

**BARBOUR COUNTY SCHOOLS**

**PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Jared Nestor  
Adam Starks  
Ron Phillips

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: December 13, 2022**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, December 19, 2022**, at the **Philippi Elementary School, 547 Cherry Hill Road, Philippi, WV 26416**.

**Call to Order**

**Pledge to Flag**

**Invocation**

**Philippi Elementary School LSIC Presentation**

**Minutes –**

Approve the minutes of the December 12, 2022 meeting. – Enclosure A

**Recognitions –**

**Discussion –**

**School performance, student outcomes, academics –**

Attendance-Enrollment Report – Enclosure B

**Delegation(s) –**

**Reports –**

November 2022 Financial Report – Enclosure C

**AGENDA**  
**December 19, 2022**

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance –**

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of December 7, 2022, through December 13, 2022, at a total expenditure of \$48,655.72. – Enclosure E
3. Recommendation: Authorize December 28, 2022, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$60,000.00. - (Refer to Enclosure E)
5. Recommendation: Approve the final total of December 15, 2022, payroll check, and federal withholdings in the amount of \$424,080.20. – Enclosure F
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$30,295.60. – Enclosure G
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Philip Barbour High School (Band) projected revenue - \$500.00

Philippi Middle School (Boys/Girls Basketball) – projected revenue - \$1,000.00; (Girls Basketball) - \$1,000.00

**Curriculum & Instruction –**

8. Recommendation: Authorize Philip Barbour High School to host their prom off-site at Alderson Broaddus University. – Enclosure I

**Facilities & Maintenance –**

9. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure J

Philip Barbour High School on December 16, 2022 – requested by Brandon Antion for Parents Night Out; on January 14, 2023 – requested by Michael Loving for Annual retraining of coal miners; on January 21, 2023 – requested by Michael Loving for Annual retraining of coal miners

**AGENDA**  
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10. Recommendation: Approve building/ground modifications. – Enclosure K

Junior Elementary School (Rooms 127, 129, 130) – install ceiling mount projectors  
 Philip Barbour High School Complex (Gym) – install NFHS Pixl Camera

**Food Service –**

**Policies –**

**Student Support –**

**Transportation –**

11. Recommendation: Approve transportation travel requests. – Enclosure L

**Travel –**

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

**Vocational –**

**Personnel –**

13. Recommendation: Accept the resignation of Raymond Hicks as Volunteer Head Softball Coach at Philippi Middle School effective December 7, 2022. – Enclosure N

14. Recommendation: Accept the resignation of Gene Hovatter as an Agriculture Education Instructor at Philip Barbour High School effective January 3, 2023. – Enclosure O

15. Recommendation: Accept the resignation of Thomas Z. Short as a substitute teacher effective December 12, 2022. – Enclosure P

16. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Q

<b>Regular Employee Assignments 2022-23 (FY23)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	JES	Job 4192: Music Instructor (half-time)
William Nose	PMS	Job 4156: Music Instructor

<b>Substitute Employee Assignments 2022-23</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Gene Hovatter, Justin Suder-Grose	County	Job 4185: Substitute Teacher(s)

**AGENDA**  
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17. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure Q)
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**Tabled items from December 12, 2022**

**Policies –**

10. Recommendation: Review revised policy 7610, Distance Learning and Virtual School Courses, for third reading. (<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>) – Enclosure R

**AGENDA**  
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Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

January 9, 2023, at 6:00 p.m. at the Philippi Middle School (LSIC Presentation) (Regular Session)

January 23, 2023, at 6:00 p.m. at the Belington Middle School (LSIC Presentation) (Regular Session)

**Adjournment**