

2023-2024 Barbour County Schools Event Calendar

July 2023						
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August 2023						
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September 2023						
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October 2023						
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November 2023						
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December 2023						
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July	
4	Independence day

August	
9	Registration for new students at schools, 9 - 2
10-11	Capturing Kids Hearts Training @ PBHS (profess)
14	Opening Session - Mr. Woolfer; Vector Trainings
15	Mandatory Professional Development; Faculty Sen
16	Prep for Opening of Schools
17	First Day of School for Students
24	First Day of School for PK Students

September	
1	Out of School Environment; No School - BC Fair
4	Labor Day; No School
19	Progress Reports Distributed

October	
9	Columbus Day; PD/F; No school for students
19	End of 1st Nine Week Grading Period
26	Report Card Distribution

November	
6	Elementary School Parent/Teacher Conferences
7	Middle School Parent/Teacher Conferences
8	High School Parent/Teacher Conferences
10	Veterans Day; No School
13-17	American Education Week
20-24	Thanksgiving Holiday Break; No School
28	Progress Reports Distributed

December	
22	End of 2nd Nine Weeks and First Semester
22	Fac. Sen. Mtg; Staff Dev; No school for students
25-29	Winter Break; No School; Merry Christmas!
31	New Year's Eve

January 2024						
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February 2024						
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March 2024						
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April 2024						
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May 2024						
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June 2024						
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January	
1	New Year's Day Holiday; No School
4	Report Card Distribution
9	Elementary School Parent/Teacher Conferences
10	Middle School Parent/Teacher Conferences
11	High School Parent/Teacher Conferences
15	Martin Luther King, Jr.'s Birthday; No School

February	
1	Progress Reports Distributed
14	Valentines Day
16	Fac. Sen. Mtg; Staff Dev; No school for students
19	President's Day; No School
29	End of 3rd Nine Week Grading Period

March	
7	Report Card Distribution
17	St. Patrick's Day

April	
1-5	Out of Calendar Days; No School
8	Fac. Sen. Mtg; Staff Dev; No school for students
9	Progress Reports Distributed
22	Earth Day

May	
13	No School - Out of School Environment Day
27	GRADUATION DAY FOR SENIOR CLASS OF '24
23	End of 4th 9 week
24	End of Second Semester; Report Card Distributed
27	Memorial Day Holiday; No School
28	Planning/Prep Day for closure of schools; FS
29	Parent-Teacher Conferences (Makeup Day)

June	
3	Out of School Environment Days
3	Last Day for 200-day employees
14	Flag Day
19	Juneteenth Day
20	WV Day Holiday

<p style="text-align: center;"><u>HALLWAY</u></p> <ul style="list-style-type: none"> ▪ Walk to the right side of the hall at all times ▪ Face Forward ▪ Hands at your side and to yourself ▪ No talking ▪ Stay with your classmates in a single line 	<p style="text-align: center;"><u>CAFETERIA</u></p> <ul style="list-style-type: none"> ▪ Stay in line ▪ Hands at your side and to yourself ▪ Use an inside voice and talk only to your neighbors ▪ No talking with your mouth full ▪ No throwing food or exchanging food ▪ Clean up your space
<p style="text-align: center;"><u>RESTROOM</u></p> <ul style="list-style-type: none"> ▪ No horseplay ▪ Keep your hands and feet off the walls ▪ Use toilet paper ▪ Always FLUSH the toilets/urinals ▪ Wash your hands with Soap and Water ▪ Throw paper towels in the trash ▪ Do not play in the restrooms or make messes! This is not a play area! 	<p style="text-align: center;"><u>ASSEMBLIES</u></p> <ul style="list-style-type: none"> ▪ Enter quietly with your class/grade ▪ Sit on your bottom ▪ Give your attention to the speaker ▪ Keep your hands and feet to yourself ▪ Talk only at the appropriate times
<p style="text-align: center;"><u>BUS RULES</u></p> <ul style="list-style-type: none"> ▪ I will ALWAYS follow the Drivers Instructions ▪ I will respect the Bus Drivers rules as the person in charge of my safety and all expectations; I will respect other students' space and their property ▪ I will stay properly seated in my designated seat at all times. Absolutely NO MOVING of STANDING on the bus at no time! ▪ I will talk quietly with my seatmates and act respectfully and responsibly; I will not yell or scream or use improper language ▪ I will always keep my hands and feet to myself and inside the bus ▪ I will not throw anything inside the bus or throw objects out the window ▪ I will not consume food or beverages on the bus ▪ I will keep my area clean and free of all trash 	

School and Bus Rules

Homework is a subject matter related activity assigned to be completed outside of the school day. The purpose of homework is to extend and reinforce learning and to develop the sense of self-discipline. Homework also builds a connection between school and home.

1. Practicing basic math facts and reading should be an essential part of your child's daily routine.
2. All homework assignments are due the following day or upon the day of return to in the event of school cancellation or a situation that has been explained in a written note to the teacher. In the event of personal illness or other legitimate excuse, students will have as many days to complete work as they were absent. (Example: if absent for 2 days, they have 2 more days after returning to complete the missed assignments). After that, failure to complete homework will result in a grade of zero. Discretion of the teacher should be used in the event of extended absences, physical injuries, or other circumstances to extend this time period if needed.
3. Homework must be presented by the student at the beginning of the class for which it is required.

Homework

Emergency Procedure Card

The school is required to maintain an emergency information card for each student. This card is a vital link to parents in the event of an emergency involving a child's injury or illness. It is very important that the information on the card be up to date and accurate. Our ability to help your child in a timely fashion is greatly hindered if this information is not correct. Please be sure that you complete a new card if your emergency information changes. If your child becomes ill during the school day, the school may release the student to individuals whose name is on the emergency card.

Student Pictures in Publications

Student pictures will be submitted to local newspapers and possibly TV stations to recognize achievement or other activities that may occur at the school. If you do not want your child's likeness published from the school, please send a letter to the school including your child's name, teacher, and statement that your child's picture should not be used by the media and sign and date the letter. Please address to the attention of the principal.

Parent Teacher Organization

Philippi Elementary has an active PTO that strives to work with the school to provide, not only meaningful dialogue between school and parents, but also programs that are important for the on-going education improvement of our children. Your involvement and support in this program will help enrich our school experience.

School Volunteer Program

Philippi Elementary School's volunteers are a vital part of our instructional schedule and program. Volunteers work directly under the supervision of teachers and the principal in grades preschool through four. Volunteers must be interviewed and approved by the principal, complete training and authorize and release fingerprints and a background check. However, helping at the school for a classroom party will not require the background check or fingerprinting.

General Information

Philippi Elementary School Attendance Program

Studies show that chronic absences create “educational gaps,” which hinder student success. Likewise, arriving to school late and leaving early disrupts classes, routines and instruction. So, Philippi Elementary school will provide a weekly incentive to all students who show up to school on time and attend school weekly without leaving early. We love our students and are dedicated to creating and nurturing lifelong learners.

- First, if your student arrives to school on time and attends school Monday through Friday without leaving school early they will receive a ticket.
- Next, throughout the school week there will be random ticket drawings for students to receive an incentive from the attendance cabinet.
- Lastly, all tickets awarded to students over the first and second semesters of school will be placed into a large basket. Not only will students have an opportunity to receive an incentive out of the attendance cabinet but also entered into a drawing for large prizes at the end of the first and second semesters of school. These prizes will include but are not limited to, large Lego sets and bicycles.

Philippi Elementary School Behavior Program

Many kids struggle with behavior in school and when school's react with only with punishment, students don't learn the skills they need to improve. That's where positive behavioral interventions and supports (PBIS) comes in. PBIS is a proactive approach schools use to improve school safety and promote positive behavior. The goal at Philippi Elementary school is prevention, not punishment. Research recognizes that students can only meet behavior expectations if they know what the expectations are. Students in collaboration with their teachers will create a Social Contract for their classroom. Together, everyone will learn what is considered an appropriate behavior and use common language to talk about it.

- Students will be eligible to participate in 4 behavioral rewards. These will include a combination of field trips and activities at school.
- To be eligible for the behavioral reward students must have 3 or less bus/ office referrals for the 9 weeks.

Attendance and Behavior Program

Parents and Guardians,

The daily operations that occur at Philippi Elementary is a very involved process. To make the day run smoother and ensure the students know their dismissal routine before the end of the day, please send your child's bus note to school in their communication folder.

- For the protection of all students, a signed permission note by the parent or guardian must be sent or presented at the school office for any requests other than the usual transportation home.
- The principal or designee must approve all requests.
- No student will be permitted to ride a different bus or get off at a different stop unless the bus driver receives an approved bus note.
- Students will not be permitted to go to parent pick up without a note from a parent or guardian.
- All bus notes must be written by a parent or guardian.
- We do not and will not accept bus notes over the phone.
- Bus notes should be sent to school with your child in their maroon communication folder and turned into the teacher.
- All bus notes should be on a full sheet of paper and include your student's first name, last name and classroom teacher.

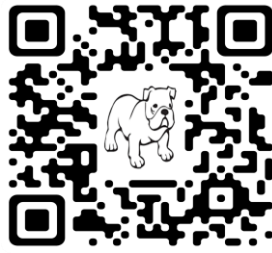
If you have an emergency and need to change plans, please bring a bus note to the school and give it to the secretary.

Please send a note when your child is expected to do any of the following:

1. Ride a different bus.
2. Get off the bus at a different stop.
3. Be picked up by someone other than the parent or legal guardian.
4. Go to parent pick up when the child normally rides a bus.
5. Walk home.

Bus and Parent Pick-Up Notes

Barbour County School's Plans, Policies and Procedures



Please Scan the Above QR Code to Access School Policies

<http://www.wvschools.com/barbourcountyschools/Policies.html>

**PHILIPPI ELEMENTARY'S SCHOOL DAY WILL BEGIN AT 7:50 A.M.
ALL STUDENTS ARRIVING AFTER 7:50 WILL BE CONSIDERED TARDY**

School Arrival Procedures

- ❖ The front parking lot will be closed to traffic from 7:20 a.m.-7:40 a.m.
- ❖ Students may not arrive at school before 7:20 a.m.
- ❖ Students that walk to school or are dropped off by parents will enter the school through the back door between 7:20-7:40 a.m.

School Dismissal Procedures

- ❖ **STUDENTS WILL NOT BE DISMISSED BETWEEN 2:30-3:00 P.M.** If your student needs to leave school early they must be picked up prior to 2:30.
- ❖ The front parking lot will be closed to traffic from 2:30 p.m.-3:40 p.m.
- ❖ Pick-Up time is from 3:05-3:20 p.m. Parent pick up students will exit the building through the back door of the school.

Barbour County School Policies and Student Arrival/Departure Procedures

Welcome to Philippi Elementary School

We are excited to share in your student's educational journey and are looking forward to a successful year at Philippi Elementary School.

Mission Statement

Philippi Elementary School Creates and Nurtures Life Long Learners!

Core Beliefs

- ❖ We believe that providing an accessible, clean safe environment will maximize student's learning potential.
- ❖ We believe our school embraces a positive school culture and promote academic, professional and personal integrity.
- ❖ We believe the education of our students is a partnership among all stakeholders requiring open communication.

Goals

1. The year 2030, proficiency rates of all students in the area of English Language Arts will meet or exceed 67.19% and proficiency rates in Math will meet or exceed 69.14%
2. Measures of student success will meet or succeed the following thresholds:
 1. 90% of students will achieve a 90% attendance rate for the school year
 2. Zero out-of-school suspensions for Level 1 and Level 2 behaviors will be reflected in WVEIS.

Principal Mrs. Buffy Lough
blough@k12.wv.us
304-457-4229 ext 1201
304-457-1262 ext 1201

Secretary Ms. Cyndi Mayle
clmayle@k12.wv.us
304-457-4229
304-457-1262

School Nurse Ms. Megan Jenkins
304-457-4229
304-457-1262

Head Teacher Mrs. Brittany Freeman
bnbrandon@k12.wv.us
304-457-4229
304-457-1262

Community Systems and Resources Support
Ms. Janna Vaught
janna.vaught@bestlifewv.com
304-457-4229
304-457-1262

Welcome

**Philippi Elementary School
Parent Handbook
2023-2024**

