

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, May 9, 2022, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Adam Starks, David Everson, Jared Nestor, Joanne McConnell, and Ron Phillips, Members, and Jeffrey Woofert, Secretary, were present. Also in attendance were: Michelle Fleming, Annette Hughart, Anna Stemple, Laura Morrison, Dayton Morrison, Dana A. Stemple, Linda Adams, Lela Miller, Julie Bibey, David Neff, Clay Frey, Quade Frey, Shana Frey, Chad Frey, Sharon Wamsley, Terry L. Suder, Danielle Hart, Griffin Hart, Phil Hart, and Marija Ilic.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mrs. McConnell led the pledge to the flag.

Invocation by Mrs. McConnell

A motion was made by Mr. Everson to approve the minutes of the April 19, 2022, and April 25, 2022, meetings. The motion was seconded by Mr. Nestor. After discussion, the motion passed five (5) to zero (0).

The board recognized the following:

County Golden Horseshoe Winners: Griffin Hart, Clay Frey, and Dayton Morrison

The following delegations addressed the board:

Andy Cocina from Wendel addressed the board regarding the energy Measurement and Verification report.

FY 2023 Budget Hearing was conducted.

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of April 20 2022, through May 3, 2022, at a total expenditure of \$251,582.60.
2. Recommendation: Authorize May 13, 2022, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00.
4. Recommendation: Approve the final total of April 28, 2022, payroll check, and federal withholdings in the amount of \$476,472.69.
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$28,566.85.
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)

Kasson Elementary School (Student Council) – projected revenue - \$250.00
Philip Barbour High School (Football) – projected revenue - \$2,000.00, \$1,000.00, \$5,000.00,
\$500.00

7. Recommendation: Approve/Confirm curricular trips.

Belington Elementary School (3rd/4th Grades) – to Pittsburg Zoo on May 31, 2022
Belington Middle School (Band) – to Kennywood on May 14, 2022; (Incentive Trip) – to Alderson Broaddus University on May 26, 2022
Junior Elementary School (3rd/4th Grades) – to River in front of School on May 24, 2022;
(3rd/4th Grades) – to River in front of School on May 20, 2022
Kasson Elementary/Middle School (2nd/3rd/4th Grades) – to Deep Creek Fun Zone on May 19, 2022
Philippi Middle School (PBIS) – to Blackwater Falls on May 20, 2022

8. Recommendation: Approve educational leave request for a student at Philip Barbour High School.

9. Recommendation: Approve graduation exercises for the Class of 2022.
Commencement Exercises – Friday, May 20, 2022, 7:00 p.m. at the Barbour County Fairgrounds
10. Recommendation: Approve/Confirm the use of buildings and/or grounds.
Kasson Elementary/Middle School on May 14, 2022 – requested by Jeff Bartlett for Virtual Training; on May 1, 2022 – requested by Terry Pancake for Birthday Party
Philip Barbour High School on June 6-24, 2022 – requested by Carol Malcolm-Parsons for Minecraft Summer Program; on July 23, 2022 – requested by Bruce Short for Class of 1967 Reunion; on August 26-27, 2022 – requested by Vickie Thomas for Miss Barbour Co. Pageant
11. Recommendation: Accept bid from United Dairy to provide milk and juice products for the 2022-2023 school year.
12. Recommendation: Accept bid from ACE Exterminator Inc./JC Ehrlich for pest management services through June 30, 2023.
13. Recommendation: Accept bid from Mister Vend Inc. to provide snack items for the 2022-2023 school year.
14. Recommendation: Extend current contract with Pepsico to provide beverage products for vending machines through June 30, 2023.
15. Recommendation: Extend current contract with Nickles Bakery to provide bread items for the 2022-2023 school year.
16. Recommendation: Extend current contract with Snouffer’s Fire and Safety to provide services for fire safety needs through June 30, 2023.
17. Recommendation: Approve/Confirm requests for professional leave.
18. Recommendation: Accept the resignation of Lindsey Mick as a Elementary Education Instructor at Philippi Middle School and as Head Cheerleading Coach at Philippi Middle School effective June 30, 2022.
19. Recommendation: Accept the resignation of Samuel Propst as a Title I Instructor at Philippi Elementary School effective at the end of the 2021/2022 school year.
20. Recommendation: Accept the resignation of Stephanie Henthorne as a Multi-Categorical w/Autism Instructor at Philippi Middle School effective at the end of the 2021/2022 school year.
21. Recommendation: Accept the resignation/retirement of Lisa Heinbaugh as Principal at Philippi Middle School effective June 30, 2022.
22. Recommendation: Accept the resignation of Selena Strong as a Social Studies Instructor at Philippi Middle School effective at the end of the 2021/2022 school year.
23. Recommendation: Accept the resignation/retirement of Kenneth Phillips as a Bus Operator effective at the end of the day on June 7, 2022.
24. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	County	Job 3718: Groundsman/Custodian III/General Maintenance/Sanitation Plant Operator

Substitute Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	County	Job 3761: Substitute Bus Operator(s)

Extra-Curricular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
Melody Meyer	County	Job 3765: English Language Learner Instructor (Extra-Curricular)
Cynthia Fitzwater, Erin Fincham, Kayla Bouscher, Danielle Rush, Stephanie Moss, Samantha Boggess, Megan Cullinane	BES	Job 3728: (8) Extended Year Elementary ELA/Math Tutor(s) (Extra-Curricular)
Allyson Green, Jennifer Carpenter, Shelley Wolfe, Sandy Wilmoth, Paula Cross, Ellen Gould, Amanda Shoulders	PES	Job 3730: (7) Extended Year Elementary ELA/Math Tutor(s) (Extra-Curricular)
Michelle Harris	County	Job 3732: Special Education Teacher for School Age Students - Home Based (Extra-Curricular)

25. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2022-23 (FY23)		
Name of Person	Location	Job ID: Position
Rochelle Nestor	BMS	Job 3735: Science Instructor
	KEMS, itinerant	Job 3736: Hearing Impaired/Multi-Categorical Instructor
	PBHS	Job 3737: Counselor
	PBHS, Itinerant	Job 3738: Multi-Categorical w/Autism Instructor
	PBHS	Job 3739: Language Arts Instructor
	PES, Itinerant	Job 3740: PreK/Prek Special Needs Instructor (half-time)
	PES, Itinerant	Job 3741: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PES, Itinerant	Job 372: Multi-Categorical w/Autism Instructor
	PMS	Job 3743: Mathematics Instructor
	PMS	Job 3744: Science Instructor
	PMS	Job 3745: Multi-Categorical w/Autism Instructor
	PMS, Itinerant	Job 3746: Visually Impaired/Multi-Categorical Instructor
	PMS, Itinerant	Job 3747: Gifted/Multi-Categorical Instructor (half-time)
Benjamin Shew	BMS	Job 3760: Assistant Principal
	PMS	Job 3762: Language Arts Instructor
Rick Daugherty	PMS	Job 3800: Principal
	PMS	Job 3801: Social Studies Instructor
	PBHS	Job 3767: Custodian
	PBHS	Job 3769: Multi-Categorical w/Autism Instructor
	PBHS	Job 3770: Business Education Instructor
	PBHS, Itinerant	Job 3771: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PMS	Job 3772: Physical

		Education/Health Instructor
	PMS	Job 3774: Elementary Education Instructor
	PMS, Itinerant	Job 3777: Multi-Categorical w/Autism Instructor
	PBHS, Itinerant	Job 3780: Multi-Categorical w/Autism Instructor
	PES	Job 3776: Title I Reading/Math Instructor

Substitute Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	County	Job 3753: Substitute Custodian(s)
	County	Job 3754: Substitute LPN/Aide(s)
	County	Job 3755: Substitute School Nurse RN(s)
	County	Job 3756: Substitute Secretary(s)
	County	Job 3757: Substitute Cook(s)
	County	Job 3758: Substitute Bus Operator(s)
	County	Job 3759: Substitute Teacher(s)
	County	Job 3802: Substitute Administrator(s)

Extra-Curricular Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	BMS	Job 3748: Head Cheerleading Coach
	BMS	Job 3749: Volunteer Assistant Volleyball Coach
	KEMS	Job 3750: Head Cheerleading Coach
	PMS	Job 3751: Volunteer Assistant Softball Coach
	PMS	Job 3752: Head Cross Country Coach
	PBHS	Job 3799: Assistant Boys Basketball Coach
	PBHS	Job 3768: Assistant Cross Country Coach
	BMS	Job 3773: Assistant Boys Basketball Coach
	PMS	Job 3775: Head Cheerleading Coach

26. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

A motion was made by Mr. Phillips to approve agenda items 1-26 as recommended. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

Mr. Phillips made a motion to adjourn into executive session at 7:39 p.m. to discuss personnel issues. The motion was seconded by Mr. Everson and passed five (5) to zero (0).

The board returned to open session at 8:26 p.m. (No votes or decisions were made in executive session).

The board acted upon or discussed the following items:

1. Kasson Elementary/Middle School Newsletter
2. Other

Next board meetings:

May 23, 2022, at 6:00 p.m. at Board of Education Office (Regular Session)

The meeting adjourned at 8:34 p.m.

President

Secretary