

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, July 2, 2018 at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Adam Starks, Joanne McConnell, Eric Ruf, Ron Phillips, David Everson, Members, and Jeffrey Woofter, Secretary, were present. Also in attendance were: James Poling.

Mr. Ruf called the meeting to order at 6:00 p.m.

Mr. Phillips, led the pledge to flag.

Invocation by Mr. Phillips

Reorganization of Board –

Election of Officers

Mr. Phillips nominated Mr. Ruf as president. With no other nominations from the board members for president the board voted five (5) to zero (0) to appoint Mr. Ruf as board president.

Mr. Starks nominated Mrs. McConnell as vice president. With no other nominations from the board members for vice president the board voted five (5) to zero (0) to appoint Mrs. McConnell as board vice president.

The board appointed the following representatives:

Mr. Everson as Representative to Fred Eberle Administrative Council
Mrs. McConnell as Representative to WVU Extension Office
Mr. Ruf as Representative to 5 year Plan Committee
Mr. Starks as Representative to CTE Advisory Council
Mr. Phillips as Representative to Barbour County Safety Committee
Mr. Ruf as Representative to Promise Foundation

A motion was made by Mrs. McConnell to approve the minutes of the June 25, 2018 meeting. The motion was seconded by Mr. Everson. After discussion the motion passed five (5) to zero (0).

Reports –

Monthly Attendance – Enrollment Report

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of June 20, 2018 through June 26, 2018 at a total expenditure of \$38,555.42.
2. Recommendation: Authorize the July 13, 2018 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$60,000.00.
4. Recommendation: Approve the final total of the June 28, 2018 payroll check and federal withholdings in the amount of \$465,570.77.
5. Recommendation: Approve the final total of the July 13, 2018 summer payroll check and federal withholdings in the amount of \$273,947.77.
6. Recommendation: Approve final total of utility/copier bills in the amount of \$3,064.01.
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)

Kasson Elem/Middle School (School) – projected revenue - \$500.00

8. Recommendation: Approve/Confirm requests for professional leave.
9. Recommendation: Accept resignation/retirement of Rebecca Shaffer as a Teacher at Philippi Elementary School effective July 2, 2018.

10. Recommendation: Accept resignation of Boyd J. Mayle as a Technology Systems Specialist effective June 18, 2018.
11. Recommendation: Accept resignation of Celesta Byard as an Itinerant Music/Theatre Instructor effective June 25, 2018.
12. Recommendation: Approve changes to the schedule of supplemental pay for coaches effective July 1, 2018.

Sport	Philip Barbour High School Athletics			Middle School Athletics		
	Head Coach Supplement	Assistant Coach Supplement	# of Assistant Coaches	Head Coach Supplement	Head Coach (Winter Only)	Assistant Coach Supplement
Football	\$5,000	\$3,333	4	\$2,500		\$1,667
Wrestling	\$3,000	\$2,000	1	\$1,500		N/A
Cheer	\$3,000	\$2,000	1	\$1,500	\$750	N/A
Soccer Girls	\$2,000	\$1,333	1	\$1,000		N/A
Boys	\$2,000	\$1,333	1	\$1,000		N/A
Basketball Girls	\$3,000	\$2,000	1	\$1,500		\$1,000
Boys	\$3,000	\$2,000	1	\$1,500		\$1,000
Boys - 9th	\$2,000	N/A	0			
Baseball	\$3,000	\$2,000	1	N/A		N/A
Softball	\$2,000	\$1,333	1	N/A		N/A
Cross Country	\$2,000	\$1,333	1	\$1,000		N/A
Track Girls	\$2,000	N/A	0	N/A		N/A
Boys	\$2,000	N/A	0	N/A		N/A
Volleyball	\$2,000	\$1,333	1	\$1,000		N/A
Swimming	\$2,000	N/A	0	N/A		N/A
Tennis	\$1,500	N/A	0	N/A		N/A
Golf	\$1,500	N/A	0	N/A		N/A

Strength	\$5,000	\$3,333	1	N/A		N/A
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~~Note: All new sports at a given school that have been approved by the Board of Education will be on a probationary period of three seasons. During the probationary period the coaching supplement will be \$100. The above coaching supplements will become effective July 1 of the 4th season of continuous student participation.~~

The Superintendent will recommend to the Board of Education any additional assistant coaching positions deemed necessary for a particular sport. If the supplement schedule calls for an assistant coach, the position must be posted.

If an individual or team goes to "Regionals" then the coaching staff for that sport will receive a one time additional supplement as follows:
Head Coaches \$200
Assistant Coaches \$133

If an individual or team goes to "States" (beyond regionals) then the coaching staff for that sport will receive a one time additional supplement as follows:
Head Coaches \$300
Assistant Coaches \$200

Student participation is a major component of interscholastic sports. ~~Accordingly, the matrix will be updated annually by July 1. Calculations will be based upon the number of students participating in the sport upon the season's completion. The annual supplement and the number of coaches are subject to change based upon participation.~~ At any time the Superintendent may recommend to the Board that a sport no longer be offered to the student body for reasons such as lack of adequate student participation or lack of financial resources.

13. Recommendation: Employ the following personnel for the 2018/2019 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
Catlin Carrico	Kasson	Job 1924: Science Instructor
	PBHS, Itinerant	Job 1926: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PBHS, Itinerant	Job 1915: School Nurse – RN (Half Time)
Mahaley Vargo	PES	Job 1941: Elementary Education Instructor (K)
	County (North)	Job 1942: Technology Systems Specialist (North)
Lindsey Sayre	Junior	Job 1943: Elementary Education Instructor
	PMS	Job 1944: Science Instructor

Substitute Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
Rebecca Shaffer/Shelley Yarosh/Brian Stroinski	County	Job 1928: Substitute LPN/Aide(s)
	County	Job 1940: Substitute Teachers

Extra-Curricular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	PBHS	Job 1921: Assistant Boys Soccer Coach

The Superintendent pulled item 6 off the agenda.

A motion was made by Mr. Starks to approve agenda items 1-5 and items 7-13 as recommended. The motion was seconded by Mr. Phillips. After discussion the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. Other

- Superintendent's evaluation
- Board self-evaluation

Next board meetings:

July 23, 2018 at 6:00 p.m. at Board of Education Office (Regular Session)

The meeting adjourned at 6:22 p.m.

President

Secretary