

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, March 12, 2018 at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Ron Phillips, Adam Starks, Eric Ruf, Joanne McConnell, David Everson, Members, and Jeffrey Woofter, Secretary, were present. Also in attendance were: Jeff Kittle, James Poling, Judy Buckner Larry, Annette Hughart, Tamela Smith and Marija Ilic.

Mr. Ruf called the meeting to order at 6:00 p.m.

Mr. Starks, led the pledge to flag.

Invocation by Mr. Starks

A hearing was conducted on the 2018/2019 School Calendar.

A motion was made by Mr. Phillips to approve the minutes of the February 26, 2018 meeting. The motion was seconded by Mr. Everson. After discussion the motion passed five (5) to zero (0).

The following delegations addressed the board:

Tamela Smith/Belington Public Library and Judy Buckner Larry/Philippi Public Library – regarding public library funding
James Poling/BCEA – Thanking the board for their support during the work stoppage.

Superintendents Recommendations –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2017-2018 contingent upon compliance with pupil-teacher ratio.
2. Recommendation: Approve payment of bills for the period of February 21, 2018 through March 6, 2018 at a total expenditure of \$18,279.32.
3. Recommendation: Authorize the February 28, 2018 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00.
5. Recommendation: Approve the final total of the February 28, 2018 payroll check and federal withholdings in the amount of \$471,870.02.
6. Recommendation: Approve final total of utility/copier bills in the amount of \$26,934.37.
7. Recommendation: Approve proposed levy rates for FY '19 for submission to the State Auditor's Office and the WV Department of Education.

**SCHEDULE OF PROPOSED LEVY RATES
BARBOUR COUNTY BOARD OF EDUCATION
For the Fiscal Year Ended June 30, 2019**

The following is a true copy from the record of orders entered by BARBOUR COUNTY BOARD OF EDUCATION on the 12th day of March 2018:

	Column E Certificate of Valuation Assessed Value for Tax Purposes	Current Expense Levy	
		Levy Rate/\$100	Taxes Levied
Class I			
Personal Property	\$0.00	19.40	\$ -
Public Utilities	-		-
Total Class I	-		-
Class II			
Real Estate	\$286,068,750	38.80	1,109,947
Personal Property	3,810,929		14,786
Total Class II	289,879,679		1,124,733
Class III			
Real Estate	\$116,972,920	77.60	907,710
Personal Property	176,897,562		1,372,725
Public Utilities	38,405,266		298,025
Total Class III	332,275,748		2,578,460
Class IV			
Real Estate	\$48,009,600	77.60	372,554
Personal Property	21,083,703		163,610
Public Utilities	12,092,336		93,837
Total Class IV	81,185,639		630,001
Total Assessed Valuation and Projected Gross Tax Collections	\$ 703,341,066		\$ 4,333,194
Less Allowance for Uncollectibles, Exonerations and Delinquencies		5.00%	(216,660)
Less Allowance for Tax Discounts		2.00%	(82,331)
Less Allowance for Tax Increment Financing - see worksheet (Subtracted from regular current expense tax levy only)			-
Net Projected Tax Collections, before allowance for Assessor's Valuation Fund			4,034,203
Less - Allowance for Assessor's Valuation Fund (Subtracted from regular current expense tax levy only)		2.00%	(80,684)
Projected Net Taxes to be Collected			\$ 3,953,519

Note: Copies of all approved excess and/or bond levy orders and certified copies of the canvass of votes must be on file with the State Auditor's Office and the State Department of Education before excess or bond levy rates can be approved.

SIGNED THIS 12th DAY OF MARCH, 2018, BY
Jeffrey Woofter, SECRETARY OF THE BOARD OF

Signature

(Revised 3-10-15)

8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)
 - Kasson Elem/Middle School (School) – projected revenue - \$0.00
 - Philip Barbour High School (Class of 2020) – projected revenue - \$500.00
9. Recommendation: Approve/Confirm curricular trips.
 - Kasson Elem/Middle School (Grades K-1) – to Barbour Lanes on March 23, 2018
10. Recommendation: Approve educational leave request for a student at Philippi Elementary School.
11. Recommendation: Approve building/ground modifications.
 - Kasson Elem/Middle School (Lockers) – re-paint lockers; (Conference room 122) – paint room
 - Philip Barbour High School (Ag Mechanics Shop) – install a down draft system for CNC plasma cutting table
12. Recommendation: Approve/Confirm requests for professional leave.
13. Recommendation: Accept resignation/retirement of Beldine Mayle as a Custodian at Philippi Middle School effective April 11, 2018.

14. Recommendation: Employ the following personnel for the 2017-2018 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2017-18		
Name of Person	Location	Job ID: Position
Bruce Howell	County	Job 1807: Bus Operator, Rt. 20
Sherry Jones	JES	Job 1808: ECAT/Kindergarten Aide/Supervisory Aide/Transportation Aide

Substitute Employee Assignments 2017-18		
Name of Person	Location	Job ID: Position
Christine Weese	PBHS	Job 1823: Long Term Substitute Guidance Counselor

Extra-Curricular Employee Assignments		
Name of Person	Location	Job ID: Position
Wilford Metheney	PBHS	Job 1806: Assistant Softball Coach
	PBHS	Job 1824: Volunteer Assistant Track Coach

A motion was made by Mrs. McConnell to approve agenda items 1-14 as recommended. The motion was seconded by Mr. Starks. After discussion the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. Other
 - Scholarship discussion
 - Trophy for 5K run

Next board meetings:

March 26, 2018 at 6:00 p.m. at Board of Education Office

The meeting recessed at 6:35 p.m.

The Barbour County Board of Education reconvened the recessed meeting of March 12, 2018 Board meeting session at 6:00 p.m. on Tuesday, April 17, 2018 at the Board of Education Office, 45 School Street Philippi, WV 26416.

Ron Phillips, Adam Starks, Joanne McConnell, Eric Ruf, Members, and Jeff Kittle, Acting as Secretary, were present. Jeff Woofter, Secretary was absent. Also in attendance were: Marija Ilic.

Mr. Ruf called the reconvened March 12, 2018 meeting to order at 6:00 p.m.

A motion was made by Mr. Phillips to approve the Levy Order and Rates Sheet for Fiscal Year Ending June 30, 2019. The motion was seconded by Mr. Starks. After discussion the motion passed five (5) to zero (0).

**LEVY ORDER AND RATE SHEET
BARBOUR COUNTY BOARD OF EDUCATION
For the Fiscal Year Ended June 30, 2019**

The following is a true copy from the record of orders entered by BARBOUR COUNTY BOARD OF EDUCATION on the 17th day of April 2018:

	Column E Certificate of Valuation Assessed Value for Tax Purposes	Current Expense Levy	
		Levy Rate/\$100	Taxes Levied
Class I			
Personal Property	\$0.00	19.40	\$ -
Public Utilities	-		-
Total Class I	-		-
Class II			
Real Estate	\$286,068,750	38.80	1,109,947
Personal Property	3,810,929		14,786
Total Class II	289,879,679		1,124,733
Class III			
Real Estate	\$116,972,920	77.60	907,710
Personal Property	176,897,562		1,372,725
Public Utilities	38,405,266		298,025
Total Class III	332,275,748		2,578,460
Class IV			
Real Estate	\$48,009,600	77.60	372,554
Personal Property	21,083,703		163,610
Public Utilities	12,092,336		93,837
Total Class IV	81,185,639		630,001
Total Assessed Valuation and Projected Gross Tax Collections	\$ 703,341,066		\$ 4,333,194
Less Allowance for Uncollectibles, Exonerations and Delinquencies		5.00%	(216,660)
Less Allowance for Tax Discounts		2.00%	(82,331)
Less Allowance for Tax Increment Financing - see worksheet (Subtracted from regular current expense tax levy only)			-
Net Projected Tax Collections, before allowance for Assessor's Valuation Fund			4,034,203
Less - Allowance for Assessor's Valuation Fund (Subtracted from regular current expense tax levy only)		2.00%	(80,684)
Projected Net Taxes to be Collected			\$ 3,953,519

Note: Copies of all approved excess and/or bond levy orders and certified copies of the canvass of votes must be on file with the State Auditor's Office and the State Department of Education before excess or bond levy rates can be approved.

SIGNED THIS 17th DAY OF APRIL 2018, BY
EDUCATION

Signature

(Revised 3-10-15)

The meeting adjourned at 6:07 p.m.

President

Secretary