

Minutes

The Barbour County Board of Education met in regular session at 6:00 p.m. on Monday, January 8, 2018 at the Board of Education Office, 45 School Street, Philippi, WV 26416.

Ron Phillips, Adam Starks, Eric Ruf, Joanne McConnell, David Everson, Members, and Jeffrey Woofter, Secretary, were present. Also in attendance were: James Poling, Annette Hughart, Jeff Kittle and Marija Ilic.

Mr. Ruf called the meeting to order at 6:00 p.m.

Mr. Starks, led the pledge to flag.

Invocation by Mr. Starks

A motion was made by Mr. Everson to approve the minutes of the December 18, 2017 meeting. The motion was seconded by Mr. Starks. After discussion the motion passed five (5) to zero (0).

Superintendents Recommendations –

1. Recommendation: Approve payment of bills for the period of December 6, 2017 through January 2, 2018 at a total expenditure of \$171,923.89.
2. Recommendation: Authorize the January 15, 2018 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law.
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$40,000.00.
4. Recommendation: Approve final total of utility/copier bills in the amount of \$28,295.70.
5. Recommendation: Approve 7th drawdown request for the County-Wide Energy Performance Contract financing through Freedom Bank.
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours)
 - Kasson Elem/Middle School (School) – projected revenue - \$200.00, \$500.00, \$750.00, \$450.00, \$600.00
 - Philip Barbour High School (Class of 2019) – projected revenue - \$500.00
 - Philippi Middle School (Band) – projected revenue - \$2,000.00
7. Recommendation: Approve contract with Thinking Maps Inc. for Philippi Elementary School.
8. Recommendation: Approve/Confirm curricular trips.
 - Philip Barbour High School (10th Grade) – to Fred Eberle on January 24, 2018
9. Recommendation: Approve/Confirm use of buildings and/or grounds.
 - Belington Middle School on Various dates in March 2018 and April 2018 – requested by Debbie Schoonover for P.A.N.I.C. Now-Not Later
 - Philip Barbour High School Complex on January 13, 2018 – requested by Sissy Collins for Middle School Lock-in
10. Recommendation: Approve the sale of the following schools.
 - Mount Vernon Elementary School
 - Volga-Century Elementary School
11. Recommendation: Approve transportation travel requests.

<u>Date</u>	<u>Destination</u>	<u>No. Buses</u>
Belington Middle School (Youth & Government, 8 th grade) 02/26/18 to 02/28/18	Charleston	1
12. Recommendation: Approve/Confirm requests for professional leave.

13. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2017-2018 school year.

Horizon Church	Talbott Personal Care Home
North Central Community Corrections	New Life Family Worship Center
Humane Society Harrison County	Amtower Auto Supply
Heart and Hand	Philippi Youth Baseball
Anglin Ford Trading Post/Barbour Co. Development Authority	

14. Recommendation: Accept resignation of Marla Summerfield as a substitute cook, effective December 13, 2017.
15. Recommendation: Accept resignation/retirement of Karen Shannon as a teacher at Philip Barbour High School Complex, effective at the end of the 2017-2018 school year.
16. Recommendation: Employ the following personnel for the 2017-2018 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Regular Employee Assignments 2017-18		
Name of Person	Location	Job ID: Position
	PBHS, Itinerant	1753: School Nurse - RN (half-time)
	PES, Itinerant	1754: PreK/Prek Special Needs Instructor (half-time)
	BES, Itinerant	1755: Multi-Categorical w/Autism and Severely Profoundly Impaired Instructor
	County	1758: School Nutrition Director (half-time)
	PBHS	1760: Chemistry/Physics Instructor
	County	1751: Homebound Instructor/Virtual School Facilitator
Janet Kittle	County	1762: Bus Operator, Rt. 22
	PBHS	1761: French Instructor
	Junior/PMS	1764: Music Instructor (half-time)
	PBHS	1771: Instructor (Half) Choir, Theater, Music Appreciation
	PMS	1773: Elementary Education Instructor (5 th grade)

Substitute Employee Assignments 2017-18		
Name of Person	Location	Job ID: Position
	BES	1748: Long Term Sub. 4 th Grade Instructor
	BES, Itinerant	1756: Long Term Substitute Multi-Categorical w/Autism and Severely Profoundly Impaired Instructor
	PES, Itinerant (HB)	1757: Long Term Substitute PreK/Prek Special Needs Instructor (halftime)
	PBHS	1763: Long Term Substitute French Instructor
Christine Savidge	Junior/PMS	1765: Long Term Substitute Music Instructor (half-time)
Tamm Borzotra	County	1767: Substitute Teacher(s)
	County	1768: Substitute Custodian(s)
	County	1769: Substitute Cook(s)
	Kasson, Itinerant	1770: Long Term Substitute Multi-Categorical w/Autism Instructor
	PBHS	1772: Instructor(Half time) Choir, theater, music
Laura Grose	County	1775: Substitute LPN/Aide(s)

Extra-Curricular Employee Assignments		
Name of Person	Location	Job ID: Position
	Junior	1774: 1 Academic during school Tutor (Extra-Curricular)

17. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools.

18. Recommendation: Authorize the donation of an old school bus to New Vision Renewable Energy.
19. Recommendation: Authorize Philip Barbour High School Complex administration to research the possible offering of evening/weekend courses in collaboration with Pierpont Community and Technical College.
20. Recommendation: Employ the following personnel for the 2017-2018 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)**

Extra-Curricular Employee Assignments		
Name of Person	Location	Job ID: Position
Lindsay Goudy	PBHS	1742: Volunteer Assistant Swim Coach

A motion was made by Mrs. McConnell to approve agenda items 1-13 and items 18, 19 as recommended. The motion was seconded by Mr. Phillips. After discussion the motion passed five (5) to zero (0).

Mr. Phillips made a motion to adjourn into executive session at 6:28 p.m. to discuss personnel issues. The motion was seconded by Mr. Starks and passed five (5) to zero (0).

The board returned to open session at 6:56 p.m. (No votes or decisions were made in executive session).

A motion was made by Mr. Starks to approve agenda items 14-17 and item 20 as recommended. The motion was seconded by Mr. Phillips. After discussion the motion passed five (5) to zero (0).

The board acted upon or discussed the following items:

1. School Newsletters
2. Other

Next board meetings:

January 22, 2018 at 6:00 p.m. at Board of Education Office (Regular Session)

The meeting adjourned at 6:58 p.m.

President

Secretary