

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Eric Ruf  
Dana Stemple  
Ron Phillips

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: December 15, 2015**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, December 21, 2015**, at the **Philip Barbour High School, 99 Horseshoe Drive, Philippi, WV 26416**.

**Call to Order**

**Pledge to Flag**

**Invocation**

**Philip Barbour High School – LSIC Presentation**

**Minutes -**

**Delegation(s) –**

**Reports –**

November 2015 Financial Report – Enclosure A  
Facilities Report

**Superintendents Recommendations –**

**Attendance –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2015-2016 contingent upon compliance with pupil-teacher ratio. – Enclosure B

## **AGENDA**

**December 21, 2015**

### **Business & Finance –**

2. Recommendation: Approve budget adjustments. – Enclosure C
3. Recommendation: Approve payment of bills for the period of December 9, 2015 through December 15, 2015 at a total expenditure of \$246,881.86. – Enclosure D
4. Recommendation: Authorize the December 28, 2015 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure D)
5. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure D)
6. Recommendation: Approve the final total of the December 15, 2015 payroll check and federal withholdings in the amount of \$364,892.36. – Enclosure E
7. Recommendation: Approve final total of utility/copier bills in the amount of \$17,446.14. – Enclosure F
8. Recommendation: Correct the total expenditure amount that was listed on the December 14, 2015 agenda for the payment of bills for the period of November 3, 2015 through December 8, 2015 from \$273,171.40 to \$334,187.62. – Enclosure G
9. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Belington Elementary School (3<sup>rd</sup> Grade) - \$100.00; (Office) - \$200.00

Philip Barbour High School (AP Human Geography) - projected revenue - \$200.00;  
(FEA) - \$300.00

Philippi Elementary School (Office) – projected revenue - \$250.00

### **Curriculum & Instruction –**

10. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure I

### **Facilities & Maintenance –**

11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure J

Belington Middle School beginning January 3, 2016 through May 8, 2016 – requested by Gerald Furby for Men's Basketball; on December 29, 2015 through December 30, 2015 – requested by Gerald Furby for Boy Scout Lock-In

Mount Vernon Elementary School on December 20, 2015 – requested by Amber Barker for Birthday Party; on December 12, 2015 – requested by Pamela Jones for Birthday Party

**AGENDA  
December 21, 2015**

**Food Service –**

**Policies –**

**Student Support –**

**Transportation –**

**Travel –**

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure K

**Vocational –**

13. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2015-2016 school year. – Enclosure L

**Personnel –**

14. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure M

REGULAR EMPLOYEE ASSIGNMENTS:		
Recommendation	School/Location	Position
	Itinerant home based at Belington Middle School	Job 929-Hearing Impaired/Multi-Categorical Instructor

**AGENDA**  
**December 21, 2015**

Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters - Enclosure N
2. Other

Next board meeting:

January 11, 2016 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

**AGENDA**  
**December 21, 2015**

**ADDENDUM**

**Facilities & Maintenance –**

15. Recommendation: Approval to pursue a Major Improvement Project (MIP) through the School Building Authority of West Virginia with the focus on safe school passageways at Philip Barbour High School Complex. – Enclosure #1