

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, March 14, 2016 at the Philippi Middle School, 611 Cherry Hill Road, Philippi, WV 26416.

Dana Stemple, Joanne McConnell, Ron Phillips, Eric Ruf, David Everson, Members, and Jeff Woofter, Secretary, were present. Also in attendance were: Jeff Kittle, Barbara Wolfe, Teresa Childers, Glenn Sweet, Annette Hughart, James Poling, Jan Woodard, Jennifer Whetzel, Tom Whetzel, Michael Ferguson, Amanda Casto, Jeff Witt, David Neff, Allison Pugh, April T. Kramer, Jeff Goff and Leticia Riddle.

Mr. Ruf called the meeting to order at 6:00 p.m.

Mr. Ruf led the pledge to flag

Invocation by Mr. Ruff

Philippi Middle School LSIC made a presentation to the board.

A hearing on the 2016-2017 School Calendar was conducted.

A motion was made by Mrs. McConnell to approve the minutes of the February 15, 2016 and February 22, 2016 meetings. The motion was seconded by Mr. Everson. After discussion the motion passed five (5) to zero (0).

The following delegations addressed the board:

Jan Woodard – regarding administering AP test off campus
Jennifer and Tom Whetzel – regarding a student issue

Mr. Everson made a motion to adjourn into executive session at 6:43 p.m. to discuss student. The motion was seconded by Mr. Phillips and passed five (5) to zero (0).

The board returned to open session at 7:15 p.m. (No votes or decisions were made in executive session).

Jeff Goff – regarding the Promise Foundation
Barbara Wolfe – regarding WVU Extension Service
Leticia Riddle – regarding Junior Elementary Schools teachers aide
April T. Krammer – regarding Junior Elementary Schools PreK enrollment

Reports

Facilities Report

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of February 17, 2016 through March 8, 2016 at a total expenditure of \$125,900.04.
2. Recommendation: Authorize the March 15, 2016 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00.
4. Recommendation: Approve the final total of the February 28, 2016 payroll check and federal withholdings in the amount of \$472,973.85.
5. Recommendation: Approve final total of utility/copier bills in the amount of \$37,363.25.
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)

Belington Elementary School (3rd Grade) – projected revenue - \$250.00; (4th Grade) – \$400.00; (PTA) - \$100.00
Belington Middle School (Office) – projected revenue - \$1,500.00
Junior Elementary School (School) – projected revenue - \$3,000.00
Kasson Elementary/Middle School (School) – projected revenue - \$0.00, \$0.00; (Office) - \$400.00

Mount Vernon Elementary School (4th Grade/PTO) – projected revenue - \$1,000.00
 Philip Barbour High School (Boys Basketball) – projected revenue - \$1,000.00;
 (Cheerleading) - \$1,000.00; (Choir) - \$500.00; (Class of 2018) - \$3,000.00; (FBLA)
 - \$1,500.00; (Softball) - \$1,000.00, \$1,000.00, \$1,200.00, \$500.00, \$600.00;
 (Tennis) - \$500.00
 Philippi Elementary School (Faculty Senate) – projected revenue - \$500.00; (Staff) - \$25.00
 Philippi Middle School (8th Grade) – projected revenue - \$500.00; (Band) - \$1,200.00,
 \$2,000.00
 Volga-Century Elementary School (School) – projected revenue - \$50.00

7. Recommendation: Approve proposed levy rates for FY '17 for submission to the State Auditor's Office and the WV Department of Education.

**SCHEDULE OF PROPOSED LEVY RATES
 BARBOUR COUNTY BOARD OF EDUCATION
 For the Fiscal Year Ended June 30, 2017**

The following is a true copy from the record of orders entered by BARBOUR COUNTY BOARD OF EDUCATION on the 14th day of March 2016:

	Column E Certificate of Valuation Assessed Value for Tax Purposes	Current Expense Levy	
		Levy	Taxes
		Rate/\$100	Levied
Class I			
Personal Property	\$0.00	19.40	\$ -
Public Utilities	-		-
Total Class I	-		-
Class II			
Real Estate	\$264,440,210	38.80	1,026,028
Personal Property	4,303,547		16,698
Total Class II	268,743,757		1,042,726
Class III			
Real Estate	\$123,483,060	77.60	958,229
Personal Property	219,987,792		1,707,105
Public Utilities	37,391,293		290,156
Total Class III	380,862,145		2,955,490
Class IV			
Real Estate	\$45,892,030	77.60	356,122
Personal Property	22,023,568		170,903
Public Utilities	11,402,846		88,486
Total Class IV	79,318,444		615,511
Total Assessed Valuation and Projected Gross Tax Collections	\$ 728,924,346		\$ 4,613,727
Less Allowance for Uncollectibles, Exonerations and Delinquencies		5.00%	(230,686)
Less Allowance for Tax Discounts		2.00%	(87,661)
Less Allowance for Tax Increment Financing - see worksheet (Subtracted from regular current expense tax levy only)			-
Net Projected Tax Collections, before allowance for Assessor's Valuation Fund			4,295,380
Less - Allowance for Assessor's Valuation Fund (Subtracted from regular current expense tax levy only)		2.00%	(85,908)
Projected Net Taxes to be Collected			\$ 4,209,472

Note: Copies of all approved excess and/or bond levy orders and certified copies of the canvass of votes must be filed with the State Auditor's Office and the State Department of Education before excess or bond levy rates can be approved.

SIGNED THIS 14th DAY OF MARCH, 2016, BY
 Jeffrey Woofter, SECRETARY OF THE BOARD OF

 Signature

8. Recommendation: Approve agreement with Promise Foundation of Barbour County, Inc.
 9. Recommendation: Approve/Confirm curricular trips.

Middle Schools (8th Grade) – to Philip Barbour High School on March 23, 2016
 Belington Elementary School (4th Grade) – to Charleston, West Virginia on May 19, 2016
 Belington Middle School (8th Grade) – to Hershey Park on June 2, 2016; (Good Behavior
 students) – to Elkins on March 29, 2016
 Junior Elementary School (PreK-4th Grade) – to Elkins on March 17, 2016
 Kasson Elementary/Middle School (Band) – to Pittsburgh on May 20, 2016; (School) – to
 Blennerhasset Island on May 12, 2016 or May 13, 2016
 Mount Vernon Elementary School (4th Grade) – to Cincinnati, Ohio on June 3, 2016

Philip Barbour High School (FBLA) – to Charleston, West Virginia on April 11-12, 2016;
 (Student Council) – to Fairmont on March 22, 2016; (TSA) – to Ripley, West
 Virginia on March 31-April 2, 2016
 Philippi Middle School (8th Grade) – to Washington DC on April 8, 2016

10. Recommendation: Approve chaperones for Kasson Elementary/Middle Schools curricular field trip to Glenville State College on March 10, 2016.

Heather Payne, Roy Payne, Jaime Marsh, Cindy Bolyard, Butch Bolyard, Jennifer Rader and Matt Rader

11. Recommendation: Approve chaperones for Philippi Middle Schools 5th grade field trip to Charleston, West Virginia on March 18, 2016.

Stacy Aylor, Melissa Freeman, Kaci Reynolds, Carla Taylor, Shannon Goshert, Carla Knotts, Jackie Barkley, Ed Barkley and Betina Montgomery

12. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School.

13. Recommendation: Approve educational leave request for a student at Philip Barbour High School.

14. Recommendation: Approve educational leave request for a student at Philippi Middle School.

15. Recommendation: Ratify the expulsion for student hearing (EXP 9-16) for the remainder of the 2015-2016 school year pending adherence to the agreement between the school system and the family.

16. Recommendation: Ratify the expulsion for student hearing (EXP 10-16) for the remainder of the 2015-2016 school year pending adherence to the agreement between the school system and the family.

17. Recommendation: Ratify the expulsion for student hearing (EXP 11-16) for the remainder of the 2015-2016 school year pending adherence to the agreement between the school system and the family.

18. Recommendation: Approve building/ground modifications.

Belington Elementary School (Entry & Exit) – install reflectors; (Outside) – install horn
 Belington Middle School (Room 13) – install smartboard & projector; (Room 14) – install smartboard & projector; (Room 22) – install smartboard & projector; (Room 27) – install smartboard & projector;
 Kasson Elementary/Middle School (Garden) – install fence; (Glass doors to back of school) – hang sign; (Preschool/Kindergarten playground) – install storage building and slide

19. Recommendation: Approve/Confirm use of buildings and/or grounds.

Belington Elementary School on March 18, 2016 – requested by Paula Townsend for Movie Night
 Belington Middle School from March 2016 to June 2016 – requested by Nick Wolfe and Tina Shriver for Youth Basketball
 Kasson Elem/Middle School on March 4, 2016 – requested by Teresa Marsh for Family Night; on March 7, 2016 – requested by Teresa Marsh for Garden Clean-up day
 Philip Barbour High School on February 2, 17, 18, 2016 – requested by Gerald Furby for PB Idol; on April 16, 2016 – requested by Jacob Summerfield for Basketball Tournament; on March 20, 2016 – requested by Lori Wetzel for Craft Show; on April 22-24, 2016 – requested by Marcus Johnson for Youth Basketball Tournament; on April 13, 2016 – requested by Washington & Davis Streets for Political Debate; on April 28, 2016 – requested by Barbour Co. Chamber of Commerce for Candidates Forum
 Philippi Middle School on July 17-23, 2016 – requested by Heart & Hand for Community Work Group

20. Recommendation: Approve Transportation travel requests.

<u>Date</u>	<u>Destination</u>	<u>No. Buses</u>
Philip Barbour High School (Fred Eberle) 02/19/16	Fred Eberle	1

21. Recommendation: Approve/Confirm requests for professional leave.

22. Recommendation: Approve leave of absence for Dyanna Auvil (medical) from March 7, 2016 to March 16, 2016.
23. Recommendation: Accept resignation of Holly Talkington as an LPN/Aide at Philippi Middle school effective February 9, 2016.
24. Recommendation: Accept resignation of Susan Mitchell as a half time Itinerant School Nurse effective at the end of the day on March 18, 2016.
25. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

<u>Regular Employee Assignments:</u>		
Name	School/Location	Position
Nancy Curkendall	MVES	Job ID 980-Head Teacher
<u>Substitute Assignments:</u>		
Name	School/Location	Position
	County	Job ID 979-Substitute Custodian
	County	Job ID 986-Substitute Teacher
	County	Job ID 986-Substitute Teacher
	County	Job ID 986-Substitute Teacher
<u>Extra-Curricular Assignments:</u>		
Name	School/Location	Position
Greg Louk	PBHS	Job ID 981-Bus Operator (extra-curricular)

Mrs. McConnell made a motion to adjourn into executive session at 6:43 p.m. to discuss personnel. The motion was seconded by Mr. Stemple and passed five (5) to zero (0).

The board returned to open session at 7:15 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Stemple to approve agenda items 1-7 and items 9-25 as recommended. The motion was seconded by Mr. Everson. After discussion the motion passed five (5) to zero (0).

A motion was made by Mrs. McConnell to approve agenda item 8 as recommended. The motion was seconded by Mr. Phillips. After discussion the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. Request to Administer AP Test off campus

A motion was made by Mr. Phillips to allow Philip Barbour High School to Administer AP Tests off campus. The motion was seconded by Mr. Everson. After discussion the motion passed five (5) to zero (0).

2. School Newsletters
3. Other

Next board meeting:

March 28, 2016 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

The board recessed at 8:36 p.m.

The Barbour County Board of Education reconvened the recessed meeting of March 14, 2016 Board meeting session at 6:00 p.m. on Monday, May 23, 2016, at the Board of Education Office, 45 School Street Philippi, WV 26416.

Ron Phillips, Dana Stemple, David Everson, Joanne McConnell, Eric Ruf, Members, and Jeff Woofter, Secretary, were present. Also in attendance were: Jeff Kittle, Glenn Sweet, Connie Mundy, Annette Hughart, Andy Hathaway, Michael Ferguson, Teresa Childers, Brian Moats and Allison Pugh.

Mr. Ruf called the reconvened March 14, 2016 meeting to order at 6:00 p.m.

A motion was made by Mr. Phillips to approve the Levy Order and Rates Sheet for Fiscal Year Ending June 30, 2017.

**LEVY ORDER AND RATE SHEET
BARBOUR COUNTY BOARD OF EDUCATION
For the Fiscal Year Ended June 30, 2017**

The following is a true copy from the record of orders entered by BARBOUR COUNTY BOARD OF EDUCATION on the 23rd day of May 2016:

	Column E Certificate of Valuation Assessed Value for Tax Purposes	Current Expense Levy	
		Levy Rate/\$100	Taxes Levied
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Real Estate	\$264,440,210	38.80	1,026,028
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SIGNED THIS 23rd DAY OF May 2016
Jeffrey Woofter, SECRETARY OF THE BOARD OF
EDUCATION

Signature

The motion was seconded by Mr. Everson. After discussion the motion passed five (5) to zero (0).

A motion was made by Mr. Everson, seconded by Mrs. McConnell and passed five (5) to zero (0) to adjourn.

The meeting adjourned at 6:02 p.m.

President

Secretary