

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: November 28, 2017

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, December 4, 2017**, at the **Philippi Middle School, 611 Cherry Hill Road, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Philippi Middle School LSIC Presentation

Minutes -

Approve minutes of November 27, 2017 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

AGENDA
December 4, 2017

Business & Finance –

1. Recommendation: Approve payment of bills for the period of November 22, 2017 through November 28, 2017 at a total expenditure of \$333,070.48. – Enclosure B
2. Recommendation: Authorize the December 15, 2017 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of the November 28, 2017 payroll check and federal withholdings in the amount of \$469,579.99. – Enclosure C
5. Recommendation: Approve 6th drawdown request for the County-Wide Energy Performance Contract financing through Freedom Bank. – Enclosure D
6. Recommendation: Approve the following school support organizations for 2017-2018 school year. – Enclosure E

Belington Elementary
PTA
Belington Middle
Band Boosters
Junior Elementary
None
Kasson Elem/Middle
PTO
Athletic Boosters
Philip Barbour High
Band Boosters
Athletic Boosters
Philippi Elementary
PTO
Philippi Middle
Athletic Boosters
PTO
Band Boosters
Faculty Senate

7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Elementary School (Office) – projected revenue - \$500.00
Junior Elementary School (1st Grade) – projected revenue - \$200.00
Philip Barbour High School (National Honor Society) – projected revenue - \$100.00
Philippi Elementary School (Staff) – projected revenue - \$200.00

AGENDA
December 4, 2017

8. Recommendation: Authorize the WVU Barbour County Extension service to reallocate \$8,000.00 from their budget to purchase supplies needed to start a 4-H competition air rifle team.

Curriculum & Instruction –

9. Recommendation: Ratify the expulsion agreement for a student at Philip Barbour High School. - Enclosure G

Facilities & Maintenance –

10. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure H

Philip Barbour High School Complex on December 14, 2017 – Dr. Brian Moudry for ACT Math Workshop

Food Service –

Policies –

Student Support –

Transportation –

Travel –

11. Recommendation: Approve/Confirm requests for professional leave. – Enclosure I

Vocational –

Personnel –

12. Recommendation: Employ the following personnel for the 2017-2018 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure J

Regular Employee Assignments 2017-18		
Name of Person	Location	Job ID: Position
	PBHS	1707: School Nurse - RN (half-time)
	PES	1708: Elementary Education Instructor
Rebecca Simmons	PMS	1709: Gifted/Multi-Categorical Instructor (half-time)
	PES	1687: PreK/Prek Special Needs Instructor (half-time)
	PBHS, Itinerant	1697: Educational Interpreter/Sign Language Specialist/Supervisory

AGENDA
December 4, 2017

		Aide/Transportation Aide
	BES, Itinerant	1698: Multi-Categorical w/Autism and Severely Profoundly Impaired

Substitute Employee Assignments 2017-18		
Name of Person	Location	Job ID: Position
	BES, Itinerant	1710: Long Term Substitute Multi-Categorical w/Autism and Severely Profoundly Impaired Instructor
	PES, Itinerant	1723: Long Term Substitute PreK/Prek Special Needs Instructor (halftime)
Treymar Taylor	PBHS	1734: Long Term Substitute Physical Education Instructor
Stan Fitzwater	County	1735: Substitute Teacher(s)
Michael Post, Craig Cross	County	1737: Substitute Bus Operator(s)

Extra-Curricular Employee Assignments		
Name of Person	Location	Job ID: Position
	PBHS	1731: Volunteer Assistant Swim Coach

13. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure J)

AGENDA
December 4, 2017

Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

December 18, 2017 at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment