Bowen	Joe Holt	Cindy Hart
Heather Bowen	Kayleen Sears	Mike Hart
Terri Bolyard	Duretha Struhensky	Sierra Whitehair
Daniel Bolyard	Shawn Struhensky	Aaron Whitehair
Nicole Canfield	Jeremy Bennett	Shannon Skinner
Robbie Canfield	Brandy Bennett	Rachel Collins
Kristal Nuzum	Amy Kittle	Stephanie Skidmore
Kristy Stalnaker	Chad Owen Jones	Jeff Skidmore
Kimberly Keene	Stephanie Jones	Kim Coffman

Jeff Coffman
Amelia "Amy" Bennett
Anna Davis
Nancy Toth

Vivian Bills
Shawn Lipps
Kathy Mace
Rich Mace

Donetta McVicker
David Hedrick
Mandy Hedrick

11. Recommendation: Approve building/ground modifications.

Belington Middle School (Concession Stand) – install ice machine

12. Recommendation: Adopt revised policy 6710, Employment of Retired Teachers as Substitute Teachers in Areas of Critical Need and Shortage on first reading.

1.0 Purpose.

The purpose of this policy is to provide for the employment of retired teachers as substitutes in areas of critical need and shortage beyond the post-retirement employment limitations established by the Consolidated Public Retirement Board.

2.0 Definitions.

2.1 “Area of critical need and shortage for substitute teacher” means an area of certification and training in which the number of available substitute teachers in the county who hold certification and training in that area and are not retired is insufficient to meet the projected need for substitute teachers.

3.0 The Barbour County Board of Education hereby finds and determines that:

3.1 there presently exists within Barbour County, West Virginia, a critical need for substitute teachers in the areas of Nursing, Speech Language Pathologist, Guidance Counseling, English Language Arts, Speech, Journalism, Reading, Social Studies, Driver’s Education, Physical Education, Health, Librarian, Art, French, Spanish, Latin, German, Science (Chemistry, General Physics and Biology), Mathematics, Home Economics, Industrial Arts, Elementary Education, Business, Vocational and Technical, Special Education (all areas) and Music;

3.2 there is also a shortage of available certified substitutes teachers who are not retired available to cover these areas of critical need; and

3.3 the Superintendent has recommended the Board adopt a policy permitting retired teachers to substitute for an unlimited numbers of days in order to help alleviate these critical needs shortages.

4.0 Policy.

The Barbour County Board of Education hereby adopts a policy to permit retired teachers to substitute for an unlimited number of days during the 2021-2022 school year, without affecting such retiree’s monthly retirement benefit, in order to alleviate the critical needs and shortages identified above, all in accordance with the provisions of W.Va. Code §18A-2-3. The retired teacher may be employed as a substitute teacher in areas of critical need and shortage on an expanded basis only when no other teacher who holds a certification and training in the area and who is not retired is available and accepts the substitute assignment.

5.0 Limitations.

5.1 Any person who retires and begins work as a critical needs substitute teacher within the same fiscal year shall lose those retirement benefits attributed to the annuity reserve, effective from the first day of employment as a retiree substitute in that fiscal year and ending with the month following the date the retiree ceases to perform service as a critical needs substitute teacher.

5.2 Retired teachers employed to perform expanded substitute service pursuant to this policy are considered day-to-day, temporary, part-time employees. The substitute is not eligible for additional pension or other benefits paid to regularly employed employees and shall not accrue seniority.

5.3 A retired teacher is eligible to be employed as a critical needs substitute to fill a vacant position only if the retired teacher’s retirement became effective before the first day of July preceding at least the fiscal year during which he or she is employed as a critical needs substitute teacher.

5.4 When a retired teacher is employed as a critical needs substitute to fill a vacant position, the position shall be posted electronically and easily accessible to prospective employees.

5.5 When a retired teacher is employed as a critical needs substitute to fill a vacant position, the Barbour County Board of Education shall continue to post the vacant position until it is filled with a regularly employed teacher who is fully certified or permitted for the position.

6.0 Effective Dates.

This policy shall be effective for school year 2021-2022.

7.0 State Board Approval.

The county Superintendent shall forward a copy of this policy to the West Virginia Board of Education for its approval prior to employment of a retired teacher on an expanded basis as a substitute in an area of critical need and shortage.

8.0 Affidavit.

Prior to the employment of any retired teacher as a substitute beyond the post-retirement employment limitations established by the Consolidated Public Retirement Board, the Superintendent shall submit to the Consolidated Public Retirement Board and the West Virginia Board of Education an affidavit, in a form approved by the Consolidated Public Retirement Board and the state board, stating the name of the county, the fact that the county board has adopted a policy to employ retired teachers as substitutes to address areas of critical need and shortage and the name(s) of the person(s) to be employed pursuant to this policy, the critical need and shortage area position filled by each person, the date the person gave notice to the county board of the person's intent to retire, and the effective date of the person's retirement. Upon verification of compliance with W.V.A. Code 18A-2-3 and the eligibility of the critical needs substitute teacher for employment beyond the post-retirement limit, the state board shall submit the affidavit to the Consolidated Public Retirement Board.

9.0 Severability

If any provision of this policy or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this policy.

13. Recommendation: Adopt revised policy 7300: Requirements for Graduation, on second reading. – Enclosure L

1.0 Purpose Barbour County Schools provides students the 21st century knowledge, skills, and capabilities needed for adulthood.

1.1 Adolescent education at the high school level provides a rigorous course of academic study to enable students to achieve high levels of competence so that they can complete graduation requirements and be prepared to successfully enter and compete in the work place and post-secondary education.

2.0 Responsibility To graduate from high school, a student must earn a minimum of twenty-two (22) credits, including the successful completion of course requirements as specified in WV Policy 2510.

2.1 A non-credit Senior Project (experiential learning) is required of all graduating students.

2.2 In order to graduate, students will complete 6 hours of approved experiential learning.

2.3 Credits for courses will be awarded based upon demonstration of mastery of the WV Content Standards and Objectives/College and Career Readiness Standards. Students demonstrating mastery of WV Content Standards and Objectives/College and Career Readiness Standards in the subjects will be provided the opportunity to advance to the next grade level objectives.

2.4 All students shall be scheduled for a full instructional day during each of the four high school years. Students may apply and earn dual credit college courses according to procedures. The principal will make all final determinations regarding student's graduation or credit status at the school level.

3.0 Transfer of Credits – (WV 18-8-1A(e) enacted 2021)

3.1 Credits will be awarded or accepted from a home school program with appropriate transcript or other credential.

3.2 Credit from public schools, private schools, and Hope Scholarship Program will be accepted with appropriate transcript or other credential.

4.0 Participation in Graduation Exercises –

4.1 Only those students who have successfully completed all of the requirements for graduation prior to the date set for commencement exercises shall be permitted to participate in the

graduation ceremonies. All fees, fines, and charges will be paid before a student is allowed to participate in graduation exercises.

- 5.0 Personalized Education Plan**– In accordance with West Virginia Department of Education requirements, a Personalized Education Plan (PEP) shall be prepared and periodically reviewed and updated for each secondary student in grades 8-12. Students will follow a multi-faceted approach such as career investigation and self-discovery activities (interest, work values, inventories), as part of the plan which will guide selection of coursework.
- 6.0 Testing Out of Required or Prerequisite Offerings** – A student may “test out” of a required or prerequisite course by taking an approved examination to demonstrate mastery in the WV Content Standards and Objectives/College and Career Readiness Standards for the content area as per the requirements of WVDE Policy 2510.
- 6.1** The student’s records will indicate that completion of the area of study occurred through the exam process.
- 6.2** The criteria for approval of the testing out of a high school course will follow the county’s guidelines.
- 7.0 Early Graduation** - Early graduation is defined as graduation from high school one full year prior to the class the student entered the ninth grade with.
- 7.1** In order to be eligible for early graduation, a student must petition the Barbour County Board of Education one semester in advance of the junior year.
- 7.2** The petition for early graduation must be supported by three letters of recommendation from teachers and a letter of recommendation from the principal.
- 7.3** The petition must also have a letter of pending acceptance from a post-secondary school.
- 7.4** Petitions will be decided upon by the Board of Education on an individual basis.
- 7.5** For classification purposes, early graduation students remain a member of their original cohort. For example, students will participate in school activities as a junior not a senior such as General Summative Assessment, class tournaments, prom, class trips, senior privileges, etc...
- 7.6** Students will not be ranked for recognition purposes.
- 8.0 Graduation Honors System** - All students in a class, except foreign exchange students, shall be included in the determination of rank-in-class. The **final class rank** will be determined at the completion of the end of the seventh semester of the graduation class.
- 8.1** At the end of the seventh semester of the graduation class, students will be ranked in the following classifications:
- Summa Cum Laude: 4.0+
 - Magna Cum Laude: 3.75 – 3.99
 - Cum Laude: 3.5 – 3.749
- 8.2** Grade point averages will not be rounded.
- 8.3** For “top” graduate recognition purposes, students must have achieved Summa Cum Laude status.
14. Recommendation: Review revised policy 7610: Distance Learning and Virtual School Courses, for third reading.

1.0 Purpose:

- 1.1 Barbour County Schools provides opportunities for distance learning and virtual school courses (courses via the Internet) through WV Virtual School for students in grades 6-12 and a blended program (both virtual and traditional for students in grades 6 -12. These courses will be available for high school credit for students in grades 9-12 and for students in eighth grade enrolled in a foreign language or Algebra 1.
- 1.2 The school district recognizes that the preferred delivery system for coursework might be under direct teacher instruction; however, there are some circumstances in which alternative delivery is necessary.

2.0 Definitions:

2.1 Virtual program - a formal online education program in which a student learns:

- 2.1.1 Through an online instructional platform, with some element of student control over time, place, path or pace;
- 2.1.2 In a setting outside the traditional classroom; and
- 2.1.3 In such a way that the modalities of each student 's learning path within a course or subject are connected to provide an integrated learning experience.

2.2 Eligible student - a student eligible for attendance in public schools in a school district that provides a virtual instruction program.

2.3 EL – English learner

2.4 IEP – Individualized Education Program

2.5 Virtual course - any virtual pathway course offered by WV Virtual School that meets the specified state approved standards for that course.

2.6 Virtual instruction program – WV Virtual School as administered by the West Virginia Department of Education.

3.0 Student Eligibility and Requirements.

3.1 Eligible students are required to enroll in Barbour County Schools.

3.2 Barbour County Schools public school students enrolled and attending full time.

3.3 Homeschooled students, if they reenroll in Barbour County Schools, are eligible to enroll in one or more virtual courses per semester. Participation in extracurricular activities such as athletics and band is based on WVSSAC rules and guidelines.

3.4 Homebound students may use virtual school as a supplement to extend homebound.

3.5 Private School/Home School students are eligible to enroll in one or more virtual courses per semester. Private school/Home School students will be charged for the cost of tuition for each course they enroll in.

3.6 All virtual school students will be enrolled as a student in the local school in which they reside, as outlined in Barbour County Board of Education Policy 8200.

3.7 Course offerings available through WV Virtual School.

3.8 Parents and students must successfully complete a district defined virtual education orientation course.

3.9 Meet school system and/or state enrollment requirements for the course(s) in question including adhering to program/curriculum sequences.

3.10 It is recommended that a minimum grade of a 70 (per grading period) on a numerical grade scale in virtual courses taken during the previous semester have been maintained in the core math, Ela, science and social studies. Students with grades below the 70% standard require school approval through the student assistance team (SAT) to participate.

3.11 Have access to reliable internet.

3.12 Participants are required to complete and sign Technology Acceptable Use Policy 7600.

3.13 Maintain a minimum of weekly communication with the facilitator or instructor.

3.14 Have reliable transportation, when needed.

3.15 All students must be enrolled for a full schedule and meet the requirements of WVDE Policy 2510. Homeschool and private school students may participate up to 50% of a school day without being enrolled as a full-time student.

3.16 Students in Grades6-12 may be enrolled in a blended (both traditional and virtual) program.

3.17 Guidelines for taking a virtual course if student is attending school in the traditional manner:

3.17.1 Students taking additional courses must be enrolled at their local school, as outlined in Barbour County Board of Education Policy 8200- School Attendance Areas.

3.17.2 The school offers the course, but the student is unable to take it due to an unavoidable scheduling conflict, as determined by the principal.

3.17.3 The district has expelled the student from the regular school setting, but education services are to be continued.

3.17.4 The school administration, the student's teachers, and the student's parents/guardians (Student Assistant Team) determine if the student requires a differentiated or accelerated learning environment.

3.17.5 The course will serve as a supplement to extend homebound instruction.

3.17.6 Any other specific condition which may warrant the use of virtual coursework for the student and is approved by the building principal.

3.18 A student must complete all requirements as outlined in Barbour County Schools Policy 7300 to be eligible to graduate.

3.19 Students with disabilities:

3.19.1 Prior to enrollment of a student with a disability into one or more virtual education courses, the student's IEP/504 team must meet and consider whether or not an online instructional delivery method is appropriate for the student to receive a free appropriate public education in the least restrictive environment.

3.19.2 The IEP/504 team will also determine whether or not the student's accommodations can be provided in a virtual learning environment. Due to the unique design of virtual learning, accommodations which are conducive to the virtual environment should be clearly described within the student's plan.

3.19.3 School staff shall also ensure confidentiality of student information pursuant to FERPA and IDEA.

4.0 Course Registration Process: The Virtual School Facilitator and building principal shall review each student's virtual school schedule to ensure the student is compliant with WVDE Policy 2510 for their grade level or course of study.

5.0 Course Approval: Only virtual courses on the West Virginia Virtual School approved list will be offered for Barbour County high school credit. Students who want to take a virtual course for credit must be fully enrolled in and attend a Barbour County public school. It is recommended that this process begin at least a month prior to the end of the semester prior to the start of the new semester in which the student desires to attend a WV Virtual School course(s). It is the responsibility of the student to ensure that the WV Virtual School Course(s) meet NCAA Eligibility Guidelines.

6.0 Facilitation: A facilitator will be assigned to meet with the students who are taking virtual courses. Mandatory sessions will be required for the purposes of progress monitoring and testing. Students who fail to attend these sessions may be denied credit. Course delivery and instruction are the responsibility of the course provider for WV Virtual School. Barbour County Schools and the school facilitator are not responsible for content or communication between the provider and the student.

7.0 Grading: Grades provided to the virtual facilitator by the vendor for WV Virtual School will be recorded according to the grade percentages approved in Barbour County Schools grading policy, which will count towards the student's GPA.

8.0 Funding and Course Materials: Barbour County Schools will assume the associated costs for a Virtual School Course when this option is offered as an alternative to a traditional school setting, at the decision of the school system.

9.0 Technology Access: Students taking virtual courses off campus must have adequate access to the internet at home; however, student access may be authorized at other equipped locations such as libraries, community learning centers and homes.

10.0 Registration Deadlines:

10.1 First Semester: Prior to the first day of the semester.

10.2 Second Semester: Prior to the first day of the semester.

11.0 Attendance:

11.1 Public school students participating in the virtual education option will be considered as being in attendance if the students are successfully progressing in the virtual education coursework. Successful progression will mean completing courses to graduate with one's four-year cohort. Students must be progressing successfully in the coursework and communicating as required with the course teacher and facilitator. Students are required to submit assignments and interact on a weekly basis with the instructor or facilitator, or as determined by the course syllabus. Failure to participate in a timely manner will result in a referral to the Student Assistance Team for determination of appropriateness of virtual school participation.

11.2 The school system reserves the right to set specific attendance requirements for each virtual course. The superintendent or his designee is authorized to develop alternate attendance policies for virtual courses, provided that students in such programs are given notice of the attendance requirements at enrollment. A student's failure to comply with such requirements may result in administrative action including, but not limited to, probation or removal from the class.

11.3 A student will not be permitted to enroll in virtual school the following school year if they have not met all state testing and WVDE accountability requirements the previous year. Students participating in virtual courses are required to participate annually in the West Virginia General Summative Assessment.

11.4 Students who do not login to courses within the first five days of a class will be removed from WV Virtual School and return to brick and mortar instruction at their designated school.

11.5 Students failing to login and participate in a class for a 10 day period will be referred to the Student Assistance Team for consideration of removal from WV Virtual School.

12.0 Course Progression: Students are required to progress through online courses at a rate comparable to the progression of a traditional class. Student performance will be monitored and reported on regular intervals consistent with a traditional day program by the facilitator.

13.0 Instructor Responsibility: Instructors will be responsible to provide:

- a. Syllabus,
- b. Rigorous curriculum,
- c. Be Accessible electronically,
- d. Progress monitoring,
- e. Timely Coursework Feedback,
- f. Final Grade.

14.0 Parents/Guardian Responsibility: Parents play a vital role in their child's education. Parents need to ensure there is access to the necessary technology. They need to monitor their child's progress and grades with the virtual courses. Parents need to provide support and encouragement as students are working on their online courses. It is important that parents provide a structure and guidance when helping their child to complete the course-work. Parents also need to be a liaison between the student and the teacher as needed. Parents should attend scheduled parent-teacher conferences or other meetings as arranged by the instructor. Parents should utilize the parent grade reporting portal and the student portal to monitor progress.

15.0 Extracurricular Activities: Fully enrolled students are considered a Barbour County student and are eligible for all extracurricular activities at their home school. Homeschooled students enrolled as at least half-time are eligible to participate in extracurricular activities in the school in which they are enrolled according to attendance zone. All students must meet WVSSAC requirements for eligibility to participate in extracurricular activities.

16.0 Dropping Online Course/Transition Back to Traditional Course: Students may drop a virtual course within 5 days of commencement of the course without penalty and reenroll in a traditional class at school. Course drops must be requested in writing and submitted to the school principal. Beginning with the sixth day of the commencement of a WV Virtual School course and beyond, the student may not drop the virtual school course and return to regular school and is not eligible for reimbursement of tuition fees, if any were charged to the student for the cost of the course(s).

17.0 Assessment, Grading, Diploma: Any virtual program course taken for high school credit, regardless of the grade in which the course was taken, will be entered onto the student transcript at the semester and calculated in Grade Point Averages, etc., this will affect sports eligibility and GPA. Barbour County's dual credit policy applies to identified virtual programs, as they become available. Course grades assigned to a student's transcript must follow the WV Uniform Grading Scale found in Barbour County School's Policy 7200.

18.0 Removal: Students may be removed from virtual to a traditional day program or returned to the traditional school setting for the following reasons:

- 18.1 Not maintaining a 70 percent, per grading period, in each core virtual course (math, Ela, science, social studies.)
- 18.2 Failure to start coursework within first 5 days.
- 18.3 Failure to participate for 10 days. SAT referral/recommendation to remove.
- 18.4 SAT recommendation to remove from WV Virtual based on poor participation and/or performance.
- 18.5 Cheating, falsifying information, plagiarizing.
- 18.6 School system policies, procedures, rules or regulations are violated, including rules governing the use of technology.

19.0 Student Support: Barbour County Schools is committed to provide all students with an equal opportunity to participate in and benefit from its virtual education program. We provide students with accessibility and supports through resources tailored to each student's individual abilities and needs. Barbour County Schools ensures that all students, including students with disabilities, have available to them a free appropriate public education.

19.1 Instructor/Facilitator availability will be arranged.

19.2 Students who require accommodations, based upon their respective IEP or SAT plans, may receive supports such as assistive technologies, individualized support, or other accommodations conducive to the virtual environment. Such accommodations should be specified on the student's IEP/504, or SAT plan. It is the responsibility of the student's case manager to communicate, coordinate, implement and monitor the provision and effectiveness of the accommodations.

19.3 English Language Learner (ELL) committee will meet to determine the most reasonable accommodations for virtual programs.

20.0 Student Responsibilities: Students should spend the first 5 days making sure they are comfortable with the technology of online learning and capable of mastering the content. Computer/internet problems, on the part of the student, will not be accepted as reasons for delays or in meeting deadlines. Only through regular communication and consistent work can students be successful in an online course. It is essential that students maintain regular contact with their facilitator or instructor and submit assignments on time. Once enrolled, students are on a probationary period for five days. If any student has not begun the course after five days from the enrollment date, the student will be automatically removed and their local school will be notified.

21.0 Internet: Reliable home internet access is the responsibility of the family.

15. Recommendation: Approve agreement with Interim HealthCare of Pittsburg, Inc. to provide Nursing Services during the 2021/2022 school year.
16. Recommendation: Approve/Confirm requests for professional leave.
17. Recommendation: Approve mutual agreement of reassignment with Brissa Marshall to modify her current assignment of Kindergarten Teacher at Philippi Elementary School to 4th Grade Teacher at Philippi Elementary School. The modification of the assignment is to begin the 1st day of the 2021/2022 school year.
18. Recommendation: Accept the resignation of Ashley Warner as an Assistant Cheerleading coach at Philip Barbour High School effective August 11, 2021.
19. Recommendation: Accept the resignation of Selena Strong as Head Cheerleading coach at Philippi Middle School effective August 12, 2021.
20. Recommendation: Accept the resignation of Laura Saporito as a substitute teacher effective August 12, 2021.
21. Recommendation: Approve student teachers from Alderson Broaddus University for the 2021/2022 School year.
22. Recommendation: Rescind the board action to employ Larry Bryan Kittle as a Bus Operator for Route 13, which took place at the August 9, 2021 board meeting, and allow him to resume his duties as a Mechanic/Bus Operator for the 2021/2022 school year.
23. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	PES	Job 3338: Title I Reading/Math Instructor
Megan Rupert	PMS	Job 3366: Music Instructor
	PES	Job 3367: Elementary Education Instructor
Julie Wise	County	Job 3368: Bus Operator, Rt. 28
Substitute Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	County	Job 3278: Substitute Bus Operator(s)
	County	Job 3380: Substitute Bus Operator(s)

Extra-Curricular Employee Assignments 2021-22		
	BMS	Job 3328: Head Cheerleading Coach
	PMS	Job 3304: Assistant Girls Basketball Coach
Jonathan Carpenter	KEMS	Job 3344: Head Boys Basketball Coach

24. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

25. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
Bruce Booth	County	Job 3341: Bus Operator, Rt. 13

A motion was made by Mr. Phillips to approve agenda items 1-25 as recommended. The motion was seconded by Mr. Everson. After discussion, the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. Belington Middle School Student Handbook
2. Other

Next board meetings:

September 13, 2021, at 6:00 p.m. at Board of Education Office (Regular Session)

The meeting adjourned at 7:02 p.m.

President

Secretary