

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: December 10, 2019

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, December 16, 2019**, at the **Kasson Elementary/Middle School, 19 Kasson Road, Moatsville, WV 26405.**

Call to Order

Pledge to Flag

Invocation

Personnel Hearing

Kasson Elementary/Middle School - Presentation

Minutes –

Approve minutes of December 9, 2019 meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

Attendance/Enrollment Report – Enclosure B
November 2019 Financial Report – Enclosure C

AGENDA
December 16, 2019

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of December 4, 2019, through December 10, 2019, at a total expenditure of \$105,475.48. – Enclosure E
3. Recommendation: Authorize the December 27, 2019, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$60,000.00. (Refer to Enclosure E)
5. Recommendation: Approve the final total of December 13, 2019, payroll check and federal withholdings in the amount of \$368,662.91 – Enclosure F
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$1,988.11. – Enclosure G
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Philip Barbour High School (Athletics) – projected revenue - \$1,500.00; (Swim Team) - \$1,000.00

Philippi Middle School (Band) – projected revenue - \$500.00

Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure I

Philippi Middle School (Student Council/Theatre/ReachU) – to Mansfield Place on December 18, 2019; (PBIS) – to Canaan Valley on January 27-28, 2020
9. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure J
10. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure K

Facilities & Maintenance –

Food Service –

**AGENDA
December 16, 2019**

Policies –

Student Support –

Transportation –

Travel –

11. Recommendation: Approve/Confirm requests for professional leave. – Enclosure L

Vocational –

Personnel –

12. Recommendation: Ratify the 15-day suspension without pay for a service employee assigned to the Belington Elementary School.
13. Recommendation: Accept resignation of Danielle Wright as an Itinerant School Nurse effective January 10, 2020. – Enclosure M
14. Recommendation: Employ the following personnel for the 2019/2020 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure N

Regular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
Christina Waybright	PBHS	Job 2582: Business Education Instructor
James Poling (will not move until 2020/2021 school year)	PBHS	Job 2592: Mathematics/Project Lead the Way/Option Pathway Instructor

Substitute Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	PES, Itinerant	Job 2562: Long Term Substitute Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PES, Itinerant	Job 2565: Long Term Substitute Multi-Categorical w/Autism Instructor

AGENDA
December 16, 2019

15. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure N)

AGENDA
December 16, 2019

Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

January 13, 2020, at 6:00 p.m. at Belington Middle School (Regular Session)

January 27, 2020, at 6:00 p.m. at Board of Education Office (Regular Session)

February 10, 2020, at 6:00 p.m. at Junior Elementary School (Regular Session)

Adjournment