

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, February 8, 2016 at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Dana Stemple, Joanne McConnell, Ron Phillips, Eric Ruf, David Everson, Members, and Jeff Woofter, Secretary, were present. Also in attendance were: Annette Hughart, Teresa Childers, Christy Weese, Sarah G. Harris, Jennifer Stuart, Charla Reger, Nancy Kelley, Ashley Workman, Amanda Sweet, Reta Jean Nestor, Julie Scott, Julie Bibey, Amanda Baker, Leticia Riddle, Amy Kittle, Delores Bonnell, Leticia Riddle, Crystal Blankenship, Kim Nestor, Ashleigh Watson, Amy Kittle, Brian Moats, Judith Maddix, Mike Maddix, Jared Nestor, Glenn Sweet, Allison Pugh, Misty Crites and Lacey Daugherty.

Mr. Ruf called the meeting to order at 6:00 p.m.

Mr. Everson led the pledge to flag

Invocation by Mr. Everson

A motion was made by Mrs. McConnell to approve the minutes of the January 25, 2016 meeting. The motion was seconded by Mr. Everson. After discussion the motion passed five (5) to zero (0).

The following delegations addressed the board:

Christy Weese – regarding preschool program at Junior Elementary School
Sarah Harris – regarding Junior Pre-K
Delores Bonnell – regarding Junior Pre-K
Ashleigh Watson – regarding Junior Pre-K
Leticia Riddle – regarding Junior Pre-K
Brian Moats – regarding BCEA
Amy Kittle – regarding Junior Pre-K
Crystal Blankenship – regarding Junior Pre-K
Julie Scott – regarding AFT

The board recessed from 6:35 p.m. to 6:43 p.m.

Reports

Facilities Report

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of January 20, 2016 through February 2, 2016 at a total expenditure of \$92,650.76.
2. Recommendation: Authorize the February 15, 2016 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00.
4. Recommendation: Approve the final total of the January 28, 2016 payroll check and federal withholdings in the amount of \$486,219.28.
5. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)

Belington Elementary School (Faculty) – projected revenue - \$2,000.00
Junior Elementary School (PTA) – projected revenue - \$200.00
Kasson Elementary/Middle School (Band) – projected revenue - \$500.00; (Staff & Students)
- \$200.00;
Philip Barbour High School (HOSA) – projected revenue - \$250.00, \$250.00
Philippi Middle School (Band) – projected revenue - \$1,200.00, \$4,500.00, \$350.00; (Office-
Field Trips) - \$600.00

6. Recommendation: Approve/Confirm curricular trips.

Belington Middle School (Good Behavior Students) – to Elkins on March 29, 2016

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Kasson Elementary/Middle School (Social Studies Fair Winners) – to Fairmont on March 18, 2016

Philip Barbour High School (Ag./FFA) – to Charleston on February 24-27, 2016; (Ag./FFA) - to Grafton on February 20, 2016; (Clinical Specialty II) – to Broaddus Hospital on February 16, 2016; (Early Childhood) – to Philippi Elementary School on various dates in February, March and April 2016; (YLC – Model UN) – to Mineral Wells on March 4-6, 2016

Philippi Middle School (5th Grade) – to Charleston on March 18, 2016

7. Recommendation: Approve the following changes to the 2015/2016 School calendar.

<u>Date of Lost Instruction</u>	<u>Designated Make-Up Date</u>
Jan. 21, 2016	March 11, 2016 (OS)
Jan. 22, 2016	March 29, 2016 (OS)
Jan. 25, 2016	March 30, 2016 (OS)
Jan. 26, 2016	March 31, 2016 (OS)
Jan. 27, 2016	April 1, 2016 (OS)

8. Recommendation: Approve/Confirm use of buildings and/or grounds.

Belington Middle School on March 7, 2016, March 14, 2016 and March 21, 2016 – requested by Debbie Schoonover for P.A.N.I.C. Now-Not Later

Volga-Century Elementary School on February 5, 2016 – requested by Sherri Dennison for School Dance

9. Recommendation: Approve building/ground modifications.

Belington Middle School (pillars in front of school) – install “No Parking Student Drop Off” signs

10. Recommendation: Approve transportation travel requests.

<u>Date</u>	<u>Destination</u>	<u>No. Buses</u>
All County Music (Belington Area) 03/15/16	PBHS	1
(Junior/Belington Area) 03/15/16	PBHS	1
(Kasson Area) 03/15/16	PBHS	1
(Philippi/Mt. Vernon Area) 03/15/16	PBHS	1
(Volga/Philippi Area) 03/15/16	PBHS	3

11. Recommendation: Approve/Confirm requests for professional leave.

12. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Substitute Assignments:		
Name	School/Location	Position
	County	969-Substitute RN

13. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Name	Location	Position
Lewis Baxter	County	974-Substitute Custodian(s)

A motion was made by Mr. Phillips to approve agenda items 1-11 as recommended. The motion was seconded by Mr. Stemple. After discussion the motion passed five (5) to zero (0).

Mr. Everson made a motion to adjourn into executive session at 6:59 p.m. to discuss personnel. The motion was seconded by Mrs. McConnell and passed five (5) to zero (0).

The board returned to open session at 7:55 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Everson to approve agenda items 12-13 as recommended. The motion was seconded by Mr. Phillips. After discussion the motion passed five (5) to zero (0).

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The board acted upon or discussed the following items:

1. Other
2. Revised Levy Call Order

Upon motion of _____, duly seconded by _____, the following Order was adopted:

ORDER

After full consideration thereof, The Board of Education of the County of Barbour, being of the opinion that the maximum levies for current expenses authorized by Article 8, Chapter 11, of the Code of West Virginia, 1931, as amended, will not provide sufficient funds for the payment of the general current expenses of schools in Barbour County, including expenditures for the purposes hereinafter stated, during the fiscal years beginning July 1, 2016, July 1, 2017, July 1, 2018, July 1, 2019, and July 1, 2020, and has ascertained that the amounts hereinafter shown in excess of the amounts raised by regular levies will be needed by The Board of Education of the County of Barbour during each of said five (5) fiscal years, and that an election should be held to increase such levies, in conformity with the law, including the applicable provisions of Article 8, Chapter 11 of the Code of West Virginia, 1931, as amended (the “Code”), hereby ORDERS and DECLARES pursuant to the provisions of Section 16, Article 8, Chapter 11 of the Code:

1. The purposes for which such additional funds are needed for the payment of the general current expenses of The Board of Education of the County of Barbour, and the approximate annual amounts for such purposes, are as follows:

<u>PURPOSE FOR WHICH ADDITIONAL FUNDS ARE NEEDED</u>	<u>AMOUNT FOR EACH PURPOSE</u>
<i>(a) To provide security and security equipment for the safety of the faculty, staff and students of Barbour County Schools</i> , including, but not limited to, school resource officers, video surveillance equipment, automated and monitored security monitoring devices and services.	\$180,000
<i>(b) To improve access to technology</i> through the purchase of hardware, infrastructure, repair, training and support	\$400,000
<i>(c) To provide instructional materials for students, classrooms, libraries and teachers</i> , including, but not limited to, textbooks, supplemental books, workbooks, computer software, library materials, other instructional materials, supplies, equipment and classroom desks, chairs and other furniture	\$250,000
<i>(d) To provide for capital improvements, new buildings, building additions, renovations, repairs and/or maintenance, upgrades, modernization, and equipping</i> of Barbour County schools and equipment	\$750,000
<i>(e) To maintain duplicating equipment and provide supplies</i> to all Barbour County schools	\$100,000
<i>(f) To provide support to the Barbour County WVU Extension service including, but not limited to, 4-H Programs</i>	\$30,000
<i>(g) To provide support to the Barbour County Health Department</i> For their assistance with the immunization programs, providing initial counseling service screenings, and for their educational assistance and services to our schools	\$20,000
<i>(h) To provide support to Belington (\$15,000), Philippi (\$15,000) and Junior (\$10,000) Police Departments and the Barbour County Sheriff’s Office (\$15,000)</i> for their assistance in developing and implementing emergency preparedness plans, providing emergency assistance when needed and for their assistance in event security including, but not limited to, security at athletic events, music and arts events, and other events	\$55,000
<i>(i) To provide support to the Phillipi Public Library (\$17,200) and the Belington Public Library (\$10,300)</i> the amounts specified were based on recommendations from the West Virginia State Finance department relating to the size of the libraries	\$27,500
<i>(j) To provide support for the music and arts programs in Barbour County schools</i>	\$65,726

AGENDA
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<u>PURPOSE FOR WHICH ADDITIONAL FUNDS ARE NEEDED</u>	<u>AMOUNT FOR EACH PURPOSE</u>
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TOTAL	\$1,878,226
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2. The approximate amount considered necessary each year for said purposes in said five (5) fiscal years is the sum of \$1,878,226, annually.

3. The total amount necessary to carry out the above purposes, after making reasonable allowances for uncollected taxes and shrinkage, in said five (5) fiscal years, is \$9,391,130, or the sum of \$1,878,226, annually.

4. The Board of Education of the County of Barbour is hereby authorized and empowered to expend, during the term of this levy, the surplus, if any, accruing in excess of the above amounts needed for any of the above-stated purposes, plus excess collections due to increased assessed valuations for the enrichment, supplementation, operation and improvement of educational services and/or facilities in the public schools of the County of Barbour.

5. The separate and aggregate valuation of each class of taxable property within the Barbour County School District certified on March 12, 2015 is as follows:

<u>CLASS OF TAXABLE PROPERTY</u>	<u>ASSESSED VALUATION</u>
Class I	\$.00
Class II (Less Homestead)	\$ 262,837,540
Class III	\$ 355,608,007
Class IV	\$ 75,316,039
AGGREGATE ASSESSED VALUATION	\$ 693,761,586

6. The proposed additional rate of levy, in cents per \$100 of assessed value, on each class of property within the Barbour County School District for the fiscal years beginning July 1, 2016, July 1, 2017, July 1, 2018, July 1, 2019, and July 1, 2020, is as follows:

Class I	Zero dollars and 8.35 cents
Class II	Zero dollars and 16.70 cents
Class III	Zero dollars and 33.40 cents
Class IV	Zero dollars and 33.40 cents

7. The Board of Education of the County of Barbour reserves unto itself as the levying body the right and authority to reduce the rates of the excess levy should increased assessments produce funds beyond projected needs in any year specified in the levy call in accordance with section six-g, article eight, chapter eleven of the West Virginia Code.

8. For each fiscal year beginning on and after July 1, 2016, The Board of Education of the County of Barbour shall reduce the levy rates proportionately for all classes of property when increased assessed valuations, excluding appraisal or valuation due to new construction or improvements to existing real property, including beginning recovery of natural resources and newly acquired personal property, would cause an increase of more than four percent in the total projected property tax revenues from the previous year's projected property tax revenues. In that event the levy rate shall be reduced so as to cause such rate to produce no more than one hundred and four percent from all classes of property, excluding appraisal or valuation from new construction or improvements to existing real property, including beginning recovery of natural resources and newly acquired personal property, of the previous year's projected property tax revenues from all property.

9. The years to which the additional levy shall apply, if authorized by the voters, are the fiscal years beginning July 1, 2016, July 1, 2017, July 1, 2018, July 1, 2019, and July 1, 2020.

10. The question of such additional levies shall be submitted to a vote in the Barbour County School District, which embraces Barbour County, West Virginia, at a regular primary election to be held in said county on the 10th day of May, 2016.

11. If a majority of the voters at a regular primary election to be held on the 10th day of May, 2016, approves the proposed additional levies for the fiscal years beginning July 1, 2016, July 1, 2017, July 1, 2018, July 1, 2019, and July 1, 2020, the said The Board of Education of the County of Barbour will not issue bonds as provided by Section 16, Article 8, Chapter 11 of the Code of West Virginia, 1931, as amended.

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12. In the event The Board of Education of the County of Barbour shall obtain additional money by grant or otherwise from the state or federal government, or from any agency of either, or from any other source, for the purposes aforesaid, such additional money may be used either in substitution for, or in addition to, the sums obtained from such additional levies as The Board of Education of the County of Barbour may from time to time determine.

13. Notice of said election to authorize such additional levies shall be given by publication of notice thereof at least once a week for two successive weeks within fourteen (14) consecutive days next preceding the election in the *Barbour Democrat and Inter-Mountain*, newspapers of general circulation in Barbour County.

15. The official ballot to be used in the election herein provided shall be in form as follows:

OFFICIAL BALLOT

Election to Authorize Additional Levies
According to the Order of The Board of Education
of the County of Barbour entered on February 8, 2016

An election to authorize additional levies for the fiscal years beginning July 1, 2016, July 1, 2017, July 1, 2018, July 1, 2019, and July 1, 2020, in the total amount of \$1,878,266 annually, for the purpose of paying the general current expenses of The Board of Education of the County of Barbour, for the following purposes:

PURPOSE FOR WHICH ADDITIONAL FUNDS ARE NEEDED	AMOUNT FOR EACH PURPOSE
<i>(a) To provide security and security equipment for the safety of the faculty, staff and students of Barbour County Schools</i> , including, but not limited to, school resource officers, video surveillance equipment, automated and monitored security monitoring devices and services.	\$180,000
<i>(b) To improve access to technology</i> through the purchase of hardware, infrastructure, repair, training and support	\$400,000
<i>(c) To provide instructional materials for students, classrooms, libraries and teachers</i> , including, but not limited to, textbooks, supplemental books, workbooks, computer software, library materials, other instructional materials, supplies, equipment and classroom desks, chairs and other furniture	\$250,000
<i>(d) To provide for capital improvements, new buildings, building additions, renovations, repairs and/or maintenance, upgrades, modernization, and equipping</i> of Barbour County schools and equipment	\$750,000
<i>(e) To maintain duplicating equipment and provide supplies</i> to all Barbour County schools	\$100,000
<i>(f) To provide support to the Barbour County WVU Extension Service including, but not limited to, 4-H Programs</i> and other educational programs in our schools	\$30,000
PURPOSE FOR WHICH ADDITIONAL FUNDS ARE NEEDED	AMOUNT FOR EACH PURPOSE
<i>(g) To provide support to the Barbour County Health Department</i> For their assistance with the immunization programs, providing initial counseling service screenings, and for their educational assistance and services to our schools	\$20,000
<i>(h) To provide support to Belington (\$15,000), Philippi (\$15,000) and Junior (\$10,000) Police Departments and the Barbour County Sheriff's Office (\$15,000)</i> for their assistance in developing and implementing emergency preparedness plans, providing emergency assistance when needed and for their assistance in event security including, but not limited to, security at athletic events, music and arts events, and other events	\$55,000
<i>(i) To provide support to the Philippi Public Library (\$17,200) and the Belington Public Library (\$10,300)</i> the amounts specified were based on recommendations from the West Virginia State Finance department relating to the size of the libraries	\$27,500
<i>(j) To provide support for the music and arts programs in</i>	\$65,726

AGENDA
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Barbour County schools

TOTAL	\$1,878,226
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The proposed additional rate of levy in cents per \$100 of assessed value on each class of property within Barbour County School District for the fiscal years beginning July 1, 2016, July 1, 2017, July 1, 2018, July 1, 2019, and July 1, 2020, is as follows:

Class I	Zero dollars and 8.35 cents
Class II	Zero dollars and 16.70 cents
Class III	Zero dollars and 33.40 cents
Class IV	Zero dollars and 33.40 cents

In the event The Board of Education of the County of Barbour shall obtain additional money by grant or otherwise from the state or federal government, or from any agency of either, or from any other source, for the purposes aforesaid, such additional money may be used either in substitution for, or in addition to, the sums obtained from such additional levies as The Board of Education of the County of Barbour may from time to time determine.

The Board of Education of the County of Barbour reserves unto itself as the levying body the right and authority to reduce the rates of the excess levy should increased assessments produce funds beyond projected needs in any year specified in the levy call in accordance with Section 6(g), Article 8, Chapter 11 of the Code.

For each fiscal year beginning on and after July 1, 2016, The Board of Education of the County of Barbour shall reduce the levy rates proportionately for all classes of property when increased assessed valuations, excluding appraisal or valuation due to new construction or improvements to existing real property, including beginning recovery of natural resources and newly acquired personal property, would cause an increase of more than four percent in the total projected property tax revenues from the previous year's projected property tax revenues.

In that event the levy rate shall be reduced so as to cause such rate to produce no more than one hundred and four percent from all classes of property, excluding appraisal or valuation from new construction or improvements to existing real property, including beginning recovery of natural resources and newly acquired personal property, of the previous year's projected property tax revenues from all property.

For the Levies	<input type="checkbox"/>
Against the Levies	<input type="checkbox"/>

INSTRUCTION TO VOTERS

Those favoring the additional levies shall mark after "For the Levies"; those against such levies shall mark after "Against the Levies."

[END OF SAMPLE BALLOT]

THE BOARD OF EDUCATION OF THE
COUNTY OF BARBOUR

By: _____
Name: Eric Ruf
Title: President

ATTEST

By: _____
Name: Jeffrey Woofter
Title: Secretary

A motion was made by Mr. Everson to accept revised levy call. The motion was seconded by Mr. Phillips. After discussion the motion passed five (5) to zero (0).

Next board meeting:

- February 15, 2016 meeting at 5:00 p.m. at Board of Education Office (Special Session if needed)
- February 18, 2016 meeting at 5:00 p.m. at Board of Education Office (Special Session if needed)
- February 22, 2016 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

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A motion was made by Mr. Stemple, seconded by Mr. Everson and passed five (5) to zero (0) to adjourn.

The meeting adjourned at 7:59 p.m.

President

Secretary