

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, June 14, 2021, at the Board of Education Office, 45 School Street, Philippi, WV 26416, and via Zoom.

David Everson, Jared Nestor, Joanne McConnell, and Ron Phillips, Members, and Jeffrey Woofter, Secretary, were present or via Zoom. Adam Starks, Member, was absent. Also in attendance and via Zoom were: Will Gregory, Crystal Gregory, Payton Gregory, Chandler Poling, Sara Poling and Edward Poling, David Neff, Connie Mundy, Stephanie Hickman, Bruce Booth, Michelle Fleming, Annette Hughart, and Mike Ferguson.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mrs. McConnell led the pledge to the flag.

Invocation by Mrs. McConnell

A motion was made by Mr. Everson to approve the minutes of the May 24, 2021, meeting. The motion was seconded by Mr. Nestor. After discussion, the motion passed four (4) to zero (0).

The board recognized Chandler Poling and Payton Gregory as the BOE Scholarship winners.

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of May 19, 2021, through June 8, 2021, at a total expenditure of \$168,278.47.
2. Recommendation: Authorize June 28, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00.
4. Recommendation: Approve the final total of May 28, 2021, payroll check, and federal withholdings in the amount of \$498,217.36.
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$25,514.37.
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)
 - Philip Barbour High School (Girls Soccer) – projected revenue - \$500.00, \$1,500.00;
(Basketball/Football) - \$1,000.00; (Football) - \$8,000.00; (Volleyball) - \$600.00;
(Softball) - \$3,500.00
 - Philippi Elementary School (3rd Grade) – projected revenue - \$1,000.00, \$300.00, \$300.00
7. Recommendation: Approve agreement with Dynamic Literacy LLC to provide School improvement work and staff development for Philippi Elementary School during the 2021/2022 school year.
8. Recommendation: Approve agreement with Dynamic Literacy LLC to provide School improvement work and staff development to the County for the 2021/2022 school year.
9. Recommendation: Approve agreement with Samantha Heflin to provide planning, spending, and monitoring of ESSERF funding and set-up of SoftDocs during the 2021/2022 school year.
10. Recommendation: Approve Memorandum of Understanding with Harrison County Schools for WVEIS Specialist Services for the 2021/2022 school year.
11. Recommendation: Approve Travelers Insurance for FY2022 Workers' Compensation Insurance effective July 1, 2021, to June 30, 2022.
12. Recommendation: Approve building/ground modifications.

Philippi Elementary School (Room 120) – install whiteboard

13. Recommendation: Approve/Confirm the use of buildings and/or grounds.
- Philip Barbour High School on July 6-8, 2021 and July 12-15, 2021 – requested by Carol Malcolm-Parsons for World Vision Summer Programs
Philippi Middle School on June 2-30, 2021 – requested by Carol Malcolm-Parsons for REACH.U Summer Minecraft Club
14. Recommendation: Accept a bid from Nickles Bakery to provide bread items for the 2021/2022 school year.
15. Recommendation: Approve K&K Insurance Group to provide student accident insurance for the 2021/2022 school year.
16. Recommendation: Approve a contract with Kimberly Moss to provide Psychological Services for the 2021/2022 school year.
17. Recommendation: Approve contract with Best LifeTherapy, LLC to provide occupational, physical, social work, and speech therapy services for the 2021/2022 school year.
18. Recommendation: Approve/Confirm requests for professional leave.
19. Recommendation: Accept the resignation of Elizabeth Poling as an Assistant Cheerleading Coach at Philip Barbour High School effective May 21, 2021.
20. Recommendation: Approve 5 additional days of supplemental employment for all custodians to be used between July 1, 2021, and August 9, 2021.
21. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Extra-Curricular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
Lisa Hart	County	Job 3231: School Nurse Summer School – Itinerant
	PMS	Job 3232: (1)Sign Language Interpreter/Special Needs/Supervisory Summer School Aide (Extra-Curricular)
	BES, Itinerant	Job 3233: (1) Special Needs/Supervisory Summer School Aide (Extra-Curricular)

22. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	PBHS, Itinerant	Job 3199: Educational Interpreter/Sign Language Specialist/ Supervisory Aide/ Transportation Aide
	PMS, Itinerant	Job 3200: Visually Impaired/Multi- Categorical Instructor
Allison Byrne	PBHS, Itinerant	Job 3201: Multi-Categorical Instructor w/Autism
	PMS, Itinerant	Job 3202: LPN/Special Needs Aide/Supervisory Aide/Transportation Aide
Leah Moss	PES, Itinerant	Job 3227: Academic/Data Coach
Gregory Parker	BMS	Job 3228: Assistant Principal
Tammy Austin	PBHS	Job 3229: Cook (half-time)
	PBHS	Job 3230: Language Arts Instructor
Abigail Layman	PMS, Itinerant	Job 3235: 2021Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide

	County	Job 3241: 2021 Supervisor of Transportation/Bus Operator/Mechanic Assistant (Exempt Employee)
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Substitute Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
Donald Wes Metheney	County	Job 3148: Substitute Bus Operator(s)

Extra-Curricular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	PBHS	Job 3234: Assistant Cheerleading Coach
	KEMS	Job 3237: Head Girls Basketball Coach
	PMS	Job 3238: Assistant Girls Basketball Coach
	PMS	Job 3239: Head Girls Basketball Coach
	BMS	Job 3240: Assistant Boys Basketball Coach
	BMS	Job 3206: Head Boys Soccer Coach
	BMS	Job 3207: Volunteer Assistant Girls Soccer Coach

23. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.
24. Recommendation: Accept the resignation of Jeffrey Roy as an Assistant Football Coach at Philip Barbour High School effective June 6, 2021.
25. Recommendation: Accept the resignation of Samantha Golden as an Elementary Education Teacher at Belington Elementary School effective June 9, 2021.
26. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
Angela McDaniel	PMS	Job 3208: Language Arts Instructor

Mr. Phillips left the meeting at 6:10 p.m.

A motion was made by Mr. Nestor to approve agenda items 1-8 and items 10-18 as recommended. The motion was seconded by Mr. Everson. After discussion, the motion passed three (3) to zero (0).

A motion was made by Mr. Everson to approve agenda item 9 as recommended. The motion was seconded by Mr. Nestor. After discussion, the motion passed three (3) to zero (0).

Mr. Everson made a motion to adjourn into executive session at 6:27 p.m. to discuss personnel/legal issues. The motion was seconded by Mr. Nestor and passed three (3) to zero (0).

The board returned to open session at 6:34 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Nestor to approve agenda items 19-26 as recommended. The motion was seconded by Mr. Everson. After discussion, the motion passed three (3) to zero (0).

The board acted upon or discussed the following items:

1. Other
 - 1st meeting in July – going back to normal meetings

Next board meetings:

June 28, 2021, at 6:00 p.m. at Board of Education Office - Regular Session

The meeting adjourned at 6:50 p.m.

President

Secretary