

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, April 8, 2019 at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Eric Ruf, Adam Starks, Joanne McConnell, Ron Phillips, Members, and Jeff Kittle, acting as Secretary, were present. David Everson, Member and Jeffrey Woofter, Secretary, were absent. Also in attendance were: Annette Hughart, James Poling, Amanda Johnson, Jody Carpenter, Annette Santilli, Michael Ferguson, David Neff, and Maria Ilic.

Mr. Ruf called the meeting to order at 6:00 p.m.

Mr. Phillips, led the pledge to flag.

Invocation by Mr. Phillips

The board recognized Highmark Foundation for awarding a \$500.00 grant for each school for medical supplies.

The following delegations addressed the board:

Amanda Johnson/Extension Service – regarding the Extension Service budget  
Annette Santilli – regarding the Bright Futures Grant

**Superintendents Recommendations –**

1. Recommendation: Approve payment of bills for the period of March 20, 2019 through April 2, 2019 at a total expenditure of \$361,720.44.
2. Recommendation: Authorize the April 15, 2019 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$60,000.00.
4. Recommendation: Approve the final total of the March 28, 2019 payroll check and federal withholdings in the amount of \$490,283.73.
5. Recommendation: Approve final total of utility/copier bills in the amount of \$13,601.74.
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)

Belington Middle School (Band) – projected revenue - \$2,000.00  
Junior Elementary School (4<sup>th</sup> Grade) – projected revenue - \$200.00  
Kasson Elementary/Middle School (School) – projected revenue - \$0.00; (Garden) - \$250.00  
Philip Barbour High School (Class of 2021) –projected revenue - \$1,000.00; (Athletics) - \$1,000.00

7. Recommendation: Approve/Confirm curricular trips.  
Belington Elementary School (Special Needs) – to Grafton on May 23, 2019; (1<sup>st</sup> Grade) – to Smoke Hole Caverns on May 14, 2019; (PreK-2<sup>nd</sup> Grade) – to Hovatter’s Zoo on April 29, 2019; (3<sup>rd</sup> Grade-4<sup>th</sup> Grade) – to Charleston on May 13, 2019; (Honor Roll) – to Weston on May 22, 2019  
Junior Elementary School (PreK/K) – to Elkins on April 9, 2019; (PreK/K) – to Hovatter’s Zoo on May 14, 2019; (School) – to Swartz Pond on May 22, 2019; (KidReach) – to Charleston on May 9, 2019  
Kasson Elementary/Middle School (8<sup>th</sup> Grade) – to Washington D.C. on May 14-15, 2019; (Band) – to Kennywood on May 17, 2019; (School) – to Pittsburgh on May 8, 2019  
Philippi Elementary School (4<sup>th</sup> Grade) – to Idlewild Park on May 24, 2019  
Philippi Middle School (School) – to Elkins on April 9, 2019; (5<sup>th</sup> Grade) – to Smoke Hole Caverns on May 15, 2019
8. Recommendation: Approve educational leave request for a student at Belington Middle School.
9. Recommendation: Approve educational leave request for a student at Belington Middle School.

10. Recommendation: Approve educational leave request for a student at Belington Middle School.

11. Recommendation: Approve Math4Life resolution.

WHEREAS: Barbour County Schools and West Virginia’s entire Public Education system continue to struggle to raise the mathematical proficiencies of our students; and

WHEREAS: Schools across the state are working independently to improve the quality of mathematics instruction; and

WHEREAS: State Superintendent, Dr. Steve Paine, and the West Virginia State Board of Education have committed to bringing a comprehensive and intensive statewide effort to improve student mathematics performance throughout the state; and

WHEREAS: Both quality teaching and focused learning must be emphasized if we are ever going to consistently grow the proficiency levels of our students; and

WHEREAS: Being a part of a statewide effort to work with our colleagues to share best practices and innovative new ways to increase mathematics proficiencies would benefit our teachers and students; and

THEREFORE, BE IT RESOLVED THAT: The Barbour County Board of Education supports the MATH4LIFE initiative and will do everything in our power to help the educational stakeholders in their pursuit of increasing the mathematical proficiencies of all Barbour County students and residents.

12. Recommendation: Approve/Confirm use of buildings and/or grounds.

Philippi Middle School on June 16-22, 2019 – requested by Heart and Hand House for Work Team; on July 21-27, 2019 – requested by Heart and Hand House for Work Team

13. Recommendation: Approve building/ground modifications.

Junior Elementary School (Walking Trail) – install pavilion in middle of walking trail  
Kasson Elementary/Middle School (Pre-K Playground) – install handicapped swing; (Gym)  
– hang robotics banner

14. Recommendation: Approve transportation travel requests.

<u>Date</u>	<u>Destination</u>	<u>No. Buses</u>
Belington Elementary School (KidReach) 05/16/19	Tygart Lake	1

15. Recommendation: Approve/Confirm requests for professional leave.

16. Recommendation: Accept resignation of Mykal Hoffman as an assistant cheerleading coach at Philip Barbour High School effective March 26, 2019.

17. Recommendation: Accept resignation of Jacob Coleman as a Long Term Substitute Mathematics Teacher at Philip Barbour High School effective at the end of the day on April 12, 2019.

18. Recommendation: Approve extension of leave of absence (medical) for Julie Scott a professional employee at Philippi Middle School through July 31, 2019.

19. Recommendation: Employ the following personnel for the 2018/2019 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

<b>Regular Employee Assignments 2018-19</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	Kasson	Job 2251: Elementary Education Instructor
	PBHS	Job 2240: Option Pathway Instructor/Mathematics Instructor
	County	Job 2241: Mechanic/Bus Operator

20. Recommendation: Employ the following personnel for the 2019/2020 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

<b>Extra-Curricular Employee Assignments 2019-20</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Gene Hovatter, Willis Freeman	PBHS	Job 2252: 2 Agriculture Education Instructor(s) (Extra-Curricular)

21. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

22. Recommendation: Reduce in Force and terminate the contracts of the following list of professional employees and subsequently place them on the PREFERRED RECALL list for the 2019-2020 school year.

Andrea Lee                      Briana Pudsell

23. Recommendation: Terminate the employment of the following long-term substitute employees at the end of the 2018-2019 school year and eliminate the positions for the 2019-2020 school year.

Sally Hammack, 1<sup>st</sup> Grade Teacher – Kasson Elementary/Middle School  
 Jacob Coleman, Mathematics Teacher – Philip Barbour High School  
 Jennifer Vandevender, Mathematics/Option Pathway Teacher – Philip Barbour High School  
 Connie Seech, Multi-Categorical Teacher – Philip Barbour High School  
 Selena Dennison, Social Studies Teacher – Philippi Middle School  
 Malcolm Tatum, Physical Education Teacher – Philip Barbour High School  
 Tracy Lantz, Cook .5 fte – Kasson Elementary/Middle School  
 Jessica Summerfield, Cafeteria Manager/Cook – Kasson Elementary/Middle School

24. Recommendation: Place the following professional employees on the transfer for specific assignment list and assign them directly to the listed position for the 2019-2020 school year. – Enclosure T

Robin Reed, 2<sup>nd</sup> Grade – Philippi Elementary School

25. Recommendation: Eliminate the following professional positions for the 2019-2020 school year.

Position	Location	Funding Source	FTE
Kindergarten	PES	County	1
First Grade	Kasson	County	1
Music/Theater Itinerant	JES, PBHS	County	1
Multi-Categorical	PES	SPED	3

26. Recommendation: Reduce in Force and terminate the contracts of the following list of service employees and subsequently place them on the Preferred Recall list for the 2019-2020 school year.

Mary Kate Kincaid                      Aaron Grose                      Robin Poling

27. Recommendation: Place the following service employees on the transfer for subsequent assignment list for the 2019-2020 school year.

Olive Zinn                      Connie Mayle

28. Recommendation: Eliminate the following service positions due to lack of need for the 2019-2020 school year.

Position	Location	FTE
ECCAT/Kindergarten Aide	PES	1
Educational Interpreter/Special Education Aide	PBHS	1
Cook	PBHS	.5
ECCAT/PreK Aide/Special Education Aide	PES/PMS	1

29. Recommendation: Reduce in Force and terminate the contracts of the following list of extra-curricular/extra-duty employees for the 2019-2020 school year.

<b>Employee</b>	<b>Current Position</b>
Shannon Dewitt	Tutoring at PMS
Angela McDaniel	Tutoring at PMS
Hatti Phillips	Tutoring at PMS
Tamela Jack	Tutoring at PMS
Kimberly Burnett	Tutoring at PMS
Donna Anglin	Transportation, Tutoring at PMS
Greg Louk	Transportation, Tutoring at PMS
Joe Freeman	Transportation, Tutoring at PMS
Carl Phillips	Transportation, Tutoring at PMS

30. Recommendation: Approve the following list of new positions to be created for the 2019-2020 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations.

<b>Position</b>	<b>Location</b>	<b>Funding Source</b>	<b>FTE</b>
2 <sup>nd</sup> Grade	Kasson	County	1
Music/Theater	PBHS	County	1
Music	JES	County	.5
Science/Math (6 <sup>th</sup> grade)	PMS	County	1
Cook	PBHS	County	1

A motion was made by Mrs. McConnell to approve agenda items 1-15 as recommended. The motion was seconded by Mr. Starks. After discussion the motion passed four (4) to zero (0).

Mr. Phillips made a motion to adjourn into executive session at 6:33 p.m. to discuss personnel issues. The motion was seconded by Mr. Starks and passed four (4) to zero (0).

The board returned to open session at 6:56 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Starks to approve agenda items 16-30 as recommended. The motion was seconded by Mr. Phillips. After discussion the motion passed four (4) to zero (0).

The board acted upon or discussed the following items:

1. Other

Next board meetings:

April 16, 2019 at 6:00 p.m. at Board of Education Office (reconvene March 11, 2019 meeting)

April 16, 2019 at 6:10 p.m. at Board of Education Office (Special Session)

April 29, 2019 at 6:00 p.m. at Board of Education Office (Regular Session)

The meeting adjourned at 6:57 p.m.

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**President**

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**Secretary**