

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Doward Matlick  
Joanne McConnell  
David Strait  
Bob Wilkins

**FROM: JEFF KITTLE, ACTING SUPERINTENDENT**

**DATE: DECEMBER 7, 2010**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **TUESDAY, DECEMBER 7, 2010**, at the **Volga Century Elementary School, Volga, WV.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes -**

Approve Minutes of the November 29, 2010 meeting. – Enclosure A

**Delegation(s) –**

**Reports –**

Volga-Century Elementary School LSIC Report  
Facilities Report

**Superintendent's Recommendations –**

**Attendance –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for school year 2010-2011 contingent upon compliance with pupil-teacher ratio. – Enclosure B

**Business & Finance –**

2. Recommendation: Approve payment of bills for the period of November 25, 2010 through December 2, 2010 at a total expenditure of \$61,483.57. - Enclosure C

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3. Recommendation: Authorize the payment of utility, travel and rent bills due before next board meeting not to exceed \$20,000.00. – (Refer to Enclosure C)
4. Recommendation: Authorize the December 15, 2010 payroll and federal withholdings not to exceed the amount of \$900,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
5. Recommendation: Approve the final total of the December 1, 2010 payroll check and federal withholdings in the amount of \$4,237.74. – Enclosure D
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure E

Junior Elementary School (PTO) – projected revenue - \$5.00; (Teachers) - \$0.00  
Philip Barbour High School (RAZE) – projected revenue - \$150.00  
Philippi Middle School (Boosters) – projected revenue - \$400.00  
Volga-Century Elementary School (Teachers) – projected revenue - \$0.00

7. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure F

Belington Middle School on December 19, 2010 – requested by Iowana Hutzler for birthday party; on December 11, 2010 – requested by Barbara Gordon for birthday party; on December 12, 2010 – requested by Cindy Harris for baby shower

Philip Barbour High School on December 15, 2010 – requested by Ben Collier for Public meeting for information about the conservation stewardship program and other USDA Farm Bill programs; on December 10, 2010 – requested by Tonya Baker for Philippi Elementary School's Christmas Program

**Curriculum & Instruction –**

8. Recommendation: Approve/Confirm curricular trips. – Enclosure G

Belington Elementary School (1<sup>st</sup> grade) – to Elkins on December 17, 2010; (Chorus) – to Meadowbrooke Mall on December 17, 2010

Philip Barbour High School (TSA) – to WVU on December 4, 2010; (Pro Start) – to Mt. Vernon Elementary School on December 16, 2010

Volga-Century Elementary School (Positive Behavior Students) – to Elkins Bowling Alley on January 21, 2011

9. Recommendation: Allow Tyler Gordon, a student at Philip Barbour High School, to travel on a bus to Belington Middle School Boys Basketball away games as a statistician for the 2010-2011 basketball season. – Enclosure H

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**Facilities –**

10. Recommendation: Approve building/ground modifications. – Enclosure I

Philippi Middle School (Selected areas around building) – install wireless access points

**Food Service –**

**Policies –**

11. Recommendation: Adopt revised Policy 7400, Barbour County Student Retention Policy on third reading. – **Refer to Minutes of November 29, 2010**

**Student Support –**

**Transportation –**

12. Recommendation: Approve transportation travel requests. – Enclosure J

**Travel –**

13. Recommendation: Approve/Confirm requests for professional leave. – Enclosure K

**Vocational –**

**Personnel –**

14. Recommendation: Employ the following personnel for the 2010/2011 school year. **Employment is contingent upon certification and clearance of criminal conviction as defined in WV Codes §18-5-15c(d) and §15-2-24(d).** – Enclosure L

\_\_\_\_\_, Social Studies Instructor at Philip Barbour High School

\_\_\_\_\_, Coordinator of Payroll and Benefits Services/Auditor/Receptionist-Switch Board Operator at Central Office (remainder of 260 day contract)

\_\_\_\_\_, Long Term Substitute 5<sup>th</sup> Grade Teacher at Junior Elementary School (position will terminate at end of the 2010/2011 school year.

\_\_\_\_\_, Bus Operator, Route 10

\_\_\_\_\_, Substitute Teacher

15. Recommendation: Accept resignation/retirement of Christina Moneypenney as a Teacher at Philip Barbour High School, effective at the end of the 2010-2011 school year. – Enclosure M

16. Recommendation: Accept resignation/retirement of Susan Talbott as an Elementary Literacy Coach, effective June 30, 2011. – Enclosure N

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17. Recommendation: Accept resignation/retirement of Jude McConnell as a Teacher at Philippi Middle School, effective at the end of the 2010-2011 school year. – Enclosure O
18. Recommendation: Accept resignation/retirement of Cheryl Fridley as a Counselor at Philip Barbour High School, effective at the end of the 2010-2011 school year. – Enclosure P
19. Recommendation: Accept resignation/retirement of Pamela Smith as a Teacher at Philippi Elementary School, effective at the end of the 2010-2011 school year. – Enclosure Q
20. Recommendation: Approve an extended medical leave of absence for Vicki Gogikar from December 3, 2010 through January 3, 2011. – Enclosure R
21. Recommendation: Approve No Cause days for Donna Anglin on November 16-19, 2010. - Enclosure S
22. Recommendation: Approve No Cause days Julia Channell-McCauley on December 6-10, 2010. – Enclosure T

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**Items For Discussion, Consideration and/or Possible Action -**

1. 7200, Student Grading System Policy and Procedures – Enclosure U
2. Other

**Adjournment**