

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, April 14, 2025, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Adam Starks, Joanne McConnell, Ron Phillips, Martin Durst, Members, and Eddie Vincent, Secretary, were present. David Everson, Member, was absent. Also in attendance were: Gabrielle Rhodes, Jennifer Whitlock, Tiffany Mitchell, Amanda Shoulders, Paula Cross, Mary Beth Hovatter, Julissa Gonzales, Cassy Juser, Tonya Ferguson, Billie Jean Johnson, Annette Hughart, Shane Mitchell, Amanda Rowan, Michelle Fleming, Julie Bibey, Jaime Daugherty, Janelle Daugherty, Nicola Price, Kael Price, Timothy Price, Linda Price, Shelly Wolfe, and Ellen Gould.

Mrs. McConnell called the meeting to order at 6:01 p.m.

Mr. Durst led the pledge to the flag.

Invocation by Mr. Durst

The board discussed the following items:

School performance, student outcomes, academics:
Attendance/Enrollment Report

The board recognized the following:

Young Writers
Spelling Bee
Science Fair
Bands

Reports:

Facilities Report
Child Nutrition

Superintendents Recommendations –

1. Recommendation: Approve regular payroll in the amount of \$447,905.68.
2. Recommendation: Approve payment of bills in the amount of \$317,124.67.
3. Recommendation: Approve the final total of utility/copier bills in the amount of \$39,423.86.
4. Recommendation: Approve the final total of utility/copier bills in the amount of \$41,614.82.
5. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$4,354.11.
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)
 - A. Philip Barbour High School
 1. (ProStart) - \$500.00
7. Recommendation: Approve the contract with LifeTouch Photography for County-wide student photos for the 2025-2026 school year.
8. Recommendation: Approve/Confirm curricular trips.
 - A. Belington Elementary School
 1. (Preschool and Kindergarten) – to Hovatter Zoo on May 20, 2025
 2. (Schoolwide) – to Belington Skate Zone on May 22, 2025
 - B. Belington Middle School
 1. (3rd Nine weeks incentive trip) – to Tygart Valley Cinemas on April 17, 2025
 2. (5th Grade) – to WVU on May 2, 2025
 - C. Junior Elementary School
 1. (KidREACH) – to Belington Middle School on May 29, 2025
 2. (Whole School) – to Tygart Valley Health & Rehabilitation on April 18, 2025
 - D. Kasson Elementary/Middle School
 1. (Middle School CTE Discover Your Future Students) – to WVU on April 25, 2025
 - E. Philip Barbour High School
 1. (Counseling Department) – to Glenville State University on April 23, 2025

2. (ProStart) – to the HIVE and Las Matracus Mexican Restaurant on April 29, 2025

3. (Social Studies/Civics) – to the Barbour County Courthouse on May 13, 2025

F. Philippi Elementary School

1. (KidREACH) – to New River Gorge National Park on May 29, 2025

2. (3rd/4th Grades) – to Mylan Park Aquatic Center on May 23, 2025

G. Philippi Middle School

1. (Middle School CTE Discover Your Future Students) – to WVU on April 25, 2025

2. (8th Grade) – to Fred Eberle Technical Center on April 29, 2025
9. Recommendation: Approve/Confirm the use of buildings and/or grounds.

A. Junior Elementary School

1. On April 19, 2025 – requested by Keeah Ware for the Junior Lions Club Easter Egg Hunt

B. Philip Barbour High School

1. On April 19, 2025 – requested by Richard Daugherty for the Barbour County Ambulance Authority Emergency Driving Course

2. On April 26, 2025 – requested by Nick Mayle for Youth Football Tournament Fundraiser

C. Philippi Middle School

1. On May 25, 2025 – requested by Carla Boylen for Graduation Luncheon

2. On May 23, 2025 – requested by Alexa Forbes for 8th Grade Dance

10. Recommendation: Approve/Confirm requests for professional leave.

11. Recommendation: Accept the resignation of Kacey Hinkle as a substitute cook effective April 7, 2025.

12. Recommendation: Accept the resignation of Sarah Harris as an Assistant Girls’ Basketball Coach at Belington Middle School, effective March 19, 2025.

13. Recommendation: Accept the resignation of Lori McGee as Head Volleyball Coach at Philippi Middle School effective April 6, 2025.

14. Recommendation: Accept the resignation of Nathan Linger as a Supervisory Employee prior to/after School at Philippi Middle School, effective March 28, 2025.

15. Recommendation: Accept the resignation of Laura Shelton as a long-term substitute PreSchool Special Needs instructor at Belington Elementary School, effective at the end of the day on April 18, 2025.

16. Recommendation: Approve leave of absence for Leah Moss, a professional employee at Belington Elementary School for approximately 4 weeks.

17. Recommendation: Approve an agreement with West Virginia Wesleyan College for Nursing Student Clinical Experience.

18. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 39113 Itinerant Multi-Categorical Instructor w/Autism
Substitute Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philippi Middle School	JobID: 39114 Long Term Substitute Language Arts Instructor
	Belington Middle School	JobID: 39115 Long Term Substitute Itinerant Multi-Categorical w/Autism Instructor
	Barbour Board Office	JobID: 36283 Substitute Teacher(s)
	Barbour Board Office	JobID: 37474 Substitute Teacher(s)
	Barbour Board Office	JobID: 37465 Substitute Secretary(s)
	Barbour Board Office	JobID: 37466 Substitute Custodian(s)
	Barbour Board Office	JobID: 37469 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 37471 Substitute Cook(s)
	Barbour Board Office	JobID: 37472 Restricted Short Term Substitute Teacher(s)
	Barbour Board Office	JobID: 37473 Substitute Bus Operator(s)

Extra-Curricular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 39107 (1) Bus Operator

19. Recommendation: Employ the following personnel for the 2025/2026 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Extra-Curricular Employee Assignments 2025-26 (FY26)		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 39117 Athletic Trainer (Winter Sports)
	Philip Barbour High School	JobID: 39119 Athletic Trainer (Fall Sports)

20. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

21. Recommendation: Approve/Confirm curricular trips.

- A. Kasson Elementary/Middle School
 - 1. (8th Grade) – to Fred Eberle Technical Center on April 29, 2025
- B. Philippi Elementary School
 - 1. (Preschool) – to Hovatter’s Zoo on May 8, 2025

22. Recommendation: Approve chaperones for Philip Barbour High School prom.

- | | | |
|---------------|-----------------|-------------------|
| Hillary Paugh | Caroline Connor | Bobbie Jo Webster |
| Emily Starks | Christy Weese | Lacey Daugherty |
| Shelly Shomo | | |

23. Recommendation: Approve/Confirm the use of buildings and/or grounds.

- A. Philip Barbour High School
 - 1. On Sundays from April – June 1, 2025 – requested by Heather Perkins for Barbour County Youth Soccer

A motion was made by Mr. Phillips to approve agenda items 1-23 as recommended. The motion was seconded by Mr. Starks. After discussion, the motion passed four (4) to zero (0).

The board acted upon or discussed the following items:

- 1. Executive Session

Mr. Durst made a motion to adjourn into executive session at 7:11 p.m. to discuss personnel. The motion was seconded by Mr. Starks. The motion passed four (4) to zero (0).

The board returned to open session at 7:40 p.m. (No votes or decisions were made in executive session).

- 2. Other
 - Administration Attendance at Events

Next board meetings:

- April 15, 2025, at 6:00 p.m. at the Board of Education Office - (reconvene March 24, 2025 meeting)
- April 22, 2025, at 6:00 p.m. at the Board of Education Office – (Special Session)
- April 28, 2025, at 6:00 p.m. at the Board of Education Office – (Regular Session)

The meeting adjourned at 7:41 p.m.