

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, April 9, 2018 at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Adam Starks, Ron Phillips, Eric Ruf, Joanne McConnell, Members, and Jeffrey Woofter, Secretary, were present. David Everson, Member, was absent. Also in attendance were: Annette Hughart, Michael Ferguson, James Poling, Jeff Kittle, Connie Mundy, Marija Ilic, Dannielle D. McDowell and Amy Cheroh.

Mr. Ruf called the meeting to order at 6:00 p.m.

Mr. Ruf, led the pledge to flag.

Invocation by Mr. Ruff

The following delegations addressed the board:

Dannielle McDowell – regarding the volunteer assistant volleyball position at Kasson Elem/Middle School

James Poling – regarding BCEA

**Superintendents Recommendations –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2017-2018 contingent upon compliance with pupil-teacher ratio.
2. Recommendation: Approve payment of bills for the period of March 21, 2018 through April 3, 2018 at a total expenditure of \$78,451.29.
3. Recommendation: Authorize the April 13, 2018 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00.
5. Recommendation: Approve the final total of the March 28, 2018 payroll check and federal withholdings in the amount of \$477,589.74.
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)

Belington Elementary School (2<sup>nd</sup> Grade) – projected revenue - \$500.00

Junior Elementary School (4<sup>th</sup> Grade) – projected revenue - \$200.00

Kasson Elem/Middle School (Lego Robotics Team) – projected revenue - \$441.00; (Student Council) - \$100.00; (School) - \$1,000.00, \$0.00, \$0.00

Philippi Elementary School (Preschool) – projected revenue - \$1,000.00

7. Recommendation: Authorize Joe R. Pyle to auction off Mount Vernon Elementary School.
8. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School.
9. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School.
10. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School.
11. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School.
12. Recommendation: Approve/Confirm curricular trips.

Belington Elem/Philippi Elem. School (PreK) – to Westover on April 24, 2018; (PreK) – to Hovatter's Zoo on May 17, 2018

Belington Elementary School (2<sup>nd</sup> Grade) – to EDGE Sports Facility on May 9, 2018

Junior Elementary School (KidREACH) – to Wheeling, West Virginia on April 25, 2018; (4<sup>th</sup> Grade) – to Charleston, West Virginia on May 25, 2018; (PreK-1<sup>st</sup> Grade) – to Swartz Pond on May 11, 2018; (2<sup>nd</sup>-4<sup>th</sup> Grades) – to Swartz Pond on May 16, 2018; (4<sup>th</sup> Grade) – to Swartz Pond on May 30, 2018

Philippi Middle School (Band) – to Kennywood Park on May 22, 2018

13. Recommendation: Approve/Confirm use of buildings and/or grounds.

Belington Middle School on March 23, 2018 through June 29, 2018 – requested by Jared Nestor for Basketball Skill Development  
Philip Barbour High School on Saturdays – requested by Ben McLean for Girls AAU Basketball team practice

14. Recommendation: Approve building/ground modifications.

Belington Elementary School (2<sup>nd</sup> Grade - Fetter) – replace chalkboard with whiteboard

15. Recommendation: Approve transportation requests.

<u>Date</u>	<u>Destination</u>	<u>No. Buses</u>
Philip Barbour High School (Track)		
03/29/18	Elkins	1
04/10/18	Grafton High School	1
04/17/18	Buckhannon High School	1
05/04/18	BUHS	1
05/09/18	North Marion High School	1

16. Recommendation: Approve/Confirm requests for professional leave.

17. Recommendation: Accept resignation of Joseph Kaiser as head golf coach at Philip Barbour High School effective March 24, 2018.

18. Recommendation: Accept resignation of Ronald Jones as head boys' soccer coach at Philip Barbour High School effective March 23, 2018.

19. Recommendation: Employ the following personnel for the 2017-2018 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

<b>Regular Employee Assignments 2017-18</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	PBHS, Itinerant	Job 1809: School Nurse - RN (half-time)
	PES, Itinerant	Job 1810: PreK/Prek Special Needs Instructor (half-time)
Kim Fetter (will move at beginning of 2018/2019 school year)	BES, Itinerant	Job 1811: Multi-Categorical w/Autism and Severely Profoundly Impaired Instructor
	PBHS	Job 1814: Chemistry/Physics Instructor
	PBHS	Job 1815: French Instructor
	JES, Itinerant	Job 1816: Music Instructor (half time)
	PBHS	Job 1819: Instructor (half-time) Music/theater...

<b>Substitute Employee Assignments 2017-18</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	BES, Itinerant	Job 1812: Long Term Substitute Multi-Categorical w/Autism and Severely Profoundly Impaired Instructor
	PES, Itinerant	Job 1813: Long Term Substitute PreK/Prek Special Needs Instructor (halftime)
	County	Job 1817: Substitute Custodian(s)
	County	Job 1818: Substitute Cook(s)
	County	Job 1820: Substitute LPN/Aide(s)
	County	Job 1821: Substitute Aide(s)
	County	Job 1798: Substitute Bus Operator
Heidi Poling	County	Job 1829: Substitute School Nurse RN(s)

Extra-Curricular Employee Assignments 2017-18		
Name of Person	Location	Job ID: Position
	PBHS	Job 1826: Volunteer Assistant Track Coach

20. Recommendation: Reduce in Force and terminate the contracts of the following list of professional employees and subsequently place them on the PREFERRED RECALL list for the 2018-2019 school year.

Richard Daugherty  
Kim Burnett

21. Recommendation: Terminate the contracts of the following long-term substitute professional employees at the end of the 2017-2018 school year and eliminate the positions for the 2018-2019 school year.

Treymer Taylor	PE/Health – PBHS
Jamie Kittle	Music/Theater – PBHS
Christine Savidge	Music – Junior
Yolanda Goss	French – PBHS
Colton Weese	Chemistry/Physics – PBHS
Trevor Mouser	Math - BMS
Christy Weese	Counselor - PBHS
Lisa Hamilton	ELA - PMS

22. Recommendation: Place the following professional employees on the transfer for specific assignment list and assign them directly to the listed position for the 2018-2019 school year.

Debbie Daugherty	ALC at PBHS
Andrea Schoonover	Social Studies at PMS
Kim Burnett	5th Grade at PMS
Stephanie Burge	5th Grade at PMS
Mikail Perrine	4th Grade at PES
Morgan Balducci	Kindergarten at BES

23. Recommendation: Eliminate the following professional positions for the 2018-2019 school year.–

<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>FTE</u>
Teacher - CTE	CTE at PBHS	1	1
Assistant Principal	PBHS	1	1
Literacy Coach	County	4	1
Teacher (3rd Grade)	PES	1	1
Assistant Principal	BMS/PMS	1	1
Teacher (4th Grade)	BES	1	1
Teacher (PE)	PMS/Junior	1	.5
Teacher (Pre K/Special Needs)	Junior	1	1
Teacher (Kindergarten)	Kasson	1	1
Teacher (Kindergarten)	PES	1	1
Teacher (5th Grade)	PMS	1	1
Teacher (French)	PBHS	1	1
Enclosure U			

24. Recommendation: Approve the following list of new professional positions to be created for the 2018-2019 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations.

Position	Location	Funding Source	FTE
Teacher - Music/Theater	PBHS/Junior Elem	1	.5/.5
Teacher - PE/Health/Parenting	Junior Elem/PBHS/PMS	1	.375/.5/.125
Teacher - Spanish/Computer Science	PBHS	1	1
Assistant Principal - 210	BMS	1	1
Assistant Principal – 210	PMS	1	1
Teacher - Pre K/Special Needs	BES	1	1

25. Recommendation: Reduce in Force and terminate the contracts of the following list of service employees and subsequently place them on the Preferred Recall list for the 2018-2019 school year.

Sherry Jones

26. Recommendation: Place the following service employees on the transfer for subsequent assignment list for the 2018-2019 school year.

Marsha Mayle

27. Recommendation: Eliminate the following service positions due to lack of need for the 2018-2019 school year.

<u>Position</u>	<u>Location</u>	<u>FTE</u>
Preschool ECCAT Aide	Junior Elementary	1
Kindergarten ECCAT Aide	Junior Elementary	1

28. Recommendation: Approve the following list of new service positions to be created for the 2018-2019 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations.

<u>Position</u>	<u>Location</u>	<u>FTE</u>
Preschool ECCAT Aide	Belington Elementary	1

A motion was made by Mrs. McConnell to approve agenda items 1-16 as recommended. The motion was seconded by Mr. Starks. After discussion the motion passed four (4) to zero (0).

Mr. Phillips made a motion to adjourn into executive session at 6:13 p.m. to discuss personnel issue. The motion was seconded by Mr. Starks and passed four (4) to zero (0).

The board returned to open session at 6:38 p.m. (No votes or decisions were made in executive session).

Mr. Starks made a motion to adjourn into executive session at 6:43 p.m. to discuss personnel and legal issues. The motion was seconded by Mrs. McConnell and passed four (4) to zero (0).

The board returned to open session at 7:32 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Phillips to approve agenda items 17-28 as recommended. The motion was seconded by Mr. Starks. After discussion the motion passed four (4) to zero (0).

The board acted upon or discussed the following items:

1. Other

Next board meetings:

April 17, 2018 at 6:00 p.m. at Board of Education Office (reconvene March 12, 2018 meeting)

April 23, 2018 at 6:00 p.m. at Board of Education Office (Regular Session)

The meeting adjourned at 7:33 p.m.

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**President**

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**Secretary**