

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, January 8, 2024, at the Board of Education Office, 45 School Street, Philippi, WV 26416.

David Everson, Ron Phillips, Jared Nestor, Joanne McConnell, Adam Starks, Members, and Eddie Vincent, Secretary, were present. Also in attendance were: Terry Suder and Sharon Wamsley.

Mrs. McConnell called the meeting to order at 6:00 p.m.

Mr. Everson led the pledge to the flag.

Invocation by Mr. Everson

A motion was made by Mr. Everson to approve the minutes of the December 18, 2023 board meeting. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

Superintendents Recommendations –

1. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)
 - A. Philip Barbour High School
 1. (Model UN) - \$200.00
 2. (Model UN) - \$300.00
2. Recommendation: Approve regular payroll in the amount of \$541,095.74.
3. Recommendation: Approve payment of bills in the amount of \$109,305.04.
4. Recommendation: Approve the final total of utility/copier bills in the amount of \$68,462.56.
5. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$2,423.56.
6. Recommendation: Approve/Confirm the use of buildings and/or grounds.
 - A. Philip Barbour High School
 1. On January 13, 2024 – requested by Michael Loving for Annual retraining of Coal Miners
 2. On January 20, 2024 – requested by Michael Loving for Annual retraining of Coal Miners
7. Recommendation: Approve/Confirm requests for professional leave.
8. Recommendation: Accept the resignation of Michael Morral as an assistant football coach at Philip Barbour High School effective December 14, 2023.
9. Recommendation: Accept the resignation of Julia Feather as head cross country coach at Belington Middle School effective December 31, 2023.
10. Recommendation: Approve leave of absence for a professional employee at Philippi Elementary School beginning approximately March 16, 2024, for 6 weeks.
11. Recommendation: Approve the following new position to be created for the 2023-2024 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations.

Position	Location	Funding Source	FTE
Itinerant Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide	PBHS	County	1

12. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2023-24 (FY24)		
Name of Person	Location	Job ID: Position
Engiba Hughes	Philippi Elementary School	JobID: 13751 2023Elementary Education Instructor
	Barbour Board Office	JobID: 13772 School Psychologist
	Philippi Middle School	JobID: 13774 Language Arts Instructor

	Philip Barbour High School	JobID: 13776 Counselor
	Philippi Middle School	JobID: 13777 Counselor (Itinerant)
	Philip Barbour High School	JobID: 13780 Itinerant Multi-Categorical w/Autism Instructor
	Kasson Elementary & Middle School	JobID: 13817 Itinerant Multi-Categorical w/Autism Instructor
	Philip Barbour High School	JobID: 13819 Itinerant Physical Education/Health/Parenting Instructor
	Barbour Board Office	JobID: 13822 Bus Operator, Route 24
	Philip Barbour High School	JobID: 13824 Mathematics Instructor
	Philip Barbour High School	JobID: 13828 Mathematics Instructor
	Philip Barbour High School	JobID: 13831 Mathematics Instructor
	Philippi Middle School	JobID: 13842 Elementary Education Instructor
	Philippi Middle School	JobID: 13755 Special Needs Aide/Supervisory Aide/Transportation Aide
Vicky Waugaman	Philippi Middle School	JobID: 14513 Cafeteria Manager/Cook
	Philippi Middle School	JobID: 14534 Itinerant Multi-Categorical w/Autism Instructor
Chelsie Moats	Philip Barbour High School	JobID: 14612 Itinerant School Nurse – RN
Jessica Sanetrik (move will take place when current position is covered)	Kasson Elementary & Middle School	JobID: 14708 Elementary Education Instructor
	Philip Barbour High School	JobID: 14733 Itinerant Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide

Substitute Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 13811 Substitute Custodian(s)
	Barbour Board Office	JobID: 13812 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 13813 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 13814 Substitute Cook(s)
	Barbour Board Office	JobID: 13815 Substitute Secretary(s)
	Barbour Board Office	JobID: 13254 Substitute Bus Operator(s)
Letha Uzenski	Philip Barbour High School	JobID: 13253 Long Term Substitute General Science/Biology Instructor
Elizabeth Sanetrik	Barbour Board Office	JobID: 13249 - Substitute Teacher(s)
	Barbour Board Office	JobID: 13250 - Restricted Short-Term Substitute Teacher(s)
	Philip Barbour High School	JobID: 14554 Long Term Substitute Itinerant Physical Education/Health/Parenting Instructor
	Kasson Elementary & Middle School	JobID: 14557 Long Term Substitute Itinerant Multi-Categorical w/Autism Instructor
Debra Johnson	Belington Elementary School	JobID: 14609 Long Term Substitute Elementary Education Instructor
John Hanna	Philippi Middle School	JobID: 14732 Long Term Substitute Mathematics Instructor

Extra-Curricular Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 14558 Athletic Trainer (Winter Sports)
Alicia Cutright	Philip Barbour High School	JobID: 14582 Volunteer Assistant Track Coach
	Belington Elementary School	JobID: 14592 (1) After School Tutor (Extra-curricular)
	Belington Middle School	JobID: 14596 After School STEM/Minecraft Enrichment Club Sponsor (Extra-Curricular)
Tamara Burner	Barbour Board Office	JobID: 14598 (Up to 3) Mentor Teacher(s) (Extra-Curricular)
Gunnar Coontz	Philip Barbour High School	JobID: 14605 Volunteer Assistant Boys Basketball Coach
Janet Poling	Philippi Elementary School	JobID: 14711 Special Education Designee (Extra-Curricular)
Mark Harris	Philip Barbour High School	JobID: 14712 Volunteer Assistant Baseball Coach

13. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

14. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours)

- A. Belington Middle School
 - 1. (7th Grade Team) - \$500.00

15. Recommendation: Approve/Confirm curricular trips.

- A. Belington Middle School
 - 1. (Incentive) – to Snowshoe on January 11, 2024
- B. Junior Elementary School
 - 2. (Whole School) – to Elkins on January 18, 2024

A motion was made by Mr. Nestor to approve agenda items 1-15 as recommended. The motion was seconded by Mr. Starks. After discussion, the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

- 1. Other
 - Policy 1100 review

Next board meetings:

January 22, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session)

The meeting adjourned at 6:25 p.m.

President

Secretary