

**Minutes**

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, August 22, 2016 at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Ron Phillips, David Everson, Eric Ruf, Joanne, McConnell, Adam Starks, Members, and Jeff Woofter, Secretary, were present. Also in attendance were: Annette Hughart, Glenn Sweet, James Poling, Bonnie Branciaroli, Dominic Insinna, Andy Cocina, Jon Villers, Jeff Kittle and Allison Pugh.

Mr. Ruf called the meeting to order at 6:00 p.m.

Mr. Phillips led the pledge to flag

Invocation by Mr. Phillips

A motion was made by Mr. Phillips to approve the minutes of the August 8, 2016 meeting. The motion was seconded by Mr. Everson. After discussion the motion passed five (5) to zero (0).

The following delegations addressed the board:

Jennifer Findley – regarding Chinese 2

Reports –

July 2016 Financial Report  
Facilities Report

**Superintendents Recommendations –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2016-2017 contingent upon compliance with pupil-teacher ratio.
2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2016-2017.
3. Recommendation: Approve budget adjustments.

BUDGET JOURNAL ENTRY

LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
	MONTH - JULY NUMBER - 07101 ENTRY DATE 7/01/16		
	61.70616 - SIMULATED WORKPLACE		
0001	61.70616.03211.009.000.0000.0000.00 NEW		1,000.00
0002	61.70616.31345.656.000.0000.0000.00 NEW	1,000.00	
0003	BUDGET SUPPLEMENT FY16 SIMULATED		
0004	WORKPLACE GRANT; SEE ATTACHMENTS TO		
0005	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	1,000.00	1,000.00
	MONTH - JULY NUMBER - 07102 ENTRY DATE 7/19/16		
	51.25710 - SBA PBHS CORRIDOR		
0001	51.25710.03311.009.000.0000.0000.00 NEW		372,846.00
0002	51.25710.14711.451.000.0000.0000.00 NEW	372,605.61	
0003	51.25710.14711.541.000.0000.0000.00 NEW	240.39	
0004	BUDGET SUPPLEMENT FOR FY2017 SBA PBHS		
0005	CORRIDOR GRANT AWARD; SEE ATTACHMENTS TO		
0006	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	372,846.00	372,846.00
	MONTH - JULY NUMBER - 07103 ENTRY DATE 7/31/16		
	61.61720 - ADULT BASIC EDUCATION		
0001	61.61720.04511.009.000.0000.0000.00		2,056.00
0002	61.61720.76191.911.000.0000.0000.00	84.44	
0003	61.61720.61691.611.000.0000.0000.00	1,971.56	
0004	BUDGET SUPPLEMENT FOR FY17 ADULT BASIC		
0005	EDUCATION GRANT; SEE ATTACHMENTS TO		
0006	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	2,056.00	2,056.00
	MONTH - JULY NUMBER - 07104 ENTRY DATE 7/31/16		
	11.00000 - MISCELLANEOUS REVENUE		
0001	11.00000.01911.009.000.0000.0000.00		60.00
0002	11.00000.01914.009.000.0000.0000.00		46.57
0003	11.00000.01914.009.000.0000.0000.00		266.39
0004	11.00000.01986.009.000.0000.0000.00		174.00
0005	11.00000.01989.009.000.0000.0000.00		23.48
0006	11.00000.11111.657.000.0000.0000.00	83.40	
0007	11.00000.12570.657.000.0000.0000.00	62.20	
0008	11.00000.14411.341.000.0000.0000.00 NEW	424.84	
0009	BUDGET SUPPLEMENT MISCELLANEOUS REVENUE		
0010	FOR JULY 2016; SEE ATTACHMENTS TO		
0011	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	570.44	570.44
	MONTH - JULY NUMBER - 07200 ENTRY DATE 7/19/16		
	51.25730 - SBA PBHS CORRIDOR		
0001	41.00000.76321.842.000.0000.0000.00		27,154.00
0002	41.00000.76151.911.000.0000.0000.00 NEW	27,154.00	
0003	BUDGET TRANSFER FROM PERMANENT		
0004	IMPROVEMENT FUND TO CAPITAL PROJECTS		
0005	FUND FOR COUNTY PORTION OF SBA PBHS		
0006	CORRIDOR GRANT; THIS JOURNAL ENTRY IS		
0007	FOR THE FUND 41 PORTION OF ENTRY ONLY;		
0008	SEE ATTACHMENTS TO JOURNAL ENTRY FOR		
0009	DOCUMENTATION.		
	* J/E TOTALS	27,154.00	27,154.00
	MONTH - JULY NUMBER - 07201 ENTRY DATE 7/19/16		
	51.25730 - SBA PBHS CORRIDOR COUNTY PORTION		
0001	51.25730.05231.009.000.0000.0000.00 NEW		27,154.00
0002	51.25730.14711.451.000.0000.0000.00 NEW	27,136.49	
0003	51.25730.14711.541.000.0000.0000.00 NEW	17.51	
0004	BUDGET TRANSFER FROM PERMANENT		
0005	IMPROVEMENT FUND TO CAPITAL PROJECTS		
0006	FUND FOR COUNTY PORTION OF SBA PBHS		
0007	CORRIDOR GRANT; THIS ENTRY IS FOR THE		
0008	FUND 51 PORTION OF ENTRY ONLY; SEE		
0009	ATTACHMENTS TO JOURNAL ENTRY FOR		
0010	DOCUMENTATION.		
	* J/E TOTALS	27,154.00	27,154.00
	MONTH - JULY NUMBER - 07300 ENTRY DATE 7/31/16		
	11.00000 - PAYROLL ACCOUNTS		
0001	11.00000.11111.218.000.0000.0000.00		12,347.57
0002	11.00000.11115.211.000.0000.0000.00	6.06	
0003	11.00000.11115.218.000.0000.0000.00		.28
0004	11.00000.11121.211.000.0000.0000.00	5,846.11	
0005	11.00000.11121.218.000.0000.0000.00	2,116.84	
0006	11.00000.12110.211.000.0000.0000.00		9,302.44
0007	11.00000.12110.218.000.0000.0000.00		2,221.80
0008	11.00000.12120.211.000.0000.0000.00	3,784.96	
0009	11.00000.12120.218.000.0000.0000.00	2,515.00	
0010	11.00000.12130.211.000.0000.0000.00		4,591.21
0011	11.00000.12130.218.000.0000.0000.00		2,352.00
0012	11.00000.12211.211.000.0000.0000.00		87.68
0013	11.00000.12211.218.000.0000.0000.00	33.00	
0014	11.00000.12220.211.000.0000.0000.00		753.04
0015	11.00000.12220.218.000.0000.0000.00	.04	
0016	11.00000.12232.211.000.0000.0000.00		43.16
0017	11.00000.12232.218.000.0000.0000.00	16.50	
0018	11.00000.12316.211.000.0000.0000.00		216.80
0019	11.00000.12316.218.000.0000.0000.00		81.50
0020	11.00000.12321.211.000.0000.0000.00	969.60	
0021	11.00000.12321.218.000.0000.0000.00	244.50	
0022	11.00000.12324.211.000.0000.0000.00		259.96
0023	11.00000.12324.218.000.0000.0000.00	98.00	
0024	11.00000.12329.211.000.0000.0000.00		327.28
0025	11.00000.12329.218.000.0000.0000.00		.40
0026	11.00000.12411.211.000.0000.0000.00		6,012.49
0027	11.00000.12411.218.000.0000.0000.00	339.96	
0028	11.00000.12510.211.000.0000.0000.00	970.20	
0029	11.00000.12510.218.000.0000.0000.00	326.00	
0030	11.00000.12570.211.000.0000.0000.00	323.20	
0031	11.00000.12570.218.000.0000.0000.00	81.50	
0032	11.00000.12611.211.000.0000.0000.00		9,948.38
0033	11.00000.12611.218.000.0000.0000.00	16.30	
0034	11.00000.12621.211.000.0000.0000.00		1,709.18
0035	11.00000.12621.218.000.0000.0000.00	488.80	

0036	11.00000.12631.211.000.0000.0000.00		11.64
0037	11.00000.12631.218.000.0000.0000.00	.40	
0038	11.00000.12711.211.000.0000.0000.00		3,170.14
0039	11.00000.12711.218.000.0000.0000.00	171.35	
0040	11.00000.12731.211.000.0000.0000.00	595.34	
0041	11.00000.12731.218.000.0000.0000.00	154.65	
0042	11.00000.21210.211.000.0000.0000.00		79,969.20
0043	11.00000.21210.218.000.0000.0000.00		19,992.00
0044	11.00000.21221.211.000.0000.0000.00		17,913.60
0045	11.00000.21221.218.000.0000.0000.00		4,704.00
0046	11.00000.21223.211.000.0000.0000.00		9.60
0047	11.00000.21282.211.000.0000.0000.00	619.69	
0048	11.00000.21282.218.000.0000.0000.00	234.88	
0049	11.00000.22130.211.000.0000.0000.00		4.80
0050	11.00000.22140.211.000.0000.0000.00		8.56
0051	11.00000.22140.218.000.0000.0000.00	.20	
0052	11.00000.22150.211.000.0000.0000.00		28.80
0053	11.00000.22211.211.000.0000.0000.00		1.72
0054	11.00000.22711.211.000.0000.0000.00		9.60
0055	11.00000.31311.211.000.0000.0000.00		860.20
0056	11.00000.31311.218.000.0000.0000.00	163.00	
0057	11.00000.31331.211.000.0000.0000.00		9.60
0058	11.00000.31345.211.000.0000.0000.00	487.20	
0059	11.00000.31345.218.000.0000.0000.00	588.00	
0060	11.00000.31361.211.000.0000.0000.00		9.60
0061	11.00000.31371.211.000.0000.0000.00		9.60
0062	11.00000.31391.211.000.0000.0000.00		24.00
0063	11.00000.32411.211.000.0000.0000.00		930.80
0064	11.00000.32411.218.000.0000.0000.00	81.50	
0065	11.00000.41421.211.000.0000.0000.00		1,032.65
0066	11.00000.41421.218.000.0000.0000.00		149.02
0067	11.00000.41471.211.000.0000.0000.00		1.04
0068	11.00000.41471.218.000.0000.0000.00		.20
0069	11.00000.11111.211.000.0000.0000.00	157,669.76	
0070	HEALTH INSURANCE		
0071			
0072	11.00000.11111.112.000.0000.0000.00		204,143.00
0073	11.00000.11111.115.000.0000.0000.00		19,804.00
0074	11.00000.11111.121.000.0000.0000.00		25,160.00
0075	11.00000.11111.122.000.0000.0000.00		67,232.00
0076	11.00000.11111.221.000.0000.0000.00		9,376.35
0077	11.00000.11111.231.000.0000.0000.00		.44
0078	11.00000.11111.232.000.0000.0000.00	.24	
0079	11.00000.11111.233.000.0000.0000.00		11,786.85
0080	11.00000.11111.251.000.0000.0000.00		7,000.00
0081	11.00000.11111.262.000.0000.0000.00		8,883.27
0082	11.00000.11115.111.000.0000.0000.00	69,658.70	
0083	11.00000.11115.221.000.0000.0000.00	5,284.80	
0084	11.00000.11115.231.000.0000.0000.00	.43	
0085	11.00000.11115.233.000.0000.0000.00	5,224.38	
0086	11.00000.11115.262.000.0000.0000.00	59.33	
0087	11.00000.11121.111.000.0000.0000.00		.44
0088	11.00000.11121.121.000.0000.0000.00	22,643.60	
0089	11.00000.11121.221.000.0000.0000.00	1,448.50	
0090	11.00000.11121.233.000.0000.0000.00	1,698.74	
0091	11.00000.11121.262.000.0000.0000.00		475.95
0092	11.00000.12110.111.000.0000.0000.00		57,019.92
0093	11.00000.12110.121.000.0000.0000.00		.37
0094	11.00000.12110.221.000.0000.0000.00		4,107.22
0095	11.00000.12110.233.000.0000.0000.00		4,276.37
0096	11.00000.12110.262.000.0000.0000.00		325.04
0097	11.00000.12120.111.000.0000.0000.00	54,497.00	
0098	11.00000.12120.221.000.0000.0000.00	3,876.89	
0099	11.00000.12120.232.000.0000.0000.00 NEW	4,087.24	
0100	11.00000.12120.233.000.0000.0000.00		.07
0101	11.00000.12120.262.000.0000.0000.00		205.24
0102	11.00000.12130.111.000.0000.0000.00		18,061.00
0103	11.00000.12130.221.000.0000.0000.00		1,361.37
0104	11.00000.12130.233.000.0000.0000.00		1,354.21
0105	11.00000.12130.262.000.0000.0000.00		256.66
0106	11.00000.12211.111.000.0000.0000.00		.38
0107	11.00000.12211.221.000.0000.0000.00		10.64
0108	11.00000.12211.232.000.0000.0000.00		.12
0109	11.00000.12211.233.000.0000.0000.00	.47	
0110	11.00000.12211.262.000.0000.0000.00		38.47
0111	11.00000.12220.121.000.0000.0000.00		.36
0112	11.00000.12220.221.000.0000.0000.00		25.59
0113	11.00000.12220.231.000.0000.0000.00		.50
0114	11.00000.12220.233.000.0000.0000.00	.44	
0115	11.00000.12220.262.000.0000.0000.00		149.58
0116	11.00000.12232.221.000.0000.0000.00		4.79
0117	11.00000.12232.231.000.0000.0000.00		.27
0118	11.00000.12232.262.000.0000.0000.00		12.21
0119	11.00000.12311.221.000.0000.0000.00		2,949.84
0120	11.00000.12311.262.000.0000.0000.00		145.12
0121	11.00000.12316.111.000.0000.0000.00	.06	
0122	11.00000.12316.221.000.0000.0000.00		27.41
0123	11.00000.12316.233.000.0000.0000.00	.38	
0124	11.00000.12316.262.000.0000.0000.00		58.94
0125	11.00000.12321.121.000.0000.0000.00		.48
0126	11.00000.12321.221.000.0000.0000.00		97.35
0127	11.00000.12321.233.000.0000.0000.00		.47
0128	11.00000.12321.262.000.0000.0000.00		204.86
0129	11.00000.12324.111.000.0000.0000.00		.22
0130	11.00000.12324.221.000.0000.0000.00		33.93
0131	11.00000.12324.233.000.0000.0000.00	.41	
0132	11.00000.12324.262.000.0000.0000.00		80.87
0133	11.00000.12329.121.000.0000.0000.00		.13
0134	11.00000.12329.221.000.0000.0000.00		6.41
0135	11.00000.12329.231.000.0000.0000.00		.16
0136	11.00000.12329.262.000.0000.0000.00		26.61
0137	11.00000.12411.111.000.0000.0000.00		10,345.22
0138	11.00000.12411.121.000.0000.0000.00	.27	
0139	11.00000.12411.221.000.0000.0000.00		1,269.37
0140	11.00000.12411.231.000.0000.0000.00		.40
0141	11.00000.12411.232.000.0000.0000.00		5,293.81
0142	11.00000.12411.233.000.0000.0000.00	4,517.13	
0143	11.00000.12411.262.000.0000.0000.00		1,458.46
0144	11.00000.12510.121.000.0000.0000.00		.04

0145	11.00000.12510.221.000.0000.0000.00		86.53
0146	11.00000.12510.232.000.0000.0000.00		.39
0147	11.00000.12510.233.000.0000.0000.00	.24	
0148	11.00000.12510.262.000.0000.0000.00		257.89
0149	11.00000.12570.121.000.0000.0000.00	.44	
0150	11.00000.12570.221.000.0000.0000.00		33.06
0151	11.00000.12570.233.000.0000.0000.00	.04	
0152	11.00000.12570.262.000.0000.0000.00		37.88
0153	11.00000.12576.221.000.0000.0000.00		.39
0154	11.00000.12576.231.000.0000.0000.00		.50
0155	11.00000.12576.262.000.0000.0000.00		.46
0156	11.00000.12611.111.000.0000.0000.00	.01	
0157	11.00000.12611.121.000.0000.0000.00		3,035.15
0158	11.00000.12611.122.000.0000.0000.00	1,161.30	
0159	11.00000.12611.221.000.0000.0000.00		82.30
0160	11.00000.12611.231.000.0000.0000.00	.21	
0161	11.00000.12611.233.000.0000.0000.00		140.59
0162	11.00000.12611.262.000.0000.0000.00		12.18
0163	11.00000.12611.264.000.0000.0000.00		8,145.29
0164	11.00000.12621.121.000.0000.0000.00	.19	
0165	11.00000.12621.221.000.0000.0000.00	48.82	
0166	11.00000.12621.231.000.0000.0000.00	.42	
0167	11.00000.12621.233.000.0000.0000.00		.27
0168	11.00000.12621.264.000.0000.0000.00		2,960.27
0169	11.00000.12631.121.000.0000.0000.00	.41	
0170	11.00000.12631.221.000.0000.0000.00		6.74
0171	11.00000.12631.233.000.0000.0000.00	.25	
0172	11.00000.12631.264.000.0000.0000.00		565.08
0173	11.00000.12711.121.000.0000.0000.00		19,840.13
0174	11.00000.12711.221.000.0000.0000.00		2,111.98
0175	11.00000.12711.232.000.0000.0000.00		.50
0176	11.00000.12711.233.000.0000.0000.00		1,487.72
0177	11.00000.12711.263.000.0000.0000.00		8,738.36
0178	11.00000.12731.121.000.0000.0000.00	.17	
0179	11.00000.12731.221.000.0000.0000.00		44.15
0180	11.00000.12731.233.000.0000.0000.00		.31
0181	11.00000.12731.263.000.0000.0000.00		918.38
0182	11.00000.21210.111.000.0000.0000.00		170,865.50
0183	11.00000.21210.121.000.0000.0000.00	12,896.89	
0184	11.00000.21210.221.000.0000.0000.00		12,440.72
0185	11.00000.21210.231.000.0000.0000.00	.37	
0186	11.00000.21210.233.000.0000.0000.00		12,050.98
0187	11.00000.21210.262.000.0000.0000.00		1,840.76
0188	11.00000.21221.111.000.0000.0000.00		32,675.00
0189	11.00000.21221.121.000.0000.0000.00		32,675.00
0190	11.00000.21221.221.000.0000.0000.00		5,027.04
0191	11.00000.21221.233.000.0000.0000.00		4,901.00
0192	11.00000.21221.262.000.0000.0000.00		282.18
0193	11.00000.21223.221.000.0000.0000.00		20.69
0194	11.00000.21223.233.000.0000.0000.00		.21
0195	11.00000.21223.262.000.0000.0000.00		85.94
0196	11.00000.21282.111.000.0000.0000.00	.08	
0197	11.00000.21282.121.000.0000.0000.00	2,516.40	
0198	11.00000.21282.221.000.0000.0000.00	204.28	
0199	11.00000.21282.233.000.0000.0000.00	189.03	
0200	11.00000.21282.262.000.0000.0000.00		73.65
0201	11.00000.22130.221.000.0000.0000.00		5.07
0202	11.00000.22130.233.000.0000.0000.00	.12	
0203	11.00000.22130.262.000.0000.0000.00		19.25
0204	11.00000.22140.111.000.0000.0000.00		.19
0205	11.00000.22140.221.000.0000.0000.00		11.28
0206	11.00000.22140.233.000.0000.0000.00		.44
0207	11.00000.22140.262.000.0000.0000.00		88.88
0208	11.00000.22150.221.000.0000.0000.00		50.09
0209	11.00000.22150.233.000.0000.0000.00	.42	
0210	11.00000.22150.262.000.0000.0000.00		202.34
0211	11.00000.22211.111.000.0000.0000.00	.18	
0212	11.00000.22211.221.000.0000.0000.00	.59	
0213	11.00000.22211.233.000.0000.0000.00	.33	
0214	11.00000.22211.262.000.0000.0000.00		25.05
0215	11.00000.22711.221.000.0000.0000.00		19.02
0216	11.00000.22711.233.000.0000.0000.00		.50
0217	11.00000.22711.263.000.0000.0000.00		274.74
0218	11.00000.31311.221.000.0000.0000.00		37.82
0219	11.00000.31311.233.000.0000.0000.00	.22	
0220	11.00000.31311.262.000.0000.0000.00		149.32
0221	11.00000.31331.221.000.0000.0000.00		23.48
0222	11.00000.31331.233.000.0000.0000.00		.30
0223	11.00000.31331.262.000.0000.0000.00		68.53
0224	11.00000.31345.111.000.0000.0000.00	213.25	
0225	11.00000.31345.221.000.0000.0000.00	5.44	
0226	11.00000.31345.233.000.0000.0000.00	15.71	
0227	11.00000.31345.262.000.0000.0000.00		31.25
0228	11.00000.31361.221.000.0000.0000.00		27.05
0229	11.00000.31361.233.000.0000.0000.00	.12	
0230	11.00000.31361.262.000.0000.0000.00		76.37
0231	11.00000.31371.111.000.0000.0000.00	.25	
0232	11.00000.31371.221.000.0000.0000.00		14.35
0233	11.00000.31371.233.000.0000.0000.00	.11	
0234	11.00000.31371.262.000.0000.0000.00		69.87
0235	11.00000.31391.111.000.0000.0000.00		.50
0236	11.00000.31391.221.000.0000.0000.00		62.29
0237	11.00000.31391.233.000.0000.0000.00	.13	
0238	11.00000.31391.262.000.0000.0000.00		210.44
0239	11.00000.32411.111.000.0000.0000.00		.39
0240	11.00000.32411.221.000.0000.0000.00	105.64	
0241	11.00000.32411.233.000.0000.0000.00	.10	
0242	11.00000.32411.262.000.0000.0000.00		55.93
0243	11.00000.41421.111.000.0000.0000.00		1,546.33
0244	11.00000.41421.221.000.0000.0000.00		121.19
0245	11.00000.41421.233.000.0000.0000.00		116.13
0246	11.00000.41421.262.000.0000.0000.00		10.66
0247	11.00000.41471.111.000.0000.0000.00	.20	
0248	11.00000.41471.221.000.0000.0000.00		1.71
0249	11.00000.41471.233.000.0000.0000.00	.21	
0250	11.00000.41471.262.000.0000.0000.00		13.13
0251	11.00000.91910.221.000.0000.0000.00		.09
0252	11.00000.91910.233.000.0000.0000.00	.49	
0253	11.00000.91910.262.000.0000.0000.00		28.02

0254	11.00000.91920.114.000.0000.0000.00	1,500.00	
0255	11.00000.91920.124.000.0000.0000.00	2,000.00	
0256	11.00000.91920.221.000.0000.0000.00	267.75	
0257	11.00000.91920.262.000.0000.0000.00	7.00	
0258	11.00000.11111.111.000.0000.0000.00	593,743.13	
0259	ALL OTHER PAYROLL LINES		
0260	BUDGET TRANSFER WITHIN GENERAL FUND		
0261	PAYROLL LINES TO REDISTRIBUTE BUDGET;		
0262	SEE ATTACHMENTS TO JOURNAL ENTRY FOR		
0263	DOCUMENTATION.		
	* J/E TOTALS	966,903.99	966,903.99
	** REPORT TOTALS	1,397,684.43	1,397,684.43

4. Recommendation: Approve payment of bills for the period of August 3, 2016 through August 16, 2016 at a total expenditure of \$186,334.46.
5. Recommendation: Authorize the August 26, 2016 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
6. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00.
7. Recommendation: Approve the final total of the August 15, 2016 payroll check and federal withholdings in the amount of \$43,917.11.
8. Recommendation: Approve final total of utility/copier bills in the amount of \$7,214.42.
9. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)

Belington Elementary School (PTA) – projected revenue - \$500.00, \$500.00, \$2,000.00  
Belington Middle School (Boys Basketball) – projected revenue - \$750.00, \$250.00  
Junior Elementary School (Office) – projected revenue - \$500.00  
Philip Barbour High School (Cheerleading) – projected revenue - \$1,000.00, \$1,000.00,  
\$1,500.00, \$500.00, \$500.00

10. Recommendation: Approve the CSOs for the following elective courses at Philip Barbour High School.

PAES, PAES II and Keys to Intervention

11. Recommendation: Approve/Confirm curricular trips.

Belington Elementary School (3<sup>rd</sup> Grade) – to Barbour County Fair Grounds on August 31, 2016  
Junior Elementary School (3<sup>rd</sup> Grade) – to Barbour County Fair Grounds on August 31, 2016  
Volga-Century Elementary School (3<sup>rd</sup>/4<sup>th</sup> Grades) – to Barbour County Fair Grounds on August 31, 2016

12. Recommendation: Approve chaperones for Philip Barbour High School Band for the 2016/2017 school year.

Abbot, Amber	Baker, Jason	Bender, Stuart
Freeman, Kristi	Furby, Tristen	Hall, Sable
Knight, Summer	Landrum, Robert	McBee, Lois Jane
Ruf, Jana	Schiefelbein, Lauren	Shaw, Tammy
Amos, Betty	Baker, Tonya	Bender, Tanya
Freeman, Raquel	Gallo, Rebecca	Hannah, Crystal
Knox, Steve	Malcolm-Parsons, Carol	McBee-Musgrove, Chasity
Saltis, Alexis	Schroeder, Patricia	Shomo, Tabitha
Andrews, Angel	Ball, Hannah	Carpenter, Adam
Freeman, Tom	George, Nancy	Hannah, Ron
Kyle, Frank	Malcolm-Rexrode, Traci	McCauley, Josie
Saltis, Amy	Scott, Kimberly	Simmons, Andrea
Anglin, Kelly	Bartlett, Janice	Carpenter, Roberta
Furby, Gerald	Gorrell, Christian	Harriff, Stephen
Kyle, Gabrielle	Mars, Melissa	McClung, Jay M.
Saporito, Gabe	Seaman, Donna	Simmons, Melissa
Arbogast, Ruth	Bartlett, Kamian	Carper, Shannon
Furby, Traci	Gray, Shelley	Harris, Marsha
Kyle, Kelly	Marshall, Donna	McClung, Rebecca L.
Saporito, Gabriella	Seaman, Ruston	Simmons, William E. III
Austin, Tammy	Bender, Aria	Chambers, Jason
Furby, Trey	Hall, KC	Harris, Nichol
Lamkin, Tracy	Marshall, Jim	McCord, Amy
Saporito, Laura	Shaw, Mark	Snider, Kelli

Chambers, Tracy  
 Harris, Phil  
 McCord, Amy  
 Snyder, Lesley  
 Champ, Ashley  
 Harris, Zack  
 Mclean, Charlene  
 Stonebraker, Julie  
 Champ, Donna  
 Hawkins, Erin  
 McVicker, Donetta  
 Stonebraker, William  
 Chevalier, Max  
 Hawkins, Lance  
 McVicker, Kent  
 Streets, Darla  
 Chevalier, Nekeya  
 Hill, Mark  
 Mitchell, Eric  
 Streets, Frank  
 Chevalier, Taylor  
 Hodge, Angela  
 Mitchell, Melissa  
 Strushensky, Duretha  
 Clark, Rick  
 Howard, Beth  
 Mitchell, Susan  
 Strushensky, Shawn  
 Clark, Wendy  
 Howard, Daniel  
 Moyer, Donnie  
 Summerfield, Zack  
 Coleman, LaVontay  
 Hurst, Brandy  
 Moyer, Lucretia  
 Talkington, Holly  
 Crites, Lisa  
 Hurst, Roger Jr.  
 Mullan, James  
 Tucker, Foster  
 Croston, Harter  
 Hutchison, Cole D.  
 Musgrove, Matt

Tucker, Melissa  
 Croston, Linda  
 Iapalucci, Allison  
 Oldaker, Robert  
 Utt, April  
 Curkendall, Charlie  
 Iapalucci, Victor  
 Owens, Dave  
 Utt, Dave  
 Curkendall, Nancy  
 Jack, Brian  
 Owens, Melissa  
 Wagoner, D. Dian  
 Daddysman, Matt  
 Jack, Crystal  
 Police, Amy  
 Warner, Cheryl M.  
 Daugherty, Dyann  
 Jennings, Mariah  
 Police, Tony  
 Watkins, Cami  
 Davies, Christine  
 Davis, Lisa  
 Davis, Robert  
 Dennison, Sherri  
 Dickenson, Melissa  
 Dickenson, Sam  
 Elmore, Lisa  
 Elmore, Michael  
 Everson, Brandy  
 Everson, Sierra  
 Everson, Thomas  
 Faulkner, Gregory  
 Faulkner, Melody  
 Flint, Woody  
 Fowler, Aaron  
 Fowler, Lana  
 Freeman, Clark  
 Johnson, Jerry  
 Jones, Pam  
 Karlen, James  
 Karlen, Melinda  
 Kester, Amanda

Kester, Matt  
 Ketchem, Brandy  
 Ketchem, Kevin  
 Kincaid, Alexis  
 Kincaid, Kate  
 Kincaid, Kerry  
 Kittle, Chrystal  
 Kittle, David  
 Kittle, Jaime  
 Kittle, Jeremy  
 Kittle, Terri  
 Poling, Amanda  
 Watkins, Joe  
 Poling, Eddy  
 Waugaman, Vicky  
 Poling, Frank  
 Weaver, Brandon  
 Poling, Jennifer  
 Weese, Morgan  
 Poling, Sara  
 Whetzel, Jennifer  
 Price, Donna  
 White, Alison  
 Price, Matt  
 White, Crystal  
 Priest, Marc Thompson  
 White, Dick  
 Purkey, Karen  
 Wilfong, Michele  
 Ramsey, Bobbie  
 Wilmoth, Jason  
 Rexroad, Lori  
 Wilmoth, Kimberly  
 Rexrode, Doug  
 Wilmoth, Loretta  
 Rexrode, Lori  
 Wilson, Lora  
 Roy, Jeff  
 Wolfe, Becky  
 Roy, Stacey  
 Wright, Barb  
 Ruf, Eric  
 Wyatt, Priscilla

13. Recommendation: Approve educational leave request for a student at Belington Middle School.
14. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School.
15. Recommendation: Award photography bids for the 2016/2017 school year.

Life Touch	County Level Fall School Pictures
Eric Cutright	KEMS Athletic and Band Pictures
Eric Cutright	BMS Athletic and Band Pictures
Eric Cutright	PMS Athletic and Band Pictures
Bruce Short	PBHS Band Pictures
Bruce Short	PBHS Social Events
Eric Cutright	PBHS Athletics

16. Recommendation: Approve building/ground modifications.
  - Belington Elementary School (Room 5) – install pull down screen
  - Philippi Elementary School (Room 111) – Install White Board; (Kitchen) – install shelves

17. Recommendation: Approve/Confirm use of buildings and/or grounds.
  - Belington Elementary School on November 5, 2016 – requested by Elizabeth Thorne (PTA) for Fall Carnival; on December 10, 2016 – requested by Elizabeth Thorne (PTA) for Santa’s Breakfast
  - Belington Middle School on September 26, 2016 – requested by LaDonna Davis for Game Night
  - Junior Elementary School on September 10, 2016 – requested by Debra Conover for Lunch with Characters

18. Recommendation: Terminate the M&V Phase 1 Contract with Wendel Energy.
19. Recommendation: Review revised policy 6710, Employment of Retired Teachers as Substitute Teachers in Areas of Critical Need and Shortage Policy, for first reading.

**1.0 Purpose.**

The purpose of this policy is to provide for the employment of retired teachers as substitutes in areas of critical need and shortage beyond the post-retirement employment limitations established by the Consolidated Public Retirement Board.

**2.0 Definitions.**

2.1 “Area of and shortage for substitute teacher” means an area of certification and training in which the number of available substitute teachers in the county who hold certification and training in that area and are not retired is insufficient to meet the projected need for substitute teachers. Guidance counselors cannot be designated as areas of critical need and shortage.

**3.0** The Barbour County Board of Education hereby finds and determines that:

- 3.1 there presently exists within Barbour County, West Virginia, a critical need for substitute teachers in the areas of English, Language Arts, Speech, Journalism, Reading, Social Studies, Driver’s Education, Physical Education, Health, Librarian, Art, French, Spanish, Latin, German, Science (Chemistry, General Physics and Biology), Mathematics, Home Economics, Industrial Arts, Elementary Education, Business, Vocational and Technical, Special Education (all areas) and Music;
- 3.2 there is also a shortage of available certified substitutes teachers who are not retired available to cover these areas of critical need; and
- 3.3 the Superintendent has recommended the Board adopt a policy permitting retired teachers to substitute for an unlimited numbers of days in order to help alleviate these critical needs shortages.

**4.0 Policy.**

The Barbour County Board of Education hereby adopts a policy to permit retired teachers to substitute for an unlimited number of days during the 2015-2016 school year, without affecting such retiree’s monthly retirement benefit, in order to alleviate the critical needs and shortages identified above, all in accordance with the provisions of W.Va. Code §18A-2-3. The retired teacher may be employed as a substitute teacher in areas of critical need and shortage on an expanded basis only when no other teacher who holds a certification and training the area and who is not retired is available and accepts the substitute assignment.

**5.0 Limitations.**

- 5.1 Any person who retires and begins work as a substitute teacher within the same employment term shall lose those retirement benefits attributed to the annuity reserve, effective from the first day of employment a retiree substitute in that employment term and ending with the month following the date the retiree ceases to perform service as a substitute.
- 5.2 Retired teachers employed to perform expanded substitute service pursuant to this policy are considered day-to-day, temporary, part-time employees. The substitute is not eligible for additional pension or other benefits paid to regularly employed employees and shall not accrue seniority.
- 5.3 A retired teacher is eligible to be employed as a critical needs substitute to fill a vacant position only if the retired teacher’s retirement became effective at least 20 days before the beginning of the employment term during which he or she is employed as a substitute
- 5.4 When a retired teacher is employed as a critical needs substitute to fill a vacant position, the position shall be posted electronically and easily accessible to prospective employees.
- 5.5 When a retired teacher is employed as a critical needs substitute to fill a vacant position, the Barbour County Board of Education shall continue to post the vacant position until it is filled with a regularly employed teacher who is fully certified or permitted for the position.

**6.0 Effective Dates.**

This policy shall be effective for school year 2016-2017.

**6.0 State Board Approval.**

The county Superintendent shall forward a copy of this policy to the West Virginia State Board of Education for its approval prior to employment of a retired teacher on an expanded basis as a substitute in an area of critical need and shortage.

**7.0 Affidavit.**

Prior to the employment of any retired teacher as a substitute beyond the post-retirement employment limitations established by the consolidated public retirement board, the Superintendent shall submit to the consolidated public retirement board and the West Virginia State Board of Education an affidavit, in a form approved by said retirement board and the state board, stating the name of the county, the fact that the county board has adopted a policy to employ retired teachers as substitutes to address areas of critical need and shortage and the name(s) of the person(s) to be employed pursuant to this policy, the critical need and shortage area position filled by each person, the date the person gave notice to the county board of the person’s intent to retire, and the effective date of the person’s retirement. Upon verification of compliance with W.V.A. Code 18A-2-3 and the eligibility of the critical needs substitute teacher for employment beyond the post-retirement limit, the state board shall submit the affidavit to the Consolidated Public Retirement Board.

**8.0 Severability**

If any provision of this policy or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this policy.

- 20. Recommendation: Approve transportation travel requests.

<u>Date</u>	<u>Destination</u>	<u>No. Buses</u>
AB University (Marching Band) 09/02/16	Charleston, WV	1
Belington Middle School (Band) 08/29/16	Barbour County Fairgrounds	2
Philip Barbour High School (Soccer) 08/29/16	Pocahontas Co.	1
Philippi Middle School (Band) 08/29/16	Barbour County Fairgrounds	2

- 21. Recommendation: Approve/Confirm requests for professional leave.
- 22. Recommendation: Accept resignation/retirement of Deborah O’Brien as a half-time cook at Kasson Elem/Middle School effective August 8, 2016.
- 23. Recommendation: Accept resignation/retirement of Glenn Sweet as an administrator at the Central Office effective December 31, 2016.
- 24. Recommendation: Accept resignation of Teresa Childers as an administrator at the Central Office effective at the end of the day on August 16, 2016.
- 25. Recommendation: Accept resignation of Nancy Ware as a substitute aide effective August 10, 2016.
- 26. Recommendation: Accept resignation of Rachel Blackburn as an Educational Interpreter/Aide at Belington Middle School effective August 15, 2016.
- 27. Recommendation: Accept resignation of Sara Pavkovich as a Language Arts Instructor at Philippi Middle School effective August 2, 2016.
- 28. Recommendation: Approve leave of absence (medical) for Charlotte Haddix for approximately 4 to 6 months.
- 29. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments-2016-2017		
Name	Location	Position
Ted Dalton	BMS	1214-Music/Band Instructor (closes 8-9-16)
Matthew Auvil	County	1226-Bus Operator, Route 34/Mechanic Assistant

Nancy Curkendall	BES	1230-Elementary Education Instructor (closes 8-18-16)
Tina Anglin	BES	1231-ECCAT/Kindergarten Aide/Transportation Aide (closes 8-18-16)
	PMS	1219-Science Instructor (closes 8-16-16)
	PES	1220-Pre K/Prek Special Needs Instructor (.5)
	PMS	1221-Language Arts Instructor (closes 8-16-16)
	BMS	1224-Language Arts Instructor (closes 8-9-16)
	PMS	1229-Language Arts Instructor (closes 8-18-16)
	KEMS	1236-Elementary Education Instructor (closes 8-22-16)
Stephanie Hickman	BES	1237-Elementary Education Instructor (Closes 8-22-16)
	BMS	1238-Social Studies/Language Arts Instructor (closes 8-22-16)

Substitute Employee Assignments 2016-2017		
Name	Location	Position
	PBHS	1234-Long-Term Substitute French Instructor (closes 8-19-16)
Connie Mayle	County	1227-Substitute Aide (closes 8-18-16)
Sherry Jones	County	1227-Substitute Aide (closes 8-18-16)
Mary Kate Kincaid	County	1227-Substitute Aide (closes 8-18-16)
Loretta Talbott	County	1227-Substitute Aide (closes 8-18-16)
Aaron Grose	County	1227-Substitute Aide (closes 8-18-16)
Rachel Blackburn	County	1227-Substitute Aide (closes 8-18-16)
Marsha Mayle	County	1227-Substitute Aide (closes 8-18-16)
		1227-Substitute Aide (closes 8-18-16)
		1227-Substitute Aide (closes 8-18-16)
Gloria McLean	County	1228-Substitute Teacher (closes 8-18-16)
Yolanda Goss	County	1228-Substitute Teacher (closes 8-18-16)

Extra-Curricular Assignments 2016-2017		
Name	Location	Position
Willis Freeman	PBHS Complex	1215-Agriculture Education Instructor (closes 8-16-16)
Ashley Poling	County	1222-Middle/High School Homebound Instructor
Johnna Jones	PBHS Complex	1225-Volunteer Asst. Swim Coach (closes 8-9-16)
Jennifer Vandenvender	BMS	1235-Head Girls Basketball Coach (closes 8-19-16)

30. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

Kenneth Hathaway

31. Recommendation: Approve Lease Purchase Agreement for County-Wide Performance Contract. (pending legal approval)

32. Recommendation: Approve/Confirm curricular trips.

Philippi Middle School (School) – to Alderson Broaddus University Pool on August 31, 2016

33. Recommendation: Submit to the West Virginia Board of Education the finalized proposed closing of Mount Vernon and Volga-Century Elementary Schools and their consolidation with Philippi Elementary School.

34. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments-2016-2017		
Name	Location	Position
Lara Hendershot	Itinerant, Home Based at BES	Job ID 1200-Multi-Categorical w/Autism Instructor

A motion was made by Mrs. McConnell to approve agenda items 1-21 and items 33-34 as recommended. The motion was seconded by Mr. Starks. After discussion the motion passed five (5) to zero (0).

Mr. Phillips made a motion to adjourn into executive session at 6:53 p.m. to discuss personnel and legal issues. The motion was seconded by Mr. Starks and passed five (5) to zero (0).

The board returned to open session at 7:46 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Everson to approve agenda items 22-30 and item 34 as recommended. The motion was seconded by Mr. Starks. After discussion the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. Other

Next board meetings:

August 25, 2016 at 6:00 p.m. at Bridgeport Conference Center (Special Session)  
September 12, 2016 at 6:00 p.m. at Board of Education Office (Regular Session)

A motion was made by Mrs. McConnell, seconded by Mr. Everson and passed five (5) to zero (0) to adjourn.

The meeting adjourned at 7:50 p.m.

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**President**

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**Secretary**