

Philippi WV 26416
May 28, 2019

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Tuesday, May 28, 2019 at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Eric Ruf, Adam Starks, David Everson, Joanne McConnell, Ron Phillips, Members, and Jeffrey Woofter, Secretary, were present. Also in attendance were: Brian Moats, Annette Hughart, Michael Ferguson, Jeff Kittle, David Neff and Connie Mundy.

Mr. Ruf called the meeting to order at 6:00 p.m.

Mr. Ruf, led the pledge to flag.

Invocation by Mr. Ruf

A motion was made by Mr. Everson to approve the minutes of the May 7, 2019 and May 13, 2019 meetings. The motion was seconded by Mrs. McConnell. After discussion the motion passed five (5) to zero (0).

Reports –

April 2019 Financial Report
Monthly Attendance/Enrollment Report

Superintendents Recommendations –

1. Recommendation: Approve budget adjustments.

BUDGET JOURNAL ENTRY

LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
	MONTH - APRIL NUMBER - 04100 ENTRY DATE 4/02/19		
0001	61.90020 - NURSING SUPPLIES		500.00
0002	61.90020.01922.009.000.0000.0000.00		
0003	61.90020.12130.611.000.0000.0000.00	500.00	
0004	BUDGET SUPPLEMENT FY19 NURSING SUPPLIES		
0005	GRANT; SEE ATTACHMENTS TO JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	500.00	500.00
	MONTH - APRIL NUMBER - 04101 ENTRY DATE 4/02/19		
0001	61.90021 - NURSING SUPPLIES		500.00
0002	61.90021.01922.009.000.0000.0000.00		
0003	61.90021.12130.611.000.0000.0000.00	500.00	
0004	BUDGET SUPPLEMENT FOR FY19 NURSING		
0005	SUPPLIES GRANT; SEE ATTACHMENTS TO JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	500.00	500.00
	MONTH - APRIL NUMBER - 04102 ENTRY DATE 4/02/19		
0001	61.90022 - NURSING SUPPLIES		500.00
0002	61.90022.01922.009.000.0000.0000.00		
0003	61.90022.12130.611.000.0000.0000.00	500.00	
0004	BUDGET SUPPLEMENT FOR FY19 NURSING		
0005	SUPPLIES GRANT; SEE ATTACHMENTS TO JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	500.00	500.00
	MONTH - APRIL NUMBER - 04103 ENTRY DATE 4/02/19		
0001	61.90023 - NURSING SUPPLIES		500.00
0002	61.90023.01922.009.000.0000.0000.00		
0003	61.90023.12130.611.000.0000.0000.00	500.00	
0004	BUDGET SUPPLEMENT FOR FY19 NURSING		
0005	SUPPLIES GRANT; SEE ATTACHMENTS TO JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	500.00	500.00
	MONTH - APRIL NUMBER - 04104 ENTRY DATE 4/02/19		
0001	61.90024 - NURSING SUPPLIES		500.00
0002	61.90024.01922.009.000.0000.0000.00		
0003	61.90024.12130.611.000.0000.0000.00	500.00	
0004	BUDGET SUPPLEMENT FOR FY19 NURSING		
0005	SUPPLIES GRANT; SEE ATTACHMENTS TO JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	500.00	500.00
	MONTH - APRIL NUMBER - 04105 ENTRY DATE 4/02/19		
0001	61.90025 - NURSING SUPPLIES		500.00
0002	61.90025.01922.009.000.0000.0000.00		
0003	61.90025.12130.611.000.0000.0000.00	500.00	
0004	BUDGET SUPPLEMENT FOR FY19 NURSING		
0005	SUPPLIES GRANT; SEE ATTACHMENTS TO JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	500.00	500.00
	MONTH - APRIL NUMBER - 04106 ENTRY DATE 4/02/19		
0001	61.90026 - NURSING SUPPLIES		500.00
0002	61.90026.01922.009.000.0000.0000.00		
0003	61.90026.12130.611.000.0000.0000.00	500.00	
0004	BUDGET SUPPLEMENT FOR FY19 NURSING		
0005	SUPPLIES GRANT; SEE ATTACHMENTS TO JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	500.00	500.00
	MONTH - APRIL NUMBER - 04107 ENTRY DATE 4/02/19		
0001	11.00083 - MEDICAID		7,755.34
0002	11.00083.04221.009.000.0000.0000.00		
0003	11.00083.11111.111.000.0000.0000.00	7,755.34	
0004	BUDGET SUPPLEMENT MEDICAID REVENUE; SEE		
0005	ATTACHMENTS TO JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	7,755.34	7,755.34
	MONTH - APRIL NUMBER - 04108 ENTRY DATE 4/02/19		
0001	11.00083 - MEDICAID		4,512.46
0002	11.00083.04221.009.000.0000.0000.00		
0003	11.00083.11111.111.000.0000.0000.00	4,512.46	
0004	BUDGET SUPPLEMENT MEDICAID REVENUE; SEE		
0005	ATTACHMENTS TO JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	4,512.46	4,512.46
	MONTH - APRIL NUMBER - 04109 ENTRY DATE 4/08/19		
0001	61.70911 - SIMULATED WORKPLACE		587.00
0002	61.70911.03211.009.000.0000.0000.00 NEW		
0003	61.70911.31331.535.000.0000.0000.00 NEW	587.00	
0004	BUDGET SUPPLEMENT FY19 SIMULATED		
0005	WORKPLACE GRANT; SEE ATTACHMENTS TO JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	587.00	587.00
	MONTH - APRIL NUMBER - 04110 ENTRY DATE 4/11/19		
0001	11.00000 - PEIA REALLOCATION		6,211.00
0002	11.00000.03915.009.000.0000.0000.00		
0003	11.00000.03918.009.000.0000.0000.00	88,835.00	
0004	11.00000.11111.211.000.0000.0000.00		95,046.00
0005	NEGATIVE BUDGET SUPPLEMENT FOR FY19 PEIA		
0006	REALLOCATION FROM WVDE; SEE ATTACHMENTS TO JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	95,046.00	95,046.00
	MONTH - APRIL NUMBER - 04111 ENTRY DATE 4/11/19		
0001	11.00000 - UNFUNDED RETIREMENT LIABILITY		305,215.00
0002	11.00000.03917.009.000.0000.0000.00		
0003	11.00000.11111.233.000.0000.0000.00	1.00	
0004	11.00000.11111.235.000.0000.0000.00	223,822.74	
0005	11.00000.11115.235.000.0000.0000.00		31,037.93
0006	11.00000.11121.235.000.0000.0000.00	16,090.16	
0007	11.00000.12110.235.000.0000.0000.00		405.49
0008	11.00000.12120.235.000.0000.0000.00	6,468.09	
0009	11.00000.12130.235.000.0000.0000.00		7,972.12
0010	11.00000.12211.235.000.0000.0000.00		18,949.02
0011	11.00000.12212.235.000.0000.0000.00		7,333.07
0012	11.00000.12220.235.000.0000.0000.00	35,810.89	
0013	11.00000.12239.235.000.0000.0000.00		3,417.15
0014	11.00000.12316.235.000.0000.0000.00		4,359.67
0015	11.00000.12324.235.000.0000.0000.00	3,463.43	
		1,746.81	

0016	11.00000.12411.235.000.0000.0000.00	17,361.04	
0017	11.00000.12510.235.000.0000.0000.00	43,752.79	
0018	11.00000.12570.235.000.0000.0000.00	1,509.19	
0019	11.00000.12576.235.000.0000.0000.00		250.85
0020	11.00000.12611.235.000.0000.0000.00	17,732.25	
0021	11.00000.12621.235.000.0000.0000.00		3,425.67
0022	11.00000.12631.235.000.0000.0000.00	525.87	
0023	11.00000.12711.235.000.0000.0000.00	45,372.16	
0024	11.00000.12731.235.000.0000.0000.00		1,461.45
0025	11.00000.13111.235.000.0000.0000.00		17,867.00
0026	11.00000.13121.235.000.0000.0000.00		88,998.77
0027	11.00000.21210.235.000.0000.0000.00	28,280.99	
0028	11.00000.21215.235.000.0000.0000.00		8,968.00
0029	11.00000.21221.235.000.0000.0000.00		10,472.34
0030	11.00000.21223.235.000.0000.0000.00		3,619.03
0031	11.00000.21282.235.000.0000.0000.00		6,328.83
0032	11.00000.22130.235.000.0000.0000.00		13,123.54
0033	11.00000.22140.235.000.0000.0000.00	1,809.87	
0034	11.00000.22150.235.000.0000.0000.00	8,622.18	
0035	11.00000.22211.235.000.0000.0000.00		15,465.15
0036	11.00000.22711.235.000.0000.0000.00	1,676.40	
0037	11.00000.31311.235.000.0000.0000.00	6,444.63	
0038	11.00000.31331.235.000.0000.0000.00	2,816.39	
0039	11.00000.31345.235.000.0000.0000.00		148.25
0040	11.00000.31361.235.000.0000.0000.00	3,153.23	
0041	11.00000.31371.235.000.0000.0000.00	5,695.31	
0042	11.00000.31391.235.000.0000.0000.00		5,558.10
0043	11.00000.32411.235.000.0000.0000.00		4,111.45
0044	11.00000.41421.235.000.0000.0000.00		3,155.98
0045	11.00000.41471.235.000.0000.0000.00		3,034.11
0046	11.00000.91910.235.000.0000.0000.00	1,070.75	
0047	11.00000.11119.235.000.0000.0000.00 NEW	289.30	
0048	11.00000.12321.235.000.0000.0000.00	32,502.24	
0049	11.00000.12331.235.000.0000.0000.00	285.57	
0050	11.00000.12520.235.000.0000.0000.00 NEW	4,594.48	
0051	11.00000.12560.235.000.0000.0000.00 NEW	120.65	
0052	11.00000.12571.235.000.0000.0000.00 NEW	12,471.86	
0053	11.00000.12572.235.000.0000.0000.00 NEW	2,005.12	
0054	11.00000.12791.235.000.0000.0000.00 NEW	12,040.20	
0055	11.00000.21219.235.000.0000.0000.00 NEW	1,568.67	
0056	11.00000.22721.235.000.0000.0000.00 NEW	11,471.51	
0057	11.00000.91920.235.000.0000.0000.00 NEW	14,102.20	
0058	BUDGET SUPPLEMENT FOR FY2019 RETIREMENT		
0059	ALLOCATION FOR UNFUNDED LIABILITY; THIS		
0060	IS ON BEHALF PAYMENTS MADE BY THE STATE		
0061	FOR THE BENEFITS OF THE LEA DIRECTLY TO		
0062	THE CONSOLIDATED PUBLIC RETIREMENT		
0063	BOARD FOR THE UNFUNDED LIABILITY OF THE		
0064	TEACHERS RETIREMENT SYSTEM; SEE		
0065	ATTACHMENTS TO JOURNAL ENTRY FOR		
0066	DOCUMENTATION.		
	* J/E TOTALS	564,677.97	564,677.97
	MONTH - APRIL	NUMBER - 04112	ENTRY DATE 4/12/19
	11.00321 - SALE OF BUSES		
0001	11.00321.05302.009.000.0000.0000.00		7,620.00
0002	11.00321.12791.741.000.0000.0000.00	7,620.00	
0003	BUDGET SUPPLEMENT PROCEEDS FROM SALE OF		
0004	BUSES; SEE ATTACHMENTS TO JOURNAL ENTRY		
0005	FOR DOCUMENTATION.		
	* J/E TOTALS	7,620.00	7,620.00
	MONTH - APRIL	NUMBER - 04113	ENTRY DATE 4/15/19
	61.43930 - IDEA DISCRETIONARY		
0001	61.43930.04511.009.000.0000.0000.00 NEW		317.00
0002	61.43930.76191.911.000.0000.0000.00 NEW	8.48	
0003	61.43930.22213.582.000.0000.0000.00 NEW	308.52	
0004	BUDGET SUPPLEMENT FY19 IDEA DISCRETIONARY		
0005	GRANT; SEE ATTACHMENTS TO JOURNAL ENTRY		
0006	FOR DOCUMENTATION.		
	* J/E TOTALS	317.00	317.00
	MONTH - APRIL	NUMBER - 04114	ENTRY DATE 4/18/19
	61.28916 - SUMMER WV LEARNING		
0001	61.28916.03211.009.000.0000.0000.00		1,000.00
0002	61.28916.12170.643.000.0000.0000.00	1,000.00	
0003	BUDGET SUPPLEMENT FY19 SUMMER WV		
0004	LEARNING GRANT; SEE ATTACHMENTS TO		
0005	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	1,000.00	1,000.00
	MONTH - APRIL	NUMBER - 04115	ENTRY DATE 4/18/19
	61.28917 - SUMMER WV LEARNING		
0001	61.28917.03211.009.000.0000.0000.00 NEW		1,600.00
0002	61.28917.12170.643.000.0000.0000.00 NEW	1,600.00	
0003	BUDGET SUPPLEMENT FY19 SUMMER WV		
0004	LEARNING GRANT; SEE ATTACHMENTS TO		
0005	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	1,600.00	1,600.00
	MONTH - APRIL	NUMBER - 04116	ENTRY DATE 4/19/19
	61.49911 - MATH 4 LIFE		
0001	61.49911.04511.009.000.0000.0000.00 NEW		35,561.33
0002	61.49911.12213.581.000.0000.0000.00 NEW	1,000.00	
0003	61.49911.12213.114.000.0000.0000.00 NEW	5,000.00	
0004	61.49911.12213.221.000.0000.0000.00 NEW	410.00	
0005	61.49911.12213.233.000.0000.0000.00 NEW	800.00	
0006	61.49911.12213.262.000.0000.0000.00 NEW	15.00	
0007	61.49911.12213.331.000.0000.0000.00 NEW	27,000.00	
0008	61.49911.12213.611.000.0000.0000.00 NEW	384.57	
0009	61.49911.76191.911.000.0000.0000.00 NEW	951.76	
0010	BUDGET SUPPLEMENT FY19 MATH 4 LIFE GRANT		
0011	SEE ATTACHMENTS TO JOURNAL ENTRY FOR		
0012	DOCUMENTATION.		
	* J/E TOTALS	35,561.33	35,561.33
	MONTH - APRIL	NUMBER - 04118	ENTRY DATE 4/30/19
	11.00000 - MISCELLANEOUS REVENUE		
0001	11.00000.01515.009.000.0000.0000.00		30.91
0002	11.00000.01911.009.000.0000.0000.00		140.00
0003	11.00000.01914.009.000.0000.0000.00		78.17
0004	11.00000.01914.009.000.0000.0000.00		282.87
0005	11.00000.01914.009.000.0000.0000.00		146.57
0006	11.00000.01989.009.000.0000.0000.00		28.70
0007	11.00000.01989.009.000.0000.0000.00		3,935.88
0008	11.00000.01989.009.000.0000.0000.00		25.00
0009	11.00000.01989.009.000.0000.0000.00		100.00
0010	11.00000.01989.009.000.0000.0000.00		5,280.72
0011	11.00000.76321.842.000.0000.0000.00	10,048.82	

0012				
0013	11.00027.01989.009.000.0000.0000.00			50.00
0014	11.00027.01989.009.000.0000.0000.00			25.00
0015	11.00027.01989.009.000.0000.0000.00			25.00
0016	11.00027.11111.652.000.0000.0000.00	100.00		
0017				
0018	11.00101.01984.009.000.0000.0000.00			418.38
0019	11.00101.01984.009.000.0000.0000.00			249.85
0020	11.00101.01984.009.000.0000.0000.00			100.01
0021	11.00101.01984.009.000.0000.0000.00			540.48
0022	11.00101.01984.009.000.0000.0000.00			165.04
0023	11.00101.01989.009.000.0000.0000.00			40.00
0024	11.00101.11111.112.000.0000.0000.00	NEW	202.51	
0025	11.00101.11111.114.000.0000.0000.00	NEW	425.00	
0026	11.00101.11111.136.000.0000.0000.00	NEW	685.18	
0027	11.00101.11111.221.000.0000.0000.00	NEW	100.00	
0028	11.00101.11111.233.000.0000.0000.00	NEW	49.21	
0029	11.00101.11111.262.000.0000.0000.00	NEW	2.37	
0030	11.00101.12711.122.000.0000.0000.00		49.49	
0031				
0032	11.00189.01984.009.000.0000.0000.00			141.24
0033	11.00189.01984.009.000.0000.0000.00			160.29
0034	11.00189.01984.009.000.0000.0000.00			246.26
0035	11.00189.01984.009.000.0000.0000.00			88.72
0036	11.00189.01984.009.000.0000.0000.00			151.52
0037	11.00189.01984.009.000.0000.0000.00			130.78
0038	11.00189.12711.123.000.0000.0000.00		10.81	
0039	11.00189.12711.221.000.0000.0000.00		.83	
0040	11.00189.12711.233.000.0000.0000.00		.81	
0041	11.00189.12711.263.000.0000.0000.00		.23	
0042	11.00189.12711.122.000.0000.0000.00		906.13	
0043				
0044	11.00202.01984.009.000.0000.0000.00			120.88
0045	11.00202.01984.009.000.0000.0000.00			41.02
0046	11.00202.12711.122.000.0000.0000.00	NEW	161.90	
0047				
0048	11.00302.01984.009.000.0000.0000.00			365.59
0049	11.00202.11111.112.000.0000.0000.00	NEW	24.04	
0050	11.00202.11111.136.000.0000.0000.00	NEW	341.55	
0051				
0052	11.00303.01984.009.000.0000.0000.00			94.30
0053	11.00303.01989.009.000.0000.0000.00			20.29
0054	11.00303.12711.122.000.0000.0000.00		114.59	
0055				
0056	11.00501.01984.009.000.0000.0000.00			139.06
0057	11.00501.01984.009.000.0000.0000.00			139.46
0058	11.00501.01984.009.000.0000.0000.00			214.56
0059	11.00501.01984.009.000.0000.0000.00			213.89
0060	11.00501.01984.009.000.0000.0000.00			56.92
0061	11.00501.01984.009.000.0000.0000.00			57.02
0062	11.00501.01984.009.000.0000.0000.00			2,415.68
0063	11.00501.01984.009.000.0000.0000.00			1,135.62
0064	11.00501.01984.009.000.0000.0000.00			14.83
0065	11.00501.11111.112.000.0000.0000.00		58.65	
0066	11.00501.11111.114.000.0000.0000.00		310.53	
0067	11.00501.11111.136.000.0000.0000.00		556.82	
0068	11.00501.11111.221.000.0000.0000.00		70.83	
0069	11.00501.11111.233.000.0000.0000.00		26.66	
0070	11.00501.11111.262.000.0000.0000.00		1.65	
0071	11.00501.11111.656.000.0000.0000.00	NEW	1,241.88	
0072	11.00501.12711.122.000.0000.0000.00		240.80	
0073	11.00501.12711.142.000.0000.0000.00		14.75	
0074	11.00501.12711.221.000.0000.0000.00		48.98	
0075	11.00501.12711.233.000.0000.0000.00		38.62	
0076	11.00501.12711.263.000.0000.0000.00		13.39	
0077	11.00501.13121.122.000.0000.0000.00		148.33	
0078	11.00501.13121.123.000.0000.0000.00		144.63	
0079	11.00501.13121.221.000.0000.0000.00		22.42	
0080	11.00501.13121.233.000.0000.0000.00		21.97	
0081	11.00501.13121.264.000.0000.0000.00		7.50	
0082	11.00501.31345.136.000.0000.0000.00		66.20	
0083	11.00501.31345.221.000.0000.0000.00		5.06	
0084	11.00501.31345.262.000.0000.0000.00		.12	
0085	11.00501.31371.136.000.0000.0000.00		350.81	
0086	11.00501.31371.221.000.0000.0000.00	NEW	49.44	
0087	11.00501.31371.262.000.0000.0000.00	NEW	1.17	
0088	11.00501.91910.123.000.0000.0000.00		738.61	
0089	11.00501.91910.221.000.0000.0000.00	NEW	207.22	
0090	BUDGET SUPPLEMENT UNRESTRICTED AND LOCAL			
0091	PROJECT REVENUE FOR APRIL 2019; SEE			
0092	ATTACHMENTS TO JOURNAL ENTRY FOR			
0093	DOCUMENTATION.			
		* J/E TOTALS	17,610.51	17,610.51
	MONTH - APRIL	NUMBER - 04200	ENTRY DATE	4/05/19
	61.05810 - STATE CTE			
0001	61.05810.31311.114.000.0000.0000.00		75.00	
0002	61.05810.31311.221.000.0000.0000.00		5.73	
0003	61.05810.31311.233.000.0000.0000.00		5.62	
0004	61.05810.31311.262.000.0000.0000.00		.14	
0005	61.05810.31331.114.000.0000.0000.00		62.50	
0006	61.05810.31331.221.000.0000.0000.00		4.78	
0007	61.05810.31331.233.000.0000.0000.00		4.69	
0008	61.05810.31331.262.000.0000.0000.00		.12	
0009	61.05810.31333.114.000.0000.0000.00	NEW	25.00	
0010	61.05810.31333.221.000.0000.0000.00	NEW	1.91	
0011	61.05810.31333.233.000.0000.0000.00	NEW	1.87	
0012	61.05810.31333.262.000.0000.0000.00	NEW	.05	
0013	61.05810.31333.581.000.0000.0000.00		17.40	
0014	61.05810.31333.582.000.0000.0000.00		26.68	
0015	61.05810.31345.114.000.0000.0000.00		62.50	
0016	61.05810.31345.221.000.0000.0000.00		4.78	
0017	61.05810.31345.233.000.0000.0000.00		4.69	
0018	61.05810.31345.262.000.0000.0000.00		.12	
0019	61.05810.31345.114.000.0000.0000.00		25.00	
0020	61.05810.31345.611.000.0000.0000.00		201.78	
0021	61.05810.31361.114.000.0000.0000.00		62.50	
0022	61.05810.31361.221.000.0000.0000.00		4.77	
0023	61.05810.31361.233.000.0000.0000.00		4.69	
0024	61.05810.31361.262.000.0000.0000.00		.12	
0025	61.05810.31361.651.000.0000.0000.00	NEW	572.00	
0026	61.05810.31391.581.000.0000.0000.00	NEW	93.00	
0027	61.05810.31391.582.000.0000.0000.00		215.16	
0028	61.05810.31391.611.000.0000.0000.00		282.57	

0029	61.05810.31391.652.000.0000.0000.00 NEW	3,238.81	
0030	61.05810.31311.136.000.0000.0000.00		1,600.00
0031	61.05810.31311.582.000.0000.0000.00		538.01
0032	61.05810.31311.611.000.0000.0000.00		201.99
0033	61.05810.31331.136.000.0000.0000.00		1,100.00
0034	61.05810.31331.582.000.0000.0000.00		1,235.82
0035	61.05810.31331.591.000.0000.0000.00		27.19
0036	61.05810.31331.611.000.0000.0000.00		161.35
0037	61.05810.31333.611.000.0000.0000.00		139.62
0038	BUDGET TRANSFER WITHIN FY18 CTE TO		
0039	REDISTRIBUTE BUDGET; PER TONYA FERGUSON,		
0040	4/05/19; SEE ATTACHMENTS TO JOURNAL		
0041	ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	5,003.98	5,003.98
	MONTH - APRIL NUMBER - 04201	ENTRY DATE	4/05/19
	61.05920 - STATE CTE		
0001	61.05920.31361.651.000.0000.0000.00 NEW	698.00	
0002	61.05920.31361.611.000.0000.0000.00		698.00
0003	BUDGET TRANSFER WITHIN FY19 STATE CTE TO		
0004	REDISTRIBUTE BUDGET; PER TONYA FERGUSON,		
0005	4/05/19; SEE ATTACHMENTS TO JOURNAL		
0006	ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	698.00	698.00
	MONTH - APRIL NUMBER - 04202	ENTRY DATE	4/05/19
	61.05930 - STATE CTE		
0001	61.05930.31391.582.000.0000.0000.00	498.84	
0002	61.05930.31311.581.000.0000.0000.00		200.00
0003	61.05930.31311.582.000.0000.0000.00		298.84
0004	BUDGET TRANSFER WITHIN FY19 STATE CTE TO		
0005	REDISTRIBUTE BUDGET; PER TONYA FERGUSON,		
0006	4/05/19; SEE ATTACHMENTS TO JOURNAL		
0007	ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	498.84	498.84
	MONTH - APRIL NUMBER - 04203	ENTRY DATE	4/05/19
	61.50910 - CARL PERKINS		
0001	61.50910.31311.136.000.0000.0000.00	148.58	
0002	61.50910.31311.221.000.0000.0000.00	14.23	
0003	61.50910.31311.233.000.0000.0000.00	2.81	
0004	61.50910.31311.262.000.0000.0000.00	.34	
0005	61.50910.31311.611.000.0000.0000.00	155.41	
0006	61.50910.31331.114.000.0000.0000.00	75.00	
0007	61.50910.31331.114.000.0000.0000.00	132.38	
0008	61.50910.31331.136.000.0000.0000.00	15.00	
0009	61.50910.31331.221.000.0000.0000.00	86.00	
0010	61.50910.31331.233.000.0000.0000.00	5.62	
0011	61.50910.31331.262.000.0000.0000.00	.38	
0012	61.50910.31331.611.000.0000.0000.00	3,956.01	
0013	61.50910.31333.114.000.0000.0000.00	75.00	
0014	61.50910.31333.136.000.0000.0000.00	148.58	
0015	61.50910.31333.221.000.0000.0000.00	17.08	
0016	61.50910.31333.233.000.0000.0000.00	5.62	
0017	61.50910.31333.262.000.0000.0000.00	.41	
0018	61.50910.31333.581.000.0000.0000.00	15.83	
0019	61.50910.31333.611.000.0000.0000.00	816.10	
0020	61.50910.31345.114.000.0000.0000.00	75.00	
0021	61.50910.31345.221.000.0000.0000.00	5.73	
0022	61.50910.31345.233.000.0000.0000.00	5.62	
0023	61.50910.31345.651.000.0000.0000.00 NEW	13.38	
0024	61.50910.31361.114.000.0000.0000.00	75.00	
0025	61.50910.31361.221.000.0000.0000.00	5.72	
0026	61.50910.31361.233.000.0000.0000.00	5.62	
0027	61.50910.31361.262.000.0000.0000.00	.14	
0028	61.50910.31391.611.000.0000.0000.00	429.76	
0029	61.50910.32711.122.000.0000.0000.00	141.71	
0030	61.50910.32711.221.000.0000.0000.00	10.83	
0031	61.50910.32711.233.000.0000.0000.00	10.63	
0032	61.50910.32711.263.000.0000.0000.00	2.97	
0033	61.50910.31311.114.000.0000.0000.00		453.03
0034	61.50910.31311.331.000.0000.0000.00		539.97
0035	61.50910.31311.581.000.0000.0000.00		55.00
0036	61.50910.31331.582.000.0000.0000.00		3,525.26
0037	61.50910.31345.136.000.0000.0000.00		233.89
0038	61.50910.31345.611.000.0000.0000.00		1,349.29
0039	61.50910.31361.136.000.0000.0000.00		256.00
0040	61.50910.31361.611.000.0000.0000.00		40.05
0041	BUDGET TRANSFER WITHIN FY19 CARL PERKINS		
0042	TO REDISTRIBUTE BUDGET; PER TONYA		
0043	FERGUSON, 4/05/19; SEE ATTACHMENTS TO		
0044	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	6,452.49	6,452.49
	MONTH - APRIL NUMBER - 04204	ENTRY DATE	4/08/19
	61.05810 - STATE CTE		
0001	61.05810.31345.535.000.0000.0000.00 NEW	25.00	
0002	61.05810.31361.651.000.0000.0000.00	.93	
0003	61.05810.31333.611.000.0000.0000.00		25.93
0004	BUDGET TRANSFER WITHIN FY18 STATE CTE TO		
0005	REDISTRIBUTE BUDGET; PER TONYA FERGUSON,		
0006	4/05/19; SEE ATTACHMENTS TO JOURNAL		
0007	ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	25.93	25.93
	MONTH - APRIL NUMBER - 04205	ENTRY DATE	4/08/19
	61.50910 - CARL PERKINS		
0001	61.50910.31331.136.000.0000.0000.00	117.38	
0002	61.50910.31331.582.000.0000.0000.00	3,525.26	
0003	61.50910.31345.262.000.0000.0000.00	.14	
0004	61.50910.31331.114.000.0000.0000.00		117.52
0005	61.50910.31331.586.000.0000.0000.00		3,525.26
0006	BUDGET TRANSFER WITHIN FY19 CARL PERKINS		
0007	TO REDISTRIBUTE BUDGET; PER TONYA		
0008	FERGUSON, 4/05/19; SEE ATTACHMENTS TO		
0009	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	3,642.78	3,642.78
	MONTH - APRIL NUMBER - 04206	ENTRY DATE	4/08/19
	61.45900 - TITLE III		
0001	61.45900.04511.009.000.0000.0000.00	442.00	
0002	61.45900.04711.009.000.0000.0000.00 NEW		442.00
0003	BUDGET TRANSFER TO CORRECT REVENUE		
0004	ACCOUNT; REIMBURSEMENTS FOR THIS GRANT		
0005	WILL BE FROM MONONGALIA COUNTY; SEE		
0006	ATTACHMENTS TO JOURNAL ENTRY FOR		
0007	DOCUMENTATION.		
	* J/E TOTALS	442.00	442.00
	MONTH - APRIL NUMBER - 04207	ENTRY DATE	4/09/19

	41.25930 - PES/PMS DRAINAGE REPAIRS		
0001	41.00000.76321.842.000.0000.0000.00		3,959.00
0002	41.00000.76271.911.000.0000.0000.00	3,959.00	
0003	41.25930.05281.009.000.0000.0000.00 NEW		3,959.00
0004	41.25930.12631.451.000.0000.0000.00 NEW	3,959.00	
0005	BUDGET TRANSFER FROM PERMANENT		
0006	IMPROVEMENT FUND RESERVE FOR		
0007	CONTINGENCIES TO 41.25930 FOR PES/PMS		
0008	DRAINAGE REPAIRS; SEE ATTACHMENTS TO		
0009	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	7,918.00	7,918.00
	MONTH - APRIL NUMBER - 04208	ENTRY DATE	4/12/19
	61.28911 - STEM INITIATIVE		
0001	61.28911.11111.611.000.0000.0000.00		99.04
0002	61.28911.12711.122.000.0000.0000.00 NEW	99.04	
0003	BUDGET TRANSFER WITHIN FY19 STEM		
0004	INITIATIVE TO REDISTRIBUTE BUDGET; SEE		
0005	ATTACHMENTS TO JOURNAL ENTRY FOR		
0006	DOCUMENTATION.		
	* J/E TOTALS	99.04	99.04
	MONTH - APRIL NUMBER - 04209	ENTRY DATE	4/19/19
	61.40910 - TITLE II		
0001	61.40910.12213.112.000.0000.0000.00	183.12	
0002	61.40910.12213.136.000.0000.0000.00	2,000.00	
0003	61.40910.12213.233.000.0000.0000.00	200.00	
0004	61.40910.11115.111.000.0000.0000.00		2,383.12
0005	BUDGET TRANSFER WITHIN FY19 TITLE II TO		
0006	REDISTRIBUTE BUDGET; PER JEFF KITTLE,		
0007	4/17/19; SEE ATTACHMENTS TO JOURNAL		
0008	ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	2,383.12	2,383.12
	MONTH - APRIL NUMBER - 04210	ENTRY DATE	4/19/19
	61.08910 - PROFESSIONAL STAFF DEVELOPMENT		
0001	61.08910.12213.112.000.0000.0000.00	197.79	
0002	61.08910.12213.136.000.0000.0000.00	148.58	
0003	61.08910.12213.221.000.0000.0000.00	26.85	
0004	61.08910.12213.233.000.0000.0000.00	12.67	
0005	61.08910.12213.262.000.0000.0000.00	.62	
0006	61.08910.12213.331.000.0000.0000.00	90.00	
0007	61.08910.12213.582.000.0000.0000.00	230.34	
0008	61.08910.12213.611.000.0000.0000.00		706.85
0009	BUDGET TRANSFER WITHIN FY19 PROFESSIONAL		
0010	STAFF DEVELOPMENT TO REDISTRIBUTE BUDGET		
0011	SEE ATTACHMENTS TO JOURNAL ENTRY FOR		
0012	DOCUMENTATION.		
	* J/E TOTALS	706.85	706.85
	MONTH - APRIL NUMBER - 04211	ENTRY DATE	4/19/19
	61.41940 - TITLE I SIG		
0001	61.41940.12213.331.000.0000.0000.00	6,845.00	
0002	61.41940.12711.122.000.0000.0000.00		6,845.00
0003	BUDGET TRANSFER WITHIN FY19 TITLE I SIG		
0004	TO REDISTRIBUTE BUDGET; PER JEFF KITTLE,		
0005	4/17/19; SEE ATTACHMENTS TO JOURNAL		
0006	ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	6,845.00	6,845.00
	MONTH - APRIL NUMBER - 04212	ENTRY DATE	4/19/19
	61.42910 - TITLE IV		
0001	61.42910.11111.136.000.0000.0000.00 NEW	407.26	
0002	61.42910.11111.221.000.0000.0000.00 NEW	41.07	
0003	61.42910.11111.262.000.0000.0000.00 NEW	.97	
0004	61.42910.12170.643.000.0000.0000.00	.39	
0005	61.42910.11111.131.000.0000.0000.00		1,370.66
0006	61.42910.11111.651.000.0000.0000.00		4,000.00
0007	61.42910.11111.611.000.0000.0000.00		327.27
0008	61.42910.11111.652.000.0000.0000.00		809.00
0009	61.42910.12213.331.000.0000.0000.00		17,039.80
0010	61.42910.11111.611.000.0000.0000.00	23,097.04	
0011	BUDGET TRNASFER WITHIN FY19 TITLE IV TO		
0012	REDISTRIBUTE BUDGET; PER DAVE JEFF,		
0013	4/17/19; SEE ATTACHMENTS TO JOURNAL		
0014	ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	23,546.73	23,546.73
	MONTH - APRIL NUMBER - 04213	ENTRY DATE	4/19/19
	61.01910 - STEP 7		
0001	61.01910.11111.643.101.0000.0000.00	14.00	
0002	61.01910.11111.611.101.0000.0000.00		14.00
0003	BUDGET TRANSFER WITHIN FY19 STEP 7 TO		
0004	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0005	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	14.00	14.00
	MONTH - APRIL NUMBER - 04214	ENTRY DATE	4/19/19
	61.08850 - ACADEMIC CURRICULUM TRIPS		
0001	61.08850.12711.122.000.0000.0000.00 NEW	694.42	
0002	61.08850.12711.142.000.0000.0000.00 NEW	61.74	
0003	61.08850.12711.233.000.0000.0000.00 NEW	52.09	
0004	61.08850.12781.513.000.0000.0000.00 NEW	1,500.00	
0005	61.08850.12711.221.000.0000.0000.00		120.15
0006	61.08850.12711.232.000.0000.0000.00		194.00
0007	61.08850.12711.263.000.0000.0000.00		39.17
0008	61.08850.12711.123.000.0000.0000.00		1,954.93
0009	BUDGET TRANSFER WITHIN FY18 ACADEMIC		
0010	CURRICULUM TRIPS TO REDISTRIBUTE BUDGET;		
0011	SEE ATTACHMENTS TO JOURNAL ENTRY FOR		
0012	DOCUMENTATION.		
	* J/E TOTALS	2,308.25	2,308.25
	MONTH - APRIL NUMBER - 04215	ENTRY DATE	4/19/19
	61.08910 - PROFESSIONAL STAFF DEVELOPMENT		
0001	61.08910.12213.136.000.0000.0000.00	129.34	
0002	61.08910.12213.221.000.0000.0000.00	9.89	
0003	61.08910.12213.262.000.0000.0000.00	.23	
0004	61.08910.12213.611.000.0000.0000.00		139.46
0005	BUDGET TRANSFER WITHIN FY19 PROFESSIONAL		
0006	STAFF DEVELOPMENT TO REDISTRIBUTE BUDGET		
0007	SEE ATTACHMENTS TO JOURNAL ENTRY FOR		
0008	DOCUMENTATION.		
	* J/E TOTALS	139.46	139.46
	MONTH - APRIL NUMBER - 04216	ENTRY DATE	4/19/19
	61.08980 - STEP 7B		
0001	61.08980.12239.111.000.0000.0000.00		.02
0002	61.08980.12239.211.000.0000.0000.00		.02
0003	61.08980.12239.218.000.0000.0000.00		.02
0004	61.08980.12239.233.000.0000.0000.00		.01
0005	61.08980.12239.262.000.0000.0000.00	.03	

0006	61.08980.12239.656.000.0000.0000.00	102.22	
0007	61.08980.12586.651.000.0000.0000.00	8.97	
0008	61.08980.11111.651.000.0000.0000.00		111.15
0009	BUDGET TRANSFER WITHIN FY19 STEP 7B TO		
0010	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0011	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	111.22	111.22
	MONTH - APRIL NUMBER - 04217	ENTRY DATE	4/19/19
	61.88910 - CHILD NUTRITION		
0001	61.88910.13111.221.000.0000.0000.00	.02	
0002	61.88910.13111.231.000.0000.0000.00		.01
0003	61.88910.13111.262.000.0000.0000.00		.05
0004	61.88910.13111.581.000.0000.0000.00	.04	
0005	61.88910.13121.122.000.0000.0000.00	48.40	
0006	61.88910.13121.141.000.0000.0000.00	350.88	
0007	61.88910.13121.144.000.0000.0000.00	1,073.50	
0008	61.88910.13121.145.000.0000.0000.00	146.75	
0009	61.88910.13121.221.000.0000.0000.00	37.00	
0010	61.88910.13121.233.000.0000.0000.00	14.66	
0011	61.88910.13121.262.000.0000.0000.00		16.45
0012	61.88910.13121.264.000.0000.0000.00	14.01	
0013	61.88910.13121.611.000.0000.0000.00	2,910.00	
0014	61.88910.13121.619.000.0000.0000.00 NEW	8,957.84	
0015	61.88910.13121.636.000.0000.0000.00	144.93	
0016	61.88910.13121.733.000.0000.0000.00		11,815.49
0017	61.88910.13121.891.000.0000.0000.00		1,866.03
0018	BUDGET TRANSFER WITHIN FY19 CHILD		
0019	NUTRITION TO REDISTRIBUTE BUDGET; SEE		
0020	ATTACHMENTS TO JOURNAL ENTRY FOR		
0021	DOCUMENTATION.		
	* J/E TOTALS	13,698.03	13,698.03
	MONTH - APRIL NUMBER - 04218	ENTRY DATE	4/19/19
	61.88950 - CHILD/ADULT CARE		
0001	61.88950.13121.122.000.0000.0000.00	450.50	
0002	61.88950.13121.123.000.0000.0000.00	186.99	
0003	61.88950.13121.221.000.0000.0000.00	48.75	
0004	61.88950.13121.233.000.0000.0000.00	47.81	
0005	61.88950.13121.264.000.0000.0000.00	16.33	
0006	61.88950.13121.636.000.0000.0000.00	186.20	
0007	61.88950.13121.632.000.0000.0000.00		936.58
0008	BUDGET TRANSFER WITHIN FY19 CHILD/ADULT		
0009	CARE TO REDISTRIBUTE BUDGET; SEE		
0010	ATTACHMENTS TO JOURNAL ENTRY FOR		
0011	DOCUMENTATION.		
	* J/E TOTALS	936.58	936.58
	MONTH - APRIL NUMBER - 04219	ENTRY DATE	4/19/19
	61.88983 - FRESH FRUITS & VEGETABLES		
0001	61.88983.13121.123.000.0000.0000.00	15.88	
0002	61.88983.13121.122.000.0000.0000.00		15.88
0003	BUDGET TRANSFER WITHIN FY19 FRESH FRUITS		
0004	AND VEGETABLES TO REDISTRIBUTE BUDGET;		
0005	SEE ATTACHMENTS TO JOURNAL ENTRY FOR		
0006	DOCUMENTATION.		
	* J/E TOTALS	15.88	15.88
	MONTH - APRIL NUMBER - 04220	ENTRY DATE	4/19/19
	61.91004 - FUEL UP TO PLAY 60		
0001	61.91004.12631.613.000.0000.0000.00 NEW	293.72	
0002	61.91004.11111.611.000.0000.0000.00		105.16
0003	61.91004.11111.652.000.0000.0000.00		300.00
0004	61.91004.13121.636.000.0000.0000.00		250.00
0005	61.91004.13121.611.000.0000.0000.00	361.44	
0006	BUDGET TRANSFER WITHIN FY19 FUEL UP TO		
0007	PLAY 60 TO REDISTRIBUTE BUDGET; SEE		
0008	ATTACHMENTS TO JOURNAL ENTRY FOR		
0009	DOCUMENTATION.		
	* J/E TOTALS	655.16	655.16
	MONTH - APRIL NUMBER - 04221	ENTRY DATE	4/24/19
	61.01906 - STEP 7		
0001	61.01906.11121.611.000.0000.0000.00	17.50	
0002	61.01906.11111.641.000.0000.0000.00		17.50
0003	BUDGET TRANSFER WITHIN FY19 STEP 7 TO		
0004	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0005	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	17.50	17.50
	MONTH - APRIL NUMBER - 04222	ENTRY DATE	4/24/19
	61.01907 - STEP 7		
0001	61.01907.11111.581.000.0000.0000.00	859.91	
0002	61.01907.12120.581.000.0000.0000.00	148.48	
0003	61.01907.12520.581.000.0000.0000.00 NEW	74.24	
0004	61.01907.12411.581.000.0000.0000.00		1,082.63
0005	BUDGET TRANSFER WITHIN FY19 STEP 7 TO		
0006	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0007	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	1,082.63	1,082.63
	MONTH - APRIL NUMBER - 04223	ENTRY DATE	4/24/19
	61.01917 - STEP 7		
0001	61.01917.12574.331.501.0000.0000.00	161.32	
0002	61.01917.11111.652.303.0000.0000.00		26.99
0003	61.01917.11111.651.303.0000.0000.00		134.33
0004	BUDGET TRANSFER WITHIN FY19 STEP 7 TO		
0005	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0006	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	161.32	161.32
	MONTH - APRIL NUMBER - 04224	ENTRY DATE	4/24/19
	61.88950 - CHILD/ADULT CARE		
0001	61.88950.13121.581.000.0000.0000.00	300.00	
0002	61.88950.13121.632.000.0000.0000.00	136.58	
0003	61.88950.13121.634.000.0000.0000.00		436.58
0004	BUDGET TRANSFER WITHIN FY19 CHILD/ADULT		
0005	CARE TO REDISTRIBUTE BUDGET; SEE		
0006	ATTACHMENTS TO JOURNAL ENTRY FOR		
0007	DOCUMENTATION.		
	* J/E TOTALS	436.58	436.58
	MONTH - APRIL NUMBER - 04225	ENTRY DATE	4/24/19
	61.88983 - FRESH FRUITS AND VEGETABLES		
0001	61.88983.13121.634.000.0000.0000.00	307.61	
0002	61.88983.13121.636.000.0000.0000.00		307.61
0003	BUDGET TRANSFER WITHIN FY19 FRESH FRUITS		
0004	AND VEGETABLES TO REDISTRIBUTE BUDGET;		
0005	SEE ATTACHMENTS TO JOURNAL ENTRY FOR		
0006	DOCUMENTATION.		
	* J/E TOTALS	307.61	307.61
	MONTH - APRIL NUMBER - 04226	ENTRY DATE	4/30/19

	61.88910 - CHILD NUTRITION		
0001	61.88910.01611.009.000.0000.0000.00		923.03
0002	61.88910.01621.009.000.0000.0000.00		112.00
0003	61.88910.01984.009.000.0000.0000.00		36.33
0004	61.88910.04653.009.000.0000.0000.00		70,733.21
0005	61.88910.04651.009.000.0000.0000.00	71,804.57	
0006	BUDGET TRANSFER WITHIN FY19 CHILD		
0007	NUTRITION REVENUE ACCOUNTS TO		
0008	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0009	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	71,804.57	71,804.57
	MONTH - APRIL NUMBER - 04227	ENTRY DATE	4/30/19
	61.41612 - TITLE I SIG		
0001	61.41612.11111.221.000.0000.0000.00		4.32
0002	61.41612.11111.233.000.0000.0000.00	.01	
0003	61.41612.11111.262.000.0000.0000.00		.01
0004	61.41612.11111.653.000.0000.0000.00	640.35	
0005	61.41612.11119.611.000.0000.0000.00	200.00	
0006	61.41612.12110.221.000.0000.0000.00	.03	
0007	61.41612.12110.233.000.0000.0000.00		.01
0008	61.41612.12711.122.000.0000.0000.00	290.91	
0009	61.41612.12711.221.000.0000.0000.00	22.25	
0010	61.41612.12711.233.000.0000.0000.00	21.82	
0011	61.41612.12711.263.000.0000.0000.00	6.08	
0012	61.41612.12170.112.000.0000.0000.00		1,177.11
0013	BUDGET TRANSFER WITHIN FY16 TITLE I TO		
0014	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0015	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	1,181.45	1,181.45
	MONTH - APRIL NUMBER - 04300	ENTRY DATE	4/04/19
	11.00000 - PAYROLL		
0001	11.00000.11111.111.000.0000.0000.00		100,000.00
0002	11.00000.76321.842.000.0000.0000.00	100,000.00	
0003	BUDGET TRANSFER FROM PAYROLL TO RESERVE		
0004	FOR CONTINGENCIES; SEE ATTACHMENTS TO		
0005	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	100,000.00	100,000.00
	MONTH - APRIL NUMBER - 04301	ENTRY DATE	4/24/19
	11.00000 - MAINTENANCE		
0001	11.00000.12621.431.000.0000.0000.00	2,771.42	
0002	11.00000.12621.532.000.0000.0000.00	178.59	
0003	11.00000.12621.551.000.0000.0000.00 NEW	250.00	
0004	11.00000.12621.613.000.0000.0000.00	24,685.09	
0005	11.00000.12621.666.000.0000.0000.00 NEW	196.00	
0006	11.00000.12621.819.000.0000.0000.00	200.00	
0007	11.00000.12611.622.000.0000.0000.00		28,281.10
0008	BUDGET TRANSFER WITHIN MAINTENANCE TO		
0009	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0010	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	28,281.10	28,281.10
	MONTH - APRIL NUMBER - 04302	ENTRY DATE	4/25/19
	11.00000 - GENERAL FUND		
0001	11.00000.12331.581.000.0000.0000.00 NEW	34.22	
0002	11.00000.12510.331.000.0000.0000.00	245.00	
0003	11.00000.12560.331.000.0000.0000.00	6.66	
0004	11.00000.12560.551.000.0000.0000.00	423.20	
0005	11.00000.12571.651.000.0000.0000.00 NEW	89.98	
0006	11.00000.12531.611.000.0000.0000.00		799.06
0007	BUDGET TRANSFER WITHIN GENERAL FUND TO		
0008	REDISTRIBUTE BUDGET; SEE ATTACHMENTS TO		
0009	JOURNAL ENTRY FOR DOCUMENTATION.		
	* J/E TOTALS	799.06	799.06
	MONTH - APRIL NUMBER - 04303	ENTRY DATE	4/25/19
	11.00000 - TRANSPORTATION		
0001	11.00000.12731.431.000.0000.0000.00	12,115.35	
0002	11.00000.12731.611.000.0000.0000.00	1,012.89	
0003	11.00000.12731.621.000.0000.0000.00	1,000.00	
0004	11.00000.76321.842.000.0000.0000.00		14,128.24
0005	BUDGET TRANSFER FROM RESERVE FOR		
0006	CONTINGENCIES TO TRANSPORTATION TO		
0007	COVER PROJECTED EXPENDITURES; SEE		
0008	ATTACHMENTS TO JOURNAL ENTRY FOR		
0009	DOCUMENTATION.		
	* J/E TOTALS	14,128.24	14,128.24
	MONTH - APRIL NUMBER - 04304	ENTRY DATE	4/29/19
	11.00000 - PAYROLL ACCOUNTS		
0001	11.00000.12621.123.000.0000.0000.00	257.08	
0002	11.00000.12711.123.000.0000.0000.00	110.45	
0003	11.00000.12731.123.000.0000.0000.00	303.03	
0004	11.00000.22721.123.000.0000.0000.00	4,259.58	
0005	11.00000.11111.111.000.0000.0000.00		4,930.14
0006	OVERTIME		
0007			
0008	11.00000.11111.134.000.0000.0000.00	8,861.47	
0009	11.00000.11111.135.000.0000.0000.00	1,706.26	
0010	11.00000.11111.138.000.0000.0000.00	1,690.54	
0011	11.00000.11111.141.000.0000.0000.00	13.44	
0012	11.00000.11111.144.000.0000.0000.00	1,397.28	
0013	11.00000.11111.145.000.0000.0000.00	196.58	
0014	11.00000.11115.134.000.0000.0000.00	74.29	
0015	11.00000.11121.134.000.0000.0000.00	250.13	
0016	11.00000.11121.135.000.0000.0000.00	133.72	
0017	11.00000.11121.141.000.0000.0000.00	76.07	
0018	11.00000.11121.144.000.0000.0000.00	225.79	
0019	11.00000.11121.148.000.0000.0000.00	1,783.27	
0020	11.00000.12130.131.000.0000.0000.00	369.02	
0021	11.00000.12130.134.000.0000.0000.00	148.57	
0022	11.00000.12220.134.000.0000.0000.00	74.29	
0023	11.00000.12220.135.000.0000.0000.00	111.23	
0024	11.00000.12220.144.000.0000.0000.00	89.24	
0025	11.00000.12411.139.000.0000.0000.00 NEW	70.52	
0026	11.00000.12411.141.000.0000.0000.00	.94	
0027	11.00000.12411.144.000.0000.0000.00	455.15	
0028	11.00000.12411.145.000.0000.0000.00	623.56	
0029	11.00000.12510.139.000.0000.0000.00 NEW	7.84	
0030	11.00000.12510.141.000.0000.0000.00	1.54	
0031	11.00000.12510.144.000.0000.0000.00	862.76	
0032	11.00000.12510.145.000.0000.0000.00	360.45	
0033	11.00000.12611.141.000.0000.0000.00	.40	
0034	11.00000.12611.144.000.0000.0000.00	1,108.79	
0035	11.00000.12611.145.000.0000.0000.00	157.96	
0036	11.00000.12611.146.000.0000.0000.00 NEW	78.97	
0037	11.00000.12611.148.000.0000.0000.00	2,984.60	

0038	11.00000.12711.141.000.0000.0000.00	110.80	
0039	11.00000.12711.144.000.0000.0000.00	2,348.35	
0040	11.00000.12711.145.000.0000.0000.00	278.20	
0041	11.00000.12711.149.000.0000.0000.00	182.63	
0042	11.00000.12731.141.000.0000.0000.00	4.96	
0043	11.00000.12731.144.000.0000.0000.00	139.10	
0044	11.00000.21210.131.000.0000.0000.00	6,397.66	
0045	11.00000.21210.134.000.0000.0000.00	1,291.50	
0046	11.00000.21210.135.000.0000.0000.00	132.38	
0047	11.00000.21210.138.000.0000.0000.00	2,704.70	
0048	11.00000.21210.141.000.0000.0000.00	.55	
0049	11.00000.21210.144.000.0000.0000.00	156.84	
0050	11.00000.21221.131.000.0000.0000.00	3,729.20	
0051	11.00000.21221.141.000.0000.0000.00	2,781.03	
0052	11.00000.21223.131.000.0000.0000.00	2,457.46	
0053	11.00000.21282.134.000.0000.0000.00	14.86	
0054	11.00000.21282.135.000.0000.0000.00	14.86	
0055	11.00000.21282.141.000.0000.0000.00	12.22	
0056	11.00000.21282.144.000.0000.0000.00	31.96	
0057	11.00000.21282.148.000.0000.0000.00	290.28	
0058	11.00000.22721.142.000.0000.0000.00	253.83	
0059	11.00000.31311.134.000.0000.0000.00	349.66	
0060	11.00000.31311.135.000.0000.0000.00	132.38	
0061	11.00000.31331.135.000.0000.0000.00	148.58	
0062	11.00000.31345.134.000.0000.0000.00	109.16	
0063	11.00000.31371.134.000.0000.0000.00	111.44	
0064	11.00000.31391.134.000.0000.0000.00	213.74	
0065	11.00000.41421.134.000.0000.0000.00	75.57	
0066	11.00000.11111.131.000.0000.0000.00		18,025.13
0067	11.00000.11111.111.000.0000.0000.00		30,363.44
0068	SUBSTITUTES		
0069			
0070	11.00000.11111.215.000.0000.0000.00	7,453.00	
0071	11.00000.11111.218.000.0000.0000.00		274.48
0072	11.00000.11115.215.000.0000.0000.00	317.00	
0073	11.00000.11121.211.000.0000.0000.00		.01
0074	11.00000.12130.211.000.0000.0000.00		.02
0075	11.00000.12212.211.000.0000.0000.00	.01	
0076	11.00000.12212.218.000.0000.0000.00	.01	
0077	11.00000.12239.211.000.0000.0000.00		.01
0078	11.00000.12239.218.000.0000.0000.00		.01
0079	11.00000.12329.211.000.0000.0000.00		.01
0080	11.00000.12411.211.000.0000.0000.00		693.99
0081	11.00000.12411.215.000.0000.0000.00	436.00	
0082	11.00000.12510.211.000.0000.0000.00		1,041.01
0083	11.00000.12510.215.000.0000.0000.00	208.00	
0084	11.00000.12510.218.000.0000.0000.00		.01
0085	11.00000.12520.211.000.0000.0000.00	.02	
0086	11.00000.12520.218.000.0000.0000.00	.02	
0087	11.00000.12570.211.000.0000.0000.00	.01	
0088	11.00000.12570.218.000.0000.0000.00	.01	
0089	11.00000.12611.211.000.0000.0000.00		3,946.02
0090	11.00000.12611.218.000.0000.0000.00		915.02
0091	11.00000.12621.215.000.0000.0000.00	1,080.00	
0092	11.00000.12711.215.000.0000.0000.00	2,329.00	
0093	11.00000.12731.215.000.0000.0000.00	648.00	
0094	11.00000.12911.211.000.0000.0000.00		.01
0095	11.00000.12911.218.000.0000.0000.00		.01
0096	11.00000.21210.215.000.0000.0000.00	532.00	
0097	11.00000.21282.211.000.0000.0000.00		.03
0098	11.00000.21282.218.000.0000.0000.00		.02
0099	11.00000.31345.211.000.0000.0000.00		147.10
0100	11.00000.31345.218.000.0000.0000.00		91.50
0101	11.00000.31371.218.000.0000.0000.00	.01	
0102	11.00000.31391.215.000.0000.0000.00	204.00	
0103	11.00000.41421.218.000.0000.0000.00	.01	
0104	11.00000.11111.211.000.0000.0000.00		6,097.84
0105	HEALTH INSURANCE		
0106			
0107	11.00000.11111.112.000.0000.0000.00	6,035.51	
0108	11.00000.11111.115.000.0000.0000.00	4,010.77	
0109	11.00000.11111.121.000.0000.0000.00		.01
0110	11.00000.11111.221.000.0000.0000.00	2,904.36	
0111	11.00000.11111.231.000.0000.0000.00	135.14	
0112	11.00000.11111.232.000.0000.0000.00	4.83	
0113	11.00000.11111.233.000.0000.0000.00	627.08	
0114	11.00000.11111.262.000.0000.0000.00	68.47	
0115	11.00000.11115.221.000.0000.0000.00	5.69	
0116	11.00000.11115.262.000.0000.0000.00	.13	
0117	11.00000.11121.121.000.0000.0000.00	.02	
0118	11.00000.11121.221.000.0000.0000.00	176.51	
0119	11.00000.11121.233.000.0000.0000.00		.05
0120	11.00000.11121.262.000.0000.0000.00	4.55	
0121	11.00000.12110.121.000.0000.0000.00		.01
0122	11.00000.12110.221.000.0000.0000.00	.01	
0123	11.00000.12110.231.000.0000.0000.00		.01
0124	11.00000.12110.233.000.0000.0000.00		.01
0125	11.00000.12120.221.000.0000.0000.00		5.66
0126	11.00000.12120.233.000.0000.0000.00		.01
0127	11.00000.12130.111.000.0000.0000.00	2,918.00	
0128	11.00000.12130.221.000.0000.0000.00	261.62	
0129	11.00000.12130.233.000.0000.0000.00	218.84	
0130	11.00000.12130.262.000.0000.0000.00	6.19	
0131	11.00000.12211.221.000.0000.0000.00		.68
0132	11.00000.12211.233.000.0000.0000.00	.01	
0133	11.00000.12211.262.000.0000.0000.00		.01
0134	11.00000.12212.111.000.0000.0000.00	.01	
0135	11.00000.12212.221.000.0000.0000.00	.02	
0136	11.00000.12212.231.000.0000.0000.00	.01	
0137	11.00000.12212.262.000.0000.0000.00	.03	
0138	11.00000.12220.111.000.0000.0000.00		.02
0139	11.00000.12220.121.000.0000.0000.00		.03
0140	11.00000.12220.221.000.0000.0000.00	21.02	
0141	11.00000.12220.231.000.0000.0000.00	.02	
0142	11.00000.12220.233.000.0000.0000.00	.01	
0143	11.00000.12220.262.000.0000.0000.00	.50	
0144	11.00000.12239.111.000.0000.0000.00		.02
0145	11.00000.12239.221.000.0000.0000.00		.01
0146	11.00000.12239.233.000.0000.0000.00		.01
0147	11.00000.12239.262.000.0000.0000.00		.02
0148	11.00000.12621.122.000.0000.0000.00	555.60	
0149	11.00000.12621.221.000.0000.0000.00	42.51	
0150	11.00000.12311.221.000.0000.0000.00	110.16	

0151	11.00000.12621.233.000.0000.0000.00	41.67	
0152	11.00000.12311.262.000.0000.0000.00	2.61	
0153	11.00000.12621.264.000.0000.0000.00	14.22	
0154	11.00000.12321.221.000.0000.0000.00		.01
0155	11.00000.12324.221.000.0000.0000.00		1.02
0156	11.00000.12329.221.000.0000.0000.00	.02	
0157	11.00000.12329.231.000.0000.0000.00	.02	
0158	11.00000.12329.262.000.0000.0000.00	.02	
0159	11.00000.12331.122.000.0000.0000.00	97.23	
0160	11.00000.12331.221.000.0000.0000.00	7.44	
0161	11.00000.12331.233.000.0000.0000.00	7.29	
0162	11.00000.12331.264.000.0000.0000.00	2.49	
0163	11.00000.12411.111.000.0000.0000.00		.03
0164	11.00000.12411.121.000.0000.0000.00	.01	
0165	11.00000.12411.221.000.0000.0000.00	97.78	
0166	11.00000.12411.233.000.0000.0000.00	.06	
0167	11.00000.12411.262.000.0000.0000.00	2.12	
0168	11.00000.12510.121.000.0000.0000.00	.04	
0169	11.00000.12510.221.000.0000.0000.00	113.34	
0170	11.00000.12510.232.000.0000.0000.00		.01
0171	11.00000.12510.233.000.0000.0000.00		.11
0172	11.00000.12510.262.000.0000.0000.00	2.14	
0173	11.00000.12520.121.000.0000.0000.00		.01
0174	11.00000.12520.221.000.0000.0000.00		.16
0175	11.00000.12520.233.000.0000.0000.00		.02
0176	11.00000.12520.264.000.0000.0000.00	.05	
0177	11.00000.12560.233.000.0000.0000.00	.04	
0178	11.00000.12570.233.000.0000.0000.00		.02
0179	11.00000.12571.221.000.0000.0000.00		.06
0180	11.00000.12571.262.000.0000.0000.00		.01
0181	11.00000.12572.121.000.0000.0000.00		.01
0182	11.00000.12572.221.000.0000.0000.00		.06
0183	11.00000.12572.231.000.0000.0000.00		.02
0184	11.00000.12572.233.000.0000.0000.00	.03	
0185	11.00000.12611.121.000.0000.0000.00		10,050.19
0186	11.00000.12611.221.000.0000.0000.00		340.36
0187	11.00000.12611.231.000.0000.0000.00	.01	
0188	11.00000.12611.233.000.0000.0000.00		754.62
0189	11.00000.12611.262.000.0000.0000.00	.02	
0190	11.00000.12611.264.000.0000.0000.00		146.95
0191	11.00000.12621.121.000.0000.0000.00	.03	
0192	11.00000.12621.122.000.0000.0000.00	184.60	
0193	11.00000.12621.221.000.0000.0000.00	31.76	
0194	11.00000.12621.231.000.0000.0000.00	.01	
0195	11.00000.12621.233.000.0000.0000.00	33.11	
0196	11.00000.12621.264.000.0000.0000.00	11.30	
0197	11.00000.12631.121.000.0000.0000.00		.01
0198	11.00000.12631.221.000.0000.0000.00		.02
0199	11.00000.12631.264.000.0000.0000.00		.01
0200	11.00000.12711.121.000.0000.0000.00		251.93
0201	11.00000.12711.122.000.0000.0000.00	147.30	
0202	11.00000.12711.221.000.0000.0000.00	219.74	
0203	11.00000.12711.232.000.0000.0000.00	.01	
0204	11.00000.12711.233.000.0000.0000.00	.42	
0205	11.00000.12711.263.000.0000.0000.00	61.12	
0206	11.00000.12731.122.000.0000.0000.00	655.42	
0207	11.00000.12731.221.000.0000.0000.00	84.34	
0208	11.00000.12731.233.000.0000.0000.00	71.85	
0209	11.00000.12731.263.000.0000.0000.00	23.03	
0210	11.00000.12911.111.000.0000.0000.00	.01	
0211	11.00000.12911.221.000.0000.0000.00		1.43
0212	11.00000.12911.233.000.0000.0000.00	.01	
0213	11.00000.21210.111.000.0000.0000.00		2,626.08
0214	11.00000.21210.112.000.0000.0000.00	247.37	
0215	11.00000.21210.121.000.0000.0000.00	.01	
0216	11.00000.21210.221.000.0000.0000.00	624.92	
0217	11.00000.21210.231.000.0000.0000.00	.01	
0218	11.00000.21210.233.000.0000.0000.00	.87	
0219	11.00000.21210.262.000.0000.0000.00	15.05	
0220	11.00000.21219.112.000.0000.0000.00	1,050.00	
0221	11.00000.21219.221.000.0000.0000.00	80.32	
0222	11.00000.21219.233.000.0000.0000.00	78.75	
0223	11.00000.21219.262.000.0000.0000.00	1.89	
0224	11.00000.21221.221.000.0000.0000.00	498.13	
0225	11.00000.21221.233.000.0000.0000.00	.01	
0226	11.00000.21221.262.000.0000.0000.00	11.70	
0227	11.00000.21223.221.000.0000.0000.00	188.00	
0228	11.00000.21223.262.000.0000.0000.00	4.44	
0229	11.00000.21282.121.000.0000.0000.00		.02
0230	11.00000.21282.221.000.0000.0000.00	26.42	
0231	11.00000.21282.233.000.0000.0000.00	.02	
0232	11.00000.21282.262.000.0000.0000.00	.56	
0233	11.00000.22130.121.000.0000.0000.00	.01	
0234	11.00000.22130.221.000.0000.0000.00		.03
0235	11.00000.22140.111.000.0000.0000.00	.01	
0236	11.00000.22140.221.000.0000.0000.00	.01	
0237	11.00000.22140.233.000.0000.0000.00	.01	
0238	11.00000.22140.262.000.0000.0000.00	.01	
0239	11.00000.22150.221.000.0000.0000.00	.07	
0240	11.00000.22150.233.000.0000.0000.00		.04
0241	11.00000.22150.262.000.0000.0000.00		.01
0242	11.00000.22211.111.000.0000.0000.00	.01	
0243	11.00000.22211.233.000.0000.0000.00	.01	
0244	11.00000.22711.221.000.0000.0000.00		.02
0245	11.00000.22711.263.000.0000.0000.00		.01
0246	11.00000.22721.122.000.0000.0000.00	1,407.22	
0247	11.00000.22721.221.000.0000.0000.00	452.94	
0248	11.00000.22721.231.000.0000.0000.00	229.92	
0249	11.00000.22721.233.000.0000.0000.00	310.01	
0250	11.00000.22721.262.000.0000.0000.00	10.69	
0251	11.00000.31311.112.000.0000.0000.00	118.90	
0252	11.00000.31311.221.000.0000.0000.00	45.98	
0253	11.00000.31311.233.000.0000.0000.00	6.72	
0254	11.00000.31311.262.000.0000.0000.00	1.09	
0255	11.00000.31331.112.000.0000.0000.00	41.11	
0256	11.00000.31331.221.000.0000.0000.00	12.41	
0257	11.00000.31331.233.000.0000.0000.00	3.07	
0258	11.00000.31331.262.000.0000.0000.00	.33	
0259	11.00000.31345.111.000.0000.0000.00		433.69
0260	11.00000.31345.112.000.0000.0000.00	33.50	
0261	11.00000.31345.221.000.0000.0000.00		19.83
0262	11.00000.31345.233.000.0000.0000.00	2.27	
0263	11.00000.31345.262.000.0000.0000.00		.54

0264	11.00000.31361.221.000.0000.0000.00		.01	
0265	11.00000.31361.262.000.0000.0000.00		.01	
0266	11.00000.31371.111.000.0000.0000.00		.01	
0267	11.00000.31371.221.000.0000.0000.00		8.46	
0268	11.00000.31371.233.000.0000.0000.00		.01	
0269	11.00000.31371.262.000.0000.0000.00		.22	
0270	11.00000.31391.111.000.0000.0000.00		3,007.77	
0271	11.00000.31391.112.000.0000.0000.00		61.89	
0272	11.00000.31391.221.000.0000.0000.00		251.19	
0273	11.00000.31391.233.000.0000.0000.00		3.59	
0274	11.00000.31391.262.000.0000.0000.00		5.91	
0275	11.00000.32411.111.000.0000.0000.00		.01	
0276	11.00000.32411.221.000.0000.0000.00			.01
0277	11.00000.32411.233.000.0000.0000.00			.01
0278	11.00000.32411.262.000.0000.0000.00			.01
0279	11.00000.41421.221.000.0000.0000.00		5.77	
0280	11.00000.41421.262.000.0000.0000.00		.14	
0281	11.00000.41471.112.000.0000.0000.00		18.13	
0282	11.00000.41471.221.000.0000.0000.00		1.16	
0283	11.00000.41471.233.000.0000.0000.00		1.36	
0284	11.00000.41471.262.000.0000.0000.00		.03	
0285	11.00000.91910.221.000.0000.0000.00			.01
0286	11.00000.91910.233.000.0000.0000.00		.01	
0287	11.00000.91910.262.000.0000.0000.00		.02	
0288	11.00000.91920.114.000.0000.0000.00		6,750.00	
0289	11.00000.91920.221.000.0000.0000.00		516.38	
0290	11.00000.91920.233.000.0000.0000.00		225.00	
0291	11.00000.91920.262.000.0000.0000.00		12.15	
0292	11.00000.11111.111.000.0000.0000.00			21,760.39
0293	ALL OTHER PAYROLL LINES			
0294				
0295	BUDGET TRANSFER WITHIN GENERAL FUND			
0296	PAYROLL BUDGET LINES TO REDISTRIBUTE			
0297	BUDGET; SEE ATTACHMENTS TO JOURNAL ENTRY			
0298	FOR DOCUMENTATION.			
	* J/E TOTALS	102,920.14		102,920.14
	MONTH - APRIL	NUMBER - 04305	ENTRY DATE	4/30/19
	11.00000 - PROPERTY TAX REVENUE ACCOUNTS			
0001	11.00000.01113.009.000.0000.0000.00			22,438.14
0002	11.00000.01115.009.000.0000.0000.00			1,820.17
0003	11.00000.01121.009.000.0000.0000.00			89.26
0004	11.00000.01141.009.000.0000.0000.00			5,047.59
0005	11.00000.01142.009.000.0000.0000.00			1,595.81
0006	11.00000.01111.009.000.0000.0000.00	30,990.97		
0007	BUDGET TRANSFER WITHIN PROPERTY TAX			
0008	REVENUE ACCOUNTS TO REDISTRIBUTE BUDGET;			
0009	SEE ATTACHMENTS TO JOURNAL ENTRY FOR			
0010	DOCUMENTATION.			
	* J/E TOTALS	30,990.97		30,990.97
	** REPORT TOTALS	1,168,040.12		1,168,040.12

2. Recommendation: Approve FY2020 Budget.
3. Recommendation: Approve payment of bills for the period of May 8, 2019 through May 21, 2019 at a total expenditure of \$114,851.12.
4. Recommendation: Authorize the May 28, 2019 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
5. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00.
6. Recommendation: Approve the final total of the May 15, 2019 payroll check and federal withholdings in the amount of \$364,895.99.
7. Recommendation: Approve final total of utility/copier bills in the amount of \$12,459.83.
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)
 - Philip Barbour High School (Wrestling) – projected revenue - \$1,000.00
9. Recommendation: Approve Memorandum of Understanding with World Vision, Inc. for the KidREACH project.
10. Recommendation: Approve/Confirm use of buildings and/or grounds.
 - Junior Elementary School on September 7, 2019 – requested by David Rowan for ATV/UTV Ride Parking
 - Philip Barbour High School on June 4-8, 2019 – requested by Farrah Farley for Dance Recitals and Dress Rehearsals
11. Recommendation: Approve building/ground modifications.
 - Kasson Elementary/Middle School (Rooms 153) – install curtain rods
12. Recommendation: Extend current contract with Mister Vend Inc. to provide snack items for county school vending machines through June 30, 2020.
13. Recommendation: Extend current contract with Coca-Cola Bottling Company for beverages for

vending machines through June 30, 2020.

14. Recommendation: Extend current contract with Pepsico to provide bottle water for vending machines through June 30, 2020.
15. Recommendation: Extend current contract with ACE/JC Ehrlich Exterminators for pest management services through June 30, 2020.
16. Recommendation: Extend current contract with Snoffer's Fire and Safety to provide services for fire safety needs through June 30, 2020.
17. Recommendation: Adopt revised policy 7200, Student Grading System on third reading.

1.0 Purpose. The purpose of the student grading system policy is to communicate student progress in meeting the West Virginia & Barbour County Schools' Content Standards and Objectives.

1.1 Barbour County Schools expects each student to perform to the best of his/her ability. Each staff member will develop and maintain a climate that encourages and supports rigorous academic achievement and high standards of behavior.

1.2 Barbour County Schools will provide all students with highly rigorous instructional programs, assignments, tests, projects, and other instructional activities designed to promote individual learning and measure individual student performance.

2.0 Responsibility. The West Virginia Department of Education along with Barbour County Schools will determine Content Standards and Objectives that relate to the essential elements for grade level subjects and courses.

2.1 The Content Standards and Objectives will address skills needed for successful performance in the next grade or next course in a sequence of courses.

2.2 On-site administrators and school personnel are directed to provide for and monitor an educational climate that encourages and supports individual academic achievement and high standards of behavior.

3.0 Procedures. The Superintendent is directed to establish procedures for the purposes of promoting and ensuring fair and equitable grading practices in all Barbour County schools.

3.1 The Superintendent is directed to take the Student Grading System Procedures before the Barbour County Board of Education for annual review prior to August 15 of each school year.

3.2 A synopsis of the Student Grading System Procedures shall be published, along with this policy, in all student and faculty handbooks.

Barbour County Schools STUDENT GRADING SYSTEM PROCEDURES

1. There will be a consistent grade reporting system throughout Barbour County.
2. Grades Pre-K – 5 will use the reporting system designated below:

<u>Pre-K – K</u>	<u>1-5</u>
AM = Above Mastery	A = Excellent
M = Mastery	B = Good
PM = Partial Mastery	C = Average
N = Novice	D = Below Average
	F = Failing

The performance descriptors are consistent with the descriptors provided in the West Virginia Content Standards and Objectives. The standard deviation between each level is consistent with current practice and provides the objectivity required.

Above Mastery:	Exceeds grade level expectations; above average performance;
Mastery:	Meets grade level expectations; average performance
Partial Mastery:	Inconsistent performance on skills taught; below average performance
Novice:	Little or no understanding of skills taught; poor performance

Performance Measures

<u>PK-K</u>		<u>1-5</u>
Above Mastery =	90 - 100	A = 90 – 100
Mastery =	80 – 89	B = 80 – 89
Partial Mastery	60 – 79	C = 70 – 79
Novice	0 – 59	D = 60 – 69
		F = 0 - 59

- 2.1 No plus or minus indicators shall be included on any grade 6-12 report card.
- 2.2 Pre-K – 5 report cards may include +/- indicators in areas such as fine arts, physical education and work habits/self management. Progress in these designated areas may be reported using the following indicators in grades Pre-K – 5:

- + = Consistently observed (strength at this time)
- X = Showing progress
- = Needs more time and practice (weakness at this time)

- 3. Middle school and high school (grades 6 – 12) will use a traditional letter grade reporting system.

- 3.1 Certain courses at the high school level will be weighted given their formidable academic rigor.

Percentage	Letter	Regular Honor Points	Weighted Honor Points
90 – 100%	A	4.0	5.0
80 – 89%	B	3.0	4.0
70 – 79%	C	2.0	3.0
60 – 69%	D	1.0	2.0
0 – 59%	F	0.0	0.0
	I	Incomplete	0.0

- 3.2 A Weighted Course List will be reviewed, revised and adopted in the following manner:
 - 3.2.1 The Curriculum Committee will meet at minimum in September of a presidential election year to review the current Weighted Course List. If determined appropriate, the department chairs will revise the Weighted Course List.
 - 3.2.2 The Curriculum Committee will then submit the current or revised Weighted Course List to the faculty senate for their review no later than October 31.
 - 3.2.3 The faculty senate will review the list as submitted, or revise the list. The Weighted Course List will then be recommended to the principal for review.
 - 3.2.4 The principal may recommend the submitted list to the superintendent, or may edit the list given his/her administrative authority. The principal then will submit the recommendation to the superintendent no later than November 30.
 - 3.2.5 The superintendent will review the recommendation and either approve/authorize its implementation for the following school year or revise/edit as per his/her administrative authority, then authorize its implementation for the following school year no later than January 15.
 - 3.2.6 The superintendent will provide a copy to the BOE for review.
 - 3.2.7 Incoming freshmen will follow the Weighted Course List that was adopted for their freshman year throughout their academic career.
 - 3.2.8 The Weighted Course List will be attached to the synopsis of these procedures and be published in the student and faculty handbooks.
- 3.3 High school students will not be allowed to repeat a course once a passing grade has been attained with two exceptions. Students who receive a final semester grade of D (60% -69%) in the introductory math course or the entry level course of a foreign language program may repeat the course for mastery with the principal's approval.
 - 3.3.1 The student **will** receive a semester grade but **will not** receive credit on his/her transcript.
 - 3.3.2 Repeating the course **will not** expunge the grade of D earned in the same class taken previously.
 - 3.3.3 High school students who have failed a course may repeat the course as necessary to attain a passing grade and earn credit for the course.
 - 3.3.4 Students who have been absent from school have the right to make up, without penalty, all work missed during their absence.
 - 3.3.4.1 It is the student's responsibility* to request all makeup work within two instructional days of returning to school.
 - 3.3.4.2 The teacher is required to provide a list of all makeup work due within two instructional days of the student's request. The teacher must also ensure, either verbally or in writing, that the student knows the *date certain* the make up work must be completed and turned in.
 - 3.3.4.3 Once the teacher provides the student with a list of make up work, the student must complete all assignments and turn them in to the teacher within a period equal to the number of days missed.
 - 3.3.4.4 If this timeline is not met, the teacher may record a zero (0) in the grade book for that/those assignment(s) not turned in; no further extension to complete the work need be provided.

* (This does not apply to Pre-K – 2, and identified students with special needs on a functional curriculum.)

- 4. Teachers shall issue a grade of I (*Incomplete*) to any student who has not completed their assigned work on the day grades are due to be turned in to the office.

- 4.1 All incomplete grades (except under unusual circumstances as determined by the principal) must be changed to a regular grade within five (5) instructional days after the end of the grading period.
 - 4.2 It is the responsibility of the classroom teacher to make this change.
5. Students may apply to audit a Core or Foreign Language Class prior to the start of each semester. Approval must be obtained from the teacher of the requested audited course and the principal. Parent approval for the request to audit a class must be submitted in writing to the principal. Credit will not be awarded for audited classes.
 - 5.1 Any grade earned in a high school credit-generating course taken prior to grade 9 in a student's educational program shall be recorded on the student's high school transcript with the grade and credit earned.
 - 5.1.1 This grade will be included in the student's high school Cumulative GPA.
 - 5.1.2 The statement above is to be clearly visible on all course registration materials for middle school students and disseminated to middle school teachers of such courses.
 - 5.2 Students participating in online or virtual learning courses are responsible for securing and viewing all lessons and for the completion of all assignments. Online coursework must be taken on campus during the regular instructional day and will be supervised. Course will only be accepted from the West Virginia Department of Education or West Virginia Institutions of Higher Education.
 - 5.3 Students will be released to attend college with parent permission given the procedure outlined below:
 - 5.3.1 Students may not be released from high school to take courses at another institution that are already being offered at their high school;
 - 5.3.2 Students will receive dual credit for college coursework if the college course meets both the specified course content standards for secondary offerings and the college course requirements. Students must apply to, and receive permission from, the principal and Superintendent or designee prior to the student taking the college course for dual credit;
 - 5.3.3 Students earn .5 credit per 3-hour semester college course;
 - 5.3.4 Students must supply an official college transcript to have the course entered on his/her high school transcript;
 - 5.3.5 College grades **WILL NOT BE WEIGHTED** unless the course was previously approved by the Board to be an Honors Course: A = 4.0; B = 3.0; C = 2.0; D = 1.0. College Courses approved by the Board to be an Honors Course will be weighted according to section 3.1.
 - 5.3.6 The college grade will be reflected in the student's high school transcript if it meets the definition for a dual credit course as defined in 5.3.2 with the credit as applied:

1 hour college credit course in a given semester = No high school credit
 2 hours college credit course in a given semester = No high school credit
 3 hours college credit course in a given semester = .5 high school credit
 4 hours college credit course in a given semester = .5 high school credit
 5 hours college credit course in a given semester = .5 high school credit
 6 hours college credit course in a given semester – 1.0 high school credit
 - 5.3.7 Seniors must have a cumulative GPA of 3.0 or better and less than 5 unexcused absences at the end of the fifth semester in their junior year to be eligible for college release. Failure of any college courses in the first semester will result in a return to Philip Barbour High with a full schedule.
 - 5.3.8 Juniors must have a cumulative GPA of 3.5 or better and less than 5 unexcused absences at the end of the third semester in their sophomore year to be eligible for college release during their junior year. Failure of any college courses will result in a return to Philip Barbour with a full schedule. Students with a 3.0 will be grandfathered in for the 2017-2018 school year only.
6. Citizenship/Comment sections of the report card or progress report will reflect behaviors such as: regard for school and individual classroom rules, punctuality, care of property, courtesy, etc. It is of prime importance that citizenship marks and academic grades be figured and maintained as different entities.
 7. After a review of first semester grades, the parents of seniors who cannot earn sufficient credits to graduate shall be notified by certified mail within ten days after the end of the first semester. Based on a review of second semester grades, the parents of seniors who are not eligible to graduate at the scheduled graduation shall be notified by telephone. A letter shall be sent to the parents/student affirming the telephone conference about the student's non-eligibility to graduate.
 - 7.1 The parents of juniors whose transcript reflects that they will be unable to earn the requisite credits to graduate at the end of their senior year shall be notified by certified mail no later than June 15.
 - 7.2 An Honor Roll will be maintained at each middle and high school:
 - 7.2.1 Students earning a 3.0 – 3.59 average shall be listed on the school Honor Roll for publication or posting.

- 7.2.2 Those students earning a 3.60 – 3.99 average shall be listed on the school’s High Honor Roll for publication or posting.
 - 7.2.3 Those students earning a 4.0 or higher shall be listed on the Principal’s Honor Roll for publication or posting.
 - 7.2.4 No student may be considered for honor status in any grading period in which he/she earns an F or I.
8. Teachers will meet at minimum in Professional Learning Communities (PLCs) during presidential election years to review each report card and make recommendations to the superintendent regarding revisions, if needed, to ensure each report card meets current standards as set by WVDE and Barbour County Board of Education and follows best practices.
- 8.1 These recommendations must be forwarded to the superintendent no later than May 1 of that same school year.
 - 8.2 The superintendent or his/her designee will revise these procedures regarding reporting methodology, if appropriate, and submit to the Barbour County BOE for their review prior to August 15th of the next school year.
 - 8.3 The superintendent or his/her designee will update all grading systems per the revised procedures and recommendations from the PLCs and administrative staff prior to the first grading period.
9. Evaluation of student progress is a primary responsibility of the teacher. Achievement, on the part of the student at the highest level of his/her ability, is a common goal of both school and home. While communication of student progress to parent(s) or guardian(s) will be a primary goal of the school, it is the student’s basic responsibility, as determined by their ability and effort, to successfully complete all subject and/or course requirements.
- 9.1 Report cards will be issued within ten instructional days of the last day of each grading period.
 - 9.2 Kindergarten and Pre-K report cards will be issued two times per school year.
 - 9.3 The reporting dates will be determined annually and placed on the school calendar.
 - 9.4 The school calendar will be published annually in student and faculty handbooks prior to August 15th of each school year.
 - 9.5 In addition to the quarterly report cards, a mid-term progress report shall be sent home during the fifth week of the nine weeks period in the event that a student is experiencing academic difficulty in one or more subject areas.
 - 9.6 Academic difficulty is defined as student progress of less than a “C” or “Novice” in any course, or student behavior deemed not satisfactory in any class or as determined by the principal.
 - 9.7 Each school may opt to send progress reports home for all students regardless of whether the student is experiencing academic difficulty.
 - 9.8 The principal of each school will advise the superintendent in writing by August 15th of each school year whether or not the school will be sending progress reports home to all students or only those in academic difficulty.
 - 9.9 All teachers are required to send progress reports on all students as denoted by the school-wide decision.
10. If the parents of a child are separated or divorced, both parents have the right to be informed of their child’s progress in school unless there is a court order to the contrary.
- 10.1 Written reports and conferences on student progress will be made available to non-custodial parents on request unless forbidden by a court order on file in the principal’s office.
 - 10.2 To receive written reports and notification of conferences, a non-custodial parent will make such request in writing through the principal’s office (Must be completed annually; it is the parents responsibility to notify the school of any address change.).
11. The classroom teacher shall maintain a written and/or electronic record of student grades.
- 11.1 Middle and high school final grade entries must be in the form of percentages.
 - 11.2 Teachers will turn in to the principal or his/her designee written or electronic student grades for each subject/course taught at the end of the school year.
 - 11.3 These records will be maintained by the school for the duration of the next school year.
 - 11.4 After that time, the grade book shall be returned to the teacher.
18. Recommendation: Adopt revised policy 8210, Attendance on third reading.

1 Rationale and Philosophy -

- 1.1 The Barbour County Board of Education recognizes that a direct relationship exists between daily school attendance and student academic performance, graduation and good work habits. The board believes that regular attendance establishes the opportunity to meet the individual needs of students in order to help them reach their potential. Since programs of study are planned and content standards of instruction are taught daily so that each day’s work builds on work previously completed, all students are expected to attend school regularly and be on time for classes. A direct relationship exists between good attendance and student academic performance, graduation and good work habits in the marketplace. The board encourages

schools to implement and maintain a climate conducive to learning, encourages student responsibility and self-discipline, and promotes the development of good work habits. The board believes that parental support and cooperation is necessary to achieve regular attendance.

- 1.2 It is the intent of the Barbour County Board of Education to increase attendance by encouraging schools to:
 - 1.2.1 Create a positive school climate conducive to learning.
 - 1.2.2 Help students develop responsibility, self-discipline and good work habits.
 - 1.2.3 Develop a system enlisting parental support for regular school attendance.

2 Principles of Operation -

- 2.1 Dropouts shall be reported on the WVEIS computer system.
- 2.2 All children who are enrolled in school will be expected to attend each day that school is in session.
- 2.3 A Handicapped student's absences should be addressed in accordance with policy 2419, Regulations for the Education of Exceptional Students.
- 2.4 Students who are enrolled in a private school or who are receiving home instruction in accordance with provisions of the West Virginia Code and policies of the West Virginia Board of Education are, by the nature of their instruction, exempt from attendance at public school.
- 2.5 Compulsory school enrollment shall begin with kindergarten during the school year in which the fifth birthday is reached prior to July 1. and continues to the seventeenth birthday or for as long as the student continues to be enrolled in a school system after the seventeenth birthday. Preschool enrollment may begin when a child is 4 years old prior to July 1. A child may be removed from a pre-kindergarten program when the principal and guardian concurs that continued attendance in such pre-kindergarten program is not in the best interest of the child. In the event that the principal, teacher and parent do not concur regarding the feasibility of the child's continued attendance in the pre-kindergarten program, the principal, following consultation with the county superintendent shall make the final determination with regard to continued attendance.
- 2.6 As long as a person eighteen years of age or older continues to be enrolled in a school system, attendance laws, rules and regulations shall be enforced against that person directly rather than the parent, guardian or custodian of such person. When doubt exists concerning the age of a child who is absent from school, the attendance director shall have authority to require a properly attested birth certificate or affidavit certifying the child's age from the parent, guardian or custodian of the child.
- 2.7 The Barbour County Board of Education affirms the following exceptions to the unexcused absences: Students who are eleventh or twelfth graders may be excused from school to visit postsecondary institutions provided that, upon their return, they present to the high school principal a letter from the institution visited, signed by an appropriate official of that institution, affirming the student's visit and the date thereof.
- 2.8 Students leaving school after their initial arrival be signed out in the office by their parents. Every effort will be made to inform students and their parents that students should not be taken from school for any reason other than an emergency situation.
- 2.9 According to West Virginia Board of Education Policy 2510, all students shall be scheduled for the full instructional day for all four years of high school. Barbour County Schools.
- 2.10 Persons charged with reporting students' attendance information shall provide information that reflects allowable deductions as defined by the West Virginia Board of Education.
- 2.11 Students may not be suspended solely for failure to attend class.
- 2.12 If one parent has been awarded custody of the student by the courts, the parent of custody shall provide the school with a copy of the custody order and inform the school in writing of any limitations in the rights of the non-custodial parent. In the absence of such notice, the school will presume that the student may be released into the care of either parent.

3 Definitions.

- 3.1 Absence - Not being physically present in the school facility for any reason.

- 3.2 Allowable Deductions for Schools – Absence types used by the WVDE to compute attendance rates.
- 3.3 Attendance - For statistical purposes, attendance will be reported and aggregated to the nearest half day according to the definitions in §126-81-4.3.a and §126-81-4.3.b.
 - 3.3.1 Full-day attendance means being present at least .74 of the school day.
 - 3.3.2 Half-day attendance means being present at least .50 of the school day.
- 3.4 Attendance Rate - The number of days present divided by the number of days of membership, multiplied by one hundred, equals attendance rate for students on the attendance registers in grades K-12.
- 3.5 Awaiting Foster Care Placement - Any child or youth who: 1) is in the custody of the West Virginia Department of Health and Human Resources, 2) has been placed in out-of-home care, and 3) is not in a permanent placement. This includes, but is not limited to, children and youth in family foster care, kinship care, emergency shelter care, or in a residential group home.
- 3.6 Dropout - A dropout is an individual who:
 - 3.6.1 was enrolled in school at some time during the previous school year and was not enrolled on October 1 of the current school year; or
 - 3.6.2 was not enrolled on October 1 of the previous school year although expected to be in membership (i.e., was not reported as a dropout the year before); and
 - 3.6.3 has not graduated from high school, obtained a Test Assessing Secondary Completion (hereinafter, TASC) diploma, or completed a state- or district-approved education program; and
 - 3.6.4 does not meet any of the following exclusionary conditions:
 - 3.6.4.1 transfer to another public school district, private school, home school, or state- or district-approved education program;
 - 3.6.4.2 temporary school-recognized absence due to suspension or illness; or
 - 3.6.4.3 death.
- 3.7 Dropout Date - The school day after the student’s last day of attendance.
- 3.8 Enrollment - A student is officially enrolled when one of the following conditions occur:
 - 3.8.1 student was enrolled the previous year;
 - 3.8.2 student appears at school to enroll with or without a parent/guardian; or
 - 3.8.3 student and/or parent/guardian appears at school to enroll with or without records.
- 3.9 Enrollment Count - A status count that reports the number of students on the attendance register as required by the West Virginia Department of Education (hereinafter WVDE).
- 3.10 Excused Student Absences – Excused Student Absences include:
 - 3.10.1 Absences that result from school-approved curricular/co-curricular activities; failure of the bus to run/hazardous conditions, SAT Plan, IEP or 504 Plan and other county board approved excused absences.
 - 3.10.2 Personal illness or injury of the student. Verification by parent notes limited to 5 days per semester.
 - 3.10.3 Personal illness or injury of the student’s parent, guardian, custodian, or family member, provided, that the excuse must provide a reasonable explanation for why the student’s absence was necessary and caused by the illness or injury in the family.
 - 3.10.4 Medical or dental appointment with written excuse from physician or dentist.
 - 3.10.5 “Documented chronic medical condition” means any physical or mental condition that may require multiple or regular absences. This condition must be documented annually with a valid physician’s note that explains the condition and anticipated

impact on attendance. For phobias and psychiatric issues, the documentation must be provided by a psychiatrist and include the current treatment plan. The necessity for the absences must be approved and reviewed quarterly by the SAT, IEP or 504 team (See §126-81-5.3).

- 3.10.6 Participation in homebound or hospital instruction due to an illness or injury or other extraordinary circumstances that warrants home or hospital confinement.
 - 3.10.7 “Documented disability” means any mental or physical impairment that substantially limits one or more major life activities and is documented annually with a valid physician’s note that explains the disability and anticipated impact on attendance. For phobias and psychiatric issues, the documentation must be provided by a psychiatrist and include the current treatment plan. The necessity for the absences must be approved and reviewed quarterly by the SAT, IEP, or 504 team (See §126-81-5.3.c.4).
 - 3.10.8 Calamity, such as fire or flood.
 - 3.10.9 Death in the family.
 - 3.10.10 Judicial obligation or court appearance involving the student.
 - 3.10.11 Military requirements for students enlisted or enlisting in the military.
 - 3.10.12 Personal or academic circumstances approved by the principal, More specifically; Leaves of educational value adhering to these stipulations: 1) prior submission using Barbour County ‘Request for Educational Leave’ (available on the Barbour County Schools web-site) and approval, by the school principal, of an educational plan detailing objectives and activities to be gained during the identified leave; 2) leave for up to 4 days for the year may be approved by the principal; 3) verification of implementation of the educational plan upon student’s return, the day that the student returns or the following school day, must be provided to the school principal in order for the absence from school to be finalized as excused, and 4) leave in excess of four days for the year requires county board approval. All requests of this nature must be approved by the building principal and be delivered to the central office four (4) weeks prior to the date of the leave. No leave shall occur without prior board approval in order to be recorded as excused leave. 5) For all educational leave requests, students must have no more than three unexcused absences in the current school year and must be passing all coursework at the time of the request. These requirements shall be maintained until the approved leave begins or the approval shall be revoked.
 - 3.10.13 Such other situations as may be further determined by the county board: *Provided*, That absences of students with disabilities shall be in accordance with the Individuals with Disabilities Education Improvement Act of 2004 and the federal and state regulations adopted in compliance therewith.
- 3.11 Unexcused absence shall be any absence not specifically included in the definition of "excused absence".
- 3.11.1 All documents relating to absences shall be provided to the school not later than three (3) instructional days after the first day the student returns to school.
 - 3.11.2 Parents notes exceeding 5 days per semester will be recorded as unexcused days; “parent notes in excess of policy.”
- 3.12 Homeless Children and Youths - as defined in the McKinney-Vento Act means individuals who lack a fixed, regular, and adequate nighttime residence and includes:
- 3.12.1 children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals;
 - 3.12.2 children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
 - 3.12.3 children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and

3.12.4 migratory children who qualify as homeless because the children or youth are living in circumstances as described in the above descriptions.

3.13 Membership Days - The days present plus the days absent.

3.14 School of Origin - As defined in the McKinney-Vento Act is the school that the child or youth attended when permanently housed or the school in which the child or youth was last enrolled.

3.15 Transfer - A process by which a student ends enrollment or attendance in one location and begins enrollment or attendance in a second location (e.g., within a county, between counties, or out-of-state). This can be evidenced through a transcript request or other documentation that the student is continuing elementary or secondary education.

4 Responsibility/Implementation -

4.1 The Barbour County Board of Education has the responsibility to encourage student attendance, motivate daily attendance, and specify components by the respective schools to implement this attendance policy. The Barbour County Board of Education shall employ a certified county director of school attendance as required by West Virginia Code §18-8-3. The director of attendance has the responsibility to implement WV Code § 18-8-4, State Board Attendance Policies and County Attendance Policies through the following actions.

4.1.1 Implement the county attendance policy in accordance with procedures specified under West Virginia Code §18-8-1, §18-8-9 and WV Board of Education Policy 4110.

4.1.1.1 The county attendance director and his/her assistants shall diligently promote regular school attendance. They shall ascertain reasons for unexcused absences from school of students of compulsory school age and students who remain enrolled beyond the compulsory school age and take such steps as are, in their discretion, best calculated to encourage the attendance of students and to impart upon the parents and guardians the importance of attendance and the seriousness of failing to attend school regularly.

4.1.1.2 In the case of three (3) total unexcused absences of a student during a school year, the attendance director or assistant may serve written notice to the parent, guardian, or custodian of the student that the attendance of the student at school is required and that if the student has five (5) unexcused absences, a conference with the principal or other designated representative will be required.

4.1.1.3 In the case five (5) total unexcused absences, the attendance director or assistant shall serve written notice to the parent, guardian, or custodian of the student that within five (5) days of receipt of the notice the parent, guardian, or custodian, accompanied by the student, shall report in person to the school the student attends for a conference with the principal, administrative head, or other chief administrator of the school in order to discuss and correct the circumstances causing the unexcused absences of the student, including the adjustment of unexcused absences based on the meeting.

4.1.1.4 In the case of ten (10) total unexcused absences of a student during a school year, the attendance director or assistant may make complaint against the parent, guardian, or custodian before a magistrate of the county. If it appears from the complaint that there is a probable cause to believe that an offense has been committed and that the accused has committed it, a summons or a warrant for the arrest of the accused shall issue to any officer authorized by law to serve the summons or to arrest persons charged with offenses against the state. More than one parent, guardian, or custodian may be charged in a complaint. Initial service of the summons or warrant issued pursuant to the provisions of W. Va. Code §18-8-4 shall be attempted within ten (10) calendar days of the receipt of the summons or warrant and subsequent attempts at service shall continue until the summons or warrant is executed or until the end of the school term during which the complaint is made, whichever is later.

4.1.1.5 When calculating unexcused absences for the purpose of making complaints against a parent, guardian, or custodian before a magistrate, unexcused absences resulting from suspensions or expulsions from school shall not be considered.

- 4.1.1.6 The magistrate court clerk, or the clerk of the circuit court performing the duties of the magistrate court as authorized in W. Va. Code §50-1-8, shall assign the case to a magistrate within ten (10) days of execution of the summons or warrant. The hearing shall be held within twenty (20) days of the assignment to the magistrate, subject to lawful continuance. The magistrate shall provide to the accused at least ten (10) days advance notice of the date, time, and place of the hearing.
- 4.1.1.7 When any doubt exists as to the age of a student absent from school, the attendance director has authority to require a properly attested birth certificate or an affidavit from the parent, guardian, or custodian of the student, stating age of the student. In the performance of his or her duties, the county attendance director has authority to take without warrant any student absent from school in violation of the provisions of this article and to place the student in the school in which he or she is or should be enrolled.
- 4.1.1.8 The attendance director, when hired for more than two-hundred days (200), may be assigned other duties determined by the superintendent during the period in excess of two-hundred (200) days. The county attendance director is responsible under direction of the county superintendent for efficiently administering school attendance in the county.
- 4.1.1.9 In addition to those duties directly relating to the administration of attendance, the county attendance director also shall perform the following duties: 1) Assist in directing the taking of the school census to see that it is taken at the time and in the manner provided by law; 2) Confer with principals and teachers on the comparison of school census and enrollment for the detection of possible non-enrollees; 3) Cooperate with existing state and federal agencies charged with enforcing child labor laws; 4) Promote attendance in the county by compiling data for schools and by furnishing suggestions and recommendations for publication through school bulletins and the press, or in such manner as the county superintendent may direct; 5) Participate in school teachers' conferences with parents and students; 6) Assist in such other ways as the county superintendent may direct for improving school attendance; and 7) make home visits of students who have excessive unexcused absences as provided above, or if requested by the chief administrator, principal, or assistant principal.
- 4.1.2 The attendance director shall serve as the liaison for homeless children and youth as defined in W. Va. Code §18-8-4. As defined in McKinney-Vento Act, as the liaison for homeless children and youth, the attendance director is required to:
 - 4.1.2.1 ensure that public notice of the educational rights of students in homeless situations is disseminated where children and youths receive services;
 - 4.1.2.2 ensure that parents or guardians are informed of educational and related opportunities available to their children, and are provided with meaningful opportunities to participate in the education of their children;
 - 4.1.2.3 ensure that parents or guardians are informed of, and assisted in accessing, all transportation services for their children, including to the school of origin;
 - 4.1.2.4 help unaccompanied youth choose and enroll in a school, after considering the youth's wishes, and provide the youth with notice of his or her right to appeal the school district's decision;
 - 4.1.2.5 immediately assist in obtaining immunizations or record of immunizations or other medical records for those students who do not have them, and assure that students are enrolled in school while the records are being obtained;
 - 4.1.2.6 ensure that homeless children and youths are identified by school personnel and through coordination activities with other entities and agencies;
 - 4.1.2.7 ensure that homeless children and youths enroll in, and have a full and equal opportunity to succeed in, schools of that local educational agency;

- 4.1.2.8 ensure that homeless families, children, and youths Receive educational services for which such families, children, and youths are eligible, including Head Start and Even Start programs and preschool programs administered by the local educational agency, and referrals to health care services, dental services, mental health services, and other appropriate services; and
- 4.1.2.9 ensure that enrollment disputes are mediated as outlined in Paragraph (3)(E) of the McKinney-Vento Act.
- 4.1.3 Monitor absenteeism reporting through the WVEIS system for the purpose of maintaining an accurate account of daily attendance.
- 4.1.4 File with the superintendent and county board of education at the close of each month a report showing activities of the school attendance office and the status of attendance in the county at the time due to provisions in W.Va. Code §18-8-4.
- 4.1.5 Prepare attendance reports and such other reports as the county superintendent may request.
- 4.1.6 Serve as representative to the Investigative Multi-Disciplinary Team (MDT) chaired by the Prosecuting Attorney and consisting of representatives of local human service agencies, legal services, law enforcement and juvenile probation services.
- 4.1.7 Serve as liaison for the Barbour County School System and the Barbour County Juvenile Justice System.
- 4.1.8 Assist in directing the taking of the school census assuring that it is taken at the time and in the manner provided by law.
- 4.1.9 Confer with principals and teachers on the comparison of school census and enrollment for the detection of possible non-enrollees.
- 4.1.10 Promote attendance in the county by compiling data for schools and by furnishing suggestions and recommendations for publication through school bulletins and the press, or in such manner as the county superintendent may direct.
- 4.1.11 Participate in school teachers' conferences with parents and students.
- 4.2 Each principal is required to implement WV Code, State Board Attendance Policies, and County Attendance Policies through the following actions as defined in W. Va. Code §18-8-5:
 - 4.2.1 Ensure the county attendance policy will be printed in the school handbook or distributed directly to students and parents.
 - 4.2.2 Appointment of designated school attendance coordinator, principal, or designee who will collect classroom attendance data, enter data into WVEIS, and make appropriate referrals to the county director of attendance.
 - 4.2.3 Provide students and parents with a copy of appropriate attendance policies.
 - 4.2.4 Appoint a school based Student Assistance Team, which shall include the principal or designee, teachers, and counselors as appropriate. The Student Assistance Team may serve in this function.
 - 4.2.5 Maintain current and accurate attendance records and related documentation which include:
 - 4.2.5.1 record of attendance for every student (WVEIS);
 - 4.2.5.2 documentation of absent reasons;
 - 4.2.5.3 procedures for communication with parents;
 - 4.2.5.4 timely referrals to the director of attendance.
 - 4.2.6 Report school dropouts to the WV Department of Education (WVEIS).
 - 4.2.7 Comply with provisions of WV Code §18-8-1 regarding the reporting of school enrollment and attendance as a condition of licensing for the privilege of operation of a motor vehicle.

- 4.2.8 Comply with WVDE Attendance Policy 4110, which requires a student seeking reinstatement of their driver's permit or license to make and maintain satisfactory attendance during the complete semester following the revocation of his/her license.
- 4.2.9 Develop preventive and educational procedures and incentives to promote attendance. These procedures may include but are not limited to: individual counseling; state attendance certificates; individual and group developmental guidance counseling sessions; dropout prevention programs; student recognition at award ceremonies; individual incentive or award programs and public recognition through news releases. Each school is encouraged to develop positive appropriate incentives and awards as determined by the Faculty Senate, LSIC, PTA, PTO, and business partnerships or other school organizations.
 - 4.2.9.1 Participate in the State provided attendance certificate program at the conclusion of each school year, grades P-K through 8. High school participation is optional.
 - 4.2.9.1.1 Perfect Attendance – no absences other than school sanctioned trips.
 - 4.2.9.1.2 Faithful Attendance – no more than five absences other than school sanctioned trips.
- 4.2.10 A student whose educational services are guided by an existing SAT plan, IEP, or 504 plan may warrant special consideration when a pattern of multiple single, or chronic absences exist. The child's current status should be reviewed by the SAT, IEP, or 504 team as deemed appropriate and in accordance with state and federal laws.
- 4.2.11 Assist in directing the taking of the school census assuring that it is taken at the time and in the manner provided by law.
- 4.2.12 Confer with teachers on the comparison of school census and enrollment for the detection of possible non-enrollees.
- 4.2.13 Promote attendance for your school by compiling data and by furnishing suggestions and recommendations for publication through school bulletins and the press, or in such manner as the county superintendent or attendance director may direct.
- 4.2.14 Participate in school teachers' conferences with parents and students.
- 4.2.15 In the case five (5) total unexcused absences, the attendance director or assistant shall serve written notice to the parent, guardian, or custodian of the student that within five (5) days of receipt of the notice the parent, guardian, or custodian, accompanied by the student, shall report in person to the school the student attends for a conference with the principal, administrative head, or other chief administrator of the school in order to discuss and correct the circumstances causing the unexcused absences of the student, including the adjustment of unexcused absences based on the meeting.
- 4.2.16 It shall be the duty of the principal to make prompt reports to the county attendance director, or proper assistant, of all cases of unexcused absences arising within the school which require the services of an attendance worker.
- 4.2.17 A student whose educational services are guided by an existing SAT plan, IEP, or 504 plan may warrant special consideration when a pattern of multiple, single, or chronic absences exist. The child's current status should be reviewed by the SAT, IEP, or 504 team as deemed appropriate and in accordance with state and federal laws.
- 4.3 Parent/guardian/or custodian involvement and family support must include:
 - 4.3.1 a minimum of two documented face to face conferences annually with each child's parent/guardian/family (Parent-Teacher Conferences).
 - 4.3.2 documented methods of communicating with parents/guardians such as newsletters, child activity reports, phone calls, home visits, e-mail and conferences.
 - 4.3.3 services to children and their families necessary to support the child in his/her transition into, participation in, and transition out of the program.

- 4.3.4 for children who come from homes where languages other than English are spoken, support services including communication that is comprehensible and supportive of both the native language and English language development.
 - 4.3.5 support services pursuant to WV 126CSR16, WVBE Policy 2419 - Regulations for the Education of Exceptional Students with Exceptionalities (hereinafter Policy 2419) provided in accordance with the needs specified in the child's Individualized Education Program for preschool children with disabilities who are integrated into the program.
 - 4.3.6 opportunities for parents/guardians/family to participate in decision making about their child's education.
 - 4.3.7 classrooms that are open to parents/guardians/families and where parents/guardians/families are encouraged to observe children in the classroom and to participate in classroom activities.
 - 4.3.8 fully cooperating in and completing the enrollment process by providing: immunization documentation (W. Va. Code §16-3-4), copy of a certified birth certificate or affidavit (W. Va. Code §18-2-5c), signed suspension and expulsion document (W. Va. Code §18-5-15), and any other documents required by federal, state, and/or local policies or code.
- 4.4 Jurisdiction to enforce compulsory school attendance law lies in the county in which a student resides and in the county where the school at which the student is enrolled is located. When the county of residence and enrollment are different, an action to enforce compulsory school attendance may be brought in either county and the magistrates and circuit courts of either county have noncurrent jurisdiction for the trial of offenses arising under W. Va. Code §18-8-4.

5 Instruction Age – Compulsory/Enrollment/Attendance Age –

- 5.1 Compulsory school enrollment shall begin with kindergarten during the school year in which the fifth birthday is reached prior to July 1, and continues to the seventeenth birthday or for as long as the student continues to be enrolled in a school system after the seventeenth birthday. Preschool enrollment may begin when a child is 4 years old prior to July 1. A child may be removed from a pre-kindergarten program when the principal and guardian concurs that continued attendance in such pre-kindergarten program is not in the best interest of the child. In the event that the principal, teacher and parent do not concur regarding the feasibility of the child's continued attendance in the pre-kindergarten program, the principal, following consultation with the county superintendent shall make the final determination with regard to continued attendance.
- 5.2 Students entering pre-kindergarten in Barbour County Schools must be four years of age prior to July 1. Enrollment in an approved participating WV Pre-K program is voluntary; however, once the child is enrolled, attendance must follow W. Va. Code §18-8-1. Students entering kindergarten in Barbour County Schools must be five years of age prior to July 1. Under Barbour County Policy 8220, Early Entrance into Kindergarten, advanced entrance may be provided. Birth records are required for the verification of age. A child may be removed from such pre-kindergarten program when the principal, teacher, parent or guardian concurs that the best interest of the child would not be served by requiring further attendance. If a student has not completed an approved kindergarten program at age six, the student shall be placed in the kindergarten program of the school where he or she is enrolled. Nothing herein shall prevent a student from another state from enrolling in a school in such grade as the student was enrolled at the school from which the student transferred.
- 5.3 Each parent, guardian or custodian shall have the responsibility of fully cooperating in and completing the enrollment process by providing immunization documentation (W.Va. Code 18-2-5), signed suspension and expulsion document (W.Va. Code 18-5-15), and any other documents required by federal, state, and/or local policies or code.
- 5.4 The Board of Education recognizes the positive cultural benefits to the students, staff, and the community in meeting students from other countries and in having foreign students as members of the student body of this County. The Board will permit from recognized and approved student exchange programs the admission of exchange students who are residing in this County. Students who enroll as foreign exchange students may, in the event a birth certificate is unavailable, substitute their immigration documents, passports or visas to substantiate identity and date of birth. Upon enrollment all policies of Barbour County Schools will be followed and enforced. The superintendent has the authority to revoke enrollment if an exchange student violates policy dependent on frequency and/or seriousness.

6 Student Absences, Tardiness and Excuses -

6.1 Absence is defined as not being physically present in the school facility for any reason. Each school shall develop a system for collecting, maintaining and entering into WVEIS student excuses. For statistical purposes student attendance will be reported and aggregated in WVEIS to the nearest half day. Full-day attendance is being present at least .74 of the school day and half-day attendance is being present at least .50 of the school day. All documents relating to absences shall be provided to the school not later than three (3) instructional days after the first day the student returns to school. If not received within this time frame, the date(s) of absence will be recorded as unexcused, regardless of the reason. The excuses are to be provided by the parent/guardian or physician. Preventive and educative procedures, which include incentives to maintain and improve attendance, shall be implemented using the following definitions for excused and unexcused absences.

6.1.1 **Excused Absences** – Are defined above in Section 3.10

6.1.2 **Unexcused Absences** – Are defined above in Section 3.11

6.1.3 **Tardy/Early Dismissal** –

6.1.3.1 Tardy shall mean arrival by a student after the appointed time for the commencement of school or an individual class which a student is scheduled to attend.

6.1.3.2 Students who leave prior to the end of the school day will be counted as an early departure.

6.1.3.3 Students must make up work missed for arriving late or leaving early.

6.1.3.4 Students will not be suspended solely for failure to attend class.

7 Make-Up Work

7.1 Students shall follow all BCS BOE policies regarding make-up work. Students are required to complete all missed assignments regardless of the reason for absence.

7.2 Grades will be given based upon mastery of the WV State Content Standards.

7.3 Teachers in grades K-12 will assign make-up work to each student upon their return to school.

7.4 The student shall be allowed the number of days absent to complete the make-up work.

7.5 If the work is not made up in the appropriate time frame, a zero will be recorded and averaged in with all other grades at the end of the grading period.

7.6 Teachers may grant an extension to a student if the request is based upon justifiable reasons, with the approval of the school administration.

7.7 Depending upon the circumstances, students may be expected to report to class early or to stay late to make up exams and other missed assignments.

7.8 If a student has missed a test announced in advance or work assigned prior to his/her absence, the test or work will be made up or turned in on the day that the student returns to class.

7.9 Students who have been absent for an extended period of time may receive an incomplete on their report card until the make-up work timeline, which shall be the number of days absent, has expired. The incomplete shall then be changed to the grade earned.

7.10 Make-up work is not optional. Teachers shall be required to make assignments that are relevant to the material covered for all classes missed.

8 Full Day Enrollment/Early Graduation –

8.1 All students shall be scheduled for a full instructional day with the following exception for early graduation of students meeting the county graduation requirements. In order to be eligible for early graduation, a student must petition the Barbour County Board of Education one semester in advance. Three letters of recommendation from teachers at the high school and a letter of recommendation from the principal must support the petition. The petition must also have a letter of pending acceptance from either a college, technical school or from a full-time employer. Petitions will be handled on an individual basis by the Barbour County Board of Education.

8.2 The need for a shortened day for certain special needs students as outlined in their IEP or 504 documents is addressed in WVDE Policy 2510.

9 Parental Notification Requirements -

- 9.1 At the commencement of each school year parents and students shall be provided with a copy of the county attendance policy and school procedures. New arrivals during the school year shall also be provided with a copy of the same information. Parents shall be advised of their responsibility to report the absence of their children and their accountability for the regular school attendance of their children. Each day a student is absent a written note with parent signature or any allowable excuse documentation should be sent to the school when the student returns with the reason for the absence. The principal shall contact, by letter, any parent, guardian or custodian of the student and hold a conference with such person and the student when the student has accumulated five unexcused absences. Parents shall be notified, and invited to attend, Student Assistance Team (SAT) meetings wherein a recommendation concerning attendance is to be considered with respect to their child.
- 9.2 In the case of three (3) total unexcused absences of a student during a school year, the attendance director or assistant may serve written notice to the parent, guardian, or custodian of the student that the attendance of the student at school is required and that if the student has five (5) unexcused absences, a conference with the principal or other designated representative will be required.
- 9.3 In the case of five (5) total unexcused absences, the attendance director or assistant shall serve written notice to the parent, guardian, or custodian of the student that within five (5) days of receipt of the notice the parent, guardian, or custodian, accompanied by the student, shall report in person to the school the student attends for a conference with the principal, administrative head, or other chief administrator of the school in order to discuss and correct the circumstances causing the unexcused absences of the student, including the adjustment of unexcused absences based on the meeting.
- 9.4. In the case of ten (10) total unexcused absences of a student during a school year, the attendance director or assistant may make complaint against the parent, guardian, or custodian before a magistrate of the county. If it appears from the complaint that there is a probable cause to believe that an offense has been committed and that the accused has committed it, a summons or a warrant for the arrest of the accused shall issue to any officer authorized by law to serve the summons or to arrest persons charged with offenses against the state. More than one parent, guardian, or custodian may be charged in a complaint. Initial service of the summons or warrant issued pursuant to the provisions of W. Va. Code §18-8-4 shall be attempted within ten (10) calendar days of the receipt of the summons or warrant and subsequent attempts at service shall continue until the summons or warrant is executed or until the end of the school term during which the complaint is made, whichever is later.
 - 9.4.1 When calculating unexcused absences for the purpose of making complaints against a parent, guardian, or custodian before a magistrate, unexcused absences resulting from suspensions or expulsions from school shall not be considered.
- 9.5 In the case that a high school student, age 18 or greater, is determined to have caused the unexcused absence concern, the attendance director may work in cooperation with the Prosecuting Attorney Office to make complaint against the student before a magistrate of the county or the circuit court of the county. If it appears from the complaint that there is a probable cause to believe that an offense has been committed and that the accused has committed it, a summons or a warrant for the arrest of the accused shall issue to any officer authorized by law to serve the summons or to arrest persons charged with offenses against the state. Initial service of the summons or warrant issued pursuant to the provisions of this section shall continue until the summons or warrant is executed or until the end of the school term during which the complaint is made, whichever is later.
- 9.6 When any doubt exists as to the age of a student absent from school, the attendance director has authority to require a properly attested birth certificate or an affidavit from the parent, guardian, or custodian of the student, stating age of the student. In the performance of his or her duties, the county attendance director has authority to take without warrant any student absent from school in violation of the provisions of this article and to place the student in the school in which he or she is or should be enrolled.

10 School Attendance as Condition of Licensing for Privilege of Operation of Motor Vehicle -

- 10.1 Any student 15 years of age, but less than 18 years of age, who is properly enrolled in a West Virginia public school, or who is a West Virginia resident enrolled in an out-of-state school, or who is properly enrolled in an Exemption A, B, or K non-public school may request from the attendance director or chief administrator of the appropriate school system documentation of enrollment/attendance status. This documentation must be provided on a form approved by the West Virginia Department of Education for presentation to the West Virginia Division of Motor Vehicles when making application for, or reinstatement of, an instruction permit or license to operate a motor vehicle.

- 10.2 Circumstances Outside the Control of the Student – shall include, but not be limited to, medical reasons, familial responsibilities and the necessity of supporting oneself or another. Suspension or expulsion from school or imprisonment in a jail or a West Virginia correctional facility is not a circumstance beyond the control of the student, and for purposes of this policy, shall be considered an unexcused absence.
- 10.3 Driver’s Eligibility Certificate – documentation provided by the county to the student verifying that the student has met the attendance, behavioral and academic expectations set forth by W. Va. Code §18-8-11 that are required to obtain a license or instruction permit to drive a motor vehicle.
- 10.4 Satisfactory Academic Progress – attaining and maintaining grades sufficient to allow for graduation and course-work in an amount sufficient to allow graduation in five years or by age nineteen, whichever is earlier (beginning with the completed 2008-09 school year).
 - 10.4.1 This would calculate in the minimum annual earning of five credits to allow graduation in five years based on the graduation requirements set forth in §126CSR42, WVBE Policy 2510: Assuring the Quality of Education, Regulations for Education Programs.
 - 10.4.2 Three of the five credits earned annually must be from the core requirements identified in W. Va. §126CSR42, WVBE Policy 2510: Assuring the Quality of Education, Regulations for Education Programs
 - 10.4.3 Students involved in the Option Pathway Program must show satisfactory progress toward completion of their Option Pathway Plan (Options 1, 2 or 3). Also, Students involved in the Option Pathway Program must maintain a 2.0 G.P.A., in CTE course(s) with no “F” in the Option Pathway Program course(s).
- 10.5 Withdrawal – for the purpose of driver’s license eligibility, withdrawal is defined as the following reasons for which the county shall deny or revoke a Driver’s Eligibility Certificate from any student at least fifteen but less than eighteen years of age:
 - 10.5.1 More than ten consecutive or fifteen total days unexcused absences during a school year.
 - 10.5.2 Suspension pursuant to W. Va. Code §18A-5-1a and §18A-5-1b which include the following behaviors when committed on the premises of an educational facility, at a school-sponsored function, or on a school bus:
 - a. assault and/or battery on school employees,
 - b. possessing deadly weapons,
 - c. possession, sale, or distribution of a narcotic drug,
 - d. possession, sale, or distribution of medication.
 - e. committing an act or engaging in conduct that would constitute a felony under West Virginia Code if committed by an adult, and/or
 - f. unlawful possession, sale, or distribution of a control substance governed by the uniform controlled substances act as described in W. Va. Code §60A-1.1 et seq.
- 10.6 It shall be the responsibility of the student to contact the county attendance director to request the reinstatement of a suspended license upon the correction of the issue(s) which resulted in the suspension of their license.
 - 10.6.1 Regarding Attendance:
 - 10.6.1.1 Five or fewer days of unexcused absences during first semester of the following school year.
 - 10.6.1.2 Ten or fewer days of unexcused absences during the following school year.
 - 10.6.2 Regarding Academics:
 - 10.6.2.1 During the following school year has earned a minimum of 5 total credits.
 - 10.6.2.2 During the following school year has earned a minimum of 3 core credits.
 - 10.6.3 Regarding discipline:

- 10.6.3.1 There have been no further suspension issues, during the year following, pursuant to WV Code §18A-5-1a and §18A-5-1b.

11 Dropout –

- 11.1 A dropout is defined as an individual who falls under the following guidelines.
 - 11.1.1 Was enrolled in school at some time during the previous school year and was not enrolled on October 1 of the current school year; or
 - 11.1.2 Was not enrolled on October 1 of the previous school year although excepted to in membership (i.e. was not reported as a dropout the year before); and
 - 11.1.3 Has not graduated from high school, obtained a GED diploma, or completed a state or district approved education program; and
 - 11.1.4 Does not meet any of the following exclusionary conditions.
 - 11.1.4.1 Transfer to another public school district, private school, registered home school or state or district approved education program.
 - 11.1.4.2 Temporary school recognized absence due to suspension or illness.
 - 11.1.4.3 Death.
- 11.2 Students wishing to drop out of school shall initiate the process by requesting a Student Assistance Team meeting in order to discuss all alternative options available. Upon the recommendation of the SAT to follow through with the process, an exit conference with the attendance director must then be scheduled. Their parent, guardian, or custodian who will sign appropriate dropout form shall accompany students who are 16 or 17 years old. Students 18 years of age or older are considered to be adults and may sign the appropriate dropout form on their own. Following the conference the attendance director will forward copies of the dropout form to the principal, counselor, and ABE instructor. The principal or his designee shall have the responsibility of withdrawing the student in WVEIS using the appropriate dropout code. The attendance director shall monitor the reporting of dropouts to the State Department of Education. Schools will make an effort to identify potential dropouts and use all available counseling and academic resources available at the school to ensure that students complete the educational requirements of the school.
- 11.3 Students who have dropped out of school are encouraged to re-enroll. To better guarantee success the student must return to school within 5 instructional days of a given semester if they are eligible to graduate by age 21. A student may re-enroll mid-semester within 5 instructional days of the last day of attendance. Upon return, the student must maintain good standing (no failing course grades, no Out-of-School Suspension, regular attendance with fewer than 5 unexcused absences).

12 Home/Hospital Instruction -

- 12.1 The Barbour County Board of Education shall provide home teaching services for children who are homebound due to injury or who for any other reason, as certified by a licensed physician or psychiatrist. Refer to Barbour County Policy 7710.
- 12.2 In all cases, credit shall be based upon completion of assigned instructional activities and academic performance as defined by established evaluation procedures. Excused or unexcused absences cannot be used to deny credit.

13 Attendance Exemptions –

- 13.1 The Barbour County Board of Education will exempt students from public school attendance as defined in West Virginia Code §18-8-1.

14 Attendance Appeal Procedure -

- 14.1 A student or parent may make an appeal of an attendance decision, Barbour County Policy 9200; Citizens Appeal Procedures should be followed.

15 Policy Development -

- 15.1 The Barbour County Schools attendance policy has been developed with input from the county attendance director, central office staff, principals, teachers, counselors and parents. The Barbour County Board of Education has placed the county attendance policy on comment period for additional parental and community input. An annual attendance review/evaluation will be conducted to determine the effectiveness of this policy. Data collection of current and

previous years will be reviewed to determine the effectiveness of the current policy. Each revision of the county attendance policy will be posted on the county school district's website and readily available to the public.

19. Recommendation: Approve Markel Insurance Company to provide student accident insurance for the 2019-2020 school year.
20. Recommendation: Approve transportation travel requests.

<u>Date</u>	<u>Destination</u>	<u>No. Buses</u>
Philip Barbour High School (Band)		
05/27/19	Grafton	2
07/28/19	Cowen	3

21. Recommendation: Approve/Confirm requests for professional leave.
22. Recommendation: Approve the payment of timesheets for Gene Hovatter for hours that were worked outside of his extra-curricular job posting.
23. Recommendation: Accept resignation of Jeff Roy as an assistant football coach at Philip Barbour High School effective May 11, 2019.
24. Recommendation: Accept resignation of Brianna Huffman as a Spanish/Computer Science teacher at Philip Barbour High School effective June 30, 2019.
25. Recommendation: Employ the following personnel for the 2018/2019 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Extra-Curricular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
Kim Fetter	County	Job 2318: Special Education Teacher for School Age Students – Home Based – Extended School Year (summer 2019)
	County	Job 2353: Cook (half-time) - BMS Band Camp

26. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.
-
27. Recommendation: Employ the following personnel for the 2019/2020 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	PMS, Itinerant	Job 2327: Visually Impaired/Multi-Categorical Instructor
	PBHS, Itinerant	Job 2335: Physical Education/Health/Parenting Instructor
	KEMS	Job 2336: Language Arts/Art Instructor
	PBHS	Job 2337: Counselor
	PMS	Job 2338: Mathematics Instructor
Hatti Phillips	PMS	Job 2339: Science/Mathematics Instructor
	KEMS, Itinerant	Job 2345: Multi-Categorical w/Autism Instructor
	PES, Itinerant	Job 2346: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 2347: Gifted/Multi-Categorical Instructor (half-time)
	BMS, Itinerant	Job 2348: Hearing Impaired/Multi-Categorical Instructor
	PBHS	Job 2349: Option Pathway Instructor/Mathematics Instructor
	PBHS, Itinerant	Job 2350: Multi-Categorical Instructor w/Autism

	PES, Itinerant	Job 2351: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PES, Itinerant	Job 2352: Multi-Categorical w/Autism Instructor
	PBHS	Job 2354: Mathematics Instructor

Substitute Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	County	Job 2328: Substitute LPN/Aide(s)
Dorothy Talbott	County	Job 2329: Substitute Cook(s)
Herbert Croston	County	Job 2330: Substitute Custodian(s)
Delores Bonnell, Kimberly Neff, Diana Bibey, Lesetta Degler	County	Job 2331: Substitute Teacher(s)
	County	Job 2332: Substitute Bus Operator(s)
	County	Job 2333: Substitute School Nurse RN(s)
	County	Job 2334: Substitute Secretary(s)

Extra-Curricular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	BMS	Job 2341: Assistant Girls Basketball Coach
	PBHS	Job 2342: Athletic Trainer (Fall Sports)
	PMS	Job 2355: Head Cheerleading Coach
	BMS	Job 2356: Assistant Boys Basketball Coach

28. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)

Philip Barbour High School (FBLA) – projected revenue - \$500.00, \$1,200.00

29. Recommendation: Authorize the Superintendent to work with Bowles Rice to recoup the loss regarding the Charter Company and Belington Middle Schools 8th Grade Field trip to Washington D.C.

A motion was made by Mr. Phillips to approve agenda items 1-21 and item 28 as recommended. The motion was seconded by Mr. Starks. After discussion the motion passed five (5) to zero (0).

Mrs. McConnell made a motion to adjourn into executive session at 6:20 p.m. to discuss personnel/legal issues. The motion was seconded by Mr. Starks and passed five (5) to zero (0).

The board returned to open session at 6:58 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Starks to approve agenda items 22-27 and item 29 as recommended. The motion was seconded by Mr. Phillips. After discussion the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. Other

Next board meetings:

June 10, 2019 at 6:00 p.m. at Board of Education Office (Regular Session)

The meeting adjourned at 6:59 p.m.

President

Secretary