

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: December 12, 2023

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, December 18, 2023**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the December 11, 2023, Special Board meeting and the December 11, 2023, regular board meeting. – Enclosure A

Recognitions –

Discussion –

School performance, student outcomes, academics –

Philip Barbour High School Presentation – Enclosure B

Delegation(s) –

Emily Denison – facilities use

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Reports –

November 2023 Financial Report – Enclosure C

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure E
 - A. Belington Middle School
 1. (Science Dept.) - \$500.00
 2. (Science Dept.) - \$1,000.00
 - B. Philip Barbour High School
 1. (Cheerleading) - \$1,000.00
 2. (FBLA) - \$200.00
 3. (Football) - \$3,000.00
3. Recommendation: Approve payment of bills in the amount of \$74,958.17. – Enclosure F
4. Recommendation: Approve payment of bills in the amount of \$40,980.18. – Enclosure G
5. Recommendation: Approve payment of bills in the amount of \$322,648.26. – Enclosure H
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$9,853.90. – Enclosure I
7. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$798.79. – Enclosure J
8. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$1,397.40. – Enclosure K

Curriculum & Instruction -

9. Recommendation: Approve/Confirm curricular trips. – Enclosure L
 - A. Belington Middle School
 1. (ReachU) – to Morgantown on December 21, 2023
 - B. Kasson Elementary/Middle School
 1. (Girls/Boys Basketball) – to Belington Middle School on February 6, 2024
 - C. Philippi Middle School
 1. (5th Grade) – to Fairmont on December 13, 2023

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Facilities & Maintenance –

10. Recommendation: Waive the facility use fee for Emily Denison’s use of buildings request for Philip Barbour High School from December 3, 2023, to January 5, 2024. – Enclosure M
11. Recommendation: Waive the facility use fee for Jeff Bartlett’s use of buildings request for Kasson Elementary/Middle School from January 10, 2024 to May 22, 2024. – Enclosure N
12. Recommendation: Approve building/ground modifications. – Enclosure O
 - A. Belington Elementary School
 1. (Wilson Kindergarten Classroom) – remove the old smartboard and install the new smartboard
13. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure P
 - A. Kasson Elementary/Middle School
 1. On February 17, 2024 – requested by Kelsey Keene for a Birthday Party

Food Service –

Policies –

Student Support –

Transportation –

Travel –

14. Recommendation: Approve/Confirm requests for professional leave. – Enclosure Q

Vocational –

Personnel –

15. Recommendation: Terminate the employment of Brodon Carpenter as a long-term substitute Mathematic Teacher at Philippi Middle School.
16. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

Regular Employee Assignments 2023-24 (FY24)		
Name of Person	Location	Job ID: Position
	Junior Elementary School	JobID: 13244 - Music Instructor (half-time)
	Philip Barbour	JobID: 13245 - Itinerant Hearing

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	High School	Impaired/Visually Impaired/Multi-Categorical Instructor
	Kasson	JobID: 13246 - Mathematics/Social Studies Instructor
Curtis Bodkins	Belington Middle School	JobID: 13247 - Mathematics/Social Studies Instructor
	Philippi Middle School	JobID: 13248 - Itinerant Multi-Categorical w/Autism Instructor
	Philippi Elem.	JobID: 13257 - Itinerant Preschool/Preschool Special Needs Instructor (half-time)
	Philippi Middle School	JobID: 13755 Special Needs Aide/Supervisory Aide/Transportation Aide

Substitute Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
Cheryl Hawkins	Barbour Board Office	JobID: 13249 - Substitute Teacher(s)
	Barbour Board Office	JobID: 13250 - Restricted Short-Term Substitute Teacher(s)
	Philip Barbour High School	JobID: 13762 Long Term Substitute Mathematics Instructor

Extra-Curricular Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Philippi Elementary School	JobID: 13251 - (1) Tutor (Extra-curricular)
Nathan Linger	Philippi Middle	JobID: 13252 - (1) Supervisory Employee prior to/after School (Extra-Curricular)
	Philip Barbour High School	JobID: 13253 - Long Term Substitute General Science/Biology Instructor
Jeffery Kirkpatrick	Barbour Board Office	JobID: 13254 - Substitute Bus Operator(s)
	Philip Barbour High School	JobID: 13805 Volunteer Assistant Cheerleading Coach
John Hanna	Philippi Middle School	JobID: 13809 (1)Supervisory Employee prior to/after School(Extra-Curricular)

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17. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure R)

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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

January 8, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session)

Adjournment

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ADDENDUM

Business & Finance –

18. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure #1
- A. Philip Barbour High School
 - 1. (Ag. Mechanics) - \$300.00
 - B. Philippi Middle School
 - 1. (8th Grade Committee) - \$1,000.00
 - 2. (8th Grade Committee) - \$500.00

Curriculum & Instruction -

19. Recommendation: Approve/Confirm curricular trips. – Enclosure #2
- A. Belington Middle School
 - 1. (Band) – to Kennywood on May 11, 2024

Personnel –

20. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure #3

Substitute Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
Jeffery Kirkpatrick	Barbour Board Office	JobID: 13254 Substitute Bus Operator(s)
	Philip Barbour High School	JobID: 13253 Long Term Substitute General Science/Biology Instructor