

Philippi WV 26416  
July 27, 2015

Minutes

The Barbour County Board of Education met in regular session at 5:00 p.m. on Monday, July 27, 2015 at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Reginald Trefethen, Eric Ruf, Dana Stemple, David Everson, Joanne McConnell, Members, and Jeff Woofter, Secretary, were present. Also in attendance were: Teresa Childers, Don Smith, Tammy Tucker, Allison Pugh, Danny Wagner, Tim McDaniel, Debbie Schoonover, Jeff Kittle, Jennifer Weyandt, Bob Wilkins, Beryl Curkendall, Raquel Freeman, Clark Freeman, Glenda Freeman, Josh Peplowski, Barbara Wolfe, Gene A. Hovatter, Mary Beth Hovatter, Michael Ferguson, Glenn Sweet, Michael Cvechko, Doug Schiefelbein, John M. Cutright, April D. Paugh, Cynthia Fitzwater, Connie Mundy, Ronda Jones, Raychel Fitzwater, Brian Moats and Annette Hughart.

A reception for Mr. Jeffrey P. Woofter, new Superintendent, was held from 5:00 p.m. to 6:00 p.m.

Mr. Ruf called the meeting to order at 6:01 p.m.

Mrs. McConnell led the pledge to the flag.

Invocation by Mrs. McConnell

BOE Scholarships were presented to Raychel Fitzwater and Shania Pennington.

A motion was made by Mrs. McConnell to approve the minutes of July 13, 2015 meeting as presented. The motion was seconded by Mr. Trefethen. After discussion the motion passed five (5) to zero (0).

The following delegations addressed the board:

April Paugh – Barbour County Chapter WVSSPA - President

**Reports –**

Facilities Report

**Superintendents Recommendations –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2015-2016 contingent upon compliance with pupil-teacher ratio.
2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2015-2016.
3. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county to in-county attendance for school year 2015-2016.
4. Recommendation: Approve payment of bills for the period of July 8, 2015 through July 20, 2015 at a total expenditure of \$132,280.19.
5. Recommendation: Authorize the July 28, 2015 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
6. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00.
7. Recommendation: Approve the final total of the July 15, 2015 payroll check and federal withholdings in the amount of \$43,075.66.
8. Recommendation: Approve final total of utility/copier bills in the amount of \$20,771.12.
9. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)

Mount Vernon Elementary School (4<sup>th</sup> Grade) – projected revenue - \$200.00, \$300.00; (4<sup>th</sup> Grade/PTO) - \$500.00, \$800.00; (PTO) – \$0.00, \$0.00, \$0.00, \$75.00, \$100.00, \$200.00, \$200.00, \$300.00, \$300.00; (School) - \$100.00

Philip Barbour High School (Band) – projected revenue - \$1,000.00, \$1,000.00, \$1,000.00, \$1,500.00, \$1,500.00, \$1,500.00, \$2,000.00, \$2,000.00, \$2,000.00, \$3,000.00,

\$3,000.00, \$4,000.00; (Boys Basketball) – \$1,000.00

- 10. Recommendation: Accept the bid of \$3,000.00 from Brewer & Company of WV for the inspection of the fire alarm systems in all of our schools.
- 11. Recommendation: Approve agreement for the Brandon Wellness Center with the Belington Community Medical Services Association.
- 12. Recommendation: Accept the bid of \$18,650 for the purchase of a mid-size car from Elkins Auto for use by the Driver Education Program at Philip Barbour High School.
- 13. Recommendation: Accept the bid of \$36,581.00 for the purchase of a small dump truck from Town & Country Chrysler Dodge RAM for use by maintenance.
- 14. Recommendation: Accept the bid of \$ 16,800 for the purchase of a mid-size car from Performance Auto for use by food service for the transport of food between schools.
- 15. Recommendation: Approve/Confirm requests for professional leave.
- 16. Recommendation: Accept resignation of Martin Kniley as Principal at Belington Middle School effective July 14, 2015.

- 17. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Samantha Butler	Philippi Middle	Language Arts Instructor
Debra Carey	Philippi Middle	Cook
_____	Mount Vernon	Secretary/Media Aide/Supervisory
Sherman Wilkinson	Bus Operator	Rt. 4
Sherry Jones	Belington Elementary	Early Childhood Classroom Assistant/Aide
_____	Philippi Middle	Mathematics/Social Studies Instructor
_____	PBHS Complex	Multi-Categorical with Autism Instructor
Mary Beth Hovatter	Belington Middle	Principal

- 18. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Substitute Assignments:

Briana Emigh	Secretary
_____	Secretary
_____	Secretary
_____	Secretary
_____	Secretary
Marjorie Posten	Cook
Donald Harris	Custodian
_____	LPN/Aides
Melissa Pharis	RNs

- 19. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure R**

Extra-Curricular Assignments:

Kelli Killen	Kasson Elem/Mid	Head Volleyball Coach
Cynthia Fitzwater		Mentor Teacher
Odie Haddix		Mentor Teacher
Belynda Ferguson		Mentor Teacher
Sandra Lantz		Mentor Teacher
Elaine Benson		Mentor Teacher
Debra Daugherty		Mentor Teacher
Jason Stutler		Mentor Teacher
_____		Mentor Teacher
_____		Mentor Teacher
_____		Mentor Teacher
_____		Mentor Principal
_____		Mentor Principal
Jennifer Mayle	PBHS Complex	Cook ½ Time Football Camp
_____	PBHS Complex	Volunteer Assistant Cheerleading Coach

20. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

Brad Isner  
Valarie Cross

A motion was made by Mr. Everson to approve agenda item 1-10 and items 12-15 as recommended. The motion was seconded by Mr. Stemple. After discussion the motion passed five (5) to zero (0).

A motion was made by Mrs. McConnell to approve agenda item 11 as recommended. The motion was seconded by Mr. Everson. After discussion the motion passed four (4) to zero (0) with Mr. Ruf abstaining.

Mr. Everson made a motion to adjourn into executive session at 6:38 p.m. to discuss personnel. The motion was seconded by Mr. Stemple and passed five (5) to zero (0).

The board returned to open session at 7:32 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Trefethen to approve agenda items 16-20 as recommended. The motion was seconded by Mr. Everson. After discussion the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. Other
  - LSIC meetings to be held at each school
  - August 10<sup>th</sup> opening session at Philip Barbour at 8:30 a.m.

Next board meeting:

August 10, 2015 meeting at 5:00 p.m. at Board of Education Office (Regular Session)

A motion was made by Mr. Stemple, seconded by Mr. Trefethen and passed five (5) to zero (0) to adjourn.

The meeting adjourned at 7:34 p.m.

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**President**

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**Secretary**