

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, February 13, 2017 at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Ron Phillips, Eric Ruf, Adam Starks, David Everson, Joanne McConnell, Members, and Jeffrey Woofter, Secretary, were present. Also in attendance were: Charla Reger, Ed Lanham, Jeff Kittle, David Neff, JSmith, Annette Hughart, Bayli Helmick, Delores Bonnell, K. Bonnell, Olive Zinn, Olivia Zinn, Judy Buckner Larry, Connie Mundy, Leticia Riddle, Christy Weese, Glenn Sweet, Chelsea Sturm, Adam Kramer and Ronald W. Keener II.

Mr. Ruf called the meeting to order at 6:00 p.m.

Mr. Ruf led the pledge to flag

Invocation by Mr. Ruf

Junior Elementary School LSIC presentation

The board conducted a hearing on the 2017-2018 School Calendar

A motion was made by Mr. Everson to approve the minutes of the January 23, 2017 meeting. The motion was seconded by Mr. Starks. After discussion the motion passed five (5) to zero (0).

The following delegations addressed the board

Leticia Riddle – regarding personnel issue
Chelsea Sturm – regarding personnel issue
Adam Kramer – regarding personnel issue
Judy Buckner Larry/Philippi Public Library – regarding funding
Tamela Smith/Belington Public Library – regarding funding
Kevin Marion/AFLAC insurance – regarding AFLAC

Mrs. McConnell made a motion to adjourn into executive session at 7:08 p.m. to discuss personnel issue. The motion was seconded by Mr. Starks and passed five (5) to zero (0).

The board returned to open session at 7:39 p.m. (No votes or decisions were made in executive session).

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of January 18, 2017 through February 7, 2017 at a total expenditure of \$1,382,818.21.
2. Recommendation: Authorize the February 15, 2017 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00.
4. Recommendation: Approve the final total of the January 28, 2017 payroll check and federal withholdings in the amount of \$416,117.07.
5. Recommendation: Approve final total of utility/copier bills in the amount of \$26,530.40.
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)

Belington Elementary School (Office) – projected revenue - \$200.00, \$500.00
Belington Middle School (Student Council) – projected revenue - \$200.00, \$500.00
Junior Elementary School (Office) – projected revenue - \$250.00, \$100.00; (PTO) - \$400.00
Kasson Elem/Middle School (Band) – projected revenue - \$500.00; (School) - \$0.00, \$0.00, \$750.00
Mount Vernon Elementary School (PTO) – projected revenue - \$175.00, \$200.00
Philip Barbour High School (Baseball) – projected revenue - \$150.00, \$500.00; (Boys Basketball) - \$700.00, \$800.00; (Choir) - \$2,000.00, \$3,000.00; (Class of 2017) - \$1,000.00; (Class of 2018) - \$1,000.00; (FFA) - \$150.00; (Key Club) - \$200.00; (Softball) - \$1,000.00, \$2,000.00, \$500.00, \$500.00, \$500.00; (Volleyball) - \$500.00

Philippi Elementary School (Media) – projected revenue - \$500.00
Philippi Middle School (Band) – projected revenue - \$1,500.00, \$400.00, \$400.00, \$600.00;
(PTO) – \$500.00

7. Recommendation: Approve 1st drawdown request for the County-Wide Energy Performance Contract financing through Freedom Bank.
8. Recommendation: Approve contract with Solution Tree to provide professional development services.
9. Recommendation: Approve revised (1st) contract with RESA for Linda Sago.
10. Recommendation: Approved (2nd) contract with RESA for Linda Sago.
11. Recommendation: Approve/Confirm curricular trips.

Belington Elementary School (Attendance Reward) – to Belington Skateland on March 2, 2017
Belington Middle School (Good Behavior Students) – to Belington Skateland on March 24, 2017; (Honor Band) – to WV Wesleyan College on February 3-4, 2017
Junior Elementary School (1st Grade) – to Harrison County Parks and Recreation on February 17, 2017; (KidREACH) – to WVU on March 10, 2017; (2nd & 4th Grades) – to Good Samaritan on January 30, 2017
Kasson Elementary/Middle School (Band) – to Kennywood on May 25, 2017; (Pages) – to Charleston on March 1, 2017

12. Recommendation: Approve educational leave request for a student at Philip Barbour High School.
13. Recommendation: Approve educational leave request for a student at Philip Barbour High School.
14. Recommendation: Approve educational leave request for a student at Philip Barbour High School.
15. Recommendation: Approve educational leave request for a student at Philippi Elementary School.
16. Recommendation: Approve graduation exercises for the Class of 2017.

Commencement Exercises – Saturday, May 27, 2017 at 1:00 p.m. at the Barbour County Fairgrounds

17. Recommendation: Approve the following changes to the 2016/2017 School calendar.

<u>Date of Lost Instruction</u>	<u>Designated Make-Up Date</u>
January 6, 2017	March 10, 2017
January 9, 2017	March 17, 2017
January 30, 2017	April 10, 2017

Additionally, that the second Planning/Preparation (P) day scheduled for May 30, 2017 be reclassified as the Parent/Teacher Conference Day

18. Recommendation: Approve early graduation for a student at Philip Barbour High School.
19. Recommendation: Approve building/ground modifications.

Belington Elementary School (parking lot) – install mailbox
Philip Barbour High School (Room 136) – install smart board

20. Recommendation: Approve/Confirm use of buildings and/or grounds.

Belington Middle School on March 6, 2017, March 13, 2017 and March 20, 2017 – requested by Debbie Schoonover for PANIC Now-Not Later; on Monday's from February 13, 2017 through March 31, 2017 – requested by Jared Nestor for Basketball
Philip Barbour High School on February 18, 2017 – requested by Anissa Riffle for Birthday Party; on March 27, 2017 – requested by Beryl Curkendall for 4-H; on June 3, 2017 – requested by Cheri Cooper for Dance Recital; on March 25, 2017 – requested by Greg Zimmerman for AB Men's Basketball Tournament; on March 12, 2017 – requested by Kayla Harris for Volleyball Tournament; on March 19, 2017 – requested by Lori Wetzel for PB Winter Sports Banquet; on May 19, 2017 – requested for Spring Sports Banquet; on either April 23, 2017 or May 7, 2017 – requested by Sara Poling for 4-H Equestrian Team
Philippi Middle School on February 11, 2017 – requested by Marvin Mayle for Benefit Dinner; on Mondays and Thursdays – requested by Robin Humphreys for Basketball Practice

21. Recommendation: Accept bid from Lee Reger Builds for the Philip Barbour High School Connector Project. Pending SBA approval in the amount of \$353,618.00.

22. Recommendation: Approve transportation travel requests.

<u>Date</u>	<u>Destination</u>	<u>No. Buses</u>
Volga-Century Elementary School (School) 05/01/17	Philippi Elementary School	1
Mount Vernon Elementary School (School) 05/01/17	Philippi Elementary School	1
Philip Barbour High School (Boys Basketball) 02/17/17	Berkeley Springs	1

23. Recommendation: Approve/Confirm requests for professional leave.

24. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2016-2017 school year.

New Vision, Belington Middle School, Tacy Community Center, Appalachian Animal Hospital, Peoples Chapel Church, Mountain Hospice, Mount Hope Academy and Roshell's Sewing Shop

25. Recommendation: Ratify the 2 day suspension without pay for Joshua Buckley a professional employee at Philip Barbour High School Complex.

26. Recommendation: Accept resignation/retirement of Carol Harris as a teacher at Kasson Elem/Middle School effective June 30, 2017.

27. Recommendation: Accept resignation of Joshua Buckley as a teacher at Philip Barbour High School effective February 3, 2017.

28. Recommendation: Accept resignation of Pamela Otto as an after school tutor at Junior Elementary School effective January 27, 2017.

29. Recommendation: Accept resignation of Richard Alan Weiford as a Long Term Substitute Bus Operator for Route 20 effective January 4, 2017.

30. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2016-2017		
Name of Person	Location	Position
	Belington Middle	Job 1389 Middle School Teaching/ Language Arts
Suetta Durst	Itinerant, PBHS/Volga	Job 1406 Cook/Café Manager Home based at Volga
	Itinerant, Home based at Kasson	Job 1387 Gifted/Multi-cat instructor (half time)
Sherry Jones	Itinerant, PES	Job 1403 Special education aide/supervisory aide/ transportation aide.

Substitute Employee Assignments 2016-2017		
Name of Person	Location	Position
Jaime Kittle	Belington Elem	Job 1405 Long Term Sub. Kindergarten
Seth Fitzwater	County	JobID: 1396 - Substitute Teacher(s)
Morgan Balducci	County	JobID: 1396 - Substitute Teacher(s)
Colton Weese	County	JobID: 1396 - Substitute Teacher(s)
Brandon Hedrick	County	JobID: 1396 - Substitute Teacher(s)
	County	JobID: 1396 - Substitute Teacher(s)
	County	JobID: 1396 - Substitute

		Teacher(s)
	County	JobID: 1397 - Substitute Cook(s)
	Belington Middle School	JobID: 1408 - Long Term Substitute 5th Grade Instructor

Extra-Curricular Employee Assignments 2016-2017		
Name of Person	Location	Position
	Junior Elem.	Job 1404 Academic Afterschool Tutoring
	Junior Elem.	Job 1400 Tutor (Extra Curricular)
	PBHS	Job 1402 Head Girls Track Coach

31. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

32. Recommendation: Approve/Confirm curricular trips.

County (2nd-4th Grades) – to Philip Barbour High School on March 15, 2017
Belington Elementary School (3rd grade) – to Belington Library on March 8, 2017

33. Recommendation: Approve/Confirm use of buildings and/or grounds.

Philip Barbour High School on Friday Nights – requested by Jonathon Carpenter for Basketball

34. Recommendation: Approve building/ground modifications.

Belington Middle School (Room 14) – remove dishwasher, sink and cabinets; (Room 23) – install smart board and projector; (parking lot) – install mailbox

35. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Substitute Employee Assignments 2016-2017		
Name of Person	Location	Position
Samantha Mayle	County	Job ID 1395 Substitute Bus Operator
Kenneth Hathaway	County	Job ID 1395 Substitute Bus Operator

The Superintendent pulled agenda item 16 from the agenda.

A motion was made by Mr. Phillips to approve agenda items 1-15, items 17-24 and items 32-34 as recommended. The motion was seconded by Mr. Starks. After discussion the motion passed five (5) to zero (0).

Mrs. McConnell made a motion to adjourn into executive session at 7:50 p.m. to discuss personnel issues. The motion was seconded by Mr. Everson and passed five (5) to zero (0).

The board returned to open session at 8:22 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Phillips to approve agenda items 26-31 and item 35 as recommended. The motion was seconded by Mr. Everson. After discussion the motion passed five (5) to zero (0).

The board entered into closed session at 8:26 p.m. to conduct a personnel hearing.

The board entered into executive session at 9:23 p.m. for deliberation.

The board returned to open session at 9:38 p.m.

A motion was made by Mr. Starks to approve agenda items 25 as recommended. The motion was seconded by Mr. Everson. After discussion the motion passed five (5) to zero (0).

The motion was seconded by Mr. Everson and passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. FY 16 School Audit and Corrective Action Plans

2. Administrative Attendance Transfer
3. School Newsletters
4. Other

Next board meetings:

February 15, 2017 at 5:00 p.m. at Board of Education Office – Special Session

February 27, 2017 at 6:00 p.m. at Board of Education Office – Philippi Middle School LSIC
Presentation (Regular Session)

The meeting adjourned at 9:39 p.m.

President

Secretary