

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, June 13, 2022, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

David Everson, Jared Nestor, and Joanne McConnell, Members, and Jeffrey Woofter, Secretary, were present. Ron Phillips and Adam Starks, Members, were absent. Also in attendance were: Hailee Poling, Misty Schola, Jedd Schola and Kory Jones.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Nestor led the pledge to the flag.

Invocation by Mr. Nestor

A motion was made by Mr. Everson to approve the minutes of the May 23, 2022 meeting. The motion was seconded by Mr. Nestor. After discussion, the motion passed three (3) to zero (0).

The board recognized Hailee Poling and Kory Jones as the BOE Scholarship winners.

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of May 18, 2022, through June 7, 2022, at a total expenditure of \$378,351.26.
2. Recommendation: Authorize June 15, 2022, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$60,000.00.
4. Recommendation: Approve the final total of May 27, 2022, payroll check, and federal withholdings in the amount of \$474,171.06.
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$57,112.48.
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)
 - Philip Barbour High School (Volleyball) – projected revenue - \$500.00, \$500.00; (Class of 2025) - \$2,500.00; (Athletics) - \$5,000.00; (Football) - \$1,000.00
7. Recommendation: Approve Memorandum of Understanding with Harrison County Schools for WVEIS Specialist Services for the 2022/2023 school year.
8. Recommendation: Approve Memorandum of Understanding with North Central West Virginia Community Action Association, Inc. – Head Start Program for the 2022/2023 school year.
9. Recommendation: Approve/Confirm curricular trips.
 - Belington Elementary School (3rd Grade) – to Barbour County Fair Grounds on August 31, 2022
 - Junior Elementary School (3rd Grade) – to Barbour County Fair Grounds on August 31, 2022
 - Philip Barbour High School Complex (Band) – to Walt Disney World on March 29, 2023 through April 4, 2023; (FBLA) – to Chicago, Illinois on June 28, 2022 through July 3, 2022
10. Recommendation: Approve/Confirm the use of buildings and/or grounds.
 - Kasson Elementary/Middle School on May 20, 2023 – requested by Teresa Marsh for Graduation Party
11. Recommendation: Approve a contract with Kimberly Moss to provide Psychological Services for the 2022/2023 school year.
12. Recommendation: Approve a contract for medical and behavioral health services with Belington Community Medical Services Association, Inc. for the 2022/2023 school year.

13. Recommendation: Approve contract for Hearing and Speech Services with DePaul School for the Hearing and Speech for the 2022/2023 school year.
14. Recommendation: Approve/Confirm requests for professional leave.
15. Recommendation: Re-employ Brett Mick as an Energy Manager (extra-curricular/duty) for the 2022/2023 school year.
16. Recommendation: Accept the resignation of Amanda Shoulders as an Extended Year Elementary ELA/Math tutor at Philippi Elementary School effective May 19, 2022.
17. Recommendation: Approve 5 additional days of supplemental employment for all custodians to be used between June 14-16, 2022, and June 27-30, 2022, and an additional 5 days of supplemental employment for all custodians to be used between July 11, 2022, and August 9, 2022.
18. Recommendation: Accept the resignation of Kathryn Adkins as a Title I Reading/Math Instructor at Philippi Elementary School effective June 1, 2022.
19. Recommendation: Accept the resignation of Melanie Gribble as a Multi-Categorical Instructor w/Autism at Belington Middle School effective at the end of the 2021-2022 school year.
20. Recommendation: Accept the resignation of Austin Sparks as a Physical Education/Health Instructor at Kasson Elementary/Middle School effective at the end of the 2021/2022 school year, as Head Football Coach at Philippi Middle School effective June 3, 2022, and the Head Boys Basketball Coach at Belington Middle School effective June 3, 2022.
21. Recommendation: Accept the resignation of Ralph Walker as a Mathematics Instructor at Philip Barbour High School Complex effective at the end of the 2021/2022 school year.
22. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Extra-Curricular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
Markita Poe	PES	Job 3730: (7) Extended Year Elementary ELA/Math Tutor(s) (Extra-Curricular)
Deloris Phillips	County	Job 3819: Cook – Summer Work Camp
Kevin Snider	County	Job 3820: Custodian - Summer Work Camp

23. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2022-23 (FY23)		
Name of Person	Location	Job ID: Position
	KEMS, Itinerant	Job 3778: Hearing Impaired/Multi-Categorical Instructor
	PBHS	Job 3779: Counselor
Jaime Kittle	PBHS	Job 3781: Language Arts Instructor
	PES, Itinerant	Job 3782: PreK/Prek Special Needs Instructor (half-time)
	PES, Itinerant	Job 3783: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
Lisa Young	PMS, Itinerant	Job 3784: Multi-Categorical w/Autism Instructor
	PMS, Itinerant	Job 3785: Visually Impaired/Multi-Categorical Instructor
	PMS, Itinerant	Job 3786: Gifted/Multi-Categorical Instructor (half-time)
	County	Job 3807: Bus Operator, Rt. 23
	PBHS	Job 3808: Mathematics Instructor
	PES, Itinerant	Job 3809: Multi-Categorical w/Autism Instructor

	PBHS, Itinerant	Job 3810: Multi-Categorical w/Autism Instructor
Heather Bowen	PBHS	Job 3811: Business Education Instructor
	PBHS, Itinerant	Job 3812: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PMS, Itinerant	Job 3815: Multi-Categorical w/Autism Instructor
Tyler Scott	PMS	Job 3806: Assistant Principal
	KEMS	Job 3818: Mathematics/Social Studies Instructor
	PMS, Itinerant	Job 3822: Physical Education/Health Instructor
Leah Moss	PES	Job 3823: Elementary Education Instructor
Allyson Stewart	PES	Job 3824: Elementary Education Instructor

Substitute Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
Lisa Heinbaugh	County	Job 3802: Substitute Administrator(s)
	County	Job 3792: Substitute Custodian(s)
	County	Job 3793: Substitute LPN/Aide(s)
	County	Job 3794: Substitute School Nurse RN(s)
	County	Job 3795: Substitute Secretary(s)
Cynthia Lawson	County	Job 3796: Substitute Cook(s)
	County	Job 3797: Substitute Bus Operator(s)
Lisa Heinbaugh	County	Job 3798: Substitute Teacher(s)

Extra-Curricular Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	BMS	Job 3787: Head Cheerleading Coach
	BMS	Job 3788: Volunteer Assistant Volleyball Coach
	KEMS	Job 3789: Head Cheerleading Coach
	PMS	Job 3790: Volunteer Assistant Softball Coach
	PMS	Job 3791: Head Cross Country Coach
	BMS	Job 3818: Assistant Boys Basketball Coach
Shannon Dewitt	PMS	Job 3814: Head Cheerleading Coach
	PBHS	Job 3799: Assistant Boys Basketball Coach
	PBHS	Job 3821: Volunteer Assistant Volleyball Coach

24. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

Kenneth Hickman _____

25. Recommendation: Approve the Project Development agreement for the HVAC and windows replacement project with Wendel Energy Services, LLC.

26. Recommendation: Award the Mowing contract to Travis Mayle for the 2022/2023 school year.

27. Recommendation: Extend the current contract with Brewer & Company to provide sprinkler system inspections and back-flow inspections for the 2022/2023 school year.

The superintendent pulled agenda item 15 off the agenda.

A motion was made by Mr. Nestor to approve agenda items 1-14 and items 26-27 as recommended. The motion was seconded by Mr. Everson. After discussion, the motion passed three (3) to zero (0).

A motion was made by Mr. Everson to approve agenda item 25 as recommended. The motion was seconded by Mr. Nestor. After discussion, the motion passed three (3) to zero (0).

Mr. Nestor made a motion to adjourn into executive session at 6:24 p.m. to discuss personnel issues. The motion was seconded by Mr. Everson and passed three (3) to zero (0).

The board returned to open session at 6:55 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Nestor to approve agenda items 16-24 as recommended. The motion was seconded by Mr. Everson. After discussion, the motion passed three (3) to zero (0).

The board acted upon or discussed the following items:

1. Discussion of Policy 2300
2. Student Handbook for Junior Elementary School for the 2022/2023 School Year
3. Student Handbook for Kasson Elementary/Middle School for the 2022/2023 School Year
4. Student Handbook for Philippi Middle School for the 2022/2023 School Year
5. Other

Next board meetings:

June 27, 2022, at 6:00 p.m. at Board of Education Office (Regular Session)

The meeting adjourned at 7:26 p.m.

President

Secretary