

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, April 10, 2023, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

David Everson, Ron Phillips, Jared Nestor, Joanne McConnell, Members, and Jeffrey Woofter, Secretary, were present. Also in attendance were: Michael Waide, Kathleen L. Nelson, Joni M. Gray, Kathy Hypes, Connie Mundy, Michelle Fleming, Annette Hughart, Julie Bibey, David Neff, Craig Cross, Tonya Ferguson and Ray Freeman.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Phillips led the pledge to the flag.

Invocation by Mr. Phillips

The board recognized the following:

Band
Young Writers
Athletes

The following delegations address the board:

Craig Cross/Barbour County Sheriff's Office – regarding fund for a K9
Joni Gray/Pierpont Community & Technical College – regarding the MOU that is on the agenda

The board recessed from 6:59 p.m. to 7:06 p.m.

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of March 22, 2023, through April 4, 2023, at a total expenditure of \$304,228.52.
2. Recommendation: Authorize April 14, 2023, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$70,000.00.
4. Recommendation: Approve the final total of March 28, 2023, payroll check, and federal withholdings in the amount of \$504,633.29.
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$7,352.50.
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)
 - A. Philip Barbour High School
 1. (FBLA) - \$200.00
 2. (FBLA) - \$500.00
 3. (FBLA) - \$500.00
 4. (FBLA) - \$500.00
 5. (FBLA) - \$2,000.00
 6. (FBLA) - \$2,000.00
 7. (FBLA) - \$4,800.00
 8. (Track) - \$100.00
 9. (Track) - \$1,500.00
 - B. Philippi Middle School
 1. (Yearbook) - \$1,000.00
7. Recommendation: Approve contract with the Southern Regional Education Board for Mathematics Professional Development and Coaching at Philippi Elementary School (August 14, 2023-July 31, 2024) in the amount of \$44,000.00.
8. Recommendation: Approve contract with the Southern Regional Education Board for Mathematics Professional Development and Coaching at Philippi Middle School (August 14, 2023-July 31, 2024) in the amount of \$220,000.00.

9. Recommendation: Approve a memorandum of understanding with Pierpont Community & Technical College.
10. Recommendation: Approve chaperones for Belington Middle School's 8th grade field trip to Hershey Park on May 25-26, 2023.
11. Recommendation: Approve/Confirm curricular trips.
- Belington Elementary School (Second Grade) – to Spark Imagination Science Center & WOW Factory
- Kasson Elementary/Middle School (PreK-1st Grade) – to The Bridge Sports Complex on May 10, 2023
- Philippi Middle School (Responsible Student) – to Splash Zone on May 31, 2023; (5th Grade) – to Carnegie Science Center on May 18, 2023; (8th Grade) – to Hershey Park on June 12, 2023
12. Recommendation: Approve/Confirm the use of buildings and/or grounds.
- A. Philip Barbour High School
1. on April 2023-June 2023 – requested by Tammy Martin-Zimmerman for Instructing Basketball
2. on April 1, 2023 – requested by John Hawkins for Mine Rescue Activities
- B. Philippi Middle School
1. On May 21, 2023 – requested by Carla Knotts-Boylen for Graduation Luncheon
13. Recommendation: Approve/Confirm requests for professional leave.
14. Recommendation: Fund an additional \$36,450.00 to re-implement the Ham, Bacon, and Egg program at the Career Technical Education Center.
15. Recommendation: Accept the resignation/retirement date of Donald Ware as a Bus Operator effective April 7, 2023.
16. Recommendation: Approve leave of absence for Deloris Phillips a service employee at Junior Elementary School through July 6, 2023.
17. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2022-23 (FY23)		
Name of Person	Location	Job ID: Position
	BES, Itinerant	Job 4280: Elementary Education Instructor
	PBHS, Itinerant	Job 4282: School Nurse - RN (half-time)
	JES	Job 4283: Music Instructor (half-time)
	Central Office	Job 4284: School Psychologist
	KEMS	Job 4285: Mathematics/Social Studies Instructor
	PBHS, Itinerant	Job 4287: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PMS, Itinerant	Job 4288: Physical Education/Health Instructor
	PBHS, Itinerant	Job 4289: Hearing Impaired/Visually Impaired/Multi-Categorical Instructor
	PBHS	Job 4290: Counselor
	PES, Itinerant	Job 4291: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 4292: Gifted/Multi-Categorical Instructor (half-time)
	PBHS	Job 4293: Mathematics Instructor
	PBHS	Job 4300: Mathematics Instructor
	BMS, Itinerant	Job 4301: Multi-Categorical w/Autism Instructor
	PBHS, Itinerant	Job 4302: Multi-Categorical w/Autism Instructor

	Board Office	Job 513: Accounts Payable Supervisor
Kenneth Hickman	County	Job 517: Bus Operator, Rt. 2

Substitute Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	BES, Itinerant	Job 4281: Long Term Substitute School Nurse – RN
	PES, Itinerant	Job 4286: Long Term Substitute Multi-Categorical/ Severely Profoundly Impaired Instructor w/Autism
	County	Job 4294: Substitute Custodian(s)
	County	Job 4295: Substitute LPN/Aide(s)
	County	Job 4296: Substitute School Nurse RN(s)
	County	Job 4297: Substitute Cook(s)
	County	Job 4298: Substitute Bus Operator(s)
Casey Edmond	County	Job 4299: Substitute Teacher(s)
	County	Job 4305: Restricted Short-Term Substitute Teacher(s)
	PMS	Job 4248: Long Term Substitute Music Instructor
Olive Zinn	BES	Job 519: Long Term Substitute Kindergarten Aide/Supervisory Aide/Transportation Aide
	JES	Job 530: Long Term Substitute Cafeteria Manager/Cook

Extra-Curricular Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	County	Job 4303: Homebound Instructor

18. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

19. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2023-24 (FY24)		
Name of Person	Location	Job ID: Position
McKenzie Moss	KEMS	Job 609: Itinerant Special Needs Aide/Supervisory Aide/Transportation Aide
Tammy Austin	PES	Job 608: Cook (half-time)
Samantha Streets	PES	Job 601: Custodian
	PES	Job 605: Elementary Education Instructor
	BES	Job 606: Elementary Education Instructor
	PMS	Job 603: Language Arts Instructor
	PMS	Job 602: Mathematics Instructor
	PMS	Job 604: Mathematics Instructor
	PMS, Itinerant	Job 607: Itinerant LPN/Special Needs Aide/Supervisory Aide/Transportation Aide
	Board office/Itinerant	Job 620: Itinerant Virtual School/Dual Credit Facilitator

	Board Office	Job 619: School Nutrition Director (half-time)
Myranda McDaniel	BMS, Itinerant	Job 617: Itinerant Special Needs Aide/Supervisory Aide/Transportation Aide
	KEMS	Job 610: Itinerant Multi-Categorical w/Autism Instructor
	PBHS	Job 618: Counselor

A motion was made by Mr. Everson to approve agenda item 9 as recommended. The motion was seconded by Mr. Phillips. After discussion, the motion passed four (4) to zero (0).

Mr. Starks joined the meeting via telephone.

A motion was made by Mr. Phillips to approve agenda items 1-8, 10-13, and items 15-19 as recommended. The motion was seconded by Mr. Nestor. After discussion, the motion passed five (5) to zero (0).

A motion was made by Mrs. McConnell to approve agenda item 14 as recommended. The motion was seconded by Mr. Nestor. After discussion, the motion passed five (5) to zero (0).

Mr. Starks lost phone connection and left the meeting.

Mr. Nestor made a motion to adjourn into executive session at 7:40 p.m. to discuss the superintendent search. The motion was seconded by Mr. Everson and passed four (4) to zero (0).

Mr. Starks arrived in person to join the executive session.

The board returned to open session at 9:41 p.m. (No votes or decisions were made in executive session).

The board acted upon or discussed the following items:

1. Other

Next board meetings:

- April 13, 2023, at 6:00 p.m. at the Board of Education Office (Special Session – Personnel Hearing)
- April 15, 2023, at 2:00 p.m. at the Board of Education Office (Special Session – Superintendent Interviews)
- April 18, 2023, at 6:00 p.m. at the Board of Education Office (reconvene March 13, 2023 meeting)
- April 24, 2023, at 6:00 p.m. at the Belington Elementary School (BES Presentation)(Regular Session)

The meeting adjourned at 9:43 p.m.

President

Secretary