

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: December 14, 2021

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, December 20, 2021**, at the **Philip Barbour High School Complex (LGI Room), 99 Horseshoe Drive, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the December 13, 2021, meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

November 2021 Financial Reports – Enclosure B
Transportation/Maintenance Report

Superintendents Recommendations –

Attendance –

AGENDA
December 20, 2021

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure C
2. Recommendation: Approve payment of bills for the period of December 8, 2021, through December 14, 2021, at a total expenditure of \$259,940.32. – Enclosure D
3. Recommendation: Authorize December 28, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure D)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure D)
5. Recommendation: Approve the final total of December 15, 2021, payroll check, and federal withholdings in the amount of \$377,343.46. – Enclosure E
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$31,299.05. – Enclosure F
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Belington Middle School (8th Grade trip) – projected revenue - \$400.00, \$1,800.00
Kasson Elementary/Middle School (Agriculture) – projected revenue - \$500.00; (8th Grade Trip) - \$200.00
Philippi Elementary School (PTO) – projected revenue \$250.00

Curriculum & Instruction –

Facilities & Maintenance –

8. Recommendation: Approve contract with Dude Solutions. – Enclosure H

Food Service –

Policies –

Student Support –

Transportation –

Travel –

9. Recommendation: Approve/Confirm requests for professional leave. – Enclosure I

Vocational –

AGENDA
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Personnel –

10. Recommendation: Approve the Clinical Teacher of Record Partnership agreement with Alderson Broaddus University. – Enclosure J
11. Recommendation: Approve the Clinical Teacher of Record Partnership agreement with Concord University. – Enclosure K
12. Recommendation: Accept the resignation of Whitney Cale as a substitute secretary effective December 10, 2021. – Enclosure L
13. Recommendation: Increase the amount teachers receive for coverage on their planning periods and duty-free lunch by \$10.00 per hour. – Enclosure M
14. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure N

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	PBHS	Job 3591: Social Studies Instructor
	BES	Job 3592: Elementary Education Instructor

Substitute Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
Royce Wrick	County	Job 3570: Substitute Custodian(s)
	County	Job 3576: Substitute Teacher(s)
Royce Wrick	BES	Job 3589: Long Term Substitute Custodian

Extra-Curricular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
James Poling, Brian Moats	County	Job 3590: (1-2) Mentor Teacher(s) (Extra-Curricular)

15. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure N)

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Items For Discussion, Consideration, and/or Possible Action –

1. Kasson Elementary/Middle School Newsletter – Enclosure O
2. Other

Next board meetings:

January 10, 2022, at 6:00 p.m. at Board of Education Office (Regular Session)

January 24, 2022, at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment