

Philippi WV 26416
March 8, 2021

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, March 8, 2021, at the Board of Education Office, 45 School Street, Philippi, WV 26416, and via Zoom.

David Everson, Adam Starks, Jared Nestor, Joanne McConnell, and Ron Phillips, Members, and Jeffrey Woofter, Secretary, were present. Also in attendance and via Zoom were: Connie Mundy, Tonya Ferguson, David Neff, Michael Ferguson, Jeff Kittle, Jody Carpenter, Sabrina Beal, Annette Hughart, and Brian Moats.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Starks led the pledge to the flag.

Invocation by Mr. Starks

CTE Center – presentation

A hearing was conducted regarding the 2021/2022 School Calendar

A motion was made by Mr. Everson to approve the minutes of the February 22, 2021, and February 23, 2021, meetings. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

The following delegations address the board:

Jody Carpenter/Sabrina Beal – regarding the WVU Extension Service budget request for the 2021-2022 Fiscal year

Superintendents Recommendations –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2020/2021 contingent upon compliance with pupil-teacher ratio.
2. Recommendation: Approve payment of bills for the period of February 17, 2021, through March 2, 2021, at a total expenditure of \$228,122.06.
3. Recommendation: Authorize March 15, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00.
5. Recommendation: Approve the final total of February 26, 2021, payroll check, and federal withholdings in the amount of \$493,309.75.
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$26,428.50.
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)

Belington Middle School (Office/School) – projected revenue - \$400.00
Philip Barbour High School (FBLA) – projected revenue - \$500.00; (FFA) - \$1,000.00,
\$500.00, \$150.00
Philippi Middle School (Boys Basketball) – projected revenue - \$100.00

8. Recommendation: Approve resolution regarding the publication of financial statements by county boards of education.

**RESOLUTION REGARDING THE PUBLICATION OF FINANCIAL STATEMENTS BY COUNTY
BOARDS OF EDUCATION**

For many, many years, West Virginia Code § 18-9-3a has required county boards of education to annually prepare financial statements, publish the statements as legal advertisements, and file them with the State Tax Commissioner and the State Superintendent of Schools. The statements must show (a) the receipts and expenditures of the board during the previous fiscal year arranged under descriptive headings; (b) the name

of each firm, corporation, and person, other than the board's professional and service employees, who received more than \$250 in the aggregate from all funds during the previous fiscal year, together with the aggregate amount received from all funds and the purpose for which paid; and (c) all debts of the board, the purpose for which each debt was contracted, its due date, and to what date the interest thereon has been paid.

Within 90 days after the start of each fiscal year, the county boards must publish their financial statements within their counties as Class I-0 legal advertisements. Each county board must bear the significant cost of publication. Each must devote time to formatting its financial statement to meet the requirements of the newspaper publisher.

The requirement to publish the financial statement as a legal advertisement was imposed before the age of the Internet. Today, every county board of education maintains its own website where the annual financial statement could easily be posted. Each county board's expenditures are also now publicly available on the searchable financial transparency website established by the State Auditor as required by West Virginia Code § 6-9B-1 *et seq.* In contrast to legal advertisements published once in the local newspaper, the county boards' websites and the State Auditor's website are accessible by the public 24/7. To conserve precious resources and enhance the public's ability to monitor the finances of county boards of education, the Barbour County Board of Education **PROPOSES** that West Virginia Code § 18-9-3a be amended in one respect only: to give each county board the option of publishing its annual financial statement either as a Class I-0 legal advertisement within the county or, instead, on the county board's own website, with the requirement that if published on the county board's own website, the financial statement shall remain so posted at least until publication of the next annual financial statement.

Dated this ___ day of _____, 2021.

THE BOARD OF EDUCATION OF THE COUNTY OF
BARBOUR, WEST VIRGINIA

By: _____
Name:
Title: President

9. Recommendation: Approve resolution regarding the distribution of increased enrollment dollars.

**RESOLUTION REGARDING THE DISTRIBUTION OF THE LEGISLATIVE ALLOWANCE FOR
INCREASED STUDENT ENROLLMENT**

To annually provide school districts with support for student enrollment that exceeds the enrollment used in computing total state aide for that year, West Virginia Code § 18-9A-15 requires the State Superintendent of Schools to transfer to county boards of education additional funds appropriated by the Legislature. Under the statute, these allowances are remitted to county boards in two distributions.

The State Superintendent must make the first distribution on or before September 1 of each year. Because actual increases in student enrollment cannot be ascertained until after September 1, the statute requires the State Superintendent to base the first distribution on projections of increased student enrollment for each school district. The State Superintendent makes the projections using a method established by the

State Board of Education. After making the projections, the State Superintendent must remit to each county board 60% of the school district's share of the allowance so calculated.

The State Superintendent must make the second distribution on or before December 31 of each year. By then, actual increases in student enrollment are known. In making the second distribution, the State Superintendent is required to first calculate the total amount of each school district's allowance based on actual, rather than projected, increases in student enrollment. From the total allowance so calculated for each school district, the State Superintendent must deduct the amount that was remitted to the county board in the first distribution. The balance is to be remitted to each county in the second distribution.

However, if it turns out that, based upon projected enrollment, the distribution to a county board on or before September 1 was greater than the total amount of the allowance to which the school district was actually entitled based upon its actual increase in enrollment, the county board is required by the statute to refund the difference to the State prior to June 30 of the same fiscal year.

To protect school districts from receiving and later having to refund overpayments of the allowance for increased student enrollment, avoid the effort that goes into the calculations of projected increases in student enrollment, and make unnecessary the first distribution of the allowance on or before September 1 of each year, the Barbour County Board of Education **PROPOSES** that West Virginia Code § 18-9A-15 be amended to (1) eliminate the requirement of an initial distribution of the allowance on or before September 1 based upon projected student enrollment, and (2) require that the State Superintendent distribute the entirety of a school district's allowance for increased student enrollment in one remittance on or before December 31 based upon actual, rather than projected, student enrollment.

Dated this ___ day of _____, 2021.

THE BOARD OF EDUCATION OF THE COUNTY OF
BARBOUR, WEST VIRGINIA

By: _____
Name:
Title: President

10. Recommendation: Approve postage machine agreement.
11. Recommendation: Approve educational leave request for a student a Philip Barbour High School.
12. Recommendation: Approve building/ground modifications.

Junior Elementary School (Music room) – install cork strip
Philip Barbour High School (V-12) – replace single faucet sink with double faucet sink
Philippi Middle School (beside school) – install 17 – 4'X4' raised beds; (Front of School) –
install gaga ball game
13. Recommendation: Approve/Confirm requests for professional leave.
14. Recommendation: Accept the resignation/retirement of Sam Wright as a bus operator effective at the end of the 2020-2021 school year.
15. Recommendation: Accept the resignation/retirement of Linda Janette Coffman as a 1st Grade teacher at Kasson Elementary/Middle School effective at the end of the 2020-2021 school year.
16. Recommendation: Approve leave of absence for Lacy Freeman a professional employee at Philippi Elementary School beginning approximately February 16, 2021, and ending approximately April 10, 2021.

17. Recommendation: Accept the resignation of Charity Bolyard as a 4th Grade Reading Tutor at Belington Elementary School effective February 24, 2021.
18. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	PBHS	Job 3063: Custodian

Substitute Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
Jamie Kittle	PMS	Job 3065: Long Term Substitute Social Studies Instructor
Sally Hammack	PES	Job 3066: Long Term Substitute 1st Grade Teacher

Extra-Curricular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
Eddie Poling	KEMS	Job 3061: (1) Elementary After School Tutor (Extra-Curricular)
Erin Fincham	BES	Job 3064: (1) After School Title I 4th Grade Tutor(s) (Extra-Curricular)

19. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

The Superintendent pulled agenda item 11 off the agenda.

A motion was made by Mr. Phillips to approve agenda items 1-10 and items 12-19 as recommended. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. Other

Next board meetings:

- March 22, 2021, at 6:00 p.m. at the Board of Education Office (Regular Session – Philippi Middle School Presentation)
- April 12, 2021, at 6:00 p.m. at the Board of Education Office (Regular Session – Belington Middle School Presentation)

The meeting adjourned at 7:19 p.m.

President

Secretary