

Minutes

The Barbour County Board of Education met in regular session at 5:00 p.m. on Monday, March 14, 2022, at the Philip Barbour High School Complex, 99 Horseshoe Drive, Philippi, WV 26416.

David Everson, Adam Starks, Joanne McConnell, Jared Nestor, and Ron Phillips, Members, and Jeffrey Woofter, Secretary, were present. Also in attendance were: Julie Bibey, Connie Mundy, Kira Randolph, Jody Carpenter, Sabrina Beal, Lodema D. Workman, and David Neff.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Nestor led the pledge to the flag.

Invocation by Mr. Nestor

A motion was made by Mr. Everson to approve the minutes of the February 28, 2022, meeting. The motion was seconded by Mr. Nestor. After discussion, the motion passed five (5) to zero (0).

The following delegations addressed the board:

Jody Carpenter/Sabrina Beal (WVU Extension Service) – regarding funding
Lodema D. Workman – regarding the possibility of a student returning to school

Mr. Nestor made a motion to adjourn into executive session at 5:15 p.m. to discuss student issue. The motion was seconded by Mr. Starks and passed five (5) to zero (0).

The board returned to open session at 5:36 p.m. (No votes or decisions were made in executive session).

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of February 23, 2022, through March 8, 2022, at a total expenditure of \$238,564.84.
2. Recommendation: Authorize March 15, 2022, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00.
4. Recommendation: Approve the final total of February 28, 2022, payroll check, and federal withholdings in the amount of \$510,353.56.
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$59,473.33.
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)

Belington Elementary School (PTA) – projected revenue - \$1,000.00
Belington Middle School (ReachU) – projected revenue - \$300.00; (5th Grade) - \$1,000.00
Junior Elementary School (Strawberry/PreK/Kindergarten) – projected revenue - \$1,000.00;
(Office) - \$50.00; (Strawberry) - \$500.00, \$500.00; (Honor Roll/Office/4th Grade) -
\$300.00, \$400.00; (Honor Roll/PreK/Kindergarten) - \$500.00; (PreK/Kindergarten)
- \$175.00; (Office/Honor Roll/1st Grade/2nd Grade/3rd Grade/4th Grade) - \$400.00;
(PreK/Kindergarten/1st Grade/2nd Grade/3rd Grade/4th Grade/Honor Roll) - \$500.00;
(Office/Honor Roll/1st Grade/2nd Grade/3rd Grade/4th Grade) - \$375.00; (Amanda
Sweets Class/4th Grade/Honor Roll) - \$500.00
Philip Barbour High School (Football) – projected revenue - \$500.00; (Softball) - \$2,000.00;
(Girls Basketball) - \$1,000.00
Philippi Middle School (School) – projected revenue \$4,000.00; (8th Grade) - \$1,000.00;
(Softball) - \$400.00; (Yearbook) - \$500.00

7. Recommendation: Approve proposed levy rates for FY '23 for submission to the State Auditor's Office and the WV Department of Education.
8. Recommendation: Approve/Confirm curricular trips.

Belington Elementary School (Special Needs) – to Morgantown on March 17, 2022

- Junior Elementary School (3rd Grade/4th Grade) – to Morgantown on May 23, 2022; (1st Grade-4th Grade) – to Swartz Pond on April 27, 2022
- Kasson Elementary/Middle School (PreK/Kindergarten/First Grade) – to Hovatter’s Zoo on May 5, 2022; (2nd Grade/3rd Grade/4th Grade) – to Carnegie Science Center on May 4, 2022
- Philip Barbour High School (FBLA) – to Marshall University on March 13-15, 2022; (FFA) – to Jackson’s Mill on April 8, 2022; (Counselors/Juniors/Seniors) – to Fairmont State University on March 16, 2022
- Philippi Middle School (8th Grade Incentive Trip) – to Hershey Park on May 26, 2022; (School) – to Carnegie Science Center on April 20, 2022 and April 21, 2022

9. Recommendation: Approve/Confirm the use of buildings and/or grounds.

- Philip Barbour High School on June 4, 2022 – requested by Cheri Cooper for Dance Recital; on various dates – requested by Marcus Johnson for High School/Middle School Girls basketball practice; on April 30, 2022 – requested by Nicholas Mayle for Mother’s Day Dinner; on July 11-22, 2022 – requested by James Poling for HSTA Summer Camp
- Philippi Middle School on May 22, 2022 – requested by Carla Boylen for Graduation Dinner; on March 13, 2022 – requested by Carla Boylen for Birthday Party; on March 14-25, 2022 – requested by Robin Humphreys for Basketball Practice; on April 9, 2022 – requested by Teresa Williamson for Paint Party

10. Recommendation: Approve agreement with Cincinnati Floor Company to refinish Philip Barbour High School’s main gym floor.

11. Recommendation: Approve/Confirm requests for professional leave.

12. Recommendation: Approve leave of absence for Tamela Jack a professional employee at Philippi Middle School beginning March 2, 2022 through approximately April 4, 2022.

13. Recommendation: Approve leave of absence for Connie Mayle a service employee at Belington Elementary School beginning March 3, 2022 through approximately April 14, 2022.

14. Recommendation; Accept the resignation of David Hendershot as a Science Instructor at Philippi Middle School effective March 7, 2022.

15. Recommendation; Accept the resignation of Kaitlyn Boot as a Language Arts Instructor at Philippi Middle School effective March 7, 2022.

16. Recommendation: Accept the resignation/retirement of Carla Boylen as Multi-Categorical Instructor at Philippi Middle School effective at the end of the 2021/2022 school year.

17. Recommendation: Accept the resignation/retirement of David Taylor as a 5th Grade Instructor at Kasson Elementary/Middle School effective June 30, 2022.

18. Recommendation: Accept the resignation/retirement of Janet Woodard as a Counselor at Philip Barbour High School effective June 30, 2022.

19. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	County	Job 3653: Groundsman/Custodian III/General Maintenance/Sanitation Plant Operator

Substitute Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
Charles Johnson	County	Job 3631: Substitute Custodian(s)

20. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

21. Recommendation: Reduce in Force and terminate the contracts of the following list of professional employees and subsequently place them on the PREFERRED RECALL list for the 2022-2023 school year.

Employee	Current Position
Samantha Boggess	3 rd grade at Belington Elementary

22. Recommendation: Eliminate the following professional positions for the 2022-2023 school year.

Position	Location	Funding Source	FTE
1 st Grade Teacher	BES	County	1
1 st Grade Teacher	PES	County	1
3 rd Grade Teacher	BES	County	1

23. Recommendation: Terminate the employment of the following long-term substitute employees at the end of the 2021-2022 school year and eliminate the positions for the 2022-2023 school year.

Long Term Substitute Employee	Current Position
Kimberly Fetter	Elementary Ed. Teacher Sub - BES
Laura Shelton	Language Arts Teacher Sub - BMS
Wendy Moats	Multi-Cat Teacher Sub - PES, Itinerant
Amanda McDaniel	Mathematics Teacher Substitute - PMS
Jamie Kittle	Language Arts Teacher Substitute - PBHS
Sara Poling	Title I Substitute - PES
Shannon Goshert	Language Arts Teacher Substitute – PMS
Ryan Freeman	Social Studies Teacher Substitute – PBHS
Casey Puffenbarger	Language Arts Teacher Substitute – BMS
Miranda Smith	Science Teacher Substitute – PMS
McKenzie Moss	Kindergarten Aide/Supervisory Aide/Transportation Aide Substitute - JES

24. Recommendation: Eliminate the following service positions for the 2022-2023 school year.

Position	Location
Special Needs LPN/Aide (FTE 1)	Philippi Middle School
Sign Language Interpreter Aide	Philippi Middle School

25. Recommendation: Approve the following list of new positions to be created for the 2022-2023 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations.

Position	Location	Funding Source	FTE
2nd Grade	BES	County	1
2 nd Grade	PES	County	1

26. Recommendation: Approve mutual agreements with the following employees who are to be placed on transfer into specific assignment for the 2022-2023 school year.

Employee	Assignment
Melissa Parsons	2 nd grade teacher at Belington Elementary School.
Tamara Burner	2 nd grade teacher at Philippi Elementary School.

27. Recommendation: Approve District by Design Agreement for Capturing Kids' Hearts.

The Superintendent pulled agenda item 7 off the agenda.

A motion was made by Mr. Phillips to approve agenda items 1-6 and items 8-27 as recommended. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. Kasson Elementary/Middle School Newsletter
2. Other

Next board meetings:

March 21, 2022, at 6:00 p.m. at Board of Education Office (Regular Session)

The meeting adjourned at 6:43 p.m.

President

Secretary