

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, January 9, 2023, at the Philippi Middle School, 611 Cherry Hill Road, Philippi, WV 26416.

David Everson, Ron Phillips, Adam Starks, Joanne McConnell, Members, and Jeffrey Woofert, Secretary, were present. Jared Nestor, Member, was absent. Also in attendance were: Lela Miller, Terry Suder, Bonnie DeRouchie, Linda Adams, Sharon Wamsley, Connie Mundy, Michelle Fleming, David Neff, Jill Taylor Phillips and Rick Daugherty.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Starks led the pledge to the flag.

Invocation by Mr. Starks

Philippi Middle School LSIC made a presentation to the board.

A motion was made by Mr. Everson to approve the minutes of the December 19, 2022 meeting. The motion was seconded by Mr. Starks. After discussion, the motion passed four (4) to zero (0).

**Superintendents Recommendations –**

1. Recommendation: Approve payment of bills for the period of December 14, 2022, through January 3, 2023, at a total expenditure of \$205,698.19.
2. Recommendation: Authorize January 13, 2023, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$60,000.00.
4. Recommendation: Approve the final total of December 28, 2022, payroll check, and federal withholdings in the amount of \$505,459.04.
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$29,841.81.
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)
  - Belington Middle School (6<sup>th</sup> Grade Team) - projected revenue - \$500.00; (8<sup>th</sup> Grade Class) - \$500.00; (5<sup>th</sup>/6<sup>th</sup>/7<sup>th</sup>/8<sup>th</sup> Grades) - \$4,000.00
  - Kasson Elementary/Middle School (Students) – projected revenue - \$150.00
  - Philip Barbour High School (Freshman Class Officers) – projected revenue - \$500.00, \$1,000.00; (FBLA) - \$200.00, \$500.00; (ProStart) - \$500.00
  - Philippi Elementary School (4<sup>th</sup> Grade) – projected revenue - \$1,000.00
  - Philippi Middle School (8<sup>th</sup> Grade Committee) – projected revenue - \$1,500.00, \$4,800.00 \$5,760.00
7. Recommendation: Approve/Confirm curricular trips.
  - Belington Middle School (Incentive) – to Canaan Valley on January 24, 2023
  - Philip Barbour High School (Juniors/Seniors) – to West Virginia Junior College on January 20, 2023
8. Recommendation: Approve/Confirm the use of buildings and/or grounds.
  - Belington Middle School on Saturdays/Sundays from January-May 2023 – requested by Sarah Harris for Barbour County Storm Baseball team; on March 4, 2023 – requested by Sarah Harris for Winter Snowball Dance
  - Philip Barbour High School on January 8, 2023 – requested by Angie Hodge for Birthday Party; on January 28, 2023 – requested by Heather Bowen for Lock-in
9. Recommendation: Approve/Confirm requests for professional leave.
10. Recommendation: Accept the resignation of Brian Moats as a Social Studies Instructor at Philip Barbour High School effective at the end of the work day on January 27, 2023.
11. Recommendation: Accept the resignation of Amanda McDaniel as Head Volleyball Coach at Philippi Middle School effective January 3, 2023.

12. Recommendation: Approve leave of absence for Shannon DeWitt a professional employee at Philippi Middle School through February 1, 2023.
13. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2022-23 (FY23)		
Name of Person	Location	Job ID: Position
	PMS	Job 4164: Language Arts Instructor
	KEMS	Job 4165: Mathematics/Social Studies Instructor
	PBHS, Itinerant	Job 4169: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PBHS, Itinerant	Job 4170: Multi-Categorical w/Autism Instructor
	PES, Itinerant	Job 4171: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PBHS, Itinerant	Job 4172: Multi-Categorical w/Autism Instructor
	PMS, Itinerant	Job 4173: Physical Education/Health Instructor
	PBHS, Itinerant	Job 4174: Hearing Impaired/Visually Impaired/Multi-Categorical Instructor
	PBHS	Job 4175: Counselor
	PES, Itinerant	Job 4176: Multi-Categorical w/Autism Instructor
	PES, Itinerant	Job 4177: PreK/Prek Special Needs Instructor (half-time)
	PMS, itinerant	Job 4178: Gifted/Multi-Categorical Instructor (half-time)
	PBHS	Job 4179: Mathematics Instructor
	PBHS	Job 4186: Mathematics Instructor
	PES	Job 4187: Title I Reading/Math Instructor
	BMS, Itinerant	Job 4188: Multi-Categorical w/Autism Instructor
	PES	Job 4190: Title I Reading/Math Instructor
	County	Job 4206: School Psychologist
Joseph Hymes	PBHS	Job 4201: Agricultural Education Instructor
Madison Moats	PBHS	Job 4202: Social Studies Instructor

Substitute Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	County	Job 4166: Restricted Short-Term Substitute Teacher(s)
	KEMS	Job 4167: Long Term Substitute Mathematics/Social Studies Instructor
	PES, itinerant	Job 4168: Long Term Substitute Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	County	Job 4180: Substitute Custodian(s)
	County	Job 4181: Substitute LPN/Aide(s)
	County	Job 4182: Substitute School Nurse RN(s)
	County	Job 4183: Substitute Cook(s)

	County	Job 4184: Substitute Bus Operator(s)
	County	Job 4185: Substitute Teacher(s)
Norma Ware	BES	Job 4199: Long Term Substitute Kindergarten Aide/Supervisory Aide/Transportation Aide
	JES	Job 4204: Long Term Substitute Music Instructor (half-time)
	PMS	Job 4205: Long Term Substitute Music Instructor

Extra-Curricular Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	PMS	Job 4189: Volunteer Assistant Softball Coach
Raymond Hicks	PMS	Job 4200: Head Softball Coach

14. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

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A motion was made by Mr. Starks to approve agenda items 1-9 as recommended. The motion was seconded by Mr. Phillips. After discussion, the motion passed four (4) to zero (0).

Mrs. McConnell made a motion to adjourn into executive session at 6:37 p.m. to discuss personnel issues. The motion was seconded by Mr. Starks and passed four (4) to zero (0).

The board returned to open session at 6:47 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Everson to approve agenda items 10-14 as recommended. The motion was seconded by Mr. Phillips. After discussion, the motion passed four (4) to zero (0).

The board acted upon or discussed the following items:

1. Other

Next board meetings:

January 23, 2023, at 6:00 p.m. at the Belington Middle School (LSIC Presentation) (Regular Session)  
February 13, 2023, at 6:00 p.m. at the Philip Barbour High School Career & Technical Education center (CTEC Presentation) (Regular Session)

The meeting adjourned at 7:10 p.m.

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**President**

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**Secretary**