

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Reggie Trefethen, Jr.

FROM: JOE SUPER, SUPERINTENDENT

DATE: December 1, 2014

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, December 8, 2014**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Philippi Elementary School and Philippi Middle School LSIC presentations

Recognition (s) –

Minutes -

Delegation(s) –

Reports –

Facilities Report

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for In-county out-of-zone attendance for school year 2014-2015 contingent upon compliance with pupil-teacher ratio. – Enclosure A

AGENDA
December 8, 2014

Business & Finance –

2. Recommendation: Approve payment of bills for the period of November 11, 2014 through December 1, 2014 at a total expenditure of \$113,259.71. – Enclosure B
3. Recommendation: Authorize the December 15, 2014 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
4. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure B)
5. Recommendation: Approve proposal from Principal Life Insurance Company to provide Group Dental Insurance. – Enclosure C
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure D

Junior Elementary School (School) – projected revenue - \$500.00

Philip Barbour High School (HOSA) – projected revenue - \$100.00, \$250.00; (FBLA) - \$350.00, \$500.00, \$200.00

Philippi Middle School (Athletic Boosters) – projected revenue - \$1,000.00, \$1,000.00, \$2,000.00, \$2,000.00

Volga-Century Elementary School (School) – projected revenue - \$200.00, Books

7. Recommendation: Approve final total of utility bills in the amount of \$30,539.37. – Enclosure E
8. Recommendation: Approve the final total of the November 15, 2014 payroll check and federal withholdings in the amount of \$377,403.60. – Enclosure F
9. Recommendation: Approve the final total of the November 28, 2014 payroll check and federal withholdings in the amount of \$545,751.36. – Enclosure G

Curriculum & Instruction –

10. Recommendation: Approve/Confirm curricular trips. – Enclosure H

Belington Middle School (School) – to Elkins Cinema on December 19, 2014

Philip Barbour High School (Band) – to Gettysburg and Hershey PA on April 10-12, 2014
(FFA) – to Preston County on December 11, 2014

AGENDA
December 8, 2014

Facilities & Maintenance –

11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure I
- Belington Middle School on December 10, 2014 – requested by James Carpenter for Basketball
Mount Vernon Elementary School on November 30, 2014 – requested by Joni Martin for Birthday Party; on November 29, 2014 – requested by Betina Montgomery for Birthday Party; on December 21, 2014 – requested by Debra Prangler for Birthday Party
12. Recommendation: Approve the CEFPA Annual Update dated November 2014. – Enclosure J

Food Service –

Policies –

13. Recommendation: Adopt revised policy 8210, Attendance on second reading. – Enclosure K

Student Support –

Transportation –

14. Recommendation: Approve transportation travel requests. – Enclosure L

Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

Vocational –

Personnel –

16. Recommendation: Approve volunteers at Mount Vernon Elementary School. **Approval is contingent upon clearance of criminal conviction.** – Enclosure N
17. Recommendation: Accept resignation/retirement of Dr. F. Joseph Super as Superintendent of Schools effective June 30, 2015. – Enclosure O

AGENDA
December 8, 2014

18. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure P

Angel McCullough	Elementary Instructor	PES
	Position will begin on first day of second semester 2015	
_____	Itinerant Multi-Categorical instructor with AU	
		Home Base: JES
_____	Multi-Categorical with AU/ Severe/Profound Instructor	PES

19. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Q

_____	Substitute Teacher
_____	Substitute Cook
_____	Substitute Cook

20. Recommendation: Approve the following supplements to other employees who file their retirement notice by January 15, 2015. – Enclosure R

Service Personnel	\$250.00
Other Professional staff who are not classroom teachers	\$500.00

AGENDA
December 8, 2014

Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meeting:

December 22, 2014 meeting at 6:00 p.m. at Board of Education Office (Regular Session) with Philip Barbour High School Complex LSIC presentation

Adjournment

AGENDA
December 8, 2014

ADDENDUM

Curriculum & Instruction –

21. Recommendation: Approve/Confirm curricular trips. – Enclosure #1

Philip Barbour High School (ProStart) – to Mt. Vernon Elementary School on December 18, 2014

Policies –

22. Recommendation: Adopt revised policy 6710, Employment of Retired Teachers as Substitute Teachers In Areas of Critical Need and Shortage on first reading. – Enclosure #2