

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: December 11, 2018

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, December 17, 2018**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve minutes of December 10, 2018 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

Monthly Attendance-Enrollment Report – Enclosure B
November 2018 Financial Report – Enclosure C

Superintendents Recommendations –

Attendance –

AGENDA
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Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of December 5, 2018 through December 11, 2018 at a total expenditure of \$160,055.87. – Enclosure E
3. Recommendation: Authorize the December 28, 2018 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$60,000.00. (Refer to Enclosure E)
5. Recommendation: Approve the final total of the December 14, 2018 payroll check and federal withholdings in the amount of \$344,045.34. – Enclosure F
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Belington Middle School (Robotics) – projected revenue - \$300.00

Kasson Elem/Middle School (School/Mr. Taylor) – projected revenue - \$750.00

Philip Barbour High School (Swim Team) – projected revenue - \$300.00; (Track) - \$500.00

Philippi Elementary School (PTO) – projected revenue - \$0.00

Philippi Middle School (Girls Basketball) – projected revenue - \$1,000.00

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure H

Belington Middle School (School-Incentive) – to Canaan Valley on January 11, 2019

Kasson Elem/Middle School (Robotics Teams) – to Fairmont on February 16, 2019;
(Robotics Teams) – to Princeton Elementary on January 19, 2019

Facilities & Maintenance –

Food Service –

Policies –

Student Support –

Transportation –

Travel –

8. Recommendation: Approve/Confirm requests for professional leave. – Enclosure I

**AGENDA
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Vocational –

Personnel –

9. Recommendation: Ratify the unpaid suspension of an itinerant professional employee that is homebased at Philippi Elementary School.
10. Recommendation: Accept resignation/retirement of Marsha Nestor as a School Nurse effective at the end of the day on January 31, 2019. – Enclosure J
11. Recommendation: Accept resignation of Amber Haller as a Multi-Categorical Instructor w/Autism at Kasson Elementary/Middle School effective at the end of the day on December 7, 2018. – Enclosure K
12. Recommendation: Approve student teachers from Alderson Broaddus University for the 2018/2019 School year. – Enclosure L
13. Recommendation: Employ the following personnel for the 2018/2019 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure M

Regular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	PMS	Job 2164: Social Studies Instructor
Samantha Streets	Kasson	Job 2172: Custodian

Substitute Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	County	Job 2135: Substitute Secretary(s)
	County	Job 2139: Substitute Bus Operator(s)
Connie Seech	PBHS	Job 2163: Long Term Substitute Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism

14. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure M)

Franklin Kyle

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Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

January 14, 2019 at 6:00 p.m. at Board of Education Office (Regular Session)

January 28, 2019 at 6:00 pm. at Board of Education Office – CTC Presentation (Regular Session)

Adjournment