

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Tuesday, April 14, 2020, via Zoom.

David Everson, Eric Ruf, Joanne McConnell, Adam Starks, and Ron Phillips, Members, and Jeffrey Woofter, Secretary, were present. Also in attendance were: Stephanie Henthorne.

Mr. Ruf called the meeting to order at 6:00 p.m.

Mr. Ruf led the pledge to the flag.

Invocation by Mr. Ruf

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of March 18, 2020, through April 7, 2020, at a total expenditure of \$181,374.25.
2. Recommendation: Authorize April 15, 2020, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00.
4. Recommendation: Approve the final total of utility/copier bills in the amount of \$32,815.00.
5. Recommendation: Approve the final total of March 27, 2020, payroll check and federal withholdings in the amount of \$513,903.64.
6. Recommendation: Approve building/ground modifications.

Philippi Elementary School (Grass area between the PK/K wing) – install storage building
7. Recommendation: Approve/Confirm the use of buildings and/or grounds.

Philip Barbour High School beginning June 17, 2020, through June 24, 2020 – requested by Heather Halfin for Volleyball Tournament
8. Recommendation: Employ the following personnel for the 2019/2020 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	PMS	Job 2649: Science Instructor
	PES	Job 2650: Long Term Substitute Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PES, Itinerant	Job 2651: Long Term Substitute Multi-Categorical w/Autism Instructor
	PMS, Itinerant	Job 2652: LPN/Special Needs Aide/Supervisory Aide/Transportation Aide
	PMS	Job 2655: Custodian
Danielle Hart	PES, Itinerant	Job 2656: School Nurse - RN
Toby Poling	PBHS, Itinerant	Job 2660: Physical Education/Health/Parenting Instructor

Substitute Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	County	Job 2635: Substitute Teacher(s)
	County	Job 2638: Substitute LPN/Aide(s)

9. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

10. Recommendation: Reduce in Force and terminate the contracts of the following list of professional employees and subsequently place them on the PREFERRED RECALL list for the 2020-2021 school year.

Employee	Current Position
Kendyl Taylor	4 th Grade at Junior Elementary
Alice Wagler	3 rd Grade at Kasson Elementary
Lindsey Mick	5 th Grade at Philippi Middle
Angelica Mejia	Spanish/Computer Science at Philip Barbour High School
Edward Lanham	Social Worker at Junior Elementary

11. Recommendation: Eliminate the following professional positions for the 2020-2021 school year.

Position	Location	Funding Source	FTE
Classroom Teacher – Interventionist (Grant Position)	JES	Grant	1
Social Worker (Grant Position)	JES	Grant	1
1 st Grade Teacher	BES	County	1
Kindergarten	BES	County	1
1 st Grade Teacher	PES	County	1
2 nd Grade Teacher	KEMS	County	1
Spanish/Computer Science Teacher	PBHS	County	1

12. Recommendation: Terminate the employment of the following long-term substitute employees at the end of the 2019-2020 school year and eliminate the positions for the 2020-2021 school year.

Long Term Substitute Employee	Current Position
Shannon Goshert	Science at PMS
Debbie Johnson	4 th grade at PES
Rochelle Pingley	Special Needs Aide at PMS
Jamie Kittle	ELA/Library at PBHS
Jennifer Vandevender	Math at PBHS

13. Recommendation: Place the following professional employees on the transfer for specific assignment list and assign them directly to the listed position for the 2020-2021 school year. – Enclosure J

Employee	Assignment
Amanda Sweet	4 th Grade at Junior Elementary
Melissa Parsons	2 nd Grade at Belington Elementary
Morgan Balducci	5 th Grade at Philippi Middle
John Boskovic	3 rd Grade at Kasson Elementary

14. Recommendation: Place the following service employees on the transfer for subsequent assignment list for the 2020-2021 school year.

Employee	Current Position
Jamie Short	Aide
Robin Poling	Cook
Loretta Talbott	Cook

15. Recommendation: Eliminate the following service positions due to lack of need for the 2020-2021 school year.

Position	Location
Special Needs Aide (FTE 1)	Philippi Middle School
Cook (Reduce position to FTE .5)	Philip Barbour High School
Cook (Reduce position to FTE .5)	Philippi Elementary School

A motion was made by Mr. Everson to approve agenda items 1-15 as recommended. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. FY19 School Audits and corrective action plans
2. Other

Next board meetings:

April 21, 2020, at 6:00 p.m. at Board of Education Office (reconvene March 9, 2020 meeting)
April 27, 2020, at 6:00 p.m. at Board of Education Office (Regular Session)

The meeting adjourned at 6:44 p.m.

President

Secretary