

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, August 13, 2018 at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Adam Starks, Joanne McConnell, Eric Ruf, Ron Phillips, David Everson, Members, and Jeffrey Woofter, Secretary, were present. Also in attendance were: Annette Hughart, James Poling, Jeff Kittle, Marija Ilic, Connie Mundy and Barbara Wolfe.

Mr. Ruf called the meeting to order at 6:00 p.m.

Mr. Phillips, led the pledge to flag.

Invocation by Mr. Phillips

A motion was made by Mr. Phillips to approve the minutes of the July 23, 2018 and August 6, 2018 meetings. The motion was seconded by Mr. Everson. After discussion the motion passed five (5) to zero (0).

**Superintendents Recommendations –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2018-2019.
2. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2018-2019 contingent upon compliance with pupil-teacher ratio.
3. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county to in-county attendance for school year 2018-2019.
4. Recommendation: Approve payment of bills for the period of July 18, 2018 through August 7, 2018 at a total expenditure of \$477,325.09.
5. Recommendation: Authorize the August 15, 2018 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
6. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00.
7. Recommendation: Approve the final total of the July 27, 2018 payroll check and federal withholdings in the amount of \$52,269.79.
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)

Junior Elementary School (Office) – projected revenue - \$100.00  
Philip Barbour High School (Girls Soccer) – projected revenue - \$200.00, \$200.00, \$700.00;  
(Band) - \$500.00, \$1,000.00, \$2,000.00, \$1,000.00, \$500.00, \$2,000.00, \$3,000.00,  
\$4,000.00, \$5,000.00; (Cheer) - \$2,000.00, \$4,000.00

9. Recommendation: Approve/Confirm curricular trips.  
  
Junior Elementary School (3<sup>rd</sup> Grade) – to Fair grounds on August 29, 2018  
Kasson Elem/Middle School (6-8<sup>th</sup> Grades) – to Wheeling on November 13, 2018
10. Recommendation: Approve Memorandum of Understanding the West Virginia Family Nutrition Program for the 2018/2019 School year.
11. Recommendation: Approve contract with Amy Cox-Honce, LLC to provide Physical Therapy Services for the 2018/2019 school year.
12. Recommendation: Approve transportation travel requests.

<u>Date</u>	<u>Destination</u>	<u>No. Buses</u>
Philip Barbour High School (Football) 08/11/18	North Marion	1

13. Recommendation: Approve/Confirm requests for professional leave.

14. Recommendation: Accept resignation of Trinity Lowther as a Multi-Categorical Instructor at Kasson Elementary/Middle School effective August 1, 2018.
15. Recommendation: Accept resignation of Rebecca Simmons as an Itinerant Gifted/Multi-Categorical Instructor effective July 30, 2018.
16. Recommendation: Accept resignation of Ardith Nelson as a 2<sup>nd</sup> Grade Teacher at Philippi Elementary School effective August 7, 2018.
17. Recommendation: Approve student teachers from Alderson Broaddus University for the 2018/2019 School year.

Joshua Smith	Kirsten Wetzel
Brianna Hawkins	Joshua Smith
Seth Layton	Chandler Branch
Alexas McNabb	Austin Sparks
Tiler Mortensen-Smith	Kathryn Adkins

18. Recommendation: Accept resignation of Autumn Queen as an Associate Principal with Athletic Director duties at Philip Barbour High School effective August 17, 2018.
19. Recommendation: Employ the following personnel for the 2018/2019 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Name of Person	Location	Job ID: Position
	PBHS	Job 1963: Mathematics Instructor
Olive Zinn	PMS	Job 1987: ECAT/PreK Special Needs Aide/Special Needs Aide/Supervisory Aide/Transportation Aide
Robin Poling	PBHS	Job 1990: Cook (half-time)

Substitute Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
		1976: Substitute Teacher(s)
		1977: Substitute Custodian(s)
		1978: Substitute Cook(s)

Extra-Curricular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	BMS	Job 1996: Head Cheerleading Coach

A motion was made by Mrs. McConnell to approve agenda items 1-13 as recommended. The motion was seconded by Mr. Starks. After discussion the motion passed five (5) to zero (0).

Mr. Everson made a motion to adjourn into executive session at 6:10 p.m. to discuss personnel. The motion was seconded by Mr. Starks and passed five (5) to zero (0).

The board returned to open session at 6:45 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Phillips to approve agenda items 14-19 as recommended. The motion was seconded by Mr. Starks. After discussion the motion passed five (5) to zero (0).

Next board meetings:

- August 27, 2018 at 6:00 p.m. at Board of Education Office (Regular Session)
- September 10, 2018 at 6:00 p.m. at Kasson Elementary/Middle School LSIC Presentation (Regular Session)
- September 24, 2018 at 6:00 p.m. at Philippi Elementary School LSIC Presentation (Regular Session)

The meeting adjourned at 6:46 p.m.

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**President**

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**Secretary**