

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, May 14, 2018 at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Adam Starks, Ron Phillips, Eric Ruf, Joanne McConnell, David Everson, Members, and Jeffrey Woofter, Secretary, were present. Also in attendance were: Michael Ferguson, James Poling, Carol E. Malcolm-Parsons, Shelby L. Dettinger, Alex Pugh, Marija Ilic and James Poling.

Mr. Ruf called the meeting to order at 6:00 p.m.

Mr. Phillips, led the pledge to flag.

Invocation by Mr. Phillips

A motion was made by Mr. Everson to approve the minutes of the April 23, 2018 and April 30, 2018 meetings. The motion was seconded by Mr. Starks. After discussion the motion passed five (5) to zero (0).

The following delegations addressed the board:

Shelby Dettinger/Carol Malcolm-Parsons – regarding World Vision Partnership Review/New grant

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of April 18, 2018 through May 7, 2018 at a total expenditure of \$85,324.90.
2. Recommendation: Authorize the May 15, 2018 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00.
4. Recommendation: Approve final total of utility/copier bills in the amount of \$25,284.05.
5. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)
 - Belington Middle School (Robotics) – projected revenue - \$2,000.00; (8th Grade) - \$750.00; (7th Grade) - \$500.00; (Football) - \$400.00, \$400.00
 - Kasson Elementary/Middle School (Weight Lifting/School) – projected revenue – Items
 - Philip Barbour High School (Hall of Fame) – projected revenue - \$2,000.00
 - Philippi Middle School (Science Dept.) – projected revenue - \$10,000.00
6. Recommendation: Enter into an agreement with Zones for the one to one Chromebook initiative for grades 3-12.
7. Recommendation: Revise professional instructors supplemental pay rate from \$20.00 per hour to \$25.00 per hour starting July 1, 2018.
8. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School.
9. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School.
10. Recommendation: Approve educational leave request for a student at Philip Barbour High School.
11. Recommendation: Ratify the expulsion agreement for a student at Philip Barbour High School.
12. Recommendation: Ratify the expulsion agreement for a student at Philip Barbour High School.
13. Recommendation: Ratify the expulsion agreement for a student at Philippi Middle School.
14. Recommendation: Ratify the expulsion agreement for a student at Philippi Middle School.
15. Recommendation: Approve/Confirm curricular trips.

Belington Elementary School (Student Council) – to Fairmont on May 30, 2018
Belington Middle School (5th Grade) – to WVU on May 18, 2018; (School) – to Barbour Lanes on June 1, 2018

Junior Elementary School (4th Grade) – to Clarksburg on May 30, 2018
 Kasson Elem/Middle School (Kindergarten) – to Hovatter’s Zoo on May 14, 2018
 Philip Barbour High School (CTE Students) – to Charleston on May 14, 2018
 Philippi Elementary School (3rd Grade) – to Charleston on May 24, 2018; (3rd-4th Grades) –
 to Alderson Broaddus University on May 29, 2018; (KidReach) – to Elkins on June
 1, 2018; (3rd-4th Grades) – to Philippi on June 1, 2018
 Philippi Middle School (5th Grade) – to Philippi on June 1, 2018

16. Recommendation: Authorize Philip Barbour High School to move from a senior project to a senior portfolio.

17. Recommendation: Approve/Confirm use of buildings and/or grounds.

Belington Middle School on May 20, 2018 – requested by Ralph Currence for Paint Class;
 on July 20-28, 2018 – requested by Mary Beth Hovatter for Gym floor maintenance
 Kasson Elem/Middle School on May 12, 2018 – requested by Toby Poling for Alumni
 Basketball Game; on August 11, 2018 – requested by Matthew Spessert for Class
 reunion
 Philip Barbour High School on September 25, 2018 – requested by Ron Philips for Meet the
 Candidates; on October 20, 2018 – requested by Sarah Harris for Belington
 Volleyball Team; on May 27, 2018 – requested by Allyson McNaboe for Student
 Council/FBLA Leadership training; on June 22, 2018 – requested by Eric Ruf for
 Luncheon for Clinic Staff

18. Recommendation: Approve building/ground modifications.

Belington Elementary School (Golden Classroom) – install projector
 Belington Middle School (Room 25) – install smartboard; (Room 28) – install smartboard

19. Recommendation: Extend current contract with Coca-Cola Bottling Company for beverages for vending machines through June 30, 2019.

20. Recommendation: Extend current contract with Pepsico for bottled water through June 30, 2019.

21. Recommendation: Extend current contract with JC Ehrlich for pest management services through June 30, 2019.

22. Recommendation: Extend current contract with Bimbo Bakeries USA Inc. for bread products through June 30, 2019.

23. Recommendation: Extend current contract with Mister Vend Inc. to provide snack items for county school vending machines through June 30, 2019.

24. Recommendation: Approve transportation travel requests.

<u>Date</u>	<u>Destination</u>	<u>No. Buses</u>
Philip Barbour High School (Baseball)		
05/07/18	Keyser	1
05/08/18	Frankfort High School	1

25. Recommendation: Approve/Confirm requests for professional leave.

26. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2017-2018 school year.

Philippi Volunteer Fire Department Sickler Farms
 Mt. Vernon Memorial Cemetery

27. Recommendation: Rescind the employment of Kelli Kittle as an ECCAT/PreK Special Needs Aide/Supervisory Aide/Transportation Aide, Belington Elementary School which took place at the April 23, 2018 board meeting.

28. Recommendation: Accept resignation of Daniel Mullens as a substitute teacher effective May 1, 2018.

29. Recommendation: Accept resignation of Richard Jeffries as a substitute teacher effective May 2, 2018.

30. Recommendation: Accept resignation of Matthew Reeb as a substitute teacher effective April 24, 2018.

31. Recommendation: Accept resignation of Wendy Jones as a Mathematics instructor at Philip Barbour High School effective June 14, 2018.
32. Recommendation: Accept resignation of Trevor Mouser as an Assistant Boys Soccer Coach at Philip Barbour High School effective April 24, 2018.
33. Recommendation: Accept resignation of Trevor Mouser as an Assistant Girls Basketball Coach at Philip Barbour High School effective April 24, 2018.
34. Recommendation: Accept resignation of Stephen Carpenter as an Assistant Football Coach at Belington Middle School effective May 2, 2018.
35. Recommendation: Accept resignation of Carla Knotts as Head Cheerleading Coach at Philippi Middle School effective May 4, 2018.
36. Recommendation: Approve leave of absence for a professional employee at Belington Elementary School beginning approximately May 21, 2018 through the end of the 2017/2018 school year.
37. Recommendation: Approve leave of absence for a professional employee at Belington Elementary School beginning approximately May 29, 2018 through the end of the 2017/2018 school year.
38. Recommendation: Employ the following personnel for the 2017/2018 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2017-18		
Name of Person	Location	Job ID: Position
	PBHS, Itinerant	Job 1853: School Nurse - RN (half-time)
	PES, Itinerant	Job 1854: PreK/Prek Special Needs Instructor (half-time)
	PBHS	Job 1857: Chemistry/Physics Instructor
	PBHS	Job 1858: French Instructor (to end of year)
	JES, Itinerant	Job 1859: Music Instructor (half-time)(To end of year)
	PBHS	Job 1860: Instructor (half-time) (to end of year)
Alex Pugh	Board Office	Job 1862: Accounts Payable Supervisor
	BMS, Itinerant	Job 1872: Hearing Impaired/Multi-Categorical Instructor

Substitute Employee Assignments 2017-18		
Name of Person	Location	Job ID: Position
	BES, Itinerant	Job 1855: Long Term Substitute Multi-Categorical w/Autism and Severely Profoundly Impaired Instructor
	PES, Itinerant	Job 1856: Long Term Substitute PreK/Prek Special Needs Instructor (halftime)
	County	Job 1861: Substitute LPN/Aide(s)
Monica Smith, Jessica Sanetrik, Jaime Short	County	Job 1830: Substitute Aide(s)

Extra-Curricular Employee Assignments		
Name of Person	Location	Job ID: Position
Jaime Kittle	PBHS	Job 1970: Other/Music/Theater (extra duty contract for spring theater production)
James Poling	PBHS	Job 1874: Credit Recovery Instructor (Extra-Curricular)
Michelle Harris	County	Job 1875: Special Education Teacher for School Age Students - Home Based
Stephanie Moss	County	Job 1876: Preschool Special Needs/Special Education Teacher for School Age Students - Home Based
Charla Reger	County	Job 1877: Special Education

		Specialist
Melinda Karlen	County	Job 1878: Cook - Summer Feeding Programs
Jeff Moss	JES	Job 1879: Custodian (half-time) (Extra-Curricular)

39. Recommendation: Employ the following personnel for the 2018/2019 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
Megan Stell	PES	Job 1847: Elementary Education Instructor
Danielle Gray	PBHS, Itinerant	Job 1840: Physical Education/Health/Parenting Instructor
Tina Anglin	BES	Job 1850: Early Childhood Classroom Assistant Teacher/PreK Special Needs Aide/Supervisory Aide/Transportation Aide
Brianna Huffman	PBHS	Job 1863: Spanish/Computer Science Instructor
Jordan Danko	PMS	Job 1864: Mathematics Instructor
	PBHS	Job 1868: Mathematics Instructor
William Lanham	JES	Job 1869: Social Worker
	County	Job 1880: Groundsman/Custodian III/General Maintenance
	PES	Job 1881: PreSchool/PreSchool Special Needs Instructor
	PMS	Job 1882: Language Arts Instructor

Extra-Curricular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
Jonathon Carpenter	Kasson	Job 1865: Assistant Boys Basketball Coach
William Gregory	PBHS	Job 1866: Head Boys Soccer Coach
Angela McDaniel	PMS	Job 1867: Volunteer Assistant Cross Country Coach

40. Recommendation: Approve the final total of the April 27, 2018 payroll check and federal withholdings in the amount of \$498,842.00.
41. Recommendation: Approve the sale of Mount Vernon Elementary School in the amount of \$80,000.00.
42. Recommendation: Accept resignation of Nancy Lockwood as a Mathematics/Options Pathway instructor at Philip Barbour High School effective at the end of the 2017/2018 school year.
43. Recommendation: Accept resignation of Ryan Wolfe as Head Volleyball Coach at Kasson Elem/Middle School effective May 10, 2018.
44. Recommendation: Accept resignation of Lesetta Degler as a substitute teacher effective May 8, 2018.
45. Recommendation: Rescind the transfer of Kimberly Burnett that assigned her as a 5th Grade Instructor at Philippi Middle School for 2018/2019 school which was approved at the April 9, 2018 board meeting and allow her to continue in her current position as a Literacy Coach for 2018/2019 school year.

The board tabled agenda item 16.

A motion was made by Mrs. McConnell to approve agenda items 1-5, 7-15 and 17-26 as recommended. The motion was seconded by Mr. Phillips. After discussion the motion passed five (5) to zero (0).

A motion was made by Mr. Everson to approve agenda items 40 and 41 as recommended. The motion was seconded by Mr. Starks. After discussion the motion passed five (5) to zero (0).

A motion was made by Mr. Phillips to approve agenda item 6 as recommended. The motion was seconded by Mr. Starks. After discussion the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. Other

- World Vision 21st Community Learning Center's Grant and Revised MOU

A motion was made by Mrs. McConnell to approve the World Vision 21st Community Learning Center's Grant and Revised MOU. The motion was seconded by Mr. Everson. After discussion the motion passed five (5) to zero (0).

Mr. Starks made a motion to adjourn into executive session at 6:51 p.m. to discuss personnel. The motion was seconded by Mr. Starks and passed five (5) to zero (0).

The board returned to open session at 7:32 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Phillips to approve agenda items 27-39 and items 42-45 as recommended. The motion was seconded by Mr. Starks. After discussion the motion passed five (5) to zero (0).

Next board meetings:

May 29, 2018 at 6:00 p.m. at Board of Education Office (Regular Session)

The meeting adjourned at 7:33 p.m.

President

Secretary