

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, June 12, 2017 at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Eric Ruf, Adam Starks, Joanne McConnell, Members, and Jeff Kittle, Acting as Secretary, were present. Ron Phillips and David Everson, Members, were absent. Also in attendance were: James Poling, Annette Hughart, Bayli Helmick, April Paugh, Traci Malcolm-Rexrode, Shayna Rexrode, Shelby Dettinger and Marija Ilic.

Mr. Ruf called the meeting to order at 6:00 p.m.

Mr. Ruf led the pledge to flag.

Invocation by Mr. Ruf

A motion was made by Mrs. McConnell to approve the minutes of the May 22, 2017 meeting. The motion was seconded by Mr. Starks. After discussion the motion passed three (3) to zero (0).

The board recognized the following:

Shayna Rexrode and Leah Seaman - BOE Scholarship recipients

The following delegations addressed the board:

April Paugh – thanked the board for her position for the upcoming school year.

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of May 17, 2017 through June 6, 2017 at a total expenditure of \$897,279.78.
2. Recommendation: Authorize the June 15, 2017 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00.
4. Recommendation: Approve the final total of the May 28, 2017 payroll check and federal withholdings in the amount of \$586,676.47.
5. Recommendation: Approve final total of utility/copier bills in the amount of \$23,535.04.
6. Recommendation: Approve Erie Insurance for FY2018 Worker's Compensation Insurance effective from July 1, 2017 to June 30, 2018.
7. Recommendation: Approve 2nd drawdown request for the County-Wide Energy Performance Contract financing through Freedom Bank.
8. Recommendation: Approve agreement with Online School Management Systems, Inc. to be able to accept school payments electronically.
9. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)
 - Philip Barbour High School (Hall of Fame) – projected revenue - \$3,000.00; (TSA) - \$500.00; (Science Dept.) - \$1,000.00; (Class of 2018) - \$500.00; (Cheerleading) - \$1,500.00, \$1,000.00, \$2,000.00
 - Philippi Middle School (Yearbook) – projected revenue - \$500.00; (Counseling) - \$250.00; (School) - \$7,000.00
10. Recommendation: Approve contract with Solution Tree to provide PLC Coaching Academy.
11. Recommendation: Approve contract with Solution Tree to provide Onsite Professional Development.

12. Recommendation: Approve/Confirm curricular trips.
 - Junior Elementary School (K-4 Summer Camp) – to either Audra State Park on June 23, 2017 or to Elkins Armory on June 30, 2017
 - Kasson Elem/Middle School (PreK-4th Grade) – to Kasson School Area on September 27, 2017; (Elementary School Students) – to WV Wildlife Center on October 16, 2017; (Middle School Students) – to WV Wildlife Center on October 17, 2017
 - Philip Barbour High School (FBLA) – to Anaheim, California on June 27-July 3, 2017; (TSA) – to Orlando, Florida on June 20-25, 2017; (Band) – to Orlando, Florida on March 24-30, 2018
13. Recommendation: Approve Traci Furby as a chaperone for Philip Barbour High Schools FBLA trip to Anaheim, California on June 27-July 3, 2017.
14. Recommendation: Approve Faith Ware as a chaperone for Philip Barbour High Schools TSA trip to Orlando, Florida on June 20-25, 2017.
15. Recommendation: Approve educational leave request for a student at Philippi Middle School.
16. Recommendation: Approve ½ general credit for students completing iCounts summer program through World Vision.
17. Recommendation: Approve building/ground modifications.
 - Junior Elementary School (Gym) – replace old wall gym mats; (Parking lot) – seal and paint; (Workroom) – build wall shelving; (Outside windows) – repaint area above & below windows
 - Kasson Elem/Middle School (Front Porch Wall) – Installation of metal sign
 - Philip Barbour High School (old concession stand by wellness center) – turn old concession stand into office
18. Recommendation: Approve/Confirm use of buildings and/or grounds.
 - Philip Barbour High School on June 26, 2017 to July 21, 2017 – requested by Carol Malcolm-Parsons for Summer Math and Theater Camps; on July 28, 2017 – requested by Ron Keener for Hall of Fame Bingo fund raiser; on July 15, 2017 – requested by James Poling for Class of 1987 30 year reunion tour
19. Recommendation: Accept bid from J.T. Martin Fire and Safety to provide the following services for the 2017-2018 school year:
 - Semi-annual inspection and maintenance service on hood fire suppression systems,
 - Replacement of fusible links,
 - Annual hood cleaning and inspection,
 - Fire extinguisher inspection and service
20. Recommendation: Accept bid from Brewer & Company to provide the following services for the 2017-2018 school year:
 - Sprinkler system inspection (first riser),
 - Sprinkler system inspection (second riser),
 - Fire alarm inspection (annual),
 - Smoke detector testing/cleaning,
 - Back-flow inspection (first device),
 - Back-flow inspection (second device)
21. Recommendation: Accept bid from Ehrlich for Integrated Pest Management services for the 2017-2018 school year.
22. Recommendation: Accept bid from Pepsico to provide water vending machines for the 2017-2018 school year.
23. Recommendation: Accept bid from Coca-Cola to provide juice and soft drink vending machines for the 2017-2018 school year.
24. Recommendation: Approve contract with Kimberly Waggy to provide Psychological Services for the 2017-2018 school year.

25. Recommendation: Approve transportation travel requests.

<u>Date</u>	<u>Destination</u>	<u>No. Buses</u>
Philip Barbour High School (Band) 07/23/17	Cowen, WV	3
WVUES (4-H Camp) 06/28/17	City Pool	1

26. Recommendation: Approve/Confirm requests for professional leave.

27. Recommendation: Accept resignation of Kennedy Kabiru as an Assistant Girls Soccer Coach at Philip Barbour High School effective May 26, 2017.

28. Recommendation: Accept resignation of Kennedy Kabiru as a Volunteer Assistant Boys Soccer Coach at Philip Barbour High School effective May 26, 2017.

29. Recommendation: Accept resignation of Rebecca Bartlett as Cheerleading Coach at Belington Middle School effective June 1, 2017.

30. Recommendation: Accept resignation of Danny Wagner as an Assistant Football Coach at Philip Barbour High School effective May 30, 2017.

31. Recommendation: Approve mutual agreement with Brett Mick to modify current employment term from 247 days of employment to 260 days of employment retroactive to January 1, 2017.

32. Recommendation: Accept resignation/retirement of Eddie Malcolm as a custodian at Philippi Elementary School effective at the end of the 2016-2017 school year.

33. Recommendation: Approve leave of absence (paternity) for a professional employee at Philippi Elementary School beginning approximately August 9, 2017 for approximately 3 weeks.

34. Recommendation: Approve one additional day of employment for each teacher at Volga-Century Elementary School and Mt. Vernon Elementary School.

35. Recommendation: Approve 7 additional days of supplemental employment for all custodians to be used between June 1, 2017 and August 4, 2017.

36. Recommendation: Approve 12 additional days of supplemental employment for David Wilson to be used between June 12, 2017 and June 30, 2017.

37. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2016-17		
Name of Person	Location	Position
Roger Barcus	County	1521: Mechanic/Bus Operator

38. Recommendation: Employ the following personnel for the 2017-2018 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2017-18		
Name of Person	Location	Position
(repost)	County	1517: School Nutrition Director (half-time)
Melody Faulkner	BES	1514: Elementary Education Instructor
Tyler Rogers	Junior/PMS (Itinerant)	1519: Physical Education Instructor (half-time)
Pam Manista	PES	1515: One (1) Supervisory Employee prior to/after School (Extra-Curricular)
	BES (Itinerant)	1531: Multi-Categorical w/Autism and Severely Profoundly Impaired Instructor
	Kasson	1532: Multi-Categorical w/Autism Instructor (half-time)
(repost)	BMS (itinerant)	1520: Visually Impaired/SLD Instructor
Jessica Boot	PMS	1522: Language Arts Instructor

Emily S. Isaacs	PMS	1523: Language Arts Instructor
	PES (Itinerant)	1533: PreK/Prek Special Needs Instructor (half-time)
	JES	1550: PreSchool Special Needs Instructor
Brent Jones	PBHS	1527: Chemistry/Physics Instructor
Patricia Levesque-Gosnell	PBHS	1528: Library/Media Technology Specialist (half-time)
Ron Edwards	County	1537: Bus Operator, Rt. 8
Vernon Woods	County	1538: Bus Operator, Rt. 15
Mike Wanstreet	County	1539: Bus Operator, Rt. 3
William Cather	County	1540: Bus Operator, Rt. 26
Thomas (Scott) Kittle	County	1541: Bus Operator, Rt. 13
Sherman Wilkinson	County	1542: Bus Operator, Rt. 22
Valarie Cross	County	1544: Bus Operator, Rt. 34/Mechanic Assistant
(repost)	BMS	1525: Multi-Categorical Instructor w/Autism
Marsha Mayle	JES	1549: ECAT/PreK Special Needs Aide/Supervisory Aide/Transportation Aide
April Paugh	BES	1551: ECAT/Kindergarten Aide/Supervisory Aide/Transportation Aide

Substitute Employee Assignments 2017-18		
Name of Person	Location	Position
Luella Saffle	County	1516: Substitute Aide(s)
Leticia Riddle	County	1516: Substitute Aide(s)
	County	1535: Substitute Bus Operator(s)
Eddie Malcolm	County	1530: Substitute Custodian(s)
	County	1530: Substitute Custodian(s)
Robin Poling	County	1536: Substitute Cook(s)
	County	1536: Substitute Cook(s)

Extra-Curricular Employee Assignments		
Name of Person	Location	Position
Toby Poling	BMS	1513: Head Football Coach
Rob Simon	PBHS	1526: Assistant Softball Coach
Betina Shriver	BMS	1529: Volunteer Assistant Volleyball Coach
	PBHS	1534: Volunteer Assistant Track Coach
Jeff Roy	PBHS	1552: Assistant Football Coach
Elizabeth Poling	BMS	1553: Head Cheerleading Coach

A motion was made by Mr. Starks to approve agenda items 1-38 as recommended. The motion was seconded by Mrs. McConnell. After discussion the motion passed three (3) to zero (0).

The board acted upon or discussed the following items:

1. Other
 - Mrs. McConnell discussed the use of Philip Barbour High School as an offsite evacuation site for the 4-H Camp in June, as well as the possible need for Bus Operators and Buses to transport.
 - Mr. Ruf discussed the possible commencement date for Philip Barbour High School

Next board meetings:

June 26, 2017 at 6:00 p.m. at Board of Education Office (Regular Session)

The meeting adjourned at 6:55 p.m.

President

Secretary