

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, March 11, 2024, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

David Everson, Ron Phillips, Jared Nestor, Joanne McConnell, Adam Starks, Members, and Eddie Vincent, Secretary, were present. Also in attendance were: James Poling, Greg Murphy, Mary Beth Hovatter, Gabrielle Rhodes, Brandon Antion, Joseph Hymes, Tonya Ferguson, Heather Bowen, Avery Swiger, Mailiya Rodgers, Taylor Skidmore, Grant Schola, Denise Losh, Gavin Knotts, Judy Buckner Larry, Kristi Grassi, Annette Hughart, Sully Grassi, Bonnie DeRouchie, Marija Ilic, Kelly Bracey, Traeh Grassi, David Neff, Terry Suder, Sharon Wamsley, Jessica George, Shaylah Coberly, Gail Sensen, Jody Carpenter, and Chris Derico.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Everson led the pledge to the flag.

Invocation by Mr. Everson

A motion was made by Mr. Everson to approve the minutes of the February 26, 2024 board meeting. The motion was seconded by Mr. Nestor. After discussion, the motion passed five (5) to zero (0).

The board discussed the following items:

**School performance, student outcomes, academics:**

- Career Technical Education Center Presentation
- FBLA Presentation
- Obtaining a Therapy Dog

The following delegations addressed the board:

- Judy Buckner Larry (Philippi Public Library) – regarding the library budget
- Jessica George (Belington Public Library) – regarding the library budget
- Jody Carpenter (WVU Extension Service – regarding the Extension Service budget request
- Kristi Grassi – regarding Policy 6110

**Superintendents Recommendations –**

1. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)
  - A. Belington Middle School
    1. (7<sup>th</sup> Grade Team) - \$1,000.00
  - B. Philippi Middle School
    1. (Schoolwide) - \$3,125.00
2. Recommendation: Approve regular payroll in the amount of \$532,330.99.
3. Recommendation: Approve payment of bills in the amount of \$125,424.04.
4. Recommendation: Approve the final total of utility/copier bills in the amount of \$44,157.83.
5. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$2,011.15.
6. Recommendation: Authorize World Vision to apply for a new round (5-year) of 21<sup>st</sup> CCLC funding to serve students at Philippi Elementary School, Philippi Middle School, and Junior Elementary School.
7. Recommendation: Authorize Philip Barbour High School to host their prom off-site at Outpost in Buckhannon.
8. Recommendation: Approve an educational leave request for a student at Junior Elementary School.
9. Recommendation: Approve an educational leave request for a student at Junior Elementary School.
10. Recommendation: Approve/Confirm curricular trips.
  - A. Belington Middle School
    1. (8<sup>th</sup> Grade) – to Hershey Park on May 23, 2024
  - B. Junior Elementary School
    1. (1<sup>st</sup>-4<sup>th</sup> Grade) – to Swartz Farm on May 20, 2024
    2. (KidReach) – to Glenville State College on April 15, 2024
    3. (KidReach) – to Jackson’s Mill on April 25, 2024

- C. Kasson Elementary/Middle School
    - 1. (PreK, K, 1) – to Morgantown on May 15, 2024
    - 2. (Community Service Class -8<sup>th</sup> Grade) – to Heart and Hand on March 18, 2024
    - 3. (Whole School) – Tygart Valley Cinemas on March 14, 2024
  - D. Philip Barbour High School
    - 1. (FBLA State Winners) – to Charleston, WV on April 10, 2024
11. Recommendation: Approve the contract with McKinley Architecture and Engineering for the roof replacement project at Philippi Elementary School.
  12. Recommendation: Approve/Confirm the use of buildings and/or grounds.
    - A. Philip Barbour High School
      - 1. On July 14-17, 2024 - requested by Carol Malcolm-Parsons for World Vision Camp Appalachia Day Camp
      - 2. As needed – requested by Ray Freeman for Barbour County Middle School Baseball
      - 3. March 10, 2024 through June 30, 2024 – requested by Marcus Johnson for High School Girls Basketball
      - 4. On March 25, 2024 – requested by Ian Tallman for Dodgeball Tourney
    - B. Philippi Middle School
      - 1. On March 23, 2024 – requested by Karen Clifton for Basketball Games
      - 2. March 6, 2024, through March 25, 2024 – requested by Marija Ilic for County All-Star Basketball Team
  13. Recommendation: Approve building/ground modifications.
    - A. Belington Middle School
      - 1. (Outside of Room 14) – mount whiteboard
  14. Recommendation: Approve/Confirm requests for professional leave.
  15. Recommendation: Accept the resignation/retirement of David Neff as Director of Personnel/Attendance Director/Manager of Secondary School Improve/WEVIS County Contact effective at the end of the 2023-2024 school year.
  16. Recommendation: Accept the resignation of Anna Davis as a teacher at Philippi Middle School effective at the end of the 2023-2024 School year.
  17. Recommendation: Accept the resignation of Joseph Lynn Barcus as a substitute Cook effective March 4, 2024.
  18. Recommendation: Accept the resignation of Jamie Kittle as a Language Arts Instructor at Belington Middle School effective at the end of the day on March 11, 2024.
  19. Recommendation: Authorize payment of \$200.00 to Jaiden Morris for Philip Barbour High School Football post-season.
  20. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Substitute Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Philippi Elementary School	JobID: 15917 Long Term Substitute Itinerant Preschool/Preschool Special Needs Instructor (half-time)
Jamie Kittle, Daniel Mullens, Barbara Losh, Kyle Perry	Barbour Board Office	JobID: 16388 Substitute Teacher(s)

Extra-Curricular Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
Katie Wolpert	Belington Middle School	JobID: 16401 Head Cross Country Coach
	Philip Barbour High School	JobID: 16396 After School Dungeon and Dragons Club Sponsor(Extra-Curricular)
	Philip Barbour High School	JobID: 16397 After School Book Club Sponsor (Extra-Curricular)
Lori McGee	Philippi Middle School	JobID: 16819 Volunteer Assistant Softball Coach
	Philip Barbour High School	JobID: 16780 (1)Bus Operator - Philippi Area
	Philip Barbour	JobID: 16780 (1) Bus Operator -

	High School	Belington Area
	Belington Middle School	JobID: 16762 Volunteer Assistant Baseball Coach
Raymond Hicks	Belington Middle School	JobID: 16763 Volunteer Assistant Baseball Coach
Lisa Hamilton	Philippi Middle School	JobID: 16764 After School Dungeon and Dragons Club Sponsor(Extra-Curricular)
James Poling, June Collins	Philip Barbour High School	JobID: 16771 (2)Credit Recovery Instructor(s) (Extra-Curricular)
Kevin Snider	Philip Barbour High School	JobID: 16772 (1)Custodian III (half-time) (Extra-Curricular)
	Philip Barbour High School	JobID: 16773 (1)Cook (Extra-Curricular)

21. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

22. Recommendation: Approve/Confirm curricular trips.

- A. Belington Elementary School
  - 1. (First and Second Grade Classes) – to Stewartstown Road Farm on April 24, 2024
  - 2. (Preschool and Kindergarten) – to Hovatter’s Zoo on May 8, 2024
- B. Philippi Elementary School
  - 1. (3<sup>rd</sup> Grade) – to Alley 304 Clarksburg on May 16, 2024

23. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2023-24 (FY24)		
Name of Person	Location	Job ID: Position
Kris Wiseman	Belington Elementary School	JobID: 16329 Secretary

Substitute Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
Saige Cline	Barbour Board Office	JobID: 15528 Restricted Short-Term Substitute Teacher(s)

24. Recommendation: Eliminate the following professional positions for the 2024-2025 school year.

Position	Location	Funding Source	FTE
Elementary Education Teacher 1 <sup>st</sup> grade	BES	State Aid/County	1
Elementary Education Teacher 3 <sup>rd</sup> grade	BES	State Aid/County	1
Elementary Education Teacher 5 <sup>th</sup> grade	PMS	State Aid/County	1
Elementary Education Teacher Kindergarten	BES	State Aid/County	1
Special Education Teacher	PBHS	State Aid/County	1
Special Education HI Teacher	Itinerant/County	State Aid/County	1

25. Recommendation: Eliminate the following service positions for the 2024-2025 school year.

Position	Location	Funding Source	FTE
Itinerant Cook	PBHS, Itinerant	State Aid/County	1
Special Needs Aide	PMS	State Aid/County	1
Special Needs Aide	PMS	State Aid/County	1
1 <sup>st</sup> Grade Aide	BES	State Aid/County	1

26. Recommendation: Approve the following list of new positions to be created for the 2024-2025 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations.

Position	Location	Funding Source	FTE
LPN/Special Needs Aide/Transportation Aide/Supervisory	PMS	State Aid/County	1

2 <sup>nd</sup> Grade Elementary Education Teacher	BES	State Aid/County	1
4 <sup>th</sup> Grade Elementary Education Teacher	PES	State Aid/County	1
2 <sup>nd</sup> Grade Aides/Supervisory	JES	State Aid/County	1
2 <sup>nd</sup> Grade Aides/Supervisory	KEMS	State Aid/County	1
2 <sup>nd</sup> Grade Aides/Supervisory	BES	State Aid/County	3
2 <sup>nd</sup> Grade Aides/Supervisory	PES	State Aid/County	3
Special Needs Aide/Supervisory Aide/Transportation Aide	PBHS	State Aid/County	1

27. Recommendation: Approve mutual agreements with the following employees who are to be placed on transfer into specific assignment for the 2024-2025 school year.

Employee	Assignment
Madoleen Grim	2 <sup>nd</sup> Grade - BES

A motion was made by Mr. Phillips to approve agenda items 1-27 as recommended. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. Other
  - Phones at Philip Barbour High School
  - Transportation for Athletics
2. Executive Session

Mrs. McConnell made a motion to adjourn into executive session at 7:50 p.m. to discuss policy issues. The motion was seconded by Mr. Everson and passed five (5) to zero (0).

The board returned to open session at 8:12 p.m. (No votes or decisions were made in executive session).

Next board meetings:

March 25, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session) (Kasson Elementary/Middle School)

The meeting adjourned at 8:12 p.m.

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**President**

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**Secretary**